

# West Michigan Airport Authority

## Meeting Agenda

Monday, July 9, 2012

11:30am – 1:00pm

**Howard Miller Library & Community Center, 14 S. Church Street, Zeeland.**

1. Public Comments.
2. Consideration of the June 11, 2012 Meeting Minutes. (Action Required)
3. FBO Report.
4. Geurink Boulevard Design and Funding. (Action Required)
5. Millage Renewal Election Date. (Action Required)
6. Communications Committee Activities.
7. Project Status:
  - A. South pavement rehabilitation.
  - B. Viewing areas.
8. Monthly Budget and Investment Report. (Accept as Information)
9. Other Business.
10. Adjourn.

***Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.***

**If you are not able to attend the meeting, please contact Greg Robinson (355-1310) or Sinka Babinec (355-1310). We must have at least one of the three representatives of each unit of government present at the meeting to attain a quorum. Thank you.**

**West Michigan Airport Authority**  
Proposed Meeting Minutes  
June 11, 2012

**Item 2.**

The West Michigan Airport Authority Board met at Westshore Aviation, 1585 S. Washington Avenue, Holland.

**Present:** Authority Members Klynstra, Klunder, Mitchell, Dykstra, Wiersma, Wickmann, Matthyse and Ex-Officio Member Disselkoen.

**Absent:** Martin, Toscano, Ex-Officio Member Burns, Youth Representatives Bos and Ziegeler, and Communications Assistant Scholten.

**Others Present:** HUB International Insurance Agents Bob Lavallee and Terri Majeski, FBO Ludema, Assistant City Manager Robinson and Executive Assistant Babinec.

Chairperson Klunder called the meeting to order at 11:35 AM.

**12.06.01 Public Comments.**

There were no public comments.

**12.06.02 Consideration of the May 14, 2012 Meeting Minutes.**

It was moved by Wickmann and supported by Wiersma to approve the May 14, 2012 meeting minutes. This motion was unanimously adopted.

**12.06.03 FBO Report.**

Mr. Ludema presented the monthly FBO report describing fuel sales and miscellaneous airport activities and highlighted that this month has been very slow and that the fuel sales have been down 22,000 gallons compared to 2011 sales. This presentation was accepted as information.

**12.06.04 Fiscal Year 2013 Insurance Program.**

Bob Lavallee and Terri Majeski from HUB International provided a proposal for the Authority on airport insurance coverage for fiscal year 2013. The Operations Committee has reviewed this proposal with HUB and it is a 1.3% decrease in premium cost from FY 12. The policies will run from July 1, 2012 to June 30, 2013. The Authority members discussed various aspects of the proposal and coverage.

It was moved by Wiersma and supported by Matthyse to approve the FY 13 insurance program as presented by HUB International.

The motion carried as follows:

Ayes: Board members Klynstra, Klunder, Mitchell, Wickmann, Matthyse, Dykstra and Wiersma.

Nays: None.

**12.06.05 Public Viewing Area Bids.**

Assistant City Manager Robinson advised that the Board has previously authorized staff to seek bids for the construction of two (2) public viewing areas on airport property; one along Lincoln Avenue and the other along 64<sup>th</sup> Street. The FY12 and FY13 budgets each included \$10,000 (total of \$20,000) for this

construction. The basic design has been a paved parking surface for four or five vehicles, along with a picnic table and, perhaps, signs providing information of interest about the airport. The picnic tables will be provided at no cost by the City of Holland. The repaving of Lincoln Avenue and 64<sup>th</sup> Street adjacent to the airport is now underway and should be completed by June 9. The contractor agreed to extend the contract prices to provide the paving of these viewing areas, but the cost of this work (\$11,500) and for site preparation (\$2,500-\$4,000) exceeds the \$10,000 authorization that staff has without first obtaining Board approval.

It was moved by Wickmann and supported by Klynstra to authorize Chairperson Klunder and Assistant City Manager Robinson to proceed with the construction of two (2) public viewing areas on airport property; one along Lincoln Avenue and the other along 64<sup>th</sup> Street, provided that the cost does not exceed \$15,000. This motion was unanimously adopted.

