

West Michigan Airport Authority

Meeting Agenda

Monday, March 8, 2010

11:30am – 1:00pm

Westshore Aviation, 1585 S. Washington Avenue

1. Consideration of the February 8, 2010 Meeting Minutes. (Action Required)
2. Public Comments.
3. FBO Report.
4. Presentation of Preliminary Fiscal Year 2011 Operating and Capital Budget.
 - A. Adopt Resolution Presenting the Budget and Scheduling a Public Hearing. (Action Required)
5. Establish 2010 Fuel Flowage Fee. (Action Required)
6. Monthly Budget and Investment Report. (Accept as Information)
7. Staff Report:
 - A. Strategic Planning Session.
 - B. Terminal Study.
 - C. Annual Michigan Airports Conference.
8. Other Business.
9. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

If you are not able to attend the meeting, please contact Greg Robinson (355-1313) or Carolyn O'Connor (355-1311). We must have at least one (1) of the two representatives of each unit of government present at the meeting to attain a quorum. Thank you.

**West Michigan Airport Authority
Meeting Minutes
February 8, 2010**

The West Michigan Airport Authority met at Park Township Offices in Holland, Michigan.

Present: Authority Members Wiersma, Martin, Whiteman (alternate), Hoogland, Klunder, Mitchell, Price, Toscano, and Wickmann.

Absent: Authority Member Dykstra.

Others Present: Ottawa County Representative Disselkoen, Allegan County Representative Burns, Student Representative Stewart, Assistant City Manager Robinson, and Executive Assistant O'Connor.

10.02.01 Consideration of the January 11, 2010 Meeting Minutes.

It was moved by Wickmann and supported by Mitchell to approve the meeting minutes from January 11, 2010 as submitted. This motion was unanimously adopted.

10.02.02 Public Comments.

There were no public comments.

10.02.03 FBO Report.

Mr. Robinson presented the report of the past month's activity at the airport in terms of operations and fuel sales. Ms. Price commented that an increase in fuel sales is being seen. The report was accepted as information.

10.02.04 Operations Committee Report:

- **Strategic Planning Session:** Mr. Robinson stated that Mr. Al Vandenberg and he were working on an agenda for the Strategic Planning Session and that Authority members had been or would be contacted to schedule the planning session. Mr. Klunder provided a recommendation for Mr. Vandenberg to serve as the session facilitator. Mr. Robinson requested that as many people as possible should attend and that it should take place prior to the scheduling of the budget.
- **Status of ITT Tower:** Mr. Robinson reported that the City of Holland had approved a conditional use permit for the airport to allow the tower to be constructed. The tower will be the first one of its kind to be built in the midwest; the closest tower is in Kentucky. Authority members discussed the location and height of the tower at the airport.
- **FY2011 Budget Process:** Mr. Robinson presented the schedule for the preparation of the FY2011 West Michigan Airport Authority Budget. It is anticipated that the Operations Committee will review the budget prior to its presentation to the entire board on April 12th. He stressed that the Authority should be expecting lower tax revenues in the coming fiscal year due to the economy.
- **Authority Formation Documents:** Mr. Robinson stated that all of the West Michigan Airport Authority Formation Documents have been assembled into a binder for easy access, and a hard copy will be sent to each of the governing units for their files. The Authority members inquired about the placement of the formation documents on the website, and Mr. Robinson stated that this would be looked into.

This report was accepted as information.

10.02.05 Building & Development Committee Report: Recommendation on Firm to Conduct Terminal Plan Update.

Mr. Robinson presented the background of the terminal and the need for a new facility that would meet the changing needs of Tulip City Airport. The Building & Development Committee met and reviewed the proposals submitted and interviewed three firms. As a result of the interviews and committee discussion, the Building & Development Committee recommended that URS be selected to do the update of the Terminal Concept & Budget Report. The Authority members discussed the recommended firm as well as the intent of the project.

It was moved by Toscano and supported by Wickmann to approve URS to conduct the Terminal Plan Update consistent with the proposal presented. This motion was unanimously adopted.

10.02.06 Communications Committee Report:

- Annual Report: Mr. Robinson reported that the report is almost completed and should be ready for distribution prior to the March meeting, assuming the costs remain as projected.
- June 2010 Event: Mr. Robinson stated that airport was contacted by a group from Detroit that is interested in bringing a B-25 "Yankee Warrior" plane to Tulip City Airport in June. The Communication Committee has discussed tying an event to this visit in order to promote the airport. However, concerns were expressed regarding funding the event as well as the planning and accomplishing the logistics of an event of this nature in the time available. The Authority members discussed concerns regarding the event, and it was determined that more information was needed before determining how to proceed.

This report was accepted as information.

10.02.07 Monthly Budget & Investment Report.

The Board did not express comments or ask questions regarding the material presented for this report. This report was accepted as information.

10.02.08 Other Business:

- Mr. Robinson presented a letter from the Michigan Department of Transportation (MDOT) regarding the awarding of a grant to repair the pavement at Tulip City Airport. It is anticipated that a grant document will arrive in the next couple of months, requiring the Authority to approve the local match portion of the grant. No action is required at this time.
- Mr. Robinson highlighted the articles included in the meeting packet.
- Ms. Price spoke about the importance of having a designated spokesperson for the Authority in case of emergencies to reinforce that Tulip City Airport is a regional airport. The Authority members discussed who the spokesperson should be and whether a communications strategy should be developed. This will be discussed further at the strategic planning session.
- Mr. Stroop, a meeting attendee, commented about the glide slope installed on Runway 8 and inquired why it was not shown on the LPV. Mr. Wickmann commented that it was likely awaiting updating and publication by the Federal Aviation Association (FAA).

10.02.09 Adjournment

It was moved by Price and supported by Wickmann to adjourn the meeting. This motion was unanimously adopted.

The next meeting of the West Michigan Airport Authority is scheduled for Monday, March 8, 2010 at WestShore Aviation at Tulip City Airport.

