

West Michigan Airport Authority

Meeting Agenda

Monday, November 9, 2009

11:30am – 1:00pm

Park Township Offices, 52 – 152nd Avenue

1. Consideration of the October 12, 2009 Meeting Minutes. (Action Required)
2. Public Comments.
3. FBO Report.
4. Marketing Committee:
 - A. Website Presentation.
 - B. Email newsletter
 - C. Direct Mail Report.
5. Building & Development Committee Report:
 - A. Terminal Request For Proposals (RFP).
 - B. Report on October 22, 2009 MAP meeting.
 - C. Status of Air Navigation Systems.
6. Monthly Budget and Investment Report. (Accept as Information)
7. Other Business.
8. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

If you are not able to attend the meeting, please contact Greg Robinson (355-1313) or Carolyn O'Connor (355-1311). We must have at least one (1) of the two representatives of each unit of government present at the meeting to attain a quorum. Thank you.

City Manager's Office

City of Holland

270 South River Avenue, Holland, Michigan 49423

(616) 355-1310

(616) 355-1490 FAX

citymgr@cityofholland.com

November 5, 2009

To: West Michigan Airport Authority Board.
From: Greg Robinson, Holland Assistant City Manager.
Subject: **November 9, 2009 Meeting.**

You will find the agenda and attachments, following this memorandum for the November 9, 2009 Board meeting. This should be a very interesting meeting.

The Marketing Committee and The Image Group will be presenting the new Authority web site. Much work goes into a project such as this, and, depending upon Board comments, we should be ready to go live by the following Monday. Please keep in mind that there will be regular changes to the site and, although we may not have all of the information that you might want to see, we will add and delete as we move along. That being said, what you see on Monday may be exactly what you were hoping for!

The Marketing Committee is also working on an informational e-newsletter, which should be ready for distribution in November, and a direct-mail community information piece that is planned for early 2010. We want to review these with you.

The Building & Development Committee has been working on the Request For Proposals for an update to the new terminal concept and budget report. Progress has been made, and you will be briefed on this Monday. Several Board members attended the annual capital project meeting with the Bureau of Aeronautics a couple of weeks ago, and you should find this discussion encouraging.

The last significant item on the agenda will be a review of the airport's air navigation systems, including the future of air navigation and how Tulip City Airport is positioned to meet this future need. We are hoping to have a special guest for this discussion.

Enjoy this fall weekend, raking leaves, and I will look forward to discussing these topics with you on Monday!

WMAA MONTHLY FBO REPORT SEPT 2009

Total Fuel Gallons Delivered	Current Month Oct-09 47,150	One Year ago Oct-08 79,860	Fiscal Year To Date 10/01/09 through 10/31/2009	F/Y to Date Compared to F/Y 2009 -32,710	Compared to F/Y 2008 -35,867
Transplant Flights	0				
Wings Of Mercy Flights	4				
Freight Flights From/To Holland	8				
Misc A/C including one from Mexico to drop freight in Holland					
Notable Activities					
Nothing to report					

WEST MICHIGAN AIRPORT AUTHORITY - CASH AND INVESTMENT PORTFOLIO STATUS REPORT

At Close of Business Day: October 31, 2009

Cash or Investment Type	Fifth Third	Bank of Holland	Chemical	Flagstar	Huntington	Macatawa	Other Financial Arrangements	TOTAL	Percent Of Grand Total
POOLED									
Short-Term Money Management:									
- Cash in Bank Deposit Account	84,889							84,889	11.65%
- MBIA Michigan Class Pool Account								- 0 -	0.00%
- Certificates of Deposit	- 0 -	231,908	- 0 -	100,000	207,885	102,631	- 0 -	642,424	88.17%
- Accrued Interest Receivable	- 0 -	1,142	- 0 -	98	14	69	- 0 -	1,323	0.18%
Total Short-term	84,889	233,050	- 0 -	100,098	207,899	102,700	- 0 -	728,636	100.00%
Long-Term Money Management:									
- Certificates of Deposit	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
Total Long-term	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
TOTAL POOLED	84,889	233,050	- 0 -	100,098	207,899	102,700	- 0 -	728,636	100.00%