**12.06.06 Assignment of ITT Radio Tower Lease**

Assistant City Manager Robinson advised the Board that in September 2009, the Holland City Council entered into a lease with ITT in order to permit the installation of a Surveillance and Broadcast Services (SBS) Program antenna at the airport. This action was taken at the request of the West Michigan Airport Authority (WMAA) Board. This program is an initiative of the Federal Aviation Administration and provides accurate aircraft identification and positioning. There is no rental rate for this lease. ITT has requested that this lease be assigned to Exelis, Inc. which appears to be a spin-off of a restructured ITT. All terms of the lease will be maintained. Subsequent to the lease being originally signed by the City of Holland, a land lease between the City and the WMAA was also signed which caused all airport land leases to be assigned by the City to the WMAA. As a result, this lease assignment will be between the WMAA and Exelis, Inc.

It was moved by Wickmann and supported by Wiersma to approve the land lease assignment with Exelis, Inc. for the SBS antenna at the Airport. This motion was unanimously adopted.

**12.06.07 Approval of Fiscal Year 2012 Amended Budget.**

It was moved by Klynstra and supported by Wickmann to approve the FY 12 budget adjustments as presented by the City's Finance staff. This motion was unanimously adopted.

**12.06.08 Michigan Tall Structures Permit Request.**

Holland Assistant City Manager Robinson advised the Board that the radio station south of the Airport would like to install another radio tower and that the Michigan Bureau of Aeronautics does not feel that this tower will obstruct airspace near the airport. Therefore, no action is being requested of the Board.

**12.06.09 Communications Committee Activities.**

Mr. Robinson informed the Authority members of the recent activities of the Communications Committee. This report was accepted as information.

**12.06.10 Monthly Budget and Investment Report.**

The Monthly Budget and Investment Report was accepted as information.

**12.06.11 Other Business.**

Mr. Robinson advised the Board that several airport tenants are not able to use their hangars during the pavement project at the Airport and have requested that their rent be waived during the construction time. The Operations Committee has provided its approval for this action and the rents have been waived. Mr. Robinson advised the Board that it should adopt a policy that rents will not be waived during future projects as the projects are designed to ultimately serve the users.

**12.06.12 Tour of Airport Projects.**

The Authority members toured the various projects underway and being planned for the airport.

**12.06.13 Adjournment.**

There being no further business, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,

Jim Wiersma  
Secretary

# WMAA MONTHLY FBO REPORT

Item 3.

<b>Total Fuel Gallons Delivered</b>	<b>Current Month June,12</b>	<b>One Year ago June,11</b>	<b>Fiscal Year To Date 10/01/11-09/30/12</b>	<b>F/Y to Date Compared 2011</b>
	<b>48,589</b>	<b>61,447</b>	<b>472,297</b>	<b>-34,649</b>
<b>Transplant Flights</b>	<b>0</b>			
<b>Wings Of Mercy Flights</b>	<b>4</b>			
<b>Freight Flights From/To Holland</b>	<b>14</b>			
<b>Notable Activities</b>				
NOTAMs Issued	4			
Airport Lighting = good				
T-Hangar pavement re-hab started 5/29/12				

## West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423  
P (616) 355-1310 F (616) 546-7056

*Comprising City of Zeeland, Park Township and City of Holland*



### Item 4.

July 5, 2012

**To:** West Michigan Airport Authority Board.  
**From:** Greg Robinson, Holland Assistant City Manager.  
**Subject:** Geurink Boulevard Design and Funding.

The Authority Board has had at least one presentation on options for reconstructing Geurink Boulevard. This has recently been accepted by the City of Holland as a public road recognizing that although the road does not meet City standards, it will be improved. The City has received a state Transportation Economic Development Fund (TEDF) grant that will fund much of this project.

Geurink Boulevard is in poor condition, yet serves as the major entrance road into the airport. The Board has discussed improving this road with curb and gutter, a sub-base that is up to City and state standards, and a boulevard to enhance the aesthetic nature of this primary entrance. Discussions on a new terminal have indicated that the desired location would be at the east end of Geurink. A boulevard treatment will provide an attractive approach to this terminal as opposed to only asphalt and concrete. Ideally, this project would have been constructed along with the new terminal, but the grant must be committed this construction season and it is not possible to have the new terminal ready in time.