Respectfully Submitted,

Jim Wiersma
Secretary
West Michigan Airport Authority

INTRODUCTION TO DEPARTMENT

TRANSPORTATION SYSTEM AND SERVICES

Municipal Airport Operations Fund

FUND MISSION STATEMENT

To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

ACTION PLAN FOR FISCAL YEAR 2010

- * To implement a new airport management structure wherein all non-FBO related airport revenues are collected by the Authority and field maintenance services are contracted. (On-going)

This objective has been completed.

- * To evaluate the merits of, and perhaps implement, changing the airport fee structure as well as the means for maintaining the airport.

The fee structure has been evaluated somewhat and the landing fee waiver has been removed except for aircraft owned by those residing or doing business within the Authority boundaries.

- * To complete the update of the Airport Layout Plan. (June 2010)

This item is not moving as quickly as originally anticipated. It is expected that it will be completed by the end of 2010.

- * To address the following capital projects:

- Replacement of the Instrument Landing System (ILS) for Runway 26. (June 2010)

This equipment is requiring more and more maintenance, but the Authority has been informed that the FAA will not participate in replacement or repairs. The Operations Committee is considering an option of refurbishing the existing equipment.

- Global Welcome Center: Financing strategy, final design, and property acquisition (if necessary). (June 2010)

The Building & Development Committee is working with airport consultant URS on updating the 2005 terminal report. This new design and location concept will be completed by June 1, 2010.

- Rehabilitate one of the connector taxiways. (June 2010)

The Authority will be receiving a grant for this project and the rehab of the taxiway serving the south hangar area. Construction should occur in 2010.

- Seal all runway joints. (June 2010)

This will occur in 2010.

- Construction of site preparation for an additional public hangar facility. (June 2010)

INTRODUCTION TO DEPARTMENT TRANSPORTATION SYSTEM AND SERVICES

Municipal Airport Operations Fund

This project will not occur this fiscal year due to insufficient funding.

- Construction of a public viewing area at the airport. (September 2009)

The public viewing area(s) will be discussed as part of the ALP update.

- * To implement a marketing/information strategy that includes:
 - Informing the public, airport users, and stakeholders of the value of the airport and airport activities/projects.
 - Preparing and distributing outreach materials that will inform those not familiar with the airport of its value, capabilities, and activities.

The Communications Committee has been addressing both of these objectives. The Authority website has been updated, and an email newsletter and direct mail information piece are about to be distributed.

The following objectives were included in anticipation that additional staff resources would be provided. This additional staff time has not been allocated at this point.

- Contacting users of the airport to determine their present and projected air travel needs;
- Contacting potential users of the airport to inform them of opportunities at the airport and to understand their air travel needs.
- Regular presentations of airport information to the community and events at the airport.
- Establishing a relationship with existing and potential users of the airport including based and transient users.
- * To establish performance measurements on the airport and to compare these with other similar airports in Michigan and the Midwest.
- * To develop the means for accurately tracking operations in terms of numbers and characteristics.
- * To conduct a comprehensive evaluation of the airport's position in the region, state, national and international air travel network.
- * To gain a greater awareness of future air travel dynamics and to position the airport and its users to best benefit from these opportunities.

West Michigan Airport Authority
Fiscal Year 2011 Action Plan
February 22, 2010

Mission Statement

To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

Fiscal Year 2011 Action Plan

1. Complete the update of the Airport Layout Plan (ALP).
2. Prepare a financing strategy, the final design, and construction plan for a new terminal.
3. Refurbish the Instrument Landing System (ILS) for runway 26.
4. Secure an LPV approach for runway 8.
5. Complete the MDOT/FAA project grant for the rehabilitation of the south hangar area taxiway.
6. Construct at least one public viewing area at the airport.
7. Continue regular distribution of email and direct mail information to airport stakeholders.
8. Make a concerted effort to interact more with airport users and lease holders.
9. Prepare and distribute a Request For Proposals for airport consultant services.

West Michigan Airport Authority
Proposed Fiscal Year 2011 Budget
8-Mar-10

	Approved Budget FY 2010	Estimated Year End FY 2010	Proposed FY 2011
REVENUES			
FBO Franchise Fee	\$ 20,000	\$ 20,000	\$ 20,000
Fuel Flowage Fee	\$ 66,500	\$ 55,000	\$ 60,000
Property Tax - Holland City	\$ 109,200	\$ 113,898	\$ 102,800
Property Tax - Park Township	\$ 88,500	\$ 88,500	\$ 87,000
Property Tax - Zeeland City	\$ 47,000	\$ 42,922	\$ 44,000
Investment Income	\$ 10,000	\$ 6,500	\$ 7,500
Rental - Hangar Land Lease	\$ 80,000	\$ 76,000	\$ 76,000
Rental - Agricultural Land Lease	\$ 7,400	\$ 7,400	\$ 7,400
Rental - T Hangars	\$ 46,000	\$ 40,000	\$ 40,000
Landing Fees	\$ 10,000	\$ 14,500	\$ 15,000
Subtotal Revenues	\$ 484,600	\$ 464,720	\$ 459,700
EXPENSES			
Payroll - Regular + Benefits	\$ 40,000	\$ 30,000	\$ 40,000
Payroll - Temporary Help	\$ -	\$ -	\$ 10,000
Postage	\$ 300	\$ 200	\$ 300
Photocopies	\$ 200	\$ 100	\$ 100
Maintenance - Buildings & Grounds Maintenance	\$ 15,000	\$ 15,000	\$ 15,000
Maintenance - Equipment Maintenance - ILS	\$ 20,000	\$ 32,000	\$ 30,000
Maintenance - Contract - Snowplowing	\$ 60,900	\$ 40,000	\$ 60,000
Maintenance - Contract - Mowing	\$ 13,000	\$ 12,000	\$ 13,000
Maintenance - Contract - General Repairs/ Maintenance	\$ 10,000	\$ 12,000	\$ 12,000
Advertising/Promotional	\$ 40,000	\$ 40,000	\$ 40,000
Contract - Legal	\$ 7,500	\$ 8,500	\$ 7,500
Contract - Plan Development	\$ 2,000	\$ 1,000	\$ 1,000
Contract - Engineering	\$ 2,000	\$ 1,500	\$ 1,500
Contract - Management Services	\$ 28,500	\$ 48,000	\$ 45,000
Contract - Airport Manager	\$ -	\$ 4,500	\$ 5,000
Contract - Audit	\$ 6,500	\$ 7,700	\$ 7,000
Communications - Telephone	\$ 400	\$ 250	\$ 300
Travel - Conferences, Seminars	\$ 1,000	\$ 750	\$ 1,000
Commercial Insurance Premium	\$ 24,000	\$ 18,200	\$ 19,000
Utilities - T Hangars	\$ 2,200	\$ 1,600	\$ 1,700
Utilities - Runway Lights	\$ 4,500	\$ 4,400	\$ 4,600
Utilities - Landing Lights & Systems	\$ 2,700	\$ 3,700	\$ 3,900
Utilities - Fence Gates	\$ 300	\$ 1,000	\$ 1,100
Utilities - Parking Lot Lighting	\$ 600	\$ 700	\$ 800
Debt Obligation - T Hangars	\$ 17,520	\$ 17,520	\$ -
Miscellaneous	\$ 3,000	\$ 2,200	\$ 3,000
Contingency	\$ 10,000	\$ -	\$ 10,000
Reserves for Emergencies/ Unexpected	\$ 25,000	\$ 25,000	\$ 25,000
Reserves for Capital Projects	\$ 147,480	\$ 136,900	\$ 101,900
Subtotal Expenses	\$ 484,600	\$ 464,720	\$ 459,700
Balance	\$ -	\$ -	\$ -

