

West Michigan Airport Authority

Meeting Agenda

Monday, October 10, 2011

11:30am – 1:00pm

Howard Miller Library & Community Center, 14 S. Church Street (Zeeland)

1. Public Comments.
2. Consideration of the September 12, 2011 Meeting Minutes. (Action Required)
3. FBO Report.
4. Site Plan Review - STM Manufacturing, 494 E. 64th Street. (Action Required)
5. Site Plan Review – Metal Standard Corporation, 286 Hedcor Street. (Action Required)
6. New Terminal Design Proposal from GMB Architecture + Engineering. (Action Required)
7. Communications Committee Request for Action. (Action Required)
8. Building & Development Committee:
 - A. ILS rehabilitation.
 - B. T hangar restroom.
 - C. South pavement resurfacing.
 - D. Tree clearing.
 - E. Geurink Boulevard improvements.
9. Monthly Budget and Investment Report. (Accept as Information)
10. Other Business.
11. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

If you are not able to attend the meeting, please contact Greg Robinson (355-1310) or Sinka Babinec (355-1317). We must have at least one (1) of the two representatives of each unit of government present at the meeting to attain a quorum. Thank you.

West Michigan Airport Authority
Meeting Minutes
 September 12, 2011

The West Michigan Airport Authority Board met at Westshore Aviation in Holland, Michigan.

Present: Authority Members Les Hoogland, Tim Klunder, Andrew Mitchell, Cal Matthyse, Bruce Wickmann, Mike Toscano, Chris Martin, Todd Whiteman, Don Disselkoe and Youth Representative Connor Bos

Absent: Kurt Dykstra, Jim Wiersma and Youth Representative Matthew Ziegeler

Others Present: FBO Ron Ludema, Holland City Finance Director Tim Vagle, Holland Interim City Manager Greg Robinson, Communications Assistant Karen Scholten and Executive Assistant Sinka Babinec

Chairperson Klunder called the meeting to order at 11:35 AM.

11.09.01 Public Comments.

There were no public comments.

11.09.02 Consideration of the August 8 and 22, 2011 Meeting Minutes.

It was moved by Hoogland and supported by Martin to approve the August 8 and 22, 2011 meeting minutes as submitted. This motion was unanimously adopted.

11.09.03 FBO Report.

FBO Ludema presented the monthly report on operations and fuel sales at Tulip City Airport. He stated that the Airport saw an increase in freight flights from and to Holland. Mr. Ludema also reported that the south pavement area project is scheduled for reconstruction during the fall 2011. He added that the ILS is back in service. This report was accepted as information.

11.09.04 Fiscal Year 2011 Audit – Engagement Letter from Rehmann Robson.

Holland Finance Director Tim Vagle presented the Engagement Letter from Rehmann Robson for conducting the fiscal year 2011 audit. This firm has conducted the Authority's audits since the Authority became its own entity and has performed this responsibility well. An audit is vital to ensuring to the Board and community that the Authority's finances are properly monitored and accounted for. The cost for this year's audit is \$5,800 which is \$100 more than the cost of the fiscal year 2010 audit. The Board has budgeted \$6,000 for this purpose.

It was moved by Mitchell and supported by Wickmann to approve the Engagement Letter with Rehmann Robson to conduct the fiscal year 2011 audit at a cost of \$5,800. This motion was unanimously adopted.

11.09.05 South Pavement Area Improvements – MDOT Grant Contract.

Holland Interim City Manager Greg Robinson commented that at the August 22, 2011 WMAA special Board meeting, the Board approved the contract with Kamminga & Roodvoets, Inc. in the amount of \$567,263.50 for the rehabilitation of the South Hangar Pavement area. This approval was subject to a MDOT grant contract being approved by the Board as the grant documents have not yet been received.

Mr. Robinson presented the MDOT grant documents for this project with a grant summary sheet. This grant includes construction, construction administration, wetland mitigation and contingency. A pre-construction management meeting for the rehabilitation area pavements has been scheduled for September 16, 2011 at Tulip City Airport.

It was moved by Toscano and supported by Martin to accept a grant from MDOT in the amount of \$660,075 for the South Pavement Area Improvement project; that the Board adopt a resolution authorizing Chairperson Klunder to sign the grant documents; and that the local match of \$16,975 be approved and allocated from the Authority's working capital. This motion was unanimously adopted.

11.09.06 South Pavement Area Improvements – Construction Administration Proposal

Mr. Robinson commented that the Board has previously accepted a project design grant from MDOT for the South Pavement Area Improvements project, approved a design agreement with Mead & Hunt and, and a contract with Kamminga & Roodvoets in the amount of \$567,263.50 for this work. Mead & Hunt has submitted a proposal for construction administrative services for \$82,069. The proposal includes additional costs for design services due to a change in the project scope and the need to obtain a Culvert Replacement Permit which was unexpected. The costs for this proposal are part of the \$677,000 MDOT grant for this project and, as a result, there is not an additional cost to the Authority for this work. The Authority’s share of the cost is part of the local match to the grant.

It was moved by Hoogland and supported by Martin to approve the proposal submitted by Mead & Hunt in the amount of \$82,069 for construction administration services for the South Pavement Area Improvement project; subject to this proposal being approved by MDOT; and that the cost for this work is to be funded by the MDOT grant for this project. This motion was unanimously adopted.

11.09.07 Bid Status for Tree Clearing Project

Mr. Robinson provided an update to the Board on the tree clearing project. Staff solicited sealed bids for this project by contacting seven (7) tree services companies and by placing a notice in the Holland Sentinel. Nevertheless, there were not any bids submitted for this work. FBO Ludema contacted various contractors to determine the reasons for not submitting bids. Some contractors stated that they could not comply with the project completion and the scope of work. This specifications for the project will be revised and then bids will be solicited again.

11.09.08 10 Year Capital Plan

Mr. Robinson distributed an updated summary of the 10 Year Capital Plan that will be submitted to the Federal Aviation Administration (FAA) at the MAP meeting scheduled for November 28, 2011. The first several years of this plan focus on design, property acquisition, and construction of a new terminal.

It was moved by Martin and supported by Wickmann to approve the 10 Year Capital Plan as presented. This motion was unanimously adopted.