The Board has been presented with three design options that vary, primarily, in the manner that stormwater will be handled. State stormwater management requirements have changed over the past several years and this road improvement will need to include a significant area for stormwater detention.

The Building & Development Committee will be reviewing the options again prior to the July 9, 2012 Board meeting. Staff will be recommending the option that will have the stormwater detention to the east of the proposed new terminal site. The total cost for this option, including the engineering already underway, is \$847,000. The project would be funded as follows:

MDOT TEDF grant	\$513,000 (61%)
City of Holland	105,000 (12%)
Airport Authority	229,000 (27%)

On July 9, the Board will be asked to approve the design and budget for this project. Construction drawings will then be finalized and the project bid for construction yet this construction season.

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## GEURINK BOULEVARD RECONSTRUCTION PROJECT

## PROJECT BUDGET

Revenues

MDOT Economic Development Funding	\$513,000
(87% of participating construction / \$420,000 originally programmed)	
Airport Funding	229,000
City of Holland (Street Improvement Fund)	105,000

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TOTAL	\$847,000
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Expenses

Engineering – Contractual (Moore & Bruggink)	\$82,100
In-House Staff / Equipment & Expenses (ROW establishment)	13,900
Administrative/Legal	1,000
Construction	715,000
(\$590,000 Participating & \$125,000 Non-Participating)	
Construction Contingency (City share – 5%)	35,000

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TOTAL	\$847,000
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GEURINK BOULEVARD PRELIMINARY COST ESTIMATE - BOULEVARD OPTION w/ CONVENTIONAL STORM SEWER

ITEM NO.	PROPOSAL ITEM	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE PRICE	ENGINEER'S ESTIMATE AMOUNT
<b>Participating Items</b>					
1	Mobilization	Lsum	1	\$30,000.00	\$30,000.00
2	Traffic Control	Lsum	1	\$10,000.00	\$10,000.00
3	Erosion Control, Silt Fence	Lft	550	\$2.00	\$1,100.00
4	Strip & Stockpile Topsoil	Syd	5,500	\$0.50	\$2,750.00
5	Concrete Storm Sewer, C76 CI III	Lft	1,800	\$50.00	\$90,000.00
6	Concrete Storm Sewer, C76 CI III, Catch Basin Leads	Lft	300	\$27.50	\$8,250.00
7	Manholes	Each	6	\$2,000.00	\$12,000.00
8	Catch Basins	Each	11	\$1,500.00	\$16,500.00
9	Concrete Flared End Section	Each	1	\$950.00	\$950.00
10	Underdrain	Lft	3,400	\$5.00	\$17,000.00
11	Plain Riprap	Cyd	20	\$80.00	\$1,600.00
12	Erosion Control, Mulch Blanket	Syd	100	\$1.75	\$175.00
13	Pavement Removal	Syd	5,000	\$2.00	\$10,000.00
14	Curb and Gutter Removal	Lft	50	\$5.00	\$250.00
15	Roadway Grading	Sta	18	\$1,500.00	\$26,250.00
16	Sand Subbase	Cyd	3,822	\$7.00	\$26,754.00
17	Aggregate Base, 6-inch	Syd	6,960	\$6.50	\$45,240.00
18	Curb and Gutter	Lft	4,134	\$12.00	\$49,608.00
19	HMA 5E3 Top	Ton	841	\$65.00	\$54,665.00
20	HMA 4E3 Leveling	Ton	841	\$60.00	\$50,460.00
21	HMA 4E3 Base	Ton	841	\$60.00	\$50,460.00
22	HMA Approach	Ton	70	\$85.00	\$5,950.00
23	Sanitary Sewer Lateral, 6"	Lft	100	\$30.00	\$3,000.00
24	Respread Topsoil	Syd	5,215	\$0.75	\$3,911.25
25	Seed, Fertilizer & Mulch	Syd	5,215	\$1.00	\$5,215.00
26	Permanent Signs and Pavement Markings	Lsum	1	\$5,000.00	\$5,000.00
27	Concrete Washout Area	Lsum	1	\$750.00	\$750.00
28	Detention Pond	Lsum	1	\$60,000.00	\$60,000.00
29	Traffic Signal Head Relocation	Lsum	1	\$2,000.00	\$2,000.00
<b>Sub Total Participating</b>					<b>\$589,838.25</b>
<b>Non Participating Boulevard Items</b>					
30	Sand Subbase	Cyd	685	\$7.00	\$4,795.00
31	Aggregate Base, 6-inch	Syd	2,055	\$6.50	\$13,357.50
32	Curb and Gutter	Lft	1,966	\$12.00	\$23,592.00
33	HMA 5E3 Top	Ton	250	\$65.00	\$16,250.00
34	HMA 4E3 Leveling	Ton	250	\$60.00	\$15,000.00
35	HMA 4E3 Base	Ton	250	\$60.00	\$15,000.00
36	Respread Topsoil	Syd	1,785	\$0.75	\$1,338.75
37	Seed, Fertilizer & Mulch	Syd	1,785	\$1.00	\$1,785.00
38	Landscape Budget*	Lsum	1	\$15,000.00	\$15,000.00
39	Irrigation Tap to Water Main / Sleeves & Backflow Preventer	Lsum	1	\$4,000.00	\$4,000.00
40	Irrigation System*	Lsum	1	\$15,000.00	\$15,000.00
<b>Sub Total Non Participating</b>					<b>\$125,118.25</b>
<b>Total Construction Cost</b>					<b>\$714,956.50</b>
<b>Construction Contingencies 5%</b>					<b>\$35,000.00</b>
<b>Construction Budget</b>					<b>\$749,956.50</b>
Notes:					
* Recommend bidding out landscaping and irrigation system under a separate contract.					