West Michigan Airport Authority
Proposed Capital Projects for FY2011

8-Mar-10

	<u>FY 2010</u>	<u>FY 2011</u>
<u>Revenues</u>		
FAA Entitlement	\$ 455,358	\$ 150,000
FAA	\$ -	\$ 116,000
MDOT	\$ 11,983	\$ 196,375
Local	\$ 11,984	\$ 382,625
Total Revenues	\$ 479,325	\$ 845,000
<u>Expenses</u>		
Rehab s. hangar pavement area	\$ 479,325	
Refurbish runway 26 ILS	\$ -	\$ 350,000
Seal Runway Joints	\$ -	\$ 15,000
Terminal Environmental Assess.		\$ 30,000
Terminal Design		\$ 175,000
Terminal Engineering		\$ 250,000
T hangar repairs		\$ 15,000
Construct viewing area		\$ 10,000
General prop. Acq.	\$ -	\$ -
Total Expenses	\$ 479,325	\$ 845,000

Tulip City Airport

History Fuel Flowage Fee History

22-Feb-10

<u>Year*</u>	<u>Fiscal Year**</u>	<u>Flowage Fee</u>	<u>Fuel Flowage Income</u>	<u>Expenses</u>	<u>Difference</u>	<u>Landing Fee Income</u>
2003	2004	0.08	71,502.00	84,326.00	-12,824.00	NA
2004	2005	0.09	78,350.00	79,607.00	-1,257.00	NA
2005	2006	0.09	87,736.00	80,605.00	7,128.00	NA
2006	2007	0.08	82,885.00	86,982.00	-4,097.00	NA
2007	2008	0.08	80,862.00	99,571.00	-18,709.00	NA
2008	2009	0.095	84,174.00	86,666.00	-2,492.00	NA
2009	2010	0.095	55,000.00	73,800.00	-4,300.00	14,500
Average			80,918.17	86,292.83	-5,374.67	

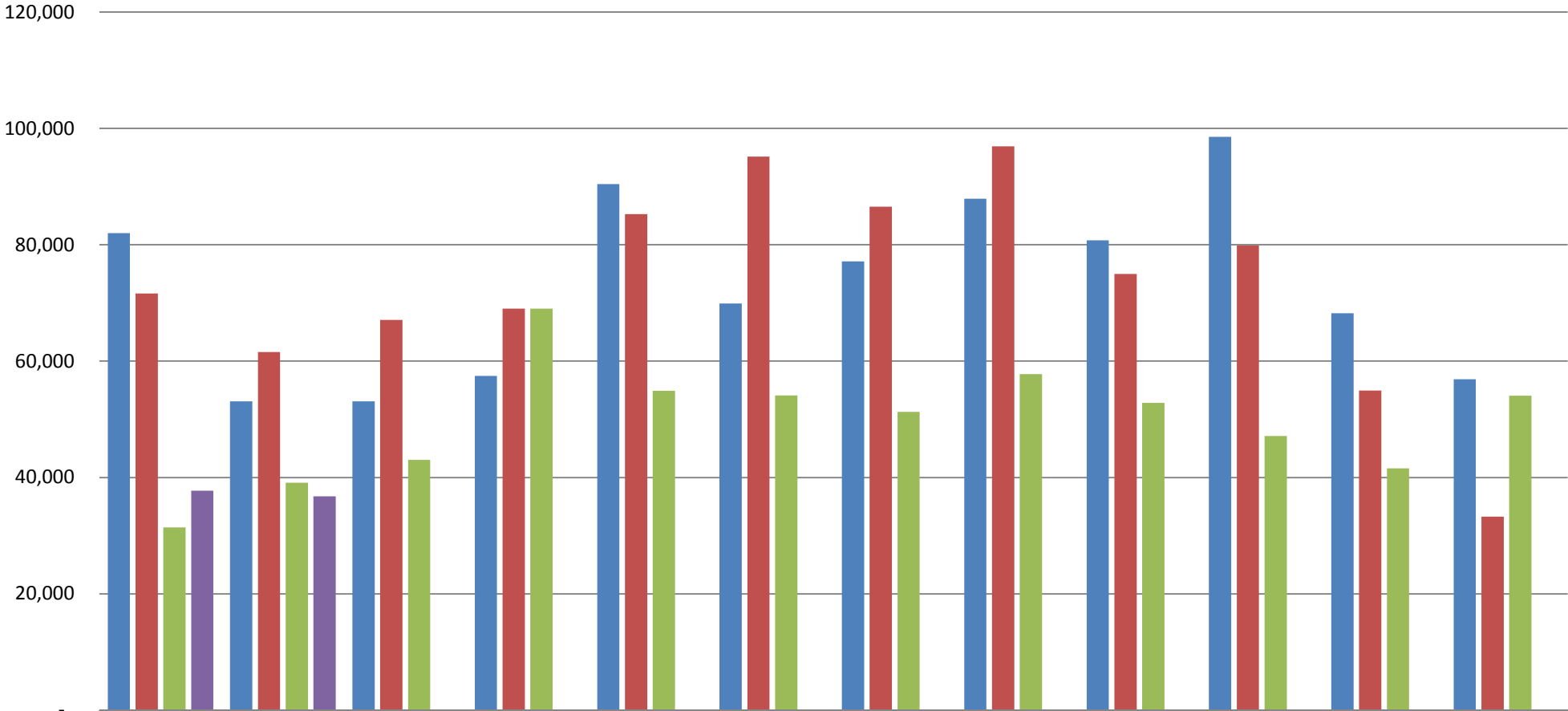
* The flowage fee year is March through February

