

# West Michigan Airport Authority

## Meeting Agenda

March 14, 2016

11:30am – 1:00pm

**E.C. Aviation Training Room (formerly Westshore Aviation), 1585 S. Washington Avenue (Holland)**

1. Public Comments.
2. Consideration of the February 8, 2016 Meeting Minutes. (Action Requested)
3. Public Hearing and Resolution on Fiscal Year 2017 Operating & Capital Budgets. (Action Requested)
4. Report on February 2016 Michigan Airports Conference.
5. FBO Report. (Ron Ludema)
6. Communications Committee Update. (Karen Scholten)
7. Airport Business Center and Apron Project:
  - A. Status of fiber connection and security system bids.
  - B. Process for selection and construction of signage.
  - C. Process for selection of landscaping & irrigation contractor.
  - D. Approval of Change Order #5. (Action Requested)
  - E. Tour of project!**
8. Monthly Budget and Investment Report. (Accept as Information)
9. Other Business.
10. Next meeting: April 11, 2016, 11:30 a.m., at Howard Miller Library & Community Center, Zeeland.
11. Adjourn.

***Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life***

**If you are not able to attend the meeting, please contact Greg Robinson (510-2332) or Sinka Babinec (355-1310). We must have at least one of the three representatives of each unit of government present at the meeting to attain a quorum. Thank you.**

**West Michigan Airport Authority  
Proposed Meeting Minutes  
February 8, 2016**

The West Michigan Airport Authority Board met at the Park Township Offices, 52 – 152<sup>nd</sup> Avenue.

**Present:** Authority Members Klunder, Klynstra, Hoogland, Whiteman, Hoffswell, Sylte; HYAC Members Harder, Stumbo and Urbytes; Ex-Officio Members Disselkoen and Storey.

**Absent:** Toscano and Matthyse.

**Others Present:** FBO Ludema, Communications Assistant Scholten, Airport Authority Manager Robinson, and Assistant Babinec.

Chairperson Klunder called the meeting to order at 11:35 a.m. and thanked Park Township for hosting the meeting.

**16.02.01 Public Comments**

There were no public comments expressed at this meeting.

**16.02.02 Consideration of the January 11, 2016 Regular Meeting Minutes**

It was moved by Hoogland and supported by Sylte to approve the January 11, 2016 meeting minutes as presented. This motion was unanimously adopted.

**16.02.03 FBO Report**

FBO Ludema presented the monthly Fixed Base Operator (FBO) report describing fuel sales and various airport operations. This report was accepted as information.

**16.02.04 Communications Committee Update**

Ms. Scholten gave a verbal update on the status of the Communications Committee's recent activities:

- The WMRA Facebook page has over 2,006 "Likes";
- Thank you letters are going out to donors to the Airport Business Center project;
- Presented photos of the Airport Business Center project during the week of January 25, 2016; and
- The WMAA eNews will be sent out in March 2016.

This report was accepted as information.

**16.02.05                    Bids for Fiber Connection to Airport Business Center.**

Airport Authority Manager Robinson advised that one of the technology needs to the new Airport Business Center is the provision of a fiber connection from S. Washington Avenue. Worksighted has been hired to provide expertise in determining the best means to meet the technology, communication and building security needs for the new Airport Business Center.

It was moved by Sylte and supported by Whiteman to accept the low bid submitted by Comlink in the amount of \$2,000 for installation and a monthly fee of \$550 for a 3-year period for the provision of a fiber connection to the Airport Business Center.

This motion was unanimously adopted.

**16.02.06                    Bids for Security System for Airport Business Center Project Donations**

Mr. Robinson advised that Worksighted solicited bids for the security system for the provision of security cameras to cover the interior of the building, as well as the outside apron, entrance and parking areas; and software for computer monitoring and data storage.

It was moved by Sylte and supported by Hoogland to accept the low bid submitted by Holland Vision Systems for the provision of security cameras, software and associated equipment for the Airport Business Center security system in the amount of \$12,300.

This motion was unanimously adopted.

**16.02.07                    Airport Business Center Construction Progress Report**

Mr. Robinson reviewed the budget and provided a status of the construction. To date the roofing has been completed including the plumbing, electrical rough-in and steel stud walls. Semco installed gas service and the BPW installed power to the building. Building work will continue throughout the winter. The base has been completed for the new apron which will serve the parking and movement of aircraft. The concrete for this apron will be poured in the spring.

The report was accepted as information.

**16.02.08                    Airport Business Center Project Donations**

Mr. Robinson advised that the Airport Authority has been receiving pledges and donations for the new Airport Business Center project. The project is under construction and these donations will enable the inclusion of project items that were previously deleted from the contractor bid in order to construct a project within budget.

At the December and January meetings, the Board accepted \$257,590 in cash contributions and \$75,000 in furniture. At this time, it is requested that the Board accept another \$55,000 in cash (\$50,000 Haworth and \$5,000 from Ron & Joan Griffith) and \$75,000 in furniture (from Haworth). Total Donations/Pledges will then be \$312,590 + \$150,000 in furniture = \$462,590

It was moved by Hoogland and supported by Sylte to accept the donations as presented and that an expression of gratitude be provided to those contributing.

This motion was unanimously adopted.

**16.02.09 Final Invoice for Airport Business Center Fundraising**

Mr. Robinson advised that Mark Schurman has been conducting fundraising activities on behalf of the Airport Authority since July 2015. Mr. Schurman has requested payment for an additional 19.5 hours and Mr. Robinson approved these hours because the subcommittee was near completion of its work, yet required two additional meetings as well as follow-up contacts by Mr. Schurman.

It was moved by Whiteman and supported by Klynstra to approve the final invoice submitted by Mark Schurman for \$11,687.50 for fundraising activities.

This motion was unanimously adopted.

**16.02.10 Presentation of Fiscal Year 2017 Operating and Capital Budgets; and Scheduling of Public Hearing**

Mr. Robinson highlighted the proposed FY 2017 Budget and explained the various expenses and revenues. Mr. Robinson also highlighted the action plan for FY 2017, which will begin on July 1, 2016, and reviewed the line-item amounts being proposed. Proposed capital projects were presented as well.