11.09.10 Communications Committee Activities

Communications Assistant Karen Scholten presented an Update of the WMAA Communications Committee to the Board as follows:

- A new “Testimonial” page has been added to the website featuring user profiles. Other promotional photos, informational video, updates and e-newsletter are being developed.
- The promotional video is being developed by Grooters Productions and should be completed by this fall.
- The CareAffaire breakfast/fly-in will be held on Saturday, September 17 from 8:00 a.m. – 12:00 p.m. Dave Siegers, chair of the event, and Wings of Mercy staff are completing the details. The WMAA and Tulip City Air Service are helping as “sponsors in part.”
- The E-newsletter is scheduled for the website September 2011.

This report was accepted as information.

11.09.10 Monthly Budget and Investment Report

It was moved by Wickmann and supported by Whiteman to accept the monthly budget & investment report as submitted. This motion was unanimously adopted.

11.09.11 Other Business

- Mayor Hoogland will introduce the new representative of the City of Zeeland at the next Board meeting.

11.09.12 Adjournment.

There being no further business, the meeting was adjourned at 12:45 p.m.

Respectively Submitted,

Jim Wiersma
Secretary

WMAA MONTHLY FBO REPORT

Total Fuel Gallons Delivered	Current Month Sep-11	One Year ago Sep-10	Fiscal Year To Date 10/01/10-09/30/11	F/Y to Date Compared to F/Y 2010
	80,821	52,761	708,355	95,873

Transplant Flights 0

Wings Of Mercy Flights 4 Out of Holland

Freight Flights From/To Holland 88

Convair, Banderante, Shorts 360, 330
McDonald Douglas DC9, Sikorsky S58T, Falcon 20,
Swearingen S227, Lear 35, PC-12, Cessna 402
Beech 99, Caravan, DC3

NOTAMS for AUGUST 3

All three Glideslope out of service

Pavement Condition

Runway/taxiway pavement good

Ramp/taxiway "B" POOR

All taxiways need to be re-striped

Taxiway "B" washout temporarily filled in

Note: Taxiway "B" scheduled for reconstruction Spring 2012

Lighting condition

Overall Good

ILS Outages

GS OOS fixed by phone 9/6, 9/15, 9/29, 9/30

NOTAM Out of service 9/14, 19, 20

West Michigan Airport Authority

270 South River Avenue, Holland, Michigan 49423
(616) 355-1311 (616) 546-7056 fax
www.tulipcityairport.org

Comprising City of Zeeland, Park Township and City of Holland

October 6, 2011

To: West Michigan Airport Authority Board.
From: Joel Dye, Assistant to the Interim City Manager/Community Development Coordinator
Subject: **STM/Menlea, LLC Site Plan Review**

A site plan has been submitted by STM/Menlea, LLC, 494 E. 64th Street, for a 6,000 square foot building addition to the existing facility. This addition will be located on the east side of the building and have a height of 18 feet 8 inches, which is 1 foot below the height of the existing building at this proposed addition location. Please note that further to the south, near the rear of the building, the height of that part of the building is near 44 feet.

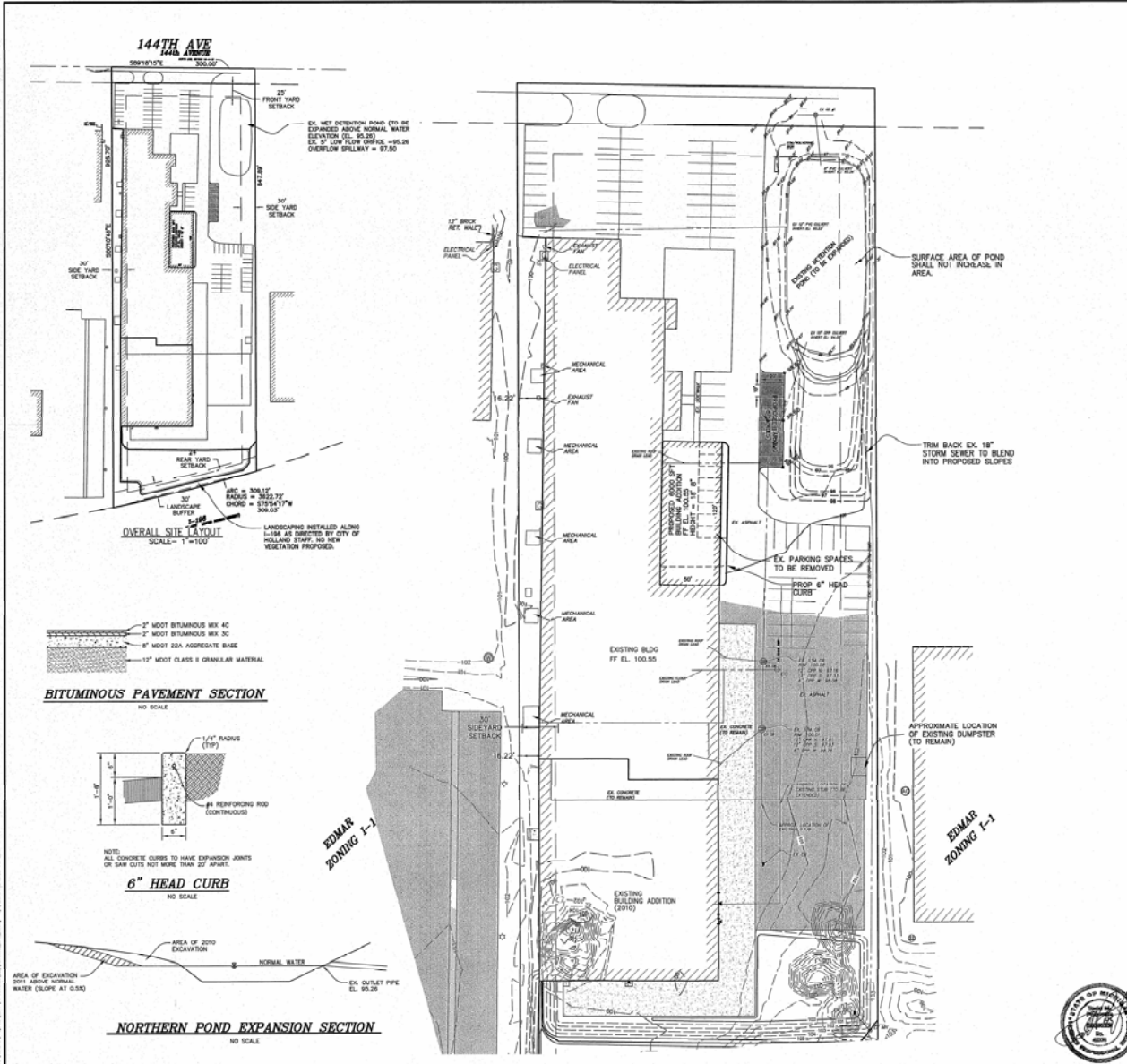
The City of Holland's airport zoning ordinance requires the West Michigan Airport Authority to review the site plan and submit a recommendation to the City Planning Commission before the Commission can approve the site plan.