** The FBO Fiscal Year is October through September. The West Michigan Airport Authority began collecting the fuel flowage fee in fiscal year 2010 and, since that time, has accounted for the surpluses and deficits between the income and expenses. Prior to FY2010, the FBO had been responsible for maintaining the Airport and has absorbed the gain or deficit from differences in income and expenses

*** This is an estimate for fiscal year 2010

Note: Expenses include snow removal, mowing, general repairs/maintenance, and utilities for runway lights, landing systems, fence gates, and parking lot lights.

Tulip City Airport Fuel Sales Comparison (2007 to Present)



	January	February	March	April	May	June	July	August	September	October	November	December
2007	82,008	53,111	53,111	57,468	90,426	69,894	77,138	87,923	80,770	98,564	68,210	56,880
2008	71,616	61,551	67,102	69,043	85,261	95,153	86,530	96,922	74,989	79,861	54,948	33,271
2009	31,420	39,100	43,017	69,043	54,918	54,122	51,305	57,770	52,833	47,150	41,558	54,079
2010	37,744	36,750										

■ 2007
 ■ 2008
 ■ 2009
 ■ 2010

**Tulip City Airport
Fuel Flowage Fee Analysis
22-Feb-10**

	<u>2007</u>	<u>2008</u>	<u>2009</u>
Gallons Sold	875,503	876,247	596,315

	<u>Gallons</u>		
	<u>550,000</u>	<u>600,000</u>	<u>700,000</u>
\$0.090	\$ 49,500	\$ 54,000	\$ 63,000
*\$0.095	\$ 52,250	\$ 57,000	\$ 66,500
\$0.100	\$ 55,000	\$ 60,000	\$ 70,000
\$0.105	\$ 57,750	\$ 63,000	\$ 73,500
\$0.110	\$ 60,500	\$ 66,000	\$ 77,000

** Current Fuel Flowage Fee*

Flowage Fee Review (February 2010)

Airport	Jet A	AVGAS	Flowage Fee	Feb-10
Holland	\$ 4.51	\$ 4.55	\$ 0.95	
Grand Haven		\$ 4.60	na	
Park Township				
South Haven	\$ 4.19	\$ 4.19	na	
Muskegon	\$ 4.98	\$ 4.68	\$ 0.15	
Grand Rapids Kent County - RAPID AIR	\$ 4.99	\$ 4.59	\$ 0.085	
Grand Rapids Kent County - Northern AIR	\$ 5.23	\$ 4.68	\$ 0.085	
Ottawa Executive Zeeland			\$ -	PVT Ownership
Riverview			\$ -	PVT Ownership
Sparta	na	na	na	
Kalamazoo	\$ 4.66	\$ 5.55	\$ 0.07	
Benton Harbo	\$ 4.42	\$ 4.88	\$ 0.10	
Allegan	na	\$ 4.46	na	

Fund Fd Dept	Account	Description	2010 Budget Annual	Actuals Annual	Unrecognized Variance	2010 Percent Budget
104 03 000	400420	Prior Yr Taxes-MTT Judgement	0.00	24.56	<24.56>	0.00
104 03 000	400423	Service Chg in Lieu Taxes (PILOT)	0.00	14.68	<14.68>	0.00
104 03 000	450582C	City of Holland Contribution	109,200.00	114,140.36	<4,940.36>	104.52
104 03 000	450582P	Park Township Contribution	88,500.00	56,067.49	32,432.51	63.35
104 03 000	450582Z	City of Zeeland Contribution	47,000.00	42,922.08	4,077.92	91.32
104 03 000	4606541	FBO Franchise Fees	20,000.00	13,332.62	6,667.38	66.66
104 03 000	4606545	Fuel Flowage Fee	66,500.00	35,169.51	31,330.49	52.89
104 03 000	4606546	Landing Fees	10,000.00	9,426.00	574.00	94.26
104 03 000	480665	Investment Income	10,000.00	4,241.60	5,758.40	42.42
104 03 000	4906851	Recoveries-Insurance	0.00	13,427.02	<13,427.02>	0.00
104 03 000	5405360023	Fed Grant FAA Entitl-Capital	150,000.00	0.00	150,000.00	0.00
104 03 000	5405360024	Federal Grant-FAA Capital	4,870,750.00	0.00	4,870,750.00	0.00
104 03 000	5505700024	State Grant-MDOT Capital	132,125.00	0.00	132,125.00	0.00
104 03 000	560582A	Contrib-Holland City-Startup	0.00	10,782.14	<10,782.14>	0.00
104 03 000	5606692	Rental-Hangar Land Lease	80,000.00	63,929.91	16,070.09	79.91
104 03 000	5606698	Rental-Agricultural Land Lease	7,400.00	7,380.00	20.00	99.73
104 03 000	560669T	Rental - T-Hangars	46,000.00	27,680.00	18,320.00	60.17
104 000		-General Government	5,637,475.00	398,537.97	5,238,937.03	7.07