It was moved by Klynstra and supported by Sylte to adopt a resolution to set a public hearing for the proposed FY 2017 budget for Monday, March 14, 2016, and that the necessary public notices be published.

This motion was unanimously adopted.

**16.02.11 2016 Fuel Flowage Fee**

Mr. Robinson advised that the Authority's Operations Committee has recommended that the fuel flowage fee remain at 10 cents per gallon for calendar year 2016. Each year, the Authority Board reviews and sets a fuel flowage fee that is used to offset, in part, the cost of snowplowing, mowing, runway/taxiway lights repair and the utilities for keeping the lights and ILS operating.

It was moved by Sylte and supported by Hoogland to approve a fuel flowage fee of 10 cents per gallon for the period March 1, 2016 to February 28, 2017.

This motion was unanimously adopted.

**16.02.12                    Appointments to Subcommittees**

Mr. Robinson reviewed the current structure of the WMAA Subcommittees

- Operations Committee: Disselkoen, Klunder, Martin, Stumbo, and Sylte
- Communications Committee: Hoffswell, Klynstra, Storey, Stumbo, Toscano
- Building & Development Committee: Elzinga, Hoogland, Storey, Matthyse, Stroop, Toscano, Veenhoven, Disselkoen.

It was moved by Klynstra and supported by Sylte to approve the West Michigan Airport Authority Subcommittees as presented.

This motion was unanimously adopted.

**16.02.13                    Monthly Budget and Investment Report**

It was moved by Klynstra and supported by Hoogland to accept the monthly budget and investment report as presented.

This report was accepted as information.

**16.02.14                    Other Business**

**16.02.15                    Next Meeting: March 14, 2016, 11:30 a.m., at EC Aviation (formerly Westshore Aviation).**

**16.02.16                    Adjournment**

There being no further business, the meeting adjourned at 1:00 p.m.

Respectfully Submitted,

Russ Sylte  
Authority Secretary

## West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423

P (616) 510-2332

*Comprising City of Zeeland, Park Township and City of Holland*



March 14, 2016

Item 3.

**To:** West Michigan Airport Authority Board.  
**From:** Greg Robinson, Authority Manager.  
**Subject:** Public Hearing & Resolution on the FY17 Operating and Capital Budgets.

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Annually, the Airport Authority Manager prepares and submits the fiscal year operating and capital budgets to the Authority Board for consideration. The Fiscal Year 2017 Operating and Capital budgets have been prepared and reviewed by the Operations Committee. The Committee made changes to the original presentation which are reflected in the budget submitted to the Board.

The budget presentation also includes a report on accomplishments during Fiscal Year 2016 and a proposed Action Plan for Fiscal Year (FY) 2017. Much progress has been made on the FY16 Action Plan and an aggressive Action Plan is proposed for FY17.

Revenues in the proposed FY17 Operating budget are estimated to increase by about 3.3% from the estimated FY16 year-end revenues. This is due primarily to an anticipated increase in fuel flowage fee revenues and a rental fee that will be charged for leased space in the new Airport Business Center. This rental fee will help offset the building occupancy costs for the Business Center. Operating expenses for the new Airport Business Center are based on the experience of other office buildings in the area, but actual expenses will not be known until the building is operational in the early portion of FY17. The millage rate is recommended to remain at one-tenth of a mill.

Personnel costs are anticipated to be somewhat less than the FY16 budgeted amount, but the Operations Committee will be evaluating the staffing needs of the Authority as the FY moves along, particularly due to opportunities resulting from locating staff offices in the Airport Business Center and the needs of the Authority.

It is anticipated that about \$141,000 will be available from revenues to provide the local match for FY17 Capital Projects. The proposed FY17 Capital Projects include landscaping and signage for the Airport Business Center as well as demolition of the

*The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.*

## **West Michigan Airport Authority**

270 South River Avenue, Holland, MI 49423

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*Comprising City of Zeeland, Park Township and City of Holland*



existing office building and restoration of this site. The Capital budget also includes design and construction of the east connector to the new apron which had to be deleted from the original project due to budget limitations.

### **Recommendation**

It is recommended that after the Authority Board holds a public hearing on the proposed FY17 Operating & Capital budgets:

1. That any changes be made to the budgets as the result of the public hearing;  
and
2. That the Board adopt the attached Resolution approving the FY17 Operating & Capital Budgets.

**West Michigan Airport Authority**

270 South River Avenue, Holland, MI 49423  
P (616) 355-1310 F (616) 546-7056

*Comprising City of Zeeland, Park Township and City of Holland*



**RESOLUTION TO APPROVE THE PROPOSED ANNUAL BUDGET AND CERTIFY MILLAGE AMOUNT  
FOR FISCAL YEAR 2017**

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**Whereas,** the West Michigan Airport Authority annual budget for the fiscal year July 1, 2016 through June 30, 2017 was presented to the Authority on February 8, 2016; and

**Whereas,** the Authority has reviewed, considered and revised the proposed budget; and

**Whereas,** the Airport Authority held a public hearing concerning the proposed budget on March 14, 2016 at the E. C. Aviation office at West Michigan Regional Airport.

**Now, Therefore Be It Resolved,** that the West Michigan Airport Authority Board approves the fiscal year 2017 operating and capital budgets; and

**Be It Further Resolved,** that the .10 property tax millage rate to support the proposed budget is part of this approval; and

**Be It Further Resolved,** that the Airport Authority does hereby adopt the Annual Budget, of Estimated Revenues and Appropriations, by departmental unit, for all funds as therein presented, to include any modifications approved at the time of the public hearing, for the fiscal year July 1, 2016 through June 30, 2017; and

**Be It Further Resolved,** that the Airport Authority Manager is instructed to notify the member governmental units of the .10 property millage rate for fiscal year 2017.

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Tim Klunder

Chairperson

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Russ Sylte, Secretary



West Michigan Airport Authority

Fiscal Year 2016 (July 1, 2015 – June 30, 2016) Action Plan

Status Report

January 11, 2016

**Mission Statement**

To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

**Fiscal Year 2016 Action Plan**

1. New Airport Business Center:

- a. Construct the Airport Business Center. (Begin August 2015)

Construction began on-time and is generally on schedule! There is much more required of this project than "construction". Board members and staff have been working on fund-raising, re-design of certain elements, adding items back-into the project that were deleted due to budget constraints, technology/communications/security needs, weekly project meetings, furniture planning and new signs.