## West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423  
P (616) 355-1310 F (616) 546-7056

*Comprising City of Zeeland, Park Township and City of Holland*

**DATE: July 9, 2012**

**SUBJECT: WMAA Communications Committee Board Update**

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Tier 1 (*most important*)

### **UPDATE WEBSITE ON A CONTINUAL BASIS**

- Please check the WMAA website for news and updates. ([www.westmichiganregionalairport.com](http://www.westmichiganregionalairport.com))

### **AIRPORT VIDEO/VIDEO CLIPS**

- The airport video is available to view on the website. If you need DVD copies, please contact Karen.

### **WMAA AIRPLANE FLOAT**

- The airplane float made its second appearance in the May 12<sup>th</sup> Tulip Time Muziekparade.
- The float is also scheduled for Zeeland's Pumpkinfest Parade on Saturday, October 6, 3:00 p.m. and the Festival of Lights Parade.

### **DASHBOARD**

- Work is progressing on the informational dashboard to share how our airport is a valuable community asset.

Tier 2 (*important*)

### **PRESS RELEASES/NEWS ARTICLES**

- As needed.

### **SUPPORT WINGS OF MERCY CAREAFFAIRE AT WEST MICHIGAN REGIONAL AIRPORT**

- This year's pancake breakfast and fly-in will be held on Saturday, August 25, 8:00 a.m. to 12:00 p.m. An exciting addition is the Young Eagles program and pilots will offer free airplane rides to young people, ages 8-17. The event will include jet and airplane rides, a variety of children's activities, an auction, and various aircraft for viewing.

### **PRESENTATIONS/SPEAKING ENGAGEMENTS**

- Presentations and speaking engagements are being planned.

TIER 3 (*less important*)

### **NEWSLETTER**

- A designated area on the website homepage has been added for easy access to sign up for updates and eNews. An eNewsletter was sent out in June that highlighted capital projects and improvements. The next eNewsletter is scheduled for August.

Please contact Karen if you have any questions or comments.

[k.scholten@cityofholland.com](mailto:k.scholten@cityofholland.com) Office phone 616.355.1305 Home phone 616.399.8509