The property does not fall within any building restriction or object-free areas. Airport consultant Mead & Hunt has reviewed this project and notes that the proposed building height of 18 feet 8 inches will not conflict with the airspace requirements for the Tulip City Airport.

It is recommended that this site plan be approved, from an airport perspective, subject to the following conditions:

1. That the application receives FAA approval and complies with all FAA requirements.
2. That the elevation of the addition, including all rooftop appurtenances, not exceed a height of 20 feet.
3. That any improvements to storm water detention pond be designed to be mowable throughout.
4. That any emission from the building not be visible so as to create hazardous conditions to air traffic.
5. That any external material of the building, including rooftop appurtenances, be non-reflective to reduce glare that could obstruct a pilot's vision.
6. That any external lighting be directed downwards so as not to create any visual hazards for pilots.
7. That any crane utilized during construction be flagged during the day and lowered at night.
8. That, if requires by MDOT Bureau of Aeronautics, A Michigan Tall Structures Act permit be obtained by the applicant.

Attachment



SITE NOTES

- ZONING REQUIREMENTS:**
CURRENT ZONING: I-1
PROPOSED ZONING: I-1
- SETBACKS:**
FRONT YARD: 25 FT
SIDE YARD: 10 FT
REAR YARD: 24 FT
MAX BUILDING HEIGHT: 16 FT
- SUMMARY OF PARKING:**
NUMBER OF SPACES REQUIRED: 33
(1/4) minimum (per 1000 sq ft) = 40
NUMBER OF SPACES PROVIDED = 40 (ALL EXISTING)
- SUMMARY OF LAND:**
TOTAL ACRES: 6.12 ACRES
EXISTING BUILDING AREA: 7,846 SQ FT
PROPOSED BUILDING ADD: 4,000 SQ FT
LOT COVERAGE: 84.6%
MAX BUILDING HEIGHT: 16 FT



LEGAL DESCRIPTION:
PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 16, TOWN 4 NORTH, RANGE 15 WEST, CITY OF HOLLAND, ALLEGAN COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT A POINT ON THE NORTH LINE OF SECTION 16 (BEARING SOUTH 89 DEGREES 18 MINUTES 15 SECONDS EAST 422.24 FEET ALONG THE NORTH LINE OF SECTION 16 FROM THE NORTH 1/4 CORNER OF SECTION 16 TO THE POINT OF BEGINNING AND PROCEEDING THENCE SOUTH 89 DEGREES 18 MINUTES 15 SECONDS EAST 300.00 FEET ALONG THE NORTH LINE OF SECTION 16; THENCE SOUTH 00 DEGREES 10 MINUTES 48 SECONDS EAST 847.88 FEET TO THE NORTH RIGHT-OF-WAY LINE OF I-196; THENCE SOUTHWEST 1/4 ALONG A CURVE TO THE RIGHT AN ARC DISTANCE OF 308.12 FEET WITH A RADIUS OF 3422.72 FEET, CENTRAL ANGLE OF 04 DEGREES 53 MINUTES 20 SECONDS AND THE CHORD BEARS SOUTH 75 DEGREES 54 MINUTES 17 SECONDS WEST 300.00 FEET; THENCE NORTH 00 DEGREES 10 MINUTES 48 SECONDS WEST 925.20 FEET TO THE POINT OF BEGINNING, CONTAINING 6.12 ACRES EXCEPT ANY PART TAKEN, USED OR DEEDED FOR ROAD PURPOSES.

- GENERAL NOTES:**
- UTILITIES SHOWN (IF ANY) ARE APPROXIMATE LOCATIONS DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THIS MAP IS NOT TO BE INTERPRETED AS SHOWING EXACT LOCATIONS OR SHOWING ALL UTILITIES IN THE AREA.
 - NOTE TO CONTRACTORS: THREE WORKING DAYS BEFORE YOU CALL MISS DIG AT 1-800-482-7171
 - CONTOUR INTERVAL = 1 FOOT
 - BENCHMARK: FINISHED FLOOR ELEVATION
ELEVATION: 100.54 (ASSUMED)
 - PROPERTY ADDRESS IS 494 E. 64TH STREET.
 - EXISTING UTILITIES TO BE EXTENDED INTERNALLY TO PROPOSED BUILDING ADDITION. PROJECT TO HAVE NO NEGATIVE IMPACT ON PUBLIC SERVICES.
 - ALL SITE LIGHTING TO BE SHIELDED AND DIRECTED DOWNWARD TO REDUCE GLARE ON ADJACENT PROPERTIES
 - CONSTRUCTION WILL BEGIN IN THE 2011 CONSTRUCTION SEASON AND BE COMPLETED IN A SINGLE PHASE.
 - RESIDUAL SPOIL PILES TO BE REMOVED FROM SITE.
 - THE BUILDING HEIGHT INCLUDING ALL ROOFTOP APPURTENANCES WILL NOT EXCEED 20 FEET.
 - DRAINAGE SHALL BE PER THE CITY OF HOLLAND STANDARDS. THE PROPOSED BUILDING ADDITION WILL DRAIN STORM WATER TO THE FRONT DETENTION POND.
 - ROOF DRAINS WILL BE INTERNAL, NO EXTERNAL GUTTERS PROPOSED.
 - NO NEW ACCESS IS REQUIRED ONTO 144TH AVE. (PUBLIC ROAD) WITH THIS PROJECT.
 - SOIL EROSION CONTROL SHALL BE IN ACCORDANCE WITH ALLEGAN COUNTY STANDARDS.
 - THIS PROJECT WILL REQUIRE APPROVAL BY THE FAA DUE TO THE PROXIMITY TO THE TRUP CITY AIRPORT.
 - PROPOSED PARKING IS TO REPLACE PARKING THAT IS REMOVED DUE TO BUILDING CONSTRUCTION.
 - NO SIGNAGE PROPOSED AT THIS TIME.
 - THE LANDSCAPING ALONG I-196 WAS INSTALLED PER THE CITY OF HOLLAND BASED UPON A SITE VISIT WITH HOLLAND REPRESENTATIVES. NO ADDITIONAL LANDSCAPING SHOULD BE REQUIRED.