- b. Construct the new apron. (Begin August 2015)

Construction began on-time and is generally on schedule.

- c. Move into the new Airport Business Center. (April 2016)

It is expected that move-in to the new Airport Business Center will occur by September 2016.

2. Remove the existing airport office building and, perhaps, a portion of this parking lot, and conduct site restoration for this airport entrance. (May 2016)

Due to the revised project schedule, it is anticipated that the demolition of the existing office building and site restoration will begin in the fall 2016. This will depend on the FAA removing its weather equipment from this building and relocating it to the new building. Site restoration may occur in the spring 2017.

3. Evaluate the Authority staffing structure and revise as needed. (February 2016)

The Operations Committee will be discussing this item as it reviews the proposed FY17 budget.

4. Provide a centralized location at the new Airport Business Center for all Airport Authority documents and reference materials. (May 2016)

This will be timed with the anticipated move-in date to the new Airport Business Center.

5. Prepare a preliminary design, cost estimate and business plan for an additional public hangar building. (January 2016)

This item has not yet been addressed due to the amount of time required for the Business Center and Apron projects. Both the airport consultant (Mead/Hunt), Airport Manager and Authority Manager will be able to devote more time to this once the current projects are completed.

6. Prepare a crack sealing and paint marking program. (June 2016)

It is anticipated that this project will be completed during the summer 2016.

7. Revise the airport Stormwater Management Plan upon completion of the Airport Business Center and Apron projects if necessary. (June 2016)

This item will be addressed, if necessary, after completion of the Business Center and Apron projects.

8. Work with the Holland City Planning Commission on the preparation of an updated Master Plan for the area around the airport. (June 2016)

The Authority Manager is discussing this item with staff of the City Planning Commission and an update will be provided at the January Board meeting.

9. Communications:

- a. Organize a ribbon cutting event for the new Airport Business Center.

This event will not occur until the Business Center is completed in the fall 2016. However, a very successful ground breaking ceremony was held in September 2015!

- b. Coordinate informational displays for the interior of the Airport Business Center.

This item is underway.

- c. Participate in at least three community events.

We have had difficulties with the Authority's parade float this year, but anticipate that it will be in the May 2016 Tulip Time Saturday parade. The Authority was active in supporting a successful fall 2015 Wings of Mercy event at the airport.

- d. Distribute information on airport activities through videos, website updates, periodic newsletters, media releases and community presentations.

These activities are being accomplished by the Communications Committee and Coordinator Karen Scholten.

- e. Continue to be active in social media venues such as Facebook and Twitter.

Ongoing and active.

- f. Provide updates to member units on activities of the Authority.

Information on the Airport Business Center and Apron projects has been provided to governmental representatives on the Authority Board for presentation to member units.

- g. Interact with airport tenants and users on airport activities, needs and matters of interest.

Some progress has been made on this item thanks to the efforts of Board member Matthyse. Staff is anticipating a survey to tenants and users before the end of this fiscal year. Further, tenants and users are on the email newsletter mailing list.

West Michigan Airport Authority

Fiscal Year 2017 (July 1, 2016 – June 30, 2017) Action Plan

January 25, 2016

**Mission Statement**

To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

**Fiscal Year 2017 Action Plan**

1. New Airport Business Center:
  - a. Complete the Airport Business Center. (August 2016)
  - b. Complete the new apron. (August 2016)
  - c. Move into the new Airport Business Center. (August 2016)
2. Remove the existing airport office building and, perhaps, a portion of this parking lot, and conduct site restoration for this airport entrance. (Fall 2016/Spring 2017)
3. Evaluate the Authority staffing structure and revise as needed. (December 2016)
4. Provide a centralized location at the new Airport Business Center for all Airport Authority documents and reference materials. (August 2016)
5. Conduct crack sealing and paint markings. (June 2016)
6. Revise the airport Stormwater Management Plan upon completion of the Airport Business Center and Apron projects if necessary. (December 2016)
7. Work with the Holland City Planning Commission on the preparation of an updated Master Plan for the area around the airport. (July 2016)
8. Prepare a preliminary design, cost estimate and business plan for an additional public hangar building. (November 2016)
9. Establish a deliberate airport development effort in cooperation with Lakeshore Advantage, the Michigan West Coast Chamber of Commerce, the Allegan County Economic Development Office and Mead & Hunt that will:
  - a. identify opportunities for land development at the airport;
  - b. work with local and regional companies to determine opportunities at the airport;
  - c. develop a network with airport-related companies and governmental entities to determine opportunities at the airport.
10. Communications:
  - a. Organize a ribbon cutting event for the new Airport Business Center.
  - b. Coordinate periodic updates to informational displays in the Airport Business Center.

- c. Participate in at least three community events.
- d. Distribute information on airport activities through videos, website updates, periodic newsletters, media releases and community presentations.
- e. Continue to be active in social media venues such as Facebook and Twitter.
- f. Provide updates to member units on activities of the Authority.
- g. Interact with airport tenants and users on airport activities, needs and matters of interest.