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# Budget Performance Report

Fiscal Year to Date 06/30/12  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 201 - WMAA (Airport) General Fund</b>										
<b>REVENUE</b>										
Department <b>000 - General Revenues</b>										
420502.23	Federal Grant FAA Entitlement-Capital	112,000.00	585,609.00	697,609.00	.00	.00	.00	697,609.00	0	.00
420502.24	Federal Grant FAA Capital	832,300.00	(832,300.00)	.00	.00	.00	.00	.00	+++	.00
430502.24	State Grant MDOT State Capital	24,850.00	232,802.00	257,652.00	.00	.00	.00	257,652.00	0	.00
450582.C	Contributions from Other Govts From City of Holland	100,000.00	(133.00)	99,867.00	.00	.00	103,221.39	(3,354.39)	103	.00
450582.P	Contributions from Other Govts From Park Township	84,000.00	.00	84,000.00	.00	.00	88,155.26	(4,155.26)	105	.00
450582.Z	Contributions from Other Govts From City of Zeeland	42,000.00	1,734.00	43,734.00	1.51	.00	44,084.05	(350.05)	101	.00
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	177.11	(177.11)	+++	.00
460654.1	Franchise Fees FBO Franchise Fees	20,500.00	220.00	20,720.00	1,666.66	.00	19,999.92	720.08	97	.00
460654.5	Franchise Fees Fuel Flowage Fee	68,400.00	.00	68,400.00	5,256.87	.00	62,260.24	6,139.76	91	.00
460654.7	Franchise Fees Landing Fees	26,700.00	300.00	27,000.00	2,192.20	.00	21,613.54	5,386.46	80	.00
480665.0	Investment Income General	5,000.00	2,500.00	7,500.00	.00	.00	6,568.50	931.50	88	.00
480669.24	Rental Hangar Land Lease	77,400.00	.00	77,400.00	(780.88)	.00	77,059.38	340.62	100	.00
480669.25	Rental Agricultural Land Lease	8,600.00	600.00	9,200.00	.00	.00	9,225.00	(25.00)	100	.00
480669.26	Rental T-Hangars	50,400.00	600.00	51,000.00	.00	.00	45,000.00	6,000.00	88	.00
490685.1	Recoveries Insurance	.00	5,280.00	5,280.00	.00	.00	5,280.00	.00	100	.00
Department <b>000 - General Revenues Totals</b>		<b>\$1,452,150.00</b>	<b>(\$2,788.00)</b>	<b>\$1,449,362.00</b>	<b>\$8,336.36</b>	<b>\$0.00</b>	<b>\$482,644.39</b>	<b>\$966,717.61</b>	<b>33%</b>	<b>\$0.00</b>
<b>REVENUE TOTALS</b>		<b>\$1,452,150.00</b>	<b>(\$2,788.00)</b>	<b>\$1,449,362.00</b>	<b>\$8,336.36</b>	<b>\$0.00</b>	<b>\$482,644.39</b>	<b>\$966,717.61</b>	<b>33%</b>	<b>\$0.00</b>
<b>EXPENSE</b>										
Department <b>540 - Airport Operations</b>										
710701.0	Payroll-Regular General	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	.00
710701.3	Payroll-Regular Allocated	.00	.00	.00	3,656.67	.00	43,880.04	(43,880.04)	+++	.00
710707.0	Payroll-Temporary Help General	23,800.00	(8,800.00)	15,000.00	.00	.00	.00	15,000.00	0	.00
710707.8	Payroll-Temporary Help Allocated	.00	.00	.00	.00	.00	11,921.08	(11,921.08)	+++	.00
721730.0	Postage General	300.00	.00	300.00	.00	.00	88.06	211.94	29	.00
721905.0	Photocopies/In-House Printing General	300.00	(100.00)	200.00	.00	.00	59.63	140.37	30	.00
721931.0	Bldg & Grnds Maint General	15,000.00	(5,000.00)	10,000.00	.00	.00	968.78	9,031.22	10	.00
721933.0	Equipment Maintenance General	20,000.00	.00	20,000.00	.00	.00	5,474.00	14,526.00	27	.00
721933.INS	Equipment Maintenance Repairs-Insurance Claims	2,500.00	7,362.00	9,862.00	.00	.00	9,861.93	.07	100	.00
722801.9010	Contr-Printing/Promo Advertising/Promotional	30,000.00	5,000.00	35,000.00	.00	.00	29,237.11	5,762.89	84	.00
722804.0	Contractual-Legal General	7,500.00	1,000.00	8,500.00	1,095.69	.00	9,498.47	(998.47)	112	.00
722805.1	Contractual-Finance/Property Independent Audit	6,000.00	(200.00)	5,800.00	.00	.00	5,800.00	.00	100	.00
722805.4	Contractual-Finance/Property Financial Service Fees	.00	.00	.00	19.80	.00	237.60	(237.60)	+++	.00
722807.2	Contractual-Architect/Engineer Plan Development	1,000.00	25,580.00	26,580.00	.00	.00	500.00	26,080.00	2	.00
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	(1,000.00)	.00	.44	.00	.44	(.44)	+++	.00
722807.9	Contractual-Architect/Engineer Design Tree Clearing	.00	5,000.00	5,000.00	.00	.00	4,956.33	43.67	99	.00
722807.24	Contractual-Architect/Engineer Terminal Study	.00	500.00	500.00	.00	.00	1,800.00	(1,300.00)	360	.00
722807.88	Contractual-Architect/Engineer Terminal Study	.00	6,800.00	6,800.00	.00	.00	.00	6,800.00	0	.00
722808.8	Contr-Bldgs&Grnds Tree Clearing	.00	31,690.00	31,690.00	.00	.00	20,000.00	11,690.00	63	.00