LEGEND

EXISTING	PROPOSED
MONUMENT FOUND	MONUMENT SET
NAIL FOUND	NAIL FOUND
NAIL SET	NAIL SET
IRON FOUND	IRON FOUND
IRON SET	IRON SET
LIGHT POLE	LIGHT POLE
GUY ANCHOR	GUY ANCHOR
UTILITY POLE	UTILITY POLE
CLEANOUT	CLEANOUT
VALVE (WATER & GAS)	VALVE (WATER & GAS)
STONE SEWER MANHOLE	STONE SEWER MANHOLE
SANITARY SEWER MANHOLE	SANITARY SEWER MANHOLE
CATCH BASIN	CATCH BASIN
FIRE HYDRANT	FIRE HYDRANT
TRANSFORMER	TRANSFORMER
UTILITY RISER	UTILITY RISER
NAIL BOX	NAIL BOX
ELECTRIC METER	ELECTRIC METER
GAS METER	GAS METER
EXISTING WATER LINE	PROPOSED WATER LINE
EXISTING STORM SEWER	PROPOSED STORM SEWER
EXISTING SANITARY SEWER	PROPOSED SANITARY SEWER
PROPOSED SANITARY SEWER	PROPOSED SANITARY SEWER

SCALE: 1"=40'

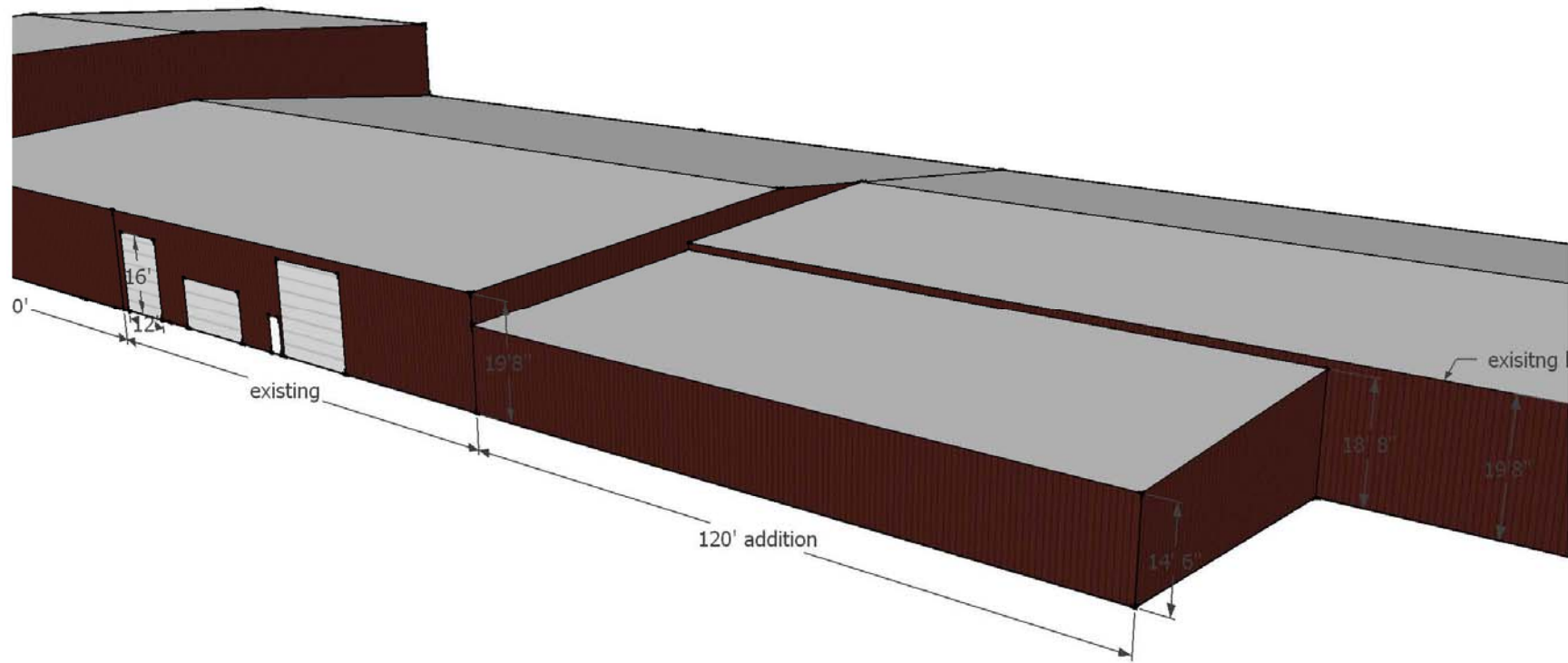
DRIESENGA & ASSOCIATES, INC.
Engineering - Surveying - Testing
455 E. 8th Street - S.W. 1st, Holland, MI 49423
Phone: 616-835-1000
Fax: 616-835-1001
www.driesenga.com

REVISIONS

NO.	DATE	DESCRIPTION
1	08/21/2011	ISSUE FOR REVIEW

STM MANUFACTURING ALLEGAN CO.
484 EAST 64TH STREET
HOLLAND, MICHIGAN 49423
SITE PLAN

Designed By: A. NEITLING
Drawn By: A. NEITLING
Checked By: J. Bette
Date: 08/21/2011
Scale: 1"=40'
Sheet No.: 1010005.1B
30 MC
C2.1



West Michigan Airport Authority

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Comprising City of Zeeland, Park Township and City of Holland

October 7, 2011

To: West Michigan Airport Authority Board.
From: Joel Dye, Assistant to the Interim City Manager/Community Development Coordinator
Subject: **Metal Standard Corporation Site Plan Review**

A site plan has been submitted by Metal Standard Corporation, 286 Hedcor Street, for a 1,380 square foot building addition to the existing facility. This addition will be located on the east side of the building and have a height of 14 feet, which is 10 feet below the height of the existing building at this proposed addition location.

The City of Holland's airport zoning ordinance requires the West Michigan Airport Authority to review the site plan and submit a recommendation to the City Planning Commission before the Commission can approve the site plan.