104		-General Fund-Airport Authority	5,637,475.00	398,537.97	5,238,937.03	7.07
-----	--	---------------------------------	--------------	------------	--------------	------

Fund	Fund	Fund	Project	Account	Description	2010 Budget Annual	2010 Actuals Annual	2010 Encumb Annual	2010 Unexp Balance	2010 Percent Expended
104	03	540		710701	Payroll-Regular	40,000.00	11,268.12	0.00	28,731.88	28.17
104	03	540		711702	Payroll-Vacation/Personal	0.00	1,189.14	0.00	<1,189.14>	0.00
104	03	540		711703	Payroll-Holidays	0.00	545.91	0.00	<545.91>	0.00
104	03	540		711704	Payroll-Stick Time	0.00	13.54	0.00	<13.54>	0.00
104	03	540		711712	Special Pay-Longevity	0.00	118.66	0.00	<118.66>	0.00
104	03	540		7117160001	Insurance-Health	0.00	1,205.00	0.00	<1,205.00>	0.00
104	03	540		7117160002	Insurance-Dental	0.00	100.12	0.00	<100.12>	0.00
104	03	540		711717	Insurance-Life & AD&D	0.00	15.39	0.00	<15.39>	0.00
104	03	540		711718	Retirement Contrib-MERS	0.00	1,384.64	0.00	<1,384.64>	0.00
104	03	540		711720	Insurance-Income Protection	0.00	57.49	0.00	<57.49>	0.00
104	03	540		712715	Employer FICA Contribution	0.00	741.38	0.00	<741.38>	0.00
104	03	540		712724	Insurance-Workers Comp	0.00	11.87	0.00	<11.87>	0.00
104	540				+Personal Services	40,000.00	16,651.26	0.00	23,348.74	41.63
104	03	540		721730	Postage	300.00	94.26	0.00	205.74	31.42
104	03	540		721905	Photocopies/In-House Printing	200.00	14.97	0.00	185.03	7.49
104	03	540		721931	Building & Grnds Maintenance	15,000.00	11,056.00	0.00	3,944.00	73.71
104	03	540		721933	Equipment Maintenance	20,000.00	23,639.01	0.00	<3,639.01>	118.20
104	03	540		7228019000	Printing	0.00	14.16	0.00	<14.16>	0.00
104	03	540		7228019010	Advertising/Promotional	40,000.00	24,078.37	0.00	15,921.63	60.20
104	03	540		722804	Contractual-Legal	7,500.00	6,905.98	0.00	594.02	92.08
104	03	540		7228050001	Contr-Indpdt Audit	0.00	7,500.00	0.00	<7,500.00>	0.00
104	03	540		7228050004	Contr-Financial Svc Fee	0.00	158.40	0.00	<158.40>	0.00
104	03	540		7228050011	Contr-Asset Appraisal	0.00	216.00	0.00	<216.00>	0.00
104	03	540		7228070002	Contr-Plan Development	2,000.00	500.00	0.00	1,500.00	25.00
104	03	540		7228070005	Contractual-Engineering	2,000.00	1,045.00	0.00	955.00	52.25
104	03	540		722808MOW	Contr Mtce-Mowing	13,000.00	5,937.01	0.00	7,062.99	45.67
104	03	540		722808MTC	Contr Mtce-General Repairs	10,000.00	6,987.15	0.00	3,012.85	69.87
104	03	540		722808SNOW	Contr Mtce-Snowplowing	60,900.00	18,567.13	0.00	42,332.87	30.49
104	03	540		7228090061	Contract-Management Services	35,000.00	27,830.00	0.00	7,170.00	79.51
104	03	540		7228090062	Contr-Airport Manager-Tulip City Ai	0.00	2,513.83	0.00	<2,513.83>	0.00
104	03	540		723850	Communications-Telephone	400.00	141.69	0.00	258.31	35.42
104	03	540		723860	Travel, Conf, Seminars	1,000.00	8.80	0.00	991.20	0.88
104	03	540		723910	Commercial Insurance Premiums	24,000.00	18,197.00	0.00	5,803.00	75.82
104	03	540		723920GATE	Utilities-Fence Gates	300.00	583.44	0.00	<283.44>	194.48
104	03	540		723920LAND	Utilities-Landing Lights & Systems	2,700.00	2,185.00	0.00	515.00	80.93
104	03	540		723920PLOT	Utilities-Parking Lot Lighting	600.00	409.76	0.00	190.24	68.29
104	03	540		723920RUNW	Utilities-Runway Lights	4,500.00	2,564.23	0.00	1,935.77	56.98
104	03	540		723920THAN	Utilities-T Hangars	2,200.00	900.79	0.00	1,299.21	40.95
104	03	540		723940	Reimb City-Debt Obligation T Hangar	17,520.00	1,060.00	0.00	16,460.00	6.05
104	03	540		723955	Miscellaneous	3,000.00	1,197.72	0.00	1,802.28	39.92
104	03	540		7239640002	Refunds-Property Tax Prior Yrs	0.00	53.08	0.00	<53.08>	0.00
104	540				+Other Current Expenditures	262,120.00	164,358.78	0.00	97,761.22	62.70
104	03	540		730971	Land	1,025,000.00	0.00	0.00	1,025,000.00	0.00
104	03	540		730974	Land Improvements	2,055,000.00	7,025.00	0.00	2,047,975.00	0.34
104	03	540		730975	Buildings & Structures	2,305,000.00	0.00	0.00	2,305,000.00	0.00
104	540				+Capital Outlay	5,385,000.00	7,025.00	0.00	5,377,975.00	0.13

By Laura Judge (JUDGE)