**West Michigan Airport Authority**  
**Proposed Fiscal Year 2017 Budget**

3-Feb-16

	<u>Approved Budget FY 2016</u>	<u>Estimated Year End FY 2016</u>	<u>Proposed FY 2017</u>
<b>REVENUES</b>			
FBO Franchise Fee	\$ 22,200	\$ 21,800	\$ 22,200
Fuel Flowage Fee	\$ 65,000	\$ 55,000	\$ 60,000
Property Tax - Holland City	\$ 100,000	\$ 101,667	\$ 102,500
Property Tax - Park Township	\$ 102,000	\$ 102,000	\$ 102,500
Property Tax - Zeeland City	\$ 52,700	\$ 63,299	\$ 63,600
Investment Income	\$ 3,000	\$ 2,800	\$ 1,000
Rental - Hangar Land Lease	\$ 85,000	\$ 85,000	\$ 86,300
Rental - Agricultural Land Lease	\$ 11,500	\$ 11,575	\$ 11,700
Rental - T Hangars	\$ 52,000	\$ 49,000	\$ 51,800
Landing Fees	\$ 23,000	\$ 29,000	\$ 29,000
Business Center Rental fee	\$ -	\$ -	\$ 7,800
<b>Subtotal Revenues</b>	<b>\$ 516,400</b>	<b>\$ 521,141</b>	<b>\$ 538,400</b>
<b>EXPENSES</b>			
Payroll - Regular + Benefits	\$ 16,700	\$ 7,000	\$ 13,500
Payroll - Temporary Help	\$ 27,300	\$ 26,000	\$ 28,000
Temp. Help Insurance & Employee costs	\$ 13,100	\$ 13,100	\$ 12,500
Postage	\$ 100	\$ 200	\$ 300
Operating supplies	\$ 500	\$ 500	\$ 750
Photocopies	\$ 50	\$ 50	\$ 100
Maintenance - Buildings & Grounds Maintenance	\$ 15,000	\$ 7,500	\$ 15,000
Maintenance - Equipment Maintenance - ILS	\$ 18,000	\$ 18,000	\$ 18,000
Maintenance - Contract - Snowplowing	\$ 60,000	\$ 50,000	\$ 65,000
Maintenance - Contract - Mowing	\$ 25,000	\$ 25,000	\$ 25,000
Maintenance - Contract - General Repairs/ Maintenance	\$ 20,000	\$ 12,000	\$ 20,000
Advertising/Promotional	\$ 30,000	\$ 30,000	\$ 30,000
Contract - Legal	\$ 5,000	\$ 8,500	\$ 5,000
Contract - Engineering	\$ 1,000	\$ 500	\$ 1,000
Contract - Management Services	\$ 32,000	\$ 32,500	\$ 36,000
Contract - Airport Manager	\$ 4,000	\$ 4,500	\$ 4,000
Contract - Audit	\$ 6,300	\$ 7,200	\$ 7,300
Communications - Telephone	\$ 500	\$ 300	\$ 2,400
Travel, Conferences, Seminars	\$ 1,500	\$ 1,000	\$ 1,500
Commercial Insurance Premium	\$ 21,000	\$ 19,000	\$ 25,000
Utilities - T Hangars	\$ 3,200	\$ 3,200	\$ 3,400
Utilities - Runway Lights	\$ 5,200	\$ 6,100	\$ 6,400
Utilities - Landing Lights & Systems	\$ 3,800	\$ 3,800	\$ 4,000
Utilities - Fence Gates	\$ 550	\$ 550	\$ 580
Utilities - Parking Lot Lighting	\$ 950	\$ 1,000	\$ 1,200
Building occupancy costs	\$ 7,400	\$ 8,000	\$ 40,000
Miscellaneous	\$ 3,500	\$ 3,200	\$ 3,500
Dues & Subscriptions	\$ 400	\$ 400	\$ 400
Controlled Capital	\$ -	\$ 2,000	\$ -
Office Equipment	\$ -	\$ -	\$ 2,000
Fund Raising Consultant	\$ -	\$ 17,517	
Contingency - General	\$ 10,000	\$ -	\$ 10,000
Contingency - Potential employee/consultant costs			\$ 5,000
T hangar repairs	\$ 10,000	\$ -	\$ 10,000
Reserves for Emergencies/ Unexpected	\$ 25,000	\$ -	\$ -
Reserves for Capital Projects	\$ 149,350	\$ 212,524	\$ 141,570
<b>Subtotal Expenses</b>	<b>\$ 516,400</b>	<b>\$ 521,141</b>	<b>\$ 538,400</b>
<b>Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**West Michigan Airport Authority**  
**Proposed Capital Projects for FY2017**  
**January 25, 2016**

<u>Fiscal Year 2016</u>	<u>Total Cost</u>	<u>FAA</u>	<u>State</u>	<u>WMAA</u>	<u>Other Local</u>
ABC - Wetland Mitigation	\$ 27,500	\$ 22,000	\$ 4,812	\$ 688	0
ABC - Building Construction	\$ 2,364,660	\$ -	\$ 1,649,700	\$ 404,960	310,000
ABC- Building Construction Administration	\$ 182,579		\$ 150,300	\$ 32,279	
ABC - Site Work	\$ 865,000	\$ 778,500	\$ 43,250	\$ 43,250	0
ABC - Apron Construction	\$ 2,883,732	\$ 1,923,401	\$ 593,992	\$ 266,339	100,000
ABC- Apron Construction Admin/Cont/AERO	\$ 291,934	\$ 148,051	\$ 21,089	\$ 122,794	
ABC - Furnishings	\$ 150,000	\$ -	\$ -	\$ -	150,000
ABC- ASOS Relocation	\$ 54,000	\$ 48,600	\$ 2,700	\$ 2,700	0
ABC- Technology/Communications/Security	\$ 25,000			\$ 25,000	
Crack Sealing & Paint Markings	\$ 30,000			\$ 30,000	
<b>Total Fiscal Year 2016</b>	<b>\$ 6,874,405</b>	<b>\$ 2,920,552</b>	<b>\$ 2,465,843</b>	<b>\$ 928,010</b>	<b>\$ 560,000</b>
<u>Fiscal Year 2017</u>					
ABC- Landscaping/Signage/AV/Irrigation	\$ 70,000			\$ 70,000	
ABC-Existing Office Demo & Site Restoration	\$ 50,000			\$ 50,000	
Design Taxiway - East Connector	\$ 18,500	\$ 16,650	\$ 925	\$ 925	
Construct Taxiway - East Connector	\$ 411,500	\$ 370,350	\$ 20,575	\$ 20,575	
<b>Total Fiscal Year 2017</b>	<b>\$ 550,000</b>	<b>\$ 387,000</b>	<b>\$ 21,500</b>	<b>\$ 141,500</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 7,424,405</b>	<b>\$ 3,307,552</b>	<b>\$ 2,487,343</b>	<b>\$ 1,069,510</b>	<b>\$ 560,000</b>

# WMAA MONTHLY FBO REPORT

Total Fuel Gallons Delivered	Current Month Feb.-16	One Year ago Feb.-15	Fiscal Year To Date 10/1/15-9/30/16	F/Y to Date Compared 2015
	38,907	44,030	234,453	-42,597

## Transplant Flights

Wings Of Mercy Flights

4

Freight Flights From/To Holland

23

FREIGHT WEIGHT

4715#

NUMBER OF PARTS IF KNOWN

14 skids+36 boxes

ILS 26 MALSR OOS Feb 1 and 2 (Jim Harris Replaced main board

NOTAMS 1 MALSR OOS 6 for Braking Action



ITEM 8.

