

West Michigan Airport Authority

Meeting Agenda

Monday, May 13, 2013

11:30am – 1:00pm

Park Township Offices, 52 – 152nd Avenue

1. Public Comments.
2. Consideration of the April 8, 2013 Meeting Minutes. (Action Required)
3. Review of Holland Charter Township and Zeeland Charter Township Election Results.
4. Presentation of Fiscal Year 2014 Insurance Program. (Action Required)
5. Resolution for MDOT Weather Briefing System. (Action Required)
6. FBO Report.
7. Building & Development Committee: Update on Airport Business Center Project.
8. Communications Committee Activities and Trip to West Michigan Aviation Academy.
9. Monthly Budget and Investment Report. (Accept as Information)
10. Next meeting: June 10, 2013 at Westshore Aviation.
11. Other Business.
12. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

The West Michigan Airport Authority will provide necessary services and auxiliary aids, such as signers for hearing impaired and audiotapes of printed materials, to individuals with disabilities, upon receipt of seven (7) days prior notice. Person with disabilities requiring auxiliary aids services should contact the West Michigan Airport Authority by contacting Holland Assistant City Manager Greg Robinson at Holland City Hall, 270 S River Avenue Holland, MI 49423, telephone (616) 616.355.1310. Language translations or interpretations will be provided on request.

El West Michigan Airport Authority proporcionará servicios necesarios y ayudas auxiliares, tales como personas que usan lenguaje de señas para aquellos con discapacidad auditiva y cintas de audio de materiales impresos, a las personas con discapacidad, con un aviso previo de siete días de anticipación. Las personas con discapacidades que necesiten servicios de ayudas auxiliares deben ponerse en contacto con el West Michigan Airport Authority escribiendo o llamando al Asistente del Gerente de la Ciudad de Holland Greg Robinson, teléfono (616) 355.1310 o 270 S. River Avenue, Holland, MI 49423. Las traducciones o interpretaciones serán proporcionadas a petición.

If you are not able to attend the meeting, please contact Greg Robinson (355-1310) or Sinka Babinec (355-1310). We must have at least one of the three representatives of each unit of government present at the meeting to attain a quorum. Thank you.

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West Michigan Airport Authority

Proposed Meeting Minutes

April 8, 2013

Item 2.

The West Michigan Airport Authority Board met at the Howard Miller Library & Community Center in Zeeland.

Present: Authority Members Klynstra, Klunder, Hoogland, Wiersma, Toscano, Wickmann, Ex-Officio Members Disselkoen and Storey and Youth Representative Bos.
Absent: Dykstra, Matthyse, Martin and Youth Representative Ziegeler.
Others Present: FBO Ron Ludema, Communications Assistant Karen Scholten, and Holland Assistant City Manager Greg Robinson.

Chairperson Klunder called the meeting to order at 11:35 AM.

13.04.01 Public Comments.

There were no public comments expressed at this meeting.

13.04.02 Consideration of the March 11, 2013 Meeting Minutes.

Mr. Disselkoen requested corrections to the meeting minutes as follows: 1. To remove his name from "Others Present" in the minutes as he was absent from the March meeting. 2. Second Page, fourth Paragraph, it should read: "to sign the documents on behalf of the Authority instead of "to sing the documents on behalf of the Authority."

It was moved by Wickmann and supported by Klynstra to approve the March 11, 2013 meeting minutes as corrected. This motion was unanimously adopted.

13.04.03 Presentation of Airport Layout Plan Update.

Holland Assistant City Manager Robinson introduced Stephanie Ward, Jeff Thoman and Zach Puchacz of airport consultants Mead & Hunt who provided a status update on the Airport Layout Plan.

The Federal Aviation Administration (FAA) requires airports to have an Airport Layout Plan (ALP), which is to guide development on the airport. In fact, the FAA will not approve a project unless it is indicated in the ALP or the ALP has been amended to include it. The current ALP for West Michigan Regional Airport was adopted in the 1990's and has been amended on occasion since that time. The Board contracted with Mead & Hunt to update the ALP and they have been working on it from time to time over the past couple of years. A local work team composed of airport users and Authority Board members assisted Mead & Hunt in the early stages of the update. There was a delay in the completion of this work while a determination on the location for the new Airport Business