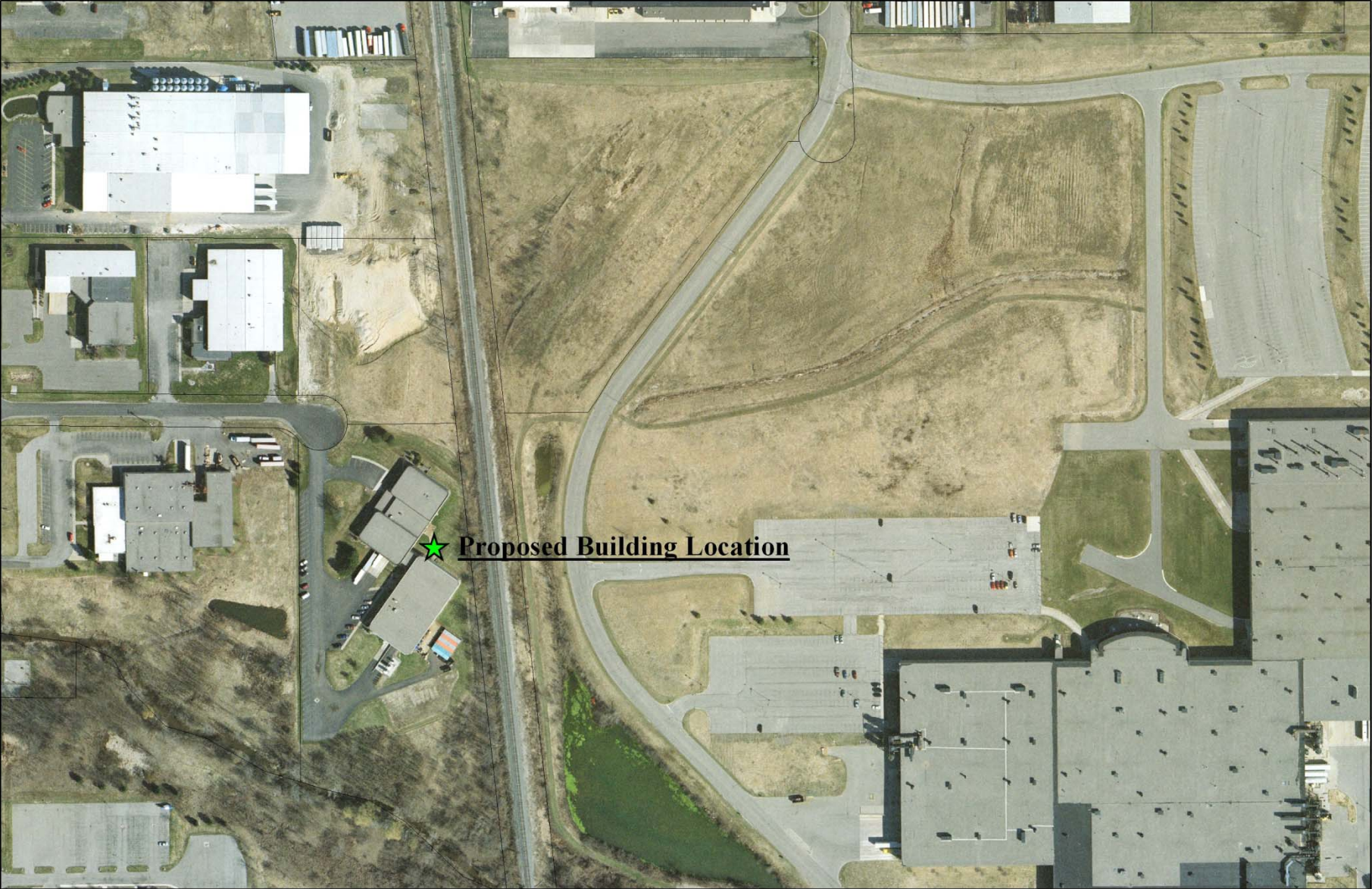
The property does not fall within any building restriction or object-free areas. At this time, the airport consultant Mead & Hunt has yet to review this project, however based on the height of the existing building, the proposed building height of 14 feet for this specific addition should not conflict with the airspace requirements for the Tulip City Airport.

It is recommended that this site plan be approved, from an airport perspective, subject to the following conditions:

1. That the application receives FAA approval and complies with all FAA requirements.
2. That the elevation of the addition, including all rooftop appurtenances, not exceed a height of 20 feet.
3. That any improvements to storm water detention pond be designed to be mowable throughout.
4. That any emission from the building not be visible so as to create hazardous conditions to air traffic.
5. That any external material of the building, including rooftop appurtenances, be non-reflective to reduce glare that could obstruct a pilot's vision.
6. That any external lighting be directed downwards so as not to create any visual hazards for pilots.
7. That any crane utilized during construction be flagged during the day and lowered at night.
8. That, if requires by MDOT Bureau of Aeronautics, A Michigan Tall Structures Act permit be obtained by the applicant.

Attachment

Metal Standard Corporation 286 Hedcor Street





September 22, 2011

RECEIVED SEP 26 2011

Mr. Greg Robinson
 Interim City Manager
City of Holland
 270 South River Avenue
 Holland, MI 49423

**RE: Tulip City Airport Terminal
 Proposal for Professional Services**

Dear Greg:

Thank you for the opportunity to discuss the new terminal at Tulip City Airport. Based upon this morning's discussion, we propose the following:

Scope of Work

GMB A+E proposes to assist the City of Holland by (1) Developing guiding principles for the project during a meeting with City, County and Airport officials and stakeholders, (2) Developing two or three exterior options based on Alternative #3 and (3) Developing a rendering of the selected option for fundraising purposes.

Proposed Fee Structure & Schedule

GMB A+E proposes to provide this rendering for a not-to-exceed fee of \$5,000 (Five Thousand Dollars) using the hourly rates below.

- Principals \$105.00
- Registered Professionals 95.00
- Professionals 90.00
- Design Technicians 80.00
- Drafters 70.00

We will invoice monthly based on the time invested.

Additional Costs

Additional costs will be billed to the City of Holland, at cost, and shall cover items for which expense is incurred by the Architect in pursuit of the objectives of your project. Typical additional costs will be travel expenses beyond the Western Michigan area (includes Holland/Grand Rapids), surveys, soil borings, special testing (e.g. soil contamination), special investigations beyond the scope of this proposal, special consultants, special reports, models, thermal imaging, printing, mailing, photographs, audio-visual work, CADD document conversion, CADD files, as-built drawings, environmental permits, and similar expenses beyond the scope of everyday A/E operations. GMB A+E does not charge for typical daily office expenses such as phone calls, faxes, miscellaneous copying, check prints, etc.