Fund	Fund Fn Dept	Account	Project	Description	2010 Budget Annual	2010 Actuals Annual	2010 Encumb Annual	2010 Unexp Balance	2010 Percent Expended
104	03 540	770956		Contingency	10,000.00	0.00	0.00	10,000.00	0.00
104	540			+Contingencies	10,000.00	0.00	0.00	10,000.00	0.00
104	540			+Airport Operations	5,697,120.00	188,035.04	0.00	5,509,084.96	3.30
104				+Airport Operations	5,697,120.00	188,035.04	0.00	5,509,084.96	3.30
104				+General Fund-Airport Authority	5,697,120.00	188,035.04	0.00	5,509,084.96	3.30

GROUP/FUND	WORKING CAPITAL BEGIN YEAR	ACTUAL REVENUE	EXPENSES CURRENT YEAR	ENCUMBRANCES	OTHER APPLICATIONS OR SOURCES	WORKING CAPITAL ENDING
General Fund-Airport Authority Reserves-Restricted	575,865.35 25,000.00	398,537.97 0.00	188,035.04 0.00	0.00 0.00	0.00 0.00	786,368.28 25,000.00
TOTAL: General Funds	600,865.35	398,537.97	188,035.04	0.00	0.00	811,368.28
Airport Donations	235.37	1.53	0.00	0.00	0.00	236.90
TOTAL: Special Revenue Funds	235.37	1.53	0.00	0.00	0.00	236.90
Cash/Investments Pool	0.00	656.14	0.00	0.00	0.00	656.14
TOTAL: Internal Service Funds	0.00	656.14	0.00	0.00	0.00	656.14
Grand Totals:	601,100.72	399,195.64	188,035.04	0.00	0.00	812,261.32

WEST MICHIGAN AIRPORT AUTHORITY - CASH AND INVESTMENT PORTFOLIO STATUS REPORT

At Close of Business Day: February 28, 2010

Cash or Investment Type	Fifth Third	Bank of Holland	Chemical	Flagstar	Huntington	Macatawa	Other Financial Arrangements	TOTAL	Percent Of Grand Total
POOLED									
<u>Short-Term Money Management:</u>									
- Cash in Bank Deposit Account	97,256						- 0 -	97,256	12.22%
- MBIA Michigan Class Pool Account	- 0 -	231,908	- 0 -	100,000	207,885	155,000	- 0 -	- 0 -	0.00%
- Certificates of Deposit	- 0 -	2,105	- 0 -	414	845	302	- 0 -	694,793	87.32%
- Accrued Interest Receivable								3,667	0.46%
Total Short-term	97,256	234,013	- 0 -	100,414	208,731	155,302	- 0 -	795,716	100.00%
<u>Long-Term Money Management:</u>									
- Certificates of Deposit	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
Total Long-term	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
TOTAL POOLED	97,256	234,013	- 0 -	100,414	208,731	155,302	- 0 -	795,716	100.00%

Percent of Short-Term Total	=	12.22%	29.41%	0.00%	12.62%	26.23%	19.52%	0.00%	100.00%
Percent of Long-Term Total	=	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Percent of Grand Total	=	12.22%	29.41%	0.00%	12.62%	26.23%	19.52%	0.00%	100.00%

Additional Information:

- > Most recent update of Interest Rate for Deposit Acct at Fifth Third Bank: 0.24968%
 - > Most recent update of Interest Rate for MBIA Michigan Class Acct: 0.185%
- Terms/Rates of Short-term Certificates of Deposits:
- > \$231,907.78 at Bank of Holland (easy access CD) maturing 05/21/2010, 365 days @ 1.25%
 - > \$100,000 at Flagstar maturing 06/24/2010, 273 days @ 0.95%
 - > \$155,000 at Macatawa maturing 09/09/2010, 245 days @ 1.35%
 - > \$207,885.16 at Huntington maturing 10/28/2010, 364 days @ 1.20%

WEST MICHIGAN AIRPORT AUTHORITY
COMPARATIVE ANALYSIS OF "AVERAGE DAILY CASH & INVESTMENT BALANCE" AND "INVESTMENT INCOME"
FOR FISCAL YEARS 2008-2009 AND 2009-2010

Month	Fiscal Year 2008-2009						Fiscal Year 2009-2010					
	Average Daily Balance	Accrued Interest Income	Capital Gains (Losses)	Market Write Up (Down)	Year-to-Date Investment Income		Average Daily Balance	Accrued Interest Income	Capital Gains (Losses)	Market Write Up (Down)	Year-to-Date Investment Income	
	July	0	0	0	0	0	557,702	754	754	0	0	754
August	0	0	0	0	0	579,730	755	755	0	0	1,509	
September	413,154	235	235	0	235	690,483	742	742	0	0	2,251	
October	458,298	317	317	0	552	710,493	783	783	0	0	3,034	
November	456,893	1,065	1,065	0	1,617	708,956	356	356	0	0	3,390	
December	462,679	1,089	1,089	0	2,706	735,044	383	383	0	0	3,773	
January	503,738	1,084	1,084	0	3,790	755,803	471	471	0	0	4,244	
7 Months Total	327,823	3,790	0	0	3,790	676,887	4,244	0	0	0	4,244	
February	529,316	978	978	0	4,768							
March	560,348	1,093	1,093	0	5,861							
April	574,953	1,085	1,085	0	6,946							
May	572,179	1,056	1,056	0	8,002							
June	565,301	874	874	0	8,876							
12 Months Total	424,738	8,876	0	0	8,876							

Annualized Rate of Return - Current Fiscal Year

July 1, 2009 - January 31, 2010	1.064%
On Interest Income Only	1.064%
On Total Investment Income (Interest, plus Capital Gains/Market Write Up and minus Capital Losses/Market Write Down)	1.064%

Annualized Rate of Return - Prior Fiscal Year

July 1, 2008 - January 31, 2009	1.963%
On Interest Income Only	1.963%
On Total Investment Income (Interest, plus Capital Gains/Market Write Up and minus Capital Losses/Market Write Down)	1.963%
July 1, 2008 - June 30, 2009	2.090%
On Interest Income Only	2.090%
On Total Investment Income (Interest, plus Capital Gains/Market Write Up and minus Capital Losses/Market Write Down)	2.090%