WMAA Fund Balance as of 6/30/15 \$ 1,119,538.41

	Operating	Capital	
Year to date Revenues	457,040.42	200,815.00	\$ 657,855.42
Year to date Expenses	230,519.04	888,924.30	\$ <u>1,119,443.34</u>

Estimated Fund Balance as of 3/4/16 \$ 657,950.49

	Budget	YTD	
Remaining Operating Revenues	516,400.00	457,040.42	\$ 59,359.58

	Budget	YTD	
Remaining Operating Expenses	342,050.00	230,519.04	\$ <u>111,530.96</u>

Ending Fund Balance as of 3/4/16 \$ 605,779.11

Expected Capital Expenses to be paid:

MDOT grant match wetland mitig.	688.00	
MeadHunt extra bldg. design cost	10,000.00	
MeadHunt extra apron / site design	740.00	
Change order for geotech stabilizing	20,000.00	
Technology / communic / security	30,000.00	
Landscaping / signage / irrigation	70,000.00	
Office demo & site restoration	50,000.00	\$ <u>181,428.00</u>

Project Change Order #2	\$ 30,161.00
Project Change Order #3	\$ 183,959.00
Project Change Order #4	\$ 28,971.00
Project Change Order #5	\$ 45,921.00

Ending Fund balance after expected capital expenses \$ 135,339.11

FY15 Donations	25,500.00
FY16 Donations	200,815.00
Total Donations to Date	<u>226,315.00</u>



# Fund Equity Changes Report

Through 03/04/16

Detail Listing

Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	<b>GOVERNMENTAL</b>								
Fund Type	<b>GENERAL FUND</b>								
Fund	<b>Z01 - WMAA (Airport) General Fund</b>								
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	25,500.00	.00	.00	25,500.00				
341390.E	Fund Balance - Assigned (By Action) For Emergencies	25,000.00	.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	142,421.00	.00	.00	142,421.00				
342390	Fund Balance-Unassigned	735,027.05	.00	.00	735,027.05				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	<b>Z01 - WMAA (Airport) General Fund Totals</b>	<b>\$927,948.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$927,948.05</b>	<b>\$191,590.36</b>	<b>\$657,855.42</b>	<b>\$1,119,443.34</b>	<b>\$657,950.49</b>
Fund Type	<b>GENERAL FUND Totals</b>	<b>\$927,948.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$927,948.05</b>	<b>\$191,590.36</b>	<b>\$657,855.42</b>	<b>\$1,119,443.34</b>	<b>\$657,950.49</b>
Fund Category	<b>GOVERNMENTAL Totals</b>	<b>\$927,948.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$927,948.05</b>	<b>\$191,590.36</b>	<b>\$657,855.42</b>	<b>\$1,119,443.34</b>	<b>\$657,950.49</b>
	<b>Grand Totals</b>	<b>\$927,948.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$927,948.05</b>	<b>\$191,590.36</b>	<b>\$657,855.42</b>	<b>\$1,119,443.34</b>	<b>\$657,950.49</b>



# Trial Balance Listing

Through 03/04/16  
 Detail Balance Sheet Listing  
 Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
<b>Fund Z01 - WMAA (Airport) General Fund</b>						
<i>CURRENT ASSETS</i>						
110001.675	Cash Due from Cash/Inv Pool	1,119,881.97	691,025.41	1,138,917.43	671,989.95	1,184,367.75
113040.0	Accounts Receivable General	31,328.31	196,402.08	222,989.86	4,740.53	3,920.34
114026.2009	Taxes Receivable 2009	.36	.00	.00	.36	20.95
114026.2010	Taxes Receivable 2010	62.40	.00	.08	62.32	62.40
114026.2011	Taxes Receivable 2011	68.81	.00	.40	68.41	72.56
114026.2012	Taxes Receivable 2012	40.27	.00	.42	39.85	42.75
114026.2013	Taxes Receivable 2013	44.12	.00	5.84	38.28	47.93
114026.2014	Taxes Receivable 2014	75.79	.00	311.83	(236.04)	.00
114027.2012	IFT Taxes Receivable 2012	40.65	.00	.00	40.65	40.65
114031	Allowance for Uncollectible Taxes	(328.36)	.00	.00	(328.36)	(308.15)
119073.2	Due from Local Govt Units Due from Park Township	.00	84,820.45	84,820.45	.00	11,588.94
119073.3	Due from Local Govt Units Due from Zeeland City	.00	63,589.94	63,589.94	.00	206.07
119078.1	Due from State of Michigan Due from State-Aeronautics	(8,284.75)	.00	10,180.71	(18,465.46)	(1,398.13)
<i>CURRENT ASSETS Totals</i>		\$1,142,929.57	\$1,035,837.88	\$1,520,816.96	\$657,950.49	\$1,198,664.06
<i>CURRENT LIABILITIES</i>						
210202.0	Accounts Payable General	(17,882.52)	1,093,877.58	1,075,995.06	.00	(50,703.80)
211202	Contracts Payable	(600.00)	600.00	.00	.00	.00
212257.0	Accrued Wages Payable General	(495.00)	495.00	.00	.00	.00
212262.1	Accrued Fringes Payable FICA-Social Security/Medicare	(37.87)	37.87	.00	.00	.00
21B339.0	Deferred Revenue General	(4,375.77)	4,375.77	.00	.00	.00
<i>CURRENT LIABILITIES Totals</i>		(\$23,391.16)	\$1,099,386.22	\$1,075,995.06	\$0.00	(\$50,703.80)
<i>FUND BALANCE</i>						
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	(25,500.00)	.00	.00	(25,500.00)	.00
341390.E	Fund Balance - Assigned (By Action) For Emergencies	(25,000.00)	.00	.00	(25,000.00)	(25,000.00)
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	(142,421.00)	.00	.00	(142,421.00)	(142,421.00)
342390	Fund Balance-Unassigned	(735,027.05)	.00	.00	(735,027.05)	(760,527.05)
<i>FUND BALANCE Totals</i>		(\$927,948.05)	\$0.00	\$0.00	(\$927,948.05)	(\$927,948.05)
	P/Y Fund Equity Adjustment	(191,590.36)	.00	.00	(191,590.36)	.00
	Fund Revenues	.00	26,008.70	683,864.12	(657,855.42)	(449,697.28)
	Fund Expenses	.00	1,942,640.58	823,197.24	1,119,443.34	229,685.07
<b>Fund Z01 - WMAA (Airport) General Fund Totals</b>		<b>\$0.00</b>	<b>\$4,103,873.38</b>	<b>\$4,103,873.38</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Totals</b>		<b>\$0.00</b>	<b>\$4,103,873.38</b>	<b>\$4,103,873.38</b>	<b>\$0.00</b>	<b>\$0.00</b>