# Budget Performance Report

Fiscal Year to Date 06/30/12

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund Z01 - WMAA (Airport) General Fund</b>										
EXPENSE										
Department 540 - Airport Operations										
722808.MOW	Contr-Bldgs&Grnds Mowing	16,000.00	9,000.00	25,000.00	.00	.00	23,376.38	1,623.62	94	.00
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	13,000.00	2,000.00	15,000.00	.00	.00	20,044.43	(5,044.43)	134	.00
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	60,000.00	(15,000.00)	45,000.00	.00	.00	21,839.13	23,160.87	49	.00
722809.61	Contractual-Misc Contract-Management Services	35,000.00	(4,000.00)	31,000.00	2,559.99	.00	30,719.88	280.12	99	.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	7,000.00	500.00	7,500.00	.00	.00	5,270.95	2,229.05	70	.00
723850.0	Communications Telephone	300.00	.00	300.00	.00	.00	244.41	55.59	81	.00
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	444.23	555.77	44	.00
723910.0	Commercial Insurance Premiums General	20,000.00	(300.00)	19,700.00	.00	.00	19,669.00	31.00	100	.00
723920.GATE	Public Utilities Fence Gates	700.00	(200.00)	500.00	.00	.00	372.10	127.90	74	.00
723920.LAND	Public Utilities Landing Lights & System	4,100.00	5,900.00	10,000.00	4,902.44	.00	10,982.06	(982.06)	110	.00
723920.PLOT	Public Utilities Parking Lot Lights	900.00	(100.00)	800.00	70.58	.00	731.51	68.49	91	.00
723920.RUNW	Public Utilities Runway Lights	5,000.00	(200.00)	4,800.00	353.23	.00	4,280.51	519.49	89	.00
723920.THAN	Public Utilities T-Hangars	2,000.00	200.00	2,200.00	194.05	.00	2,484.60	(284.60)	113	.00
723955.0	Misc. General	3,500.00	(500.00)	3,000.00	155.50	.00	2,475.42	524.58	83	.00
723961.0	Dues & Subscriptions General	.00	.00	.00	.00	.00	70.00	(70.00)	+++	.00
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	15.54	.00	1,294.93	(1,294.93)	+++	.00
730971.0	Land General	954,000.00	(954,000.00)	.00	.00	.00	.00	.00	+++	.00
730974.0	Land Improvements General	.00	1,310,584.00	1,310,584.00	.32	.00	540,953.43	769,630.57	41	.00
730975.0	Buildings & Structures General	40,000.00	(40,000.00)	.00	.00	.00	42,303.61	(42,303.61)	+++	.00
770956.0	Contingency General	10,000.00	(10,000.00)	.00	.00	.00	.00	.00	+++	.00
Department 540 - Airport Operations Totals		\$1,324,900.00	\$371,716.00	\$1,696,616.00	\$13,024.25	\$0.00	\$871,840.05	\$824,775.95	51%	\$0.00
EXPENSE TOTALS		\$1,324,900.00	\$371,716.00	\$1,696,616.00	\$13,024.25	\$0.00	\$871,840.05	\$824,775.95	51%	\$0.00
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		1,452,150.00	(2,788.00)	1,449,362.00	8,336.36	.00	482,644.39	966,717.61	33	.00
EXPENSE TOTALS		1,324,900.00	371,716.00	1,696,616.00	13,024.25	.00	871,840.05	824,775.95	51	.00
Fund Z01 - WMAA (Airport) General Fund Totals		\$127,250.00	(\$374,504.00)	(\$247,254.00)	(\$4,687.89)	\$0.00	(\$389,195.66)	\$141,941.66		\$0.00
Grand Totals										
REVENUE TOTALS		1,452,150.00	(2,788.00)	1,449,362.00	8,336.36	.00	482,644.39	966,717.61	33	.00
EXPENSE TOTALS		1,324,900.00	371,716.00	1,696,616.00	13,024.25	.00	871,840.05	824,775.95	51	.00
Grand Totals		\$127,250.00	(\$374,504.00)	(\$247,254.00)	(\$4,687.89)	\$0.00	(\$389,195.66)	\$141,941.66		\$0.00