AERONAUTICS COMMISSION

Terry Everman - Chair
James M. Collins - Vice Chair
Russell A. Kavalhuna
J. William Prochazka
Sidney Adams, Jr.
Kirk T. Steudle
Col. Peter Munoz
Maj. Gen. Thomas Cutler
Rebecca Humphries
Rob Abent, Director

STATE OF MICHIGAN



Jennifer Granholm GOVERNOR

Michigan Department of Transportation

2700 Port Lansing Road , Lansing, MI 48906-2160
Phone: (517) 335-9283 Fax No.: (517) 321-6422
Kirk T. Steudle

Other

Notice

Feb. 11, 2010

Tulip City Airport
Ron Ludema
1581 S. Washington Ave
Holland, MI 49423

RE: FAA Airspace Case #: 2009-WTE-13787-OE

The Michigan Department of Transportation, Bureau of Aeronautics and Freight Services, has received an application for a permit to erect or modify a structure in the vicinity of your airport. The tall structure proposal is described in the enclosed Obstruction Evaluation (O/E) study, which was received from the FAA. The O/E study contains information taken from the proponent's filing of an FAA Form 7460-1, 'Notice of Proposed Construction or Alteration.' The purpose of this mailing is to apprise you of the proposal, and does not require action on your part.

Questions regarding this matter may be directed to:

Linn P. Smith
(517) 335-9949
Michigan Department of Transportation
Bureau of Aeronautics and Freight Services
2700 Port Lansing Road
Lansing, MI 48906-2160

Federal Aviation Administration
Great Lakes Region
Air Traffic Division, AGL-520
2300 E. Devon Ave
Des Plaines, IL 60018
(517) 335-9949

Sincerely,

Linn P. Smith
Airspace Specialist
Bureau of Aeronautics and Freight Services

Enclosure
cc: file (18556)

7460-1 OE Case Data Sheet Batch # 57789

Study (ASN): 2009-WTE-13787-OE **Status:** EVL-Exam **Date Received:** 12/23/2009
Prior Study: **Rush:** No **Date Entered:** 12/23/2009
Date Completed:

Sponsor: Robert DeBoer
Attention Of: Robert DeBoer
Address: A-5971 144th Avenue
City: Holland **State:** MI **Zip:** 49423
Country: US
Telephone: 616-396-5092 **Ext:**
Fax: 269-673-5464
E-mail: kmiedema@wightmanjones.com
Latitude: 42-44-25.96N
Longitude: 86-07-56.88W
Datum: NAD 83
Accuracy: 4D **Other:**

Representative: Wightman Jones, Inc.
Attention Of: Kevin Miedema
Address: 264 Western Avenue
City: Allegan **State:** MI **Zip:** 49010
Country: US
Telephone: 269-673-8465 **Ext:**
Fax: 269-673-5464
E-mail: kmiedema@wightmanjones.com
Notice of: Existing
Duration: Permanent **Months:** **Days:**
Work Schedule Beginning: 04/01/2009
Work Schedule Ending: 10/01/2009
Structure Type: Wind Turbine
Structure Name:

	<u>Proposed</u>	<u>DNE</u>	<u>DET</u>
SE:	690		
AGL:	100		
AMSL:	790		

Marking/Lighting: None

Other Description:

Description of Proposal:

Applicant wishes to raise existing wind turbine tower from 62 feet up to 100 feet total wind turbine height (AGL)

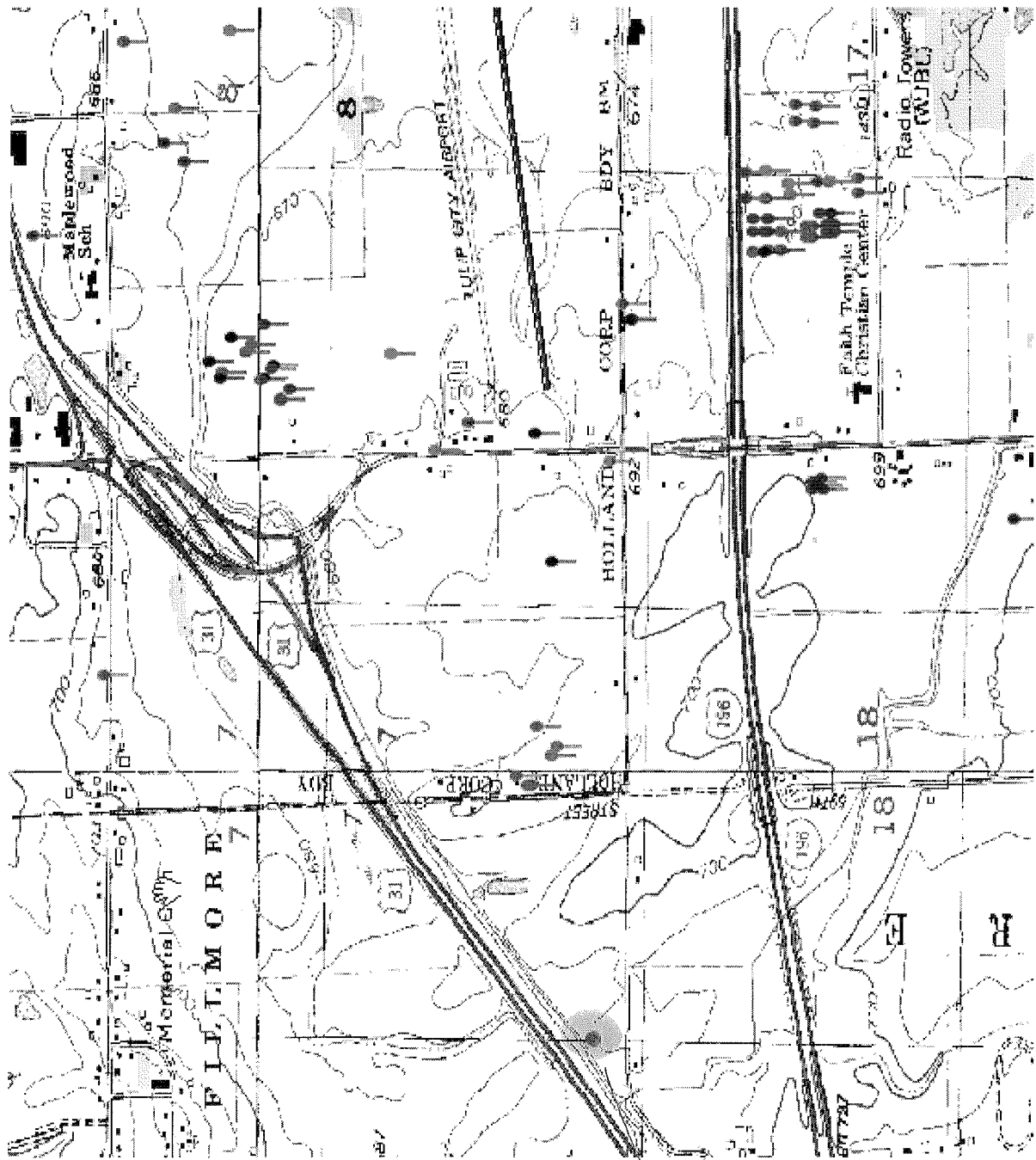
City: Holland	Structure Name: Wind Turbine	On Airport: No
State: MI	Distance (ARP) to Structure (feet): 6,667	Traverseway:
Nearest Airport: BIV	Direction to Structure: 262.97	
Description of Location: Behind Residents house A-5971 144th Avenue		