Percent of Short-Term Total	=	11.65%	31.98%	0.00%	13.74%	28.53%	14.09%	0.00%	100.00%
Percent of Long-Term Total	=	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Percent of Grand Total	=	11.65%	31.98%	0.00%	13.74%	28.53%	14.09%	0.00%	100.00%

Additional Information:

- > Most recent update of Interest Rate for Deposit Acct at Fifth Third Bank: 0.24968%
- > Most recent update of Interest Rate for MBIA Michigan Class Acct: 0.261%
- Terms/Rates of Short-term Certificates of Deposits:
 - > \$102,631.33 at Macatawa maturing 01/07/2010, 112 days @ 0.55%
 - > \$231,907.78 at Bank of Holland (easy access CD) maturing 05/21/2010, 365 days @ 1.25%
 - > \$100,000 at Flagstar maturing 06/24/2010, 273 days @ 0.95%
 - > \$207,885.16 at Huntington maturing 10/28/2010, 364 days @ 1.20%

Fund	Fn Dept	Account	Description	2010 Budget Annual	2010 Actuals Annual	2010 Unrecognized Variance	2010 Percent Budget
575	00 000	480665	Investment Income	0.00	2,967.72	<2,967.72>	0.00
575	00 000	480665B	Banking Fees- Invest Income	0.00	<716.76>	716.76	0.00
575	000		-General Government	0.00	2,250.96	<2,250.96>	0.00
575			-Cash/Investments Pool	0.00	2,250.96	<2,250.96>	0.00

Fund	Fn Dept	Account	Description	2010		Unrecognized Variance	Percent Budget
				Budget Annual	Actuals Annual		
104	03 000	400420	Prior Yr Taxes-MTT Judgement	0.00	24.56	<24.56>	0.00
104	03 000	450582C	City of Holland Contribution	109,200.00	111,740.54	<2,540.54>	102.33
104	03 000	450582P	Park Township Contribution	88,500.00	0.00	88,500.00	0.00
104	03 000	450582Z	City of Zeeland Contribution	47,000.00	42,617.60	4,382.40	90.68
104	03 000	4606541	FBO Franchise Fees	20,000.00	6,666.64	13,333.36	33.33
104	03 000	4606545	Fuel Flowage Fee	66,500.00	16,094.14	50,405.86	24.20
104	03 000	4606546	Landing Fees	10,000.00	5,158.00	4,842.00	51.58
104	03 000	480665	Investment Income	10,000.00	0.00	10,000.00	0.00
104	03 000	5405360023	Fed Grant FAA Entitl-Capital	150,000.00	0.00	150,000.00	0.00
104	03 000	5405360024	Federal Grant-FAA Capital	4,870,750.00	0.00	4,870,750.00	0.00
104	03 000	5505700024	State Grant-MDOT Capital	132,125.00	0.00	132,125.00	0.00
104	03 000	560582A	Contrib-Holland City-Startup	0.00	10,782.14	<10,782.14>	0.00
104	03 000	5606692	Rental-Hangar Land Lease	80,000.00	17,305.80	62,694.20	21.63
104	03 000	5606698	Rental-Agricultural Land Lease	7,400.00	0.00	7,400.00	0.00
104	03 000	560669T	Rental - T-Hangars	46,000.00	12,120.00	33,880.00	26.35
104	000		-General Government	5,637,475.00	222,509.42	5,414,965.58	3.95
104			-General Fund-Airport Authority	5,637,475.00	222,509.42	5,414,965.58	3.95

Fund Fr Dept	Account	Description	2010 Budget Annual	2010 Actuals Annual	2010 Unrecognized Variance	2010 Percent Budget
Grand Totals			5,637,475.00	224,760.38	5,412,714.62	3.99