# Budget Performance Report

Fiscal Year to Date 03/04/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund Z01 - WMAA (Airport) General Fund</b>										
<b>REVENUE</b>										
Department <b>000 - General Revenues</b>										
420502.24	Federal Grant FAA Capital	.00	.00	.00	.00	.00	.00	.00	+++	170,671.63
430502.24	State Grant MDOT State Capital	.00	.00	.00	.00	.00	.00	.00	+++	592,082.86
440573	State-Reim Local PPT Tax Loss	.00	.00	.00	.00	.00	1,907.37	(1,907.37)	+++	.00
450582.C	Contributions from Other Govts From City of Holland	100,000.00	.00	100,000.00	.00	.00	102,195.55	(2,195.55)	102	98,499.40
450582.P	Contributions from Other Govts From Park Township	102,000.00	.00	102,000.00	.00	.00	84,820.45	17,179.55	83	92,488.04
450582.Z	Contributions from Other Govts From City of Zeeland	52,700.00	.00	52,700.00	.00	.00	63,589.94	(10,889.94)	121	52,020.01
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	176.04	(176.04)	+++	177.55
460654.1	Franchise Fees FBO Franchise Fees	22,200.00	.00	22,200.00	.00	.00	14,533.36	7,666.64	65	21,800.04
460654.5	Franchise Fees Fuel Flowage Fee	65,000.00	.00	65,000.00	.00	.00	37,672.84	27,327.16	58	65,032.69
460654.7	Franchise Fees Landing Fees	.00	.00	.00	.00	.00	18,955.74	(18,955.74)	+++	23,465.27
480665.0	Investment Income General	3,000.00	.00	3,000.00	.00	.00	3,573.22	(573.22)	119	7,691.23
480665.X	Investment Income Market Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	(167.28)
480669.24	Rental Hangar Land Lease	85,000.00	.00	85,000.00	.00	.00	84,360.53	639.47	99	91,609.10
480669.25	Rental Agricultural Land Lease	11,500.00	.00	11,500.00	.00	.00	11,575.38	(75.38)	101	11,200.38
480669.26	Rental T-Hangars	52,000.00	.00	52,000.00	.00	.00	33,680.00	18,320.00	65	54,580.00
490685.1	Recoveries Insurance	23,000.00	.00	23,000.00	.00	.00	.00	23,000.00	0	.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	.00	.00	+++	100.00
Department <b>000 - General Revenues Totals</b>		<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$457,040.42</b>	<b>\$59,359.58</b>	<b>89%</b>	<b>\$1,281,250.92</b>
<b>REVENUE TOTALS</b>		<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$457,040.42</b>	<b>\$59,359.58</b>	<b>89%</b>	<b>\$1,281,250.92</b>
<b>EXPENSE</b>										
Department <b>540 - Airport Operations</b>										
710701.0	Payroll-Regular General	.00	.00	.00	.00	.00	2,405.39	(2,405.39)	+++	3,424.90
710701.3	Payroll-Regular Allocated	16,700.00	.00	16,700.00	.00	.00	.00	16,700.00	0	.00
710707.0	Payroll-Temporary Help General	.00	.00	.00	.00	.00	15,802.18	(15,802.18)	+++	26,195.62
710707.8	Payroll-Temporary Help Allocated	27,300.00	.00	27,300.00	.00	.00	.00	27,300.00	0	.00
711702.0	Payroll-Vacation/PTO General	280.00	.00	280.00	.00	.00	118.82	161.18	42	262.15
711703	Payroll-Holidays	200.00	.00	200.00	.00	.00	91.30	108.70	46	137.72
711716.1	Insurance Health	9,700.00	.00	9,700.00	.00	.00	5,994.47	3,705.53	62	11,332.73
711716.2	Insurance Dental	30.00	.00	30.00	.00	.00	17.76	12.24	59	28.04
711717	Insurance-Life & AD&D	10.00	.00	10.00	.00	.00	3.51	6.49	35	5.37
711718.1	Retirement Contribution MERS	320.00	.00	320.00	.00	.00	192.43	127.57	60	269.82
711720	Insurance-Income Protection	25.00	.00	25.00	.00	.00	14.38	10.62	58	21.47
711725	Compensated Absences Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	653.52
712715	Employer FICA/Medicare Contribution	2,470.00	.00	2,470.00	.00	.00	1,386.76	1,083.24	56	2,253.06
712723	Unemployment Comp Insurance	40.00	.00	40.00	.00	.00	10.70	29.30	27	36.39
712724	Workers Comp Insurance	25.00	.00	25.00	.00	.00	14.03	10.97	56	19.80
721730.0	Postage General	100.00	.00	100.00	.00	.00	99.36	.64	99	51.17
721740.0	Operating Supplies General	500.00	.00	500.00	.00	.00	183.10	316.90	37	300.41