Finished Date:

Submitted Date:

7460-2 Required: Yes

Frequency Information for Case - 2009-WTE-13787-OE				
Low Freq.	High Freq.	Unit	ERP	Unit



Study Number
 2009-WFE-
 13787-06
 100' AGL
 790' AMSL

Business leaders band together on regional airport

Region rallies for Gerald R. Ford International Airport as central hub

BY MARK SANCHEZ and OLIVIA PULSINELLI

br@mbusinessreview.com
twitter.com/masanche

For many prominent West Michigan business leaders, bringing "best in class" air service to **Gerald R. Ford International Airport** is not a Grand Rapids initiative, but a regional priority.

"We have so many advantages in this region of the state, you want to have world-class infrastructure," said J. Craig DeNooyer, president of **Treystar** in Portage, a board member of **Southwest Michigan First** and a supporter of the new **Regional Air Alliance of West Michigan**.



DENOYER

"I think we need to look at this as a region," he said. "We call our economic development organization 'Southwest Michigan First' because you can't look at political boundaries or man-made boundaries — you have to sit back and view yourself as a region."

Among the strategic goals of the **Regional Air Alliance of West Michigan**, announced last week in Grand Rapids, is improved service and pricing from existing air carriers and recruiting a low-cost carrier to Grand Rapids that would provide access to a network of destinations.

ities available to us, if we work together effectively as a region, that benefit the entire region, that are not available to the unique airports individually," DeVos said. "Gerald Ford has emerged, whether we like it or not, as the dominant airport with the dominant amount of support and facilities, traffic and capability in the region. That's just a fact."

"So the question is, how can we leverage that more effectively?"

The timing is interesting for **Kalamazoo/Battle Creek International Airport**, however, which is putting the finishing touches on a new \$35 million terminal — the culmination of years spent raising funds.

"We're going to continue on our air-service recruitment for our business community and the users of our airport and what they need,"



MOSHOGINIS

Director Cliff Moshoginis said. DeNooyer was adamant that the efforts of the alliance will benefit Kalamazoo, as well. "There's always going to be a role for the Kalamazoo airport," he said. "I know efforts are under way to locate FAA responsibilities there, and you'll have people who want to fly out of Kalamazoo to Detroit or Chicago or Minneapolis. Then you have the whole private-aviation side and businesses that might be able to locate around an airport."

And DeNooyer expects the

legacy carriers will not only drop their prices in Grand Rapids, but in Kalamazoo, as well.

But Moshoginis wonders how much the **Regional Air Alliance** can influence airlines to lower fares and add flights at Gerald R. Ford International Airport.

"If that was the most viable solution, nothing stops the airlines from doing it right now," Moshoginis said. "So the question becomes, why aren't they?"

The answer comes down to the yield an airline generates at a particular airport, he said.

Ron Kitchens, CEO of **Southwest Michigan First**, agrees that better and cheaper air service in Grand Rapids will mean better and cheaper service throughout the region.

"The scope will really be around how we build regional (air traffic) capacity and what that means to get prices lower," Kitchens told the *Kalamazoo Gazette*. "What we find is we're already losing a huge percentage of our travelers to Detroit and Chicago."



KITCHENS

In cost, Grand Rapids has the second-highest air fares in the nation, which the alliance sees as a barrier between local businesses and their customers.

"That is just not acceptable from a business standpoint,"

DeVos said. "We pulled together a group to try to work with and assist the airport in their efforts to raise their own game, and as well as they've been doing, we

all know that we can and must do better in the future."

Travelers flying out of Gerald R. Ford International Airport paid 25 percent more since 2006 for an airline ticket than the national average, according to the **Regional Air Alliance**. Based on current travel volumes, that equates to an excess of \$93.7 million in higher costs to fly out of Grand Rapids.

Gerald R. Ford International Airport Executive Director James Koslosky welcomes the new group's efforts.

Grand Rapids competes with upwards of 400 airports nationwide for the same thing — more flights and lower fares, Koslosky said. He attributes high air fares in Grand Rapids to the lack of discount carriers, though the airport a year ago was able to attract **Allegiant Air**, which primarily serves leisure travelers.

"Our West Michigan customers are being taken advantage of by our legacy carriers," he said. "We need to get some fare respect, if you will."

The higher air fares in Grand Rapids versus other cities — such as Detroit and Chicago — represent an economic-development hindrance that can't continue, DeVos said.

Birgit Klohs, president of **The Right Place Inc.** in Grand Rapids, called the new alliance's efforts critical to economic devel-