# Fund Equity Changes Report

Through 06/30/12

Detail Listing

Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	<b>GOVERNMENTAL</b>								
Fund Type	<b>GENERAL FUND</b>								
Fund	<b>Z01 - WMAA (Airport) General Fund</b>								
341390.E	Fund Balance - Assigned (By Action) For Emergencies	.00	25,000.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	.00	142,421.00	.00	142,421.00				
342390	Fund Balance-Unassigned	.00	879,626.79	16,276.00	863,350.79				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
	Fund <b>Z01 - WMAA (Airport) General Fund Totals</b>	<b>\$0.00</b>	<b>\$1,047,047.79</b>	<b>\$16,276.00</b>	<b>\$1,030,771.79</b>	<b>\$0.00</b>	<b>\$482,644.39</b>	<b>\$871,840.05</b>	<b>\$641,576.13</b>
	Fund Type <b>GENERAL FUND Totals</b>	<b>\$0.00</b>	<b>\$1,047,047.79</b>	<b>\$16,276.00</b>	<b>\$1,030,771.79</b>	<b>\$0.00</b>	<b>\$482,644.39</b>	<b>\$871,840.05</b>	<b>\$641,576.13</b>
	Fund Category <b>GOVERNMENTAL Totals</b>	<b>\$0.00</b>	<b>\$1,047,047.79</b>	<b>\$16,276.00</b>	<b>\$1,030,771.79</b>	<b>\$0.00</b>	<b>\$482,644.39</b>	<b>\$871,840.05</b>	<b>\$641,576.13</b>
	Grand Totals	<b>\$0.00</b>	<b>\$1,047,047.79</b>	<b>\$16,276.00</b>	<b>\$1,030,771.79</b>	<b>\$0.00</b>	<b>\$482,644.39</b>	<b>\$871,840.05</b>	<b>\$641,576.13</b>

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department	Bank Account		Check Date	Starting Check Number		
201 Finance	PAYABLES ACCOUNT		06/28/2012	6749		
<b>Selected Invoices</b>	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	105 - ALLEGAN COUNTY TREASURER	163-AIR	BOR/MTT DOCKET 365321 2009/2010	06/28/2012	06/28/2012	15.54
	146 - HOLLAND BOARD OF PUBLIC WORKS	2012-00002419	MONTHLY UTILITIES CHARGES	06/28/2012	06/28/2012	753.80
	Total Selected Invoices: 2					\$769.34

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 06/27/2012

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>						
Check	06/28/2012	6749	Accounts Payable	ALLEGAN COUNTY TREASURER		15.54
		Invoice	Date	Description		Amount
		163-AIR	06/28/2012	BOR/MTT DOCKET 365321 2009/2010		15.54
Check	06/28/2012	6750	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		753.80
		Invoice	Date	Description		Amount
		2012-00002419	06/28/2012	MONTHLY UTILITIES CHARGES		753.80
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 2		<u>\$769.34</u>
Checks:		2		\$769.34		