At this point we do not anticipate any significant reimbursable charges for this project, and we will contact you prior to incurring any of these expenses.

Owner's Responsibilities

The City of Holland shall provide, on a timely basis, all of the necessary and pertinent information relevant to the Architect for use in completing the project. GMB A+E is not responsible for identification of any hazardous substances (e.g. asbestos containing materials or mold) during the execution of this project. If the existence of any hazardous substances is suspected or determined, the identification and removal of such is the responsibility of the Owner. In the event of a dispute, liability to GMB A+E for errors or omissions is limited to our fee. Any disputes must be solved by mediation per the American Council of Arbitration guidelines.

Project Close

Termination of the terms agreed to shall occur when the project is complete or the project is officially abandoned by the City of Holland, whichever occurs first. In either case, all monies due to GMB A+E for work completed and additional costs will be due and payable within thirty days of their final billing.

Again, thank you for this opportunity. We look forward to further discussions regarding this project.

Sincerely,

GMB ARCHITECTURE + ENGINEERING



Harm J. Perdok, AIA, NCARB
President

c. Don Disselkoen, County of Ottawa

Accepted By:

City of Holland _____

Title _____

Date _____

WMAA Communications Committee Board Update

October 10, 2011

■ TIER 1 (most important)

UPDATE WEBSITE ON A CONTINUAL BASIS

- A new “Testimonial” page has been added to the website featuring user profiles. Looking into the possibility of adding a movie running 24/7 on the home page to capture news, events, updates, photos, etc; could promote this unique, informational e-newsletter by mailing small postcards to the community and distributing posters at businesses, corporations, libraries and educational institutions.

DEVELOP INNOVATIVE VIDEO/VIDEO CLIPS

- Grooters Productions is moving ahead with the video. The committee is suggesting names that will be used for interviews.

ENTER FLOAT IN TULIP TIME PARADE

- Action completed. Karen developed a video which is included on the website.

■ Tier 2 (important)

PRESS RELEASES/NEWS ARTICLES

- As needed

CONTACT WITH JET

- Bruce Los, Gentex, gave update on March 31 at Communications Committee meeting. Consensus is for the organization to re-organize and move forward.

HOLD ONE EVENT: PARTNER WITH WINGS OF MERCY CAREAFFAIRE AT TULIP CITY AIRPORT

- A successful CareAffaire breakfast/fly-in was held on Saturday, September 17, from 8:00 a.m. – 12:00 p.m. A de-briefing meeting brought positive feedback, and suggestions were brought up for next year’s event already set for August 25, 2012. WMAA and Tulip City Air Service helped as “sponsors in part.” Karen developed a video to include on the website.

SPEAKING ENGAGEMENTS

- The first speaking engagement at the Holland Rotary Club on August 11 was a success. Greg Robinson gave the Power Point presentation. Committee is looking for new audiences to share the airport story.

■ TIER 3 (less important)

NEWSLETTER

- E-newsletter is scheduled for the website November 2011.

Please contact Karen if you have any questions or comments.
k.scholten@cityofholland.com Office phone 616.355.1305 Home phone 616.399.8509

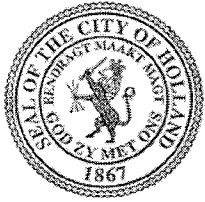


Budget Performance Report

Fiscal Year to Date 10/3/2011

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 201 - WMAA (Airport) General Fund										
REVENUE										
Department 000 - General Revenues										
420502.23	Federal Grant FAA Entitlement-Capital	112,000.00	.00	112,000.00	.00	.00	.00	112,000.00	0	.00
420502.24	Federal Grant FAA Capital	832,300.00	.00	832,300.00	.00	.00	.00	832,300.00	0	.00
430502.24	State Grant MDOT State Capital	24,850.00	.00	24,850.00	.00	.00	.00	24,850.00	0	.00
450582.C	Contributions from Other Govts From City of Holland	184,000.00	.00	184,000.00	.00	.00	98,690.03	85,309.97	54	.00
450582.Z	Contributions from Other Govts From City of Zeeland	42,000.00	.00	42,000.00	.00	.00	834.04	41,165.96	2	.00
460654.1	Franchise Fees FBO Franchise Fees	20,500.00	.00	20,500.00	.00	.00	4,999.98	15,500.02	24	.00
460654.5	Franchise Fees Fuel Flowage Fee	68,400.00	.00	68,400.00	.00	.00	12,168.40	56,231.60	18	.00
460654.7	Franchise Fees Landing Fees	26,700.00	.00	26,700.00	.00	.00	4,950.88	21,749.12	19	.00
480665.0	Investment Income General	5,000.00	.00	5,000.00	.00	.00	(141.34)	5,141.34	-3	.00
480669.24	Rental Hangar Land Lease	77,400.00	.00	77,400.00	.00	.00	18,684.34	58,715.66	24	.00
480669.25	Rental Agricultural Land Lease	8,600.00	.00	8,600.00	.00	.00	.00	8,600.00	0	.00
480669.26	Rental T-Hangars	50,400.00	.00	50,400.00	.00	.00	8,980.00	41,420.00	18	.00
490685.1	Recoveries Insurance	.00	.00	.00	.00	.00	1,445.00	(1,445.00)	+++	.00
Department 000 - General Revenues Totals		\$1,452,150.00	\$0.00	\$1,452,150.00	\$0.00	\$0.00	\$150,611.33	\$1,301,538.67	10%	\$0.00
REVENUE TOTALS		\$1,452,150.00	\$0.00	\$1,452,150.00	\$0.00	\$0.00	\$150,611.33	\$1,301,538.67	10%	\$0.00
EXPENSE										
Department 540 - Airport Operations										
710701.0	Payroll-Regular General	45,000.00	.00	45,000.00	.00	.00	10,970.01	34,029.99	24	.00
710707.0	Payroll-Temporary Help General	23,800.00	.00	23,800.00	.00	.00	3,637.62	20,162.38	15	.00
721730.0	Postage General	300.00	.00	300.00	.00	.00	30.73	269.27	10	.00
721905.0	Photocopies/In-House Printing General	300.00	.00	300.00	.00	.00	8.51	291.49	3	.00
721931.0	Building & Grounds Maintenance General	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
721933.0	Equipment Maintenance General	20,000.00	.00	20,000.00	.00	.00	118.50	19,881.50	1	.00
721933.INS	Equipment Maintenance Repairs-Insurance Claims	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
722801.9010	Contractual-Printing or Promotions Advertising/Promotional	30,000.00	.00	30,000.00	.00	.00	6,795.74	23,204.26	23	.00
722804.0	Contractual-Legal General	7,500.00	.00	7,500.00	.00	.00	2,350.25	5,149.75	31	.00
722805.1	Contractual-Finance/Property Independent Audit	6,000.00	.00	6,000.00	.00	.00	7,679.97	(1,679.97)	128	.00
722805.4	Contractual-Finance/Property Financial Service Fees	.00	.00	.00	.00	.00	59.40	(59.40)	+++	.00
722807.2	Contractual-Architect/Engineer Plan Development	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722807.9	Contractual-Architect/Engineer Design Tree Clearing	.00	.00	.00	.00	.00	4,956.33	(4,956.33)	+++	.00
722807.24	Contractual-Architect/Engineer Terminal Study	.00	.00	.00	.00	.00	1,800.00	(1,800.00)	+++	.00
722808.MOW	Contractual-Buildings & Grounds Mowing	16,000.00	.00	16,000.00	.00	.00	9,783.00	6,217.00	61	.00
722808.MTCE	Contractual-Buildings & Grounds Maintenance-General Repairs	13,000.00	.00	13,000.00	.00	.00	3,623.43	9,376.57	28	.00
722808.SNOW	Contractual-Buildings & Grounds Snowplowing	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	.00
722809.61	Contractual-Misc Contract-Management Services	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	7,000.00	.00	7,000.00	.00	.00	1,002.68	5,997.32	14	.00