Fund	Fund Fr Dept	Account	Project	Description	2010 Budget Annual	2010 Actuals Annual	2010 Encumb Annual	2010 Unexp Balance	2010 Percent Expended
104	03 540	710701		Payroll-Regular	40,000.00	2,170.88	0.00	37,829.12	5.43
104	03 540	711718		Retirement Contrib-MERS	0.00	31.23	0.00	<31.23>	0.00
104	03 540	712715		Employer FICA Contribution	0.00	141.73	0.00	<141.73>	0.00
104	03 540	712724		Insurance-Workers Comp	0.00	2.28	0.00	<2.28>	0.00
104	540			+Personal Services	40,000.00	2,346.12	0.00	37,653.88	5.87
104	03 540	721730		Postage	300.00	0.00	0.00	300.00	0.00
104	03 540	721905		Photocopies/In-House Printing	200.00	2.23	0.00	197.77	1.12
104	03 540	721931		Building & Grnds Maintenance	15,000.00	6,571.00	0.00	8,429.00	43.81
104	03 540	721935		Equipment Maintenance	20,000.00	0.00	0.00	20,000.00	0.00
104	03 540	7228019010		Advertising/Promotional	40,000.00	6,000.00	0.00	34,000.00	15.00
104	03 540	722804		Contractual-Legal	7,500.00	1,173.48	0.00	6,326.52	15.65
104	03 540	7228050004		Contr-Financial Svc Fee	0.00	59.40	0.00	<59.40>	0.00
104	03 540	7228070002		Contr-Plan Development	2,000.00	0.00	0.00	2,000.00	0.00
104	03 540	7228070005		Contractual-Engineering	2,000.00	0.00	0.00	2,000.00	0.00
104	03 540	722808MOW		Contr Mce-Mowing	13,000.00	4,520.88	0.00	8,479.12	34.78
104	03 540	722808MTC		Contr Mce-General Repairs	10,000.00	2,413.51	0.00	7,586.49	24.14
104	03 540	722808SNOW		Contr Mce-Snowplowing	60,900.00	0.00	0.00	60,900.00	0.00
104	03 540	7228090061		Contract-Management Services	35,000.00	13,915.00	0.00	21,085.00	39.76
104	03 540	7228090062		Contr-Airport Manager-Tulip City Ai	0.00	526.20	0.00	<526.20>	0.00
104	03 540	723850		Communications-Telephone	400.00	40.34	0.00	359.66	10.09
104	03 540	723860		Travel, Conf, Seminars	1,000.00	0.00	0.00	1,000.00	0.00
104	03 540	723910		Commercial Insurance Premiums	24,000.00	18,197.00	0.00	5,803.00	75.82
104	03 540	723920GATE		Utilities-Fence Gates	300.00	94.62	0.00	205.38	31.54
104	03 540	723920LAND		Utilities-Landing Lights & Systems	2,700.00	607.09	0.00	2,092.91	22.48
104	03 540	723920PLOT		Utilities-Parking Lot Lighting	600.00	817.89	0.00	<217.89>	136.32
104	03 540	723920RUNW		Utilities-Runway Lights	4,500.00	169.09	0.00	4,330.91	3.76
104	03 540	723920THAN		Utilities-T Hangars	2,200.00	400.26	0.00	1,799.74	18.19
104	03 540	723940		Reimb City-Debt Obligation T Hangar	17,520.00	600.00	0.00	16,920.00	3.42
104	03 540	723955		Miscellaneous	3,000.00	238.66	0.00	2,761.34	7.96
104	540			+Other Current Expenditures	262,120.00	56,346.65	0.00	205,773.35	21.50
104	03 540	730971		Land	1,025,000.00	0.00	0.00	1,025,000.00	0.00
104	03 540	730974		Land Improvements	2,055,000.00	0.00	0.00	2,055,000.00	0.00
104	03 540	730975		Buildings & Structures	2,305,000.00	0.00	0.00	2,305,000.00	0.00
104	540			+Capital Outlay	5,385,000.00	0.00	0.00	5,385,000.00	0.00
104	03 540	770956		Contingency	10,000.00	0.00	0.00	10,000.00	0.00
104	540			+Contingencies	10,000.00	0.00	0.00	10,000.00	0.00
104	540			+Airport Operations	5,697,120.00	58,692.77	0.00	5,638,427.23	1.03
104				+Airport Operations	5,697,120.00	58,692.77	0.00	5,638,427.23	1.03
104				+Airport Operations	5,697,120.00	58,692.77	0.00	5,638,427.23	1.03