# Budget Performance Report

Fiscal Year to Date 03/04/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund <b>Z01 - WMAA (Airport) General Fund</b>										
EXPENSE										
Department <b>540 - Airport Operations</b>										
721740.CAP	Operating Supplies Controlled Items-Capital Type	.00	.00	.00	.00	.00	.00	.00	+++	681.14
721905.0	Photocopies/In-House Printing General	50.00	.00	50.00	.00	.00	1.22	48.78	2	9.97
721931.0	Bldg & Grnds Maint General	15,000.00	.00	15,000.00	.00	.00	560.00	14,440.00	4	11,390.00
721933.0	Equipment Maintenance General	18,000.00	.00	18,000.00	.00	.00	10,081.90	7,918.10	56	20,883.67
722801.9000	Contr-Printing/Promo Printing	.00	.00	.00	.00	.00	314.08	(314.08)	+++	.00
722801.9010	Contr-Printing/Promo Advertising/Promotional	30,000.00	.00	30,000.00	.00	.00	7,939.05	22,060.95	26	7,170.91
722804.0	Contractual-Legal General	5,000.00	.00	5,000.00	.00	.00	12,187.24	(7,187.24)	244	20,583.55
722805.1	Contractual-Finance Independent Audit	6,300.00	.00	6,300.00	.00	.00	7,200.00	(900.00)	114	5,500.00
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	182.61	(182.61)	+++	265.83
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722808.MOW	Contr-Bldgs&Grnds Mowing	25,000.00	.00	25,000.00	.00	.00	16,219.25	8,780.75	65	25,149.00
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	20,000.00	.00	20,000.00	.00	.00	5,272.45	14,727.55	26	20,812.57
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	60,000.00	.00	60,000.00	.00	.00	23,890.13	36,109.87	40	58,435.75
722809.61	Contractual-Misc Contract-Management Services	32,000.00	.00	32,000.00	.00	.00	18,793.32	13,206.68	59	27,280.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	4,000.00	.00	4,000.00	.00	.00	2,614.51	1,385.49	65	4,729.39
723850.0	Communications Telephone	500.00	.00	500.00	.00	.00	188.68	311.32	38	313.62
723860.0	Travel, Conf, Seminars General	1,500.00	.00	1,500.00	.00	.00	727.20	772.80	48	682.69
723910.0	Commercial Insurance Premiums General	21,000.00	.00	21,000.00	.00	.00	18,914.00	2,086.00	90	19,647.00
723920.GATE	Public Utilities Fence Gates	550.00	.00	550.00	.00	.00	301.15	248.85	55	434.59
723920.LAND	Public Utilities Landing Lights & System	3,800.00	.00	3,800.00	.00	.00	2,280.65	1,519.35	60	4,855.49
723920.PLOT	Public Utilities Parking Lot Lights	950.00	.00	950.00	.00	.00	550.13	399.87	58	780.36
723920.RUNW	Public Utilities Runway Lights	5,200.00	.00	5,200.00	.00	.00	3,501.32	1,698.68	67	4,985.19
723920.THAN	Public Utilities T-Hangars	3,200.00	.00	3,200.00	.00	.00	2,130.79	1,069.21	67	3,509.88
723942.0	Building Rental/Lease General	7,400.00	.00	7,400.00	.00	.00	550.00	6,850.00	7	1,100.00
723955.0	Misc. General	3,500.00	.00	3,500.00	.00	.00	1,513.82	1,986.18	43	3,333.16
723961.0	Dues & Subscriptions General	400.00	.00	400.00	.00	.00	365.00	35.00	91	365.00
723962.0	Assessments & Taxes General	.00	.00	.00	.00	.00	67,844.63	(67,844.63)	+++	.00
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	50.42
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	61.72	(61.72)	+++	14.85
730971.0	Land General	.00	.00	.00	.00	.00	.00	.00	+++	509,712.73
730974.0	Land Improvements General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	11,296.15
730975.0	Buildings & Structures General	.00	.00	.00	.00	.00	.00	.00	+++	306,195.48
770956.0	Contingency General	184,350.00	.00	184,350.00	.00	.00	.00	184,350.00	0	.00
Department <b>540 - Airport Operations Totals</b>		<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$230,519.04</b>	<b>\$285,880.96</b>	<b>45%</b>	<b>\$1,115,160.56</b>
<b>EXPENSE TOTALS</b>		<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$516,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$230,519.04</b>	<b>\$285,880.96</b>	<b>45%</b>	<b>\$1,115,160.56</b>
Fund <b>Z01 - WMAA (Airport) General Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>516,400.00</b>	<b>.00</b>	<b>516,400.00</b>	<b>.00</b>	<b>.00</b>	<b>457,040.42</b>	<b>59,359.58</b>	<b>89</b>	<b>1,281,250.92</b>



# Budget Performance Report

Fiscal Year to Date 03/04/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	<b>EXPENSE TOTALS</b>	516,400.00	.00	516,400.00	.00	.00	230,519.04	285,880.96	45	1,115,160.56
Fund	<b>Z01 - WMAA (Airport) General Fund</b> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$226,521.38	(\$226,521.38)		\$166,090.36
	Grand Totals									
	<b>REVENUE TOTALS</b>	516,400.00	.00	516,400.00	.00	.00	457,040.42	59,359.58	89	1,281,250.92
	<b>EXPENSE TOTALS</b>	516,400.00	.00	516,400.00	.00	.00	230,519.04	285,880.96	45	1,115,160.56
	Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$226,521.38	(\$226,521.38)		\$166,090.36