Budget Performance Report

Fiscal Year to Date 10/3/2011
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 540 - Airport Operations										
723850.0	Communications Telephone	300.00	.00	300.00	.00	.00	42.70	257.30	14	.00
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
723910.0	Commercial Insurance Premiums General	20,000.00	.00	20,000.00	.00	.00	19,669.00	331.00	98	.00
723920.GATE	Public Utilities Fence Gates	700.00	.00	700.00	.00	.00	73.28	626.72	10	.00
723920.LAND	Public Utilities Landing Lights & System	4,100.00	.00	4,100.00	.00	.00	578.77	3,521.23	14	.00
723920.PLOT	Public Utilities Parking Lot Lights	900.00	.00	900.00	.00	.00	132.68	767.32	15	.00
723920.RUNW	Public Utilities Runway Lights	5,000.00	.00	5,000.00	.00	.00	677.83	4,322.17	14	.00
723920.THAN	Public Utilities T-Hangars	2,000.00	.00	2,000.00	.00	.00	274.72	1,725.28	14	.00
723955.0	Miscellaneous General	3,500.00	.00	3,500.00	.00	.00	620.65	2,879.35	18	.00
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	11.78	(11.78)	+++	.00
730971.0	Land General	954,000.00	.00	954,000.00	.00	.00	.00	954,000.00	0	.00
730974.0	Land Improvements General	.00	564,000.00	564,000.00	.00	.00	2,519.52	561,480.48	0	.00
730975.0	Buildings & Structures General	40,000.00	19,016.00	59,016.00	.00	.00	.00	59,016.00	0	.00
770956.0	Contingency General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
Department 540 - Airport Operations Totals		\$1,324,900.00	\$583,016.00	\$1,907,916.00	\$0.00	\$0.00	\$77,417.10	\$1,830,498.90	4%	\$0.00
EXPENSE TOTALS		\$1,324,900.00	\$583,016.00	\$1,907,916.00	\$0.00	\$0.00	\$77,417.10	\$1,830,498.90	4%	\$0.00
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		1,452,150.00	.00	1,452,150.00	.00	.00	150,611.33	1,301,538.67	10	.00
EXPENSE TOTALS		1,324,900.00	583,016.00	1,907,916.00	.00	.00	77,417.10	1,830,498.90	4	.00
Fund Z01 - WMAA (Airport) General Fund Totals		\$127,250.00	(\$583,016.00)	(\$455,766.00)	\$0.00	\$0.00	\$73,194.23	(\$528,960.23)		\$0.00
Grand Totals										
REVENUE TOTALS		1,452,150.00	.00	1,452,150.00	.00	.00	150,611.33	1,301,538.67	10	.00
EXPENSE TOTALS		1,324,900.00	583,016.00	1,907,916.00	.00	.00	77,417.10	1,830,498.90	4	.00
Grand Totals		\$127,250.00	(\$583,016.00)	(\$455,766.00)	\$0.00	\$0.00	\$73,194.23	(\$528,960.23)		\$0.00