Fund	Project	2010 Budget Annual	2010 Actuals Annual	2010 Encumb Annual	2010 Unexp Balance	2010 Percent Expended
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04 +General Fund-Airport Authority
 ===== 5,697,120.00 ===== 58,692.77 ===== 0.00 ===== 5,638,427.23 ===== 1.03 =====

GROUP/FUND	WORKING CAPITAL		ACTUAL REVENUE	EXPENSES		ENCUMBRANCES	OTHER	
	BEGIN YEAR	END YEAR		CURRENT YEAR	APPLICATIONS OR SOURCES		WORKING CAPITAL ENDING	
General Fund-Airport Authority Reserves-Restricted	575,865.35	25,000.00	222,509.42	58,692.77	0.00	0.00	0.00	739,682.00
TOTAL: General Funds	600,865.35		222,509.42	58,692.77	0.00	0.00	0.00	764,682.00
Airport Donations	235.37		0.00	0.00	0.00	0.00	0.00	235.37
TOTAL: Special Revenue Funds	235.37		0.00	0.00	0.00	0.00	0.00	235.37
Cash/Investments Pool	0.00		2,250.96	0.00	0.00	0.00	0.00	2,250.96
TOTAL: Internal Service Funds	0.00		2,250.96	0.00	0.00	0.00	0.00	2,250.96
Grand Totals:	601,100.72		224,760.38	58,692.77	0.00	0.00	0.00	767,168.33

Vendor Name: 3 BOARD OF PUBLIC WORKS
 Remit# Payee: Remit# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000143 10/29/09 122.51

Claim# General Description: 127 UTILITIES

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 00 10/23/09 122.51
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-723920LAND UTILITIES-Landing Li 122.51
 UTILITIES-1625 OTTAWA AVE LOCALIZER

Vendor Name: 17 CUNNINGHAM DALMAN P.C. ATTORNEYS A
 Remit# Payee: Remit# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000144 10/29/09 1,027.69

Claim# General Description: 139 24280 GENERAL MATTERS

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 158574AJM 09/30/09 1,027.69
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-722804 Contractual-Legal 1,027.69
 GENERAL MATTERS

Vendor Name: 16 HARRIS AIRPORT SYSTEMS
 Remit# Payee: Remit# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000145 10/29/09 4,271.46

Claim# General Description: 128 OCT MAINTENANCE

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 1184 10/02/09 1,250.00
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-721933 Equipment Maintenanac 1,250.00
 OCTOBER MAINTENANCE

Claim# General Description: 129 REPAIR MODULATOR ASSY

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 1177 10/01/09 3,021.46
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-721933 Equipment Maintenanac 3,021.46
 REPAIR OF MODULATOR ASSY

Vendor Name: 7 HOLLAND CITY TREASURER
 Remit# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000146 10/29/09 3,579.43

Claim# General Description
 130 FEDERAL ARMORED SERVICES-OCT

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 104-03-540-7228050004 26705 10/15/09 19.80 0.00 19.80
 Account Name: Contr-Financial Svc
 Work Order# Actcd Description: FEDERAL ARMORED SERVICES FOR OCTOBER

Claim# General Description
 131 PAYROLL-FRINGS/SEPT

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 104-03-540-710701 26727 09/30/09 1,630.40 0.00 1,630.40
 GL Distribution: 104-03-540-710701 Payroll-Regular
 104-03-540-712715 Employer FICA Contri 1,505.02
 104-03-540-712724 Insurance-Workers Co 98.14
 104-03-540-721730 Postage 1.56
 104-03-540-721905 Photocopies/In-House 5.04
 104-03-540-723850 Communications-Telep 1.06
 19.58
 Actcd Description: PAYROLL-FRINGS-SEPT
 PAYROLL-FRINGS-SEPT
 PAYROLL-FRINGS-SEPT
 PAYROLL-FRINGS-SEPT
 PAYROLL-FRINGS-SEPT