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department	Bank Account		Check Date	Starting Check Number		
201 Finance	PAYABLES ACCOUNT		06/21/2012	6646		
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	1816 - BROWN TRANSPORT	2012-00002343	REFUND OF OVERPYMNT OF HANGAR LAND LEASE WMRA	06/21/2012	06/21/2012	1,056.66
	231 - CATERING CONCEPTS	6151207	WMRA-MEETING 6/11/12 TULIP CITY AIRPORT	06/15/2012	06/21/2012	155.50
	101 - CUNNINGHAM DALMAN P.C.	188641	WMRA-GENERAL MATTERS SVCS RENDERED MAY 2012	06/21/2012	06/21/2012	803.88
	101 - CUNNINGHAM DALMAN P.C.	188764	WMRA-GENTEX LEASE-PROF SVCS RENDERED	06/11/2012	06/21/2012	291.81
	292 - HARRIS AIRPORT SYSTEMS	1323	WMRA-MONTHLY MTCE FEES	06/11/2012	06/21/2012	4,666.66
	146 - HOLLAND BOARD OF PUBLIC WORKS	70032	UTILITIES	05/30/2012	06/21/2012	99.84
Total Selected Invoices: 6						\$7,074.35



City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 06/20/2012

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>						
Check	06/21/2012	6646	Accounts Payable	BROWN TRANSPORT		1,056.66
	Invoice		Date	Description		Amount
		2012-00002343	06/21/2012	REFUND OF OVERPYMNT OF HANGAR LAND LEASE WMRA		1,056.66
Check	06/21/2012	6647	Accounts Payable	CATERING CONCEPTS		155.50
	Invoice		Date	Description		Amount
		6151207	06/15/2012	WMRA-MEETING 6/11/12 TULIP CITY AIRPORT		155.50
Check	06/21/2012	6648	Accounts Payable	CUNNINGHAM DALMAN P.C.		1,095.69
	Invoice		Date	Description		Amount
		188641	06/21/2012	WMRA-GENERAL MATTERS SVCS RENDERED MAY 2012		803.88
		188764	06/11/2012	WMRA-GENTEX LEASE-PROF SVCS RENDERED		291.81
Check	06/21/2012	6649	Accounts Payable	HARRIS AIRPORT SYSTEMS		4,666.66
	Invoice		Date	Description		Amount
		1323	06/11/2012	WMRA-MONTHLY MTCE FEES		4,666.66
Check	06/21/2012	6650	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		99.84
	Invoice		Date	Description		Amount
		70032	05/30/2012	UTILITIES		99.84
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 5		\$7,074.35
Checks:		5		\$7,074.35		

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department	Bank Account		Check Date	Starting Check Number		
201 Finance	PAYABLES ACCOUNT		06/07/2012	6387		
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance	1807 - EASTERN FLORAL	03867427	TULIP PLANT	05/31/2012	05/31/2012	72.00
	218 - HOLLAND AREA CHAMBER OF COMMERCE	108099	AIRPORT EARLY BIRD BREAKFAST	05/25/2012	05/31/2012	105.00
	1502 - J.R. HOWELL AIRPORT LIGHTING LLC	4	WMRA- ILS REHABILITATION	05/31/2012	05/31/2012	900.00
	322 - TULIP CITY AIR SERVICE INC	2012-00002268	MAY 2012 SERVICES	05/31/2012	05/31/2012	7,543.08
Total Selected Invoices: 4						\$8,620.08

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 06/06/2012

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>						
Check	06/07/2012	6387	Accounts Payable	EASTERN FLORAL		72.00
	Invoice		Date	Description		Amount
		03867427	05/31/2012	TULIP PLANT		72.00
Check	06/07/2012	6388	Accounts Payable	HOLLAND AREA CHAMBER OF COMMERCE		105.00
	Invoice		Date	Description		Amount
		108099	05/25/2012	AIRPORT EARLY BIRD BREAKFAST		105.00
Check	06/07/2012	6389	Accounts Payable	J.R. HOWELL AIRPORT LIGHTING LLC		900.00
	Invoice		Date	Description		Amount
		4	05/31/2012	WMRA- ILS REHABILITATION		900.00
Check	06/07/2012	6390	Accounts Payable	TULIP CITY AIR SERVICE INC		7,543.08
	Invoice		Date	Description		Amount
		2012-00002268	05/31/2012	MAY 2012 SERVICES		7,543.08
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 4		<u>\$8,620.08</u>
Checks:		4		\$8,620.08		