# Budget Performance Report

Fiscal Year to Date 03/04/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund <b>Z01 - WMAA (Airport) General Fund</b>										
REVENUE										
Department <b>541 - Airport Business Center Project</b>										
490675.AIR	Private Donations WMAA - From Companies	.00	.00	.00	.00	.00	173,500.00	(173,500.00)	+++	25,500.00
490675.INDV	Private Donations WMAA - From Individuals	.00	.00	.00	.00	.00	27,315.00	(27,315.00)	+++	.00
Department <b>541 - Airport Business Center Project Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,815.00</b>	<b>(\$200,815.00)</b>	<b>+++</b>	<b>\$25,500.00</b>
REVENUE TOTALS		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,815.00</b>	<b>(\$200,815.00)</b>	<b>+++</b>	<b>\$25,500.00</b>
EXPENSE										
Department <b>541 - Airport Business Center Project</b>										
721933.0	Equipment Maintenance General	.00	.00	.00	.00	1,500.00	54,744.13	(56,244.13)	+++	.00
722801.9010	Contr-Printing/Promo Advertising/Promotional	.00	.00	.00	.00	.00	27,439.37	(27,439.37)	+++	.00
722804.0	Contractual-Legal General	.00	.00	.00	.00	.00	158.34	(158.34)	+++	.00
723955.Q5	Misc. Signage/Billboards	.00	.00	.00	.00	.00	1,709.00	(1,709.00)	+++	.00
723955.STRP	Misc. Stripe Fees	.00	.00	.00	.00	.00	93.46	(93.46)	+++	.00
730975.0	Buildings & Structures General	.00	.00	.00	.00	.00	804,780.00	(804,780.00)	+++	.00
730977.0	Machinery & Equipment General	.00	.00	.00	.00	12,306.00	.00	(12,306.00)	+++	.00
Department <b>541 - Airport Business Center Project Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,806.00</b>	<b>\$888,924.30</b>	<b>(\$902,730.30)</b>	<b>+++</b>	<b>\$0.00</b>
EXPENSE TOTALS		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$13,806.00</b>	<b>\$888,924.30</b>	<b>(\$902,730.30)</b>	<b>+++</b>	<b>\$0.00</b>
Fund <b>Z01 - WMAA (Airport) General Fund Totals</b>										
REVENUE TOTALS		.00	.00	.00	.00	.00	200,815.00	(200,815.00)	+++	25,500.00
EXPENSE TOTALS		.00	.00	.00	.00	13,806.00	888,924.30	(902,730.30)	+++	.00
Fund <b>Z01 - WMAA (Airport) General Fund Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$13,806.00)</b>	<b>(\$688,109.30)</b>	<b>\$701,915.30</b>		<b>\$25,500.00</b>
Grand Totals										
REVENUE TOTALS		.00	.00	.00	.00	.00	200,815.00	(200,815.00)	+++	25,500.00
EXPENSE TOTALS		.00	.00	.00	.00	13,806.00	888,924.30	(902,730.30)	+++	.00
Grand Totals		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$13,806.00)</b>	<b>(\$688,109.30)</b>	<b>\$701,915.30</b>		<b>\$25,500.00</b>

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 02/24/2016

item 8

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>						
Check	02/25/2016	31435	Accounts Payable	DEANNE BUCKLAND		127.20
	Invoice		Date	Description		Amount
		2016-00003533	02/25/2016	AIRPORT - REIMBURSEMENT OF PETTY CASH		127.20
Check	02/25/2016	31436	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		1,211.31
	Invoice		Date	Description		Amount
		2016-00003534	02/11/2016	AIRPORT - ACCT #77526597-00		18.81
		2006-00000001	02/11/2006	AIRPORT - ACCT #77524873-01		37.83
		2016-00003535	02/11/2016	AIRPORT - ACCT #05613100-02		129.64
		2016-00003536	02/11/2016	AIRPORT - ACCT #05613700-01		378.05
		2016-00003537	02/11/2016	AIRPORT - ACCT #05614220-01		459.98
		2016-00003538	02/11/2016	AIRPORT - ACCT #05614000-01		66.36
		2016-00003539	02/11/2016	AIRPORT - ACCT #05613990-01		120.64
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 2		\$1,338.51
Checks:		2		\$1,338.51		



City of Holland  
**Payment Batch Register**

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 02/17/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>						
Check	02/18/2016	31324	Accounts Payable	DEANNE BUCKLAND		144.04
	Invoice		Date	Description		Amount
		2016-00003479	02/18/2016	AIRPORT - REIMBURSEMENT FOR PETTY CASH		144.04
Check	02/18/2016	31325	Accounts Payable	HARRIS AIRPORT SYSTEMS		5,978.40
	Invoice		Date	Description		Amount
		128	01/19/2016	AIRPORT - QUARTERLY MAINTENANCE FEE 1/16-3/16		4,000.00
		129	01/19/2016	AIRPORT - CCS REPAIR		1,978.40
Check	02/18/2016	31326	Accounts Payable	PROGRESSIVE AE		850.00
	Invoice		Date	Description		Amount
		00156663	02/08/2016	AIRPORT - CONCEPT DESIGN		850.00
Check	02/18/2016	31327	Accounts Payable	SCHURMAN COMMUNICATIONS LLC		11,687.50
	Invoice		Date	Description		Amount
		1506	02/02/2016	AIRPORT - FUNDRAISING SERVICES		11,687.50
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 4		\$18,659.94
Checks:		4		\$18,659.94		

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 02/10/2016

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>						
Check	02/11/2016	31160	Accounts Payable	CUNNINGHAM DALMAN P.C.		1,246.93
	Invoice		Date	Description		Amount
		228241	02/08/2016	AIRPORT - JANUARY SERVICES		1,246.93
Check	02/11/2016	31161	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		129.77
	Invoice		Date	Description		Amount
		2016-00003325	01/29/2016	AIRPORT - ACCT #77524493-01		129.77
Check	02/11/2016	31162	Accounts Payable	HOLLAND CITY TREASURER		5,481.22
	Invoice		Date	Description		Amount
		2016-71	12/31/2015	AIRPORT - JULY - DEC '15 G. ROBINSON HEALTH INS		5,478.72
		2016-7	12/31/2015	AIRPORT - OCT'DEC '15 EAP SERVICES		2.50
Check	02/11/2016	31163	Accounts Payable	TULIP CITY AIR SERVICE INC		22,082.23
	Invoice		Date	Description		Amount
		16-026135	01/31/2016	AIRPORT - JANUARY SERVICES		22,082.23
Check	02/11/2016	31164	Accounts Payable	ELDEAN SHIPYARD AND YACHT SALES		1,025.00
	Invoice		Date	Description		Amount
		2016-00003326	02/03/2016	AIRPORT - PARADE FLOAT STORAGE ACCT #16795		1,025.00
EFT	02/11/2016	1844	Accounts Payable	FIFTH THIRD BANK - CREDIT CARD - ACH	072499952 / 7661394601	19.55
	Invoice		Date	Description		Amount
		2016-00003324	01/14/2016	AIRPORT - ACCT ENDING IN 2363		19.55
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 6		<u>\$29,984.70</u>
	Checks:	5		\$29,965.15		
	EFTs:	1		\$19.55		