Claim# General Description
 138 SEPT FEES

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 104-03-540-710701 26756 09/30/09 1,929.23 0.00 1,929.23
 GL Distribution: 104-03-540-710701 Payroll-Regular 1.68
 104-03-540-711702 Payroll-Vacation/Per 741.61
 104-03-540-711703 Payroll-Holidays 138.19
 104-03-540-711704 Payroll-Sick Time 4.69
 104-03-540-7117160001 Insurance-Health 447.26
 104-03-540-711717 Insurance-Dental 37.16
 104-03-540-711718 Insurance-Life & AD& 5.46
 104-03-540-711720 Insurance-Income Pro 532.49
 20.69
 Actcd Description: Insurance-Income Pro

Vendor Name: 27 THE IMAGE GROUP
 Remit# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000147 10/29/09 4,770.26

Claim# General Description
 132 AIRPORT WEBSITE

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 104-03-540-7228019010 18784 10/13/09 4,770.26 0.00 4,770.26
 GL Distribution: 104-03-540-7228019010 Advertising/Promotio
 Work Order# Actcd Description: AIRPORT WEBSITE

Vendor Name Remit# Payee Bank Cntrl# Chk Date Check Amount Sep
 29 NEDERVELD AP 000148 10/29/09 695.00

Claim# General Description
 134 MAPPING/DESCRIPTION

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 49844 10/09/09 695.00 0.00 695.00
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-7228070005 Contractual-Engineer 695.00 DESCRIPTION & MAPPING

Vendor Name Remit# Payee Bank Cntrl# Chk Date Check Amount Sep
 1 GREG ROBINSON PETTY CASH/W.M.I AIRP AP 000149 10/29/09 191.81 Y

Claim# General Description
 136 PETTY CASH

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 00 10/27/09 191.81 0.00 191.81
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-723955 Miscellaneous Petty CASH

Vendor Name Remit# Payee Bank Cntrl# Chk Date Check Amount Sep
 1 GREG ROBINSON PETTY CASH/W.M.I AIRP AP 000150 10/29/09 100.00 Y

Claim# General Description
 137 PETTY CASH-INCREASE

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 00 10/27/09 100.00 0.00 100.00
 GL Distribution Account Name Work Order# Actcd Description
 104-00-000-110004 Petty Cash INCREASE OF PETTY CASH

Vendor Name Remit# Payee Bank Cntrl# Chk Date Check Amount Sep
 15 STATE OF MICHIGAN - MDOT DEPT OF T AP 000151 10/29/09 118.50

Claim# General Description
 133 MAINTENANCE-WEATHER DATA SYSTEM

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 MA320248 10/07/09 118.50 0.00 118.50
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-721933 Equipment Maintenan AIRPORT WEATHER OBSERVATION & DATA SYSTEM-MAINTENANCE

Vendor Name 15 STATE OF MICHIGAN - MDOT DEPT OF T
 Remitt# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000152 10/29/09 7,025.00 Y

Claim# General Description
 140 REHABILITATION-EAST TAXIWAY CONNECTOR

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 AA321087 10/22/09 7,025.00 0.00 7,025.00
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-730974 Land Improvements 7,025.00 REHABILITATION OF THE EAST TAXIWAY
 CONNECTOR

Vendor Name 13 TULIP CITY AIR SERVICE
 Remitt# Payee
 Bank Cntrl# Chk Date Check Amount Sep
 AP 000153 10/29/09 1,958.21

Claim# General Description
 135 09-048 SEPT MAINTENANCE

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 167507 10/05/09 1,958.21 0.00 1,958.21
 GL Distribution Account Name Work Order# Actcd Description
 104-03-540-722808MOW Contr Mtce-Mowing 1,151.38 MOWING
 104-03-540-722808MTC Contr Mtce-General R 606.66 GENERAL MAINTENANCE
 104-03-540-7228090062 Contr-Airport Manage 200.17 AIRPORT MANAGER

Paid Checks:	
Check Count	11
Check Total	23,859.87
Backup Withholding Total	0.00
Paid by ACH:	
ACH Count	0
ACH Total	0.00
Backup Withholding Total	0.00
Total Payments:	
Payment Count	11
Payment Total	23,859.87
Backup Withholding Total	0.00
Void Checks:	
Check Count	0
Check Total	0.00
Backup Withholding Total	0.00