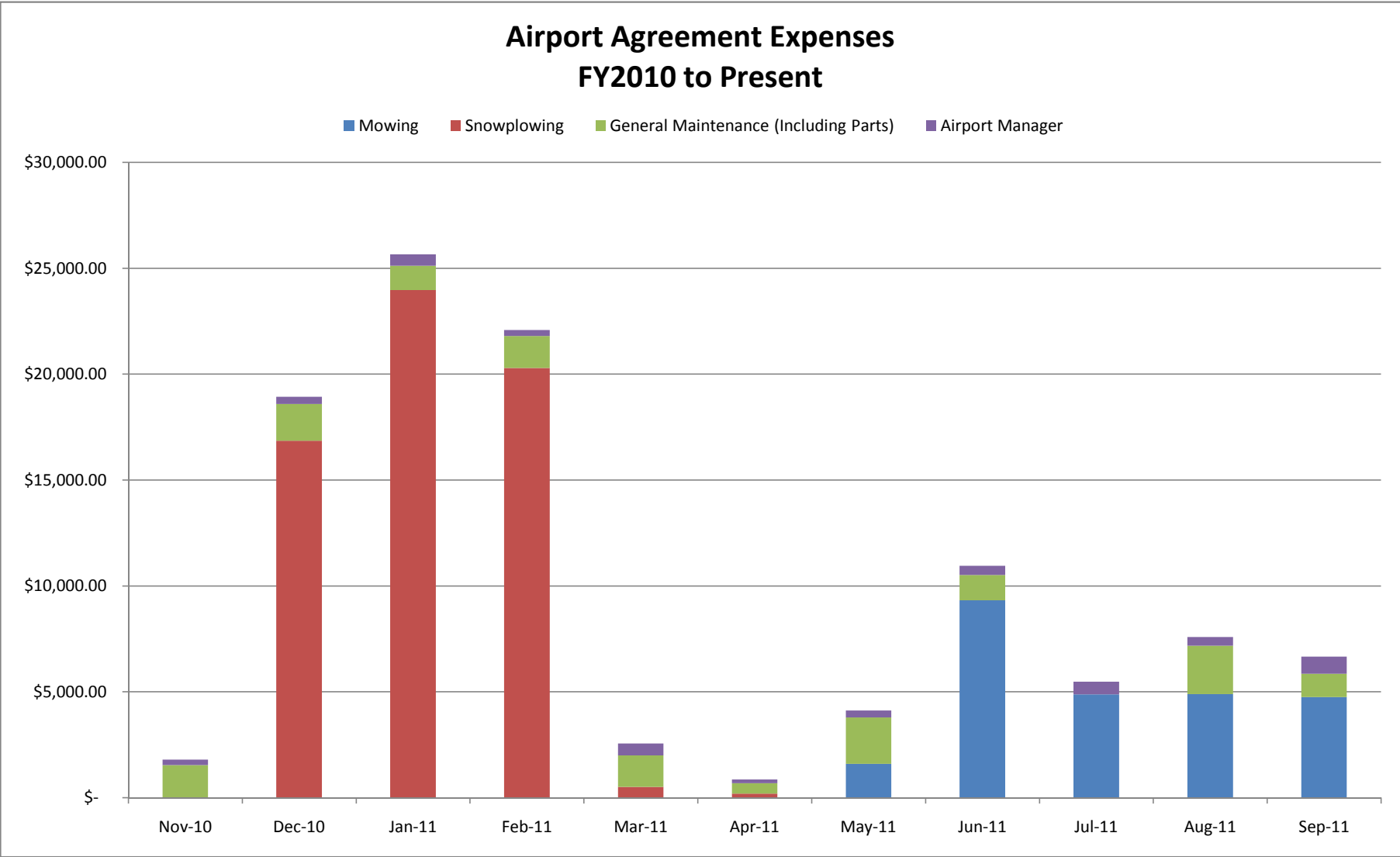
City of Holland
Payment Batch Register
 Bank Account: CITY AP - PAYABLES ACCOUNT
 Batch Date: 09/28/2011

Airport

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	09/29/2011	2269	Accounts Payable	ALLEGAN COUNTY TREASURER		11.78
	Invoice		Date	Description		Amount
		144A	09/27/2011	BOR/TTCHARGEBACKS SEPTEMBER 2011		11.78
Check	09/29/2011	2270	Accounts Payable	CUNNINGHAM DALMAN P.C.		1,194.67
	Invoice		Date	Description		Amount
		180532	09/20/2011	PROFESSIONAL SERVICES PROVIDED REGARDING HANGER LEASE		24.36
		180531	09/20/2011	PROFESSIONAL SERVICES RENDERED		1,170.31
Check	09/29/2011	2271	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		797.80
	Invoice		Date	Description		Amount
		2012-00000559	09/27/2011	SEPTEMBER UTILITIES		797.80
Check	09/29/2011	2272	Accounts Payable	STATE OF MICHIGAN		50.00
	Invoice		Date	Description		Amount
		LF 338378	09/14/2011	AIRPORT LICENSE FEE		50.00
Check	09/29/2011	2273	Accounts Payable	URS CORPORATION		1,800.00
	Invoice		Date	Description		Amount
		4834511	09/21/2011	TULIP CITY AIRPORT TERMINAL STUDY		1,800.00
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 5		\$3,854.25
Checks:		5		\$3,854.25		

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date	Starting Check Number	
201 Finance		PAYABLES ACCOUNT		09/29/2011	2269	
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	105 - ALLEGAN COUNTY TREASURER	144A	BOR/TTCHARGEBACKS SEPTEMBER 2011	09/27/2011	09/29/2011	11.78
	101 - CUNNINGHAM DALMAN P.C.	180531	PROFESSIONAL SERVICES RENDERED	09/20/2011	09/29/2011	1,170.31
	101 - CUNNINGHAM DALMAN P.C.	180532	PROFESSIONAL SERVICES PROVIDED REGARDING HANGER LEASE	09/20/2011	09/29/2011	24.36
	146 - HOLLAND BOARD OF PUBLIC WORKS	2012-00000559	SEPTEMBER UTILITIES	09/27/2011	09/29/2011	797.80
	800 - STATE OF MICHIGAN	LF 338378	AIRPORT LICENSE FEE	09/14/2011	09/29/2011	50.00
	295 - URS CORPORATION	4834511	TULIP CITY AIRPORT TERMINAL STUDY	09/21/2011	09/29/2011	1,800.00
Total Selected Invoices: 6						\$3,854.25



Total Agreement Expenses	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11
	\$2,183.14	\$1,803.80	\$18,928.13	\$25,658.45	\$22,081.49	\$2,566.22	\$861.09	\$2,566.22	\$672.25	\$2,540.39	\$10,955.94	\$6,818.61

Aug-11	Sep-11
\$7,590.50	\$6,665.55

West Michigan Airport Authority

270 South River Avenue, Holland, Michigan 49423

(616) 355-1310

(616) 355-1490 fax

Comprising Park Township, City of Zeeland and City of Holland

2012 Meeting Schedule

The West Michigan Airport Authority meets on the 2nd Monday of each month at 11:30am at various locations in the City of Holland, Park Township, and City of Zeeland. For more information, please contact the Holland City Manager's Office at (616) 355-1310.

January 9 Howard Miller Library & Community Center, 14 S. Church Street (Zeeland)

February 13 Park Township Offices, 52 - 152nd Avenue

March 12 Westshore Aviation, 1585 S. Washington (Holland)

April 9 Howard Miller Library & Community Center, 14 S. Church Street (Zeeland)

May 14 Park Township Offices, 52 - 152nd Avenue

June 11 Westshore Aviation, 1585 S. Washington (Holland)

July 9 Howard Miller Library & Community Center, 14 S. Church Street (Zeeland)

August 13 Park Township Offices, 52 - 152nd Avenue

September 10 Westshore Aviation, 1585 S. Washington (Holland)

October 8 Howard Miller Library & Community Center, 14 S. Church Street (Zeeland)

November 12 Park Township Offices, 52 - 152nd Avenue

December 10 Westshore Aviation, 1585 S. Washington (Holland)

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.