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
000199	3	BOARD OF PUBLIC WORKS	10/29/09	122.51	UTILITIES
000200	17	CUNNINGHAM DALMAN P.C. ATTORNEYS AT LAW	10/29/09	1,027.69	24280 GENERAL MATTERS
000201	16	HARRIS AIRPORT SYSTEMS	10/29/09	4,271.46	OCT MAINTENANCE
000202	7	HOLLAND CITY TREASURER	10/29/09	3,579.43	FEDERAL ARMORED SERVICES-OCT
000203	27	THE IMAGE GROUP	10/29/09	4,770.26	AIRPORT WEBSITE
000204	29	NEDERVELD	10/29/09	695.00	MAPPING/DESCRIPTION
000205	1	GREG ROBINSON PETTY CASH/W.MI AIRPORT AU	10/29/09	191.81	PETTY CASH
000206	1	GREG ROBINSON PETTY CASH/W.MI AIRPORT AU	10/29/09	100.00	PETTY CASH-INCREASE
000207	15	STATE OF MICHIGAN - MDOT DEPT OF TRANSP	10/29/09	118.50	MAINTENANCE-WEATHER DATA SYSTEM
000208	15	STATE OF MICHIGAN - MDOT DEPT OF TRANSP	10/29/09	7,025.00	REHABILITATION-EAST TAXIWAY CONNECTOR
000209	13	TULIP CITY AIR SERVICE	10/29/09	1,958.21	09-048 SEPT MAINTENANCE
Total				23,859.87	

Vendor Name Remitt# Payee Bank Cntrl# Chk Date Check Amount Sep
 17 CUNNINGHAM DALMAN P.C. ATTORNEYS A AP 000139 10/15/09 968.82

Claim# General Description
 124 24280 GENERAL MATTERS

PO#	Stat	Contract#	Invoice#	Inv Date	Gross Amount	Discount Amt	Discount Used	Net Amount
GL Distribution			158153	09/23/09	968.82		0.00	968.82
104-03-540-722804								
				Contractual-Legal	968.82			
								GENERAL MATTERS

Vendor Name Remitt# Payee Bank Cntrl# Chk Date Check Amount Sep
 27 THE IMAGE GROUP AP 000140 10/15/09 1,000.00

Claim# General Description
 125 AIRPORT WEBSITE

PO#	Stat	Contract#	Invoice#	Inv Date	Gross Amount	Discount Amt	Discount Used	Net Amount
GL Distribution			18740	09/18/09	1,000.00		0.00	1,000.00
104-03-540-7228019010								
				Advertising/Promotio	1,000.00			
								AIRPORT WEBSITE

Vendor Name Remitt# Payee Bank Cntrl# Chk Date Check Amount Sep
 12 ANDREW PERALES C/O CITY OF HOLLAND AP 000141 10/15/09 23.94

Claim# General Description
 126 WEBSITE BASIC FEE-REIMBURSEMENT

PO#	Stat	Contract#	Invoice#	Inv Date	Gross Amount	Discount Amt	Discount Used	Net Amount
GL Distribution			REIMBURSE	10/01/09	23.94		0.00	23.94
104-03-540-723955								
				Miscellaneous	23.94			
								REIMBURSEMENT FOR WEBSITE BASIC FEE

Paid Checks:
Check Count 3
Check Total 1,992.76
Backup Withholding Total 0.00

Paid by ACH:
ACH Count 0
ACH Total 0.00
Backup Withholding Total 0.00

Total Payments:
Payment Count 3
Payment Total 1,992.76
Backup Withholding Total 0.00

Void Checks:
Check Count 0
Check Total 0.00
Backup Withholding Total 0.00

MICR Check#	Vendor Number	Payee	Check Date	Check Amount	Description
000196	17	CUNNINGHAM DALMAN P.C. ATTORNEYS AT LAW	10/15/09	968.82	24280 GENERAL MATTERS
000197	27	THE IMAGE GROUP	10/15/09	1,000.00	AIRPORT WEBSITE
000198	12	ANDREW PERALES C/O CITY OF HOLLAND	10/15/09	23.94	WEBSITE BASIC FEE-REIMBURSEMENT
Total				1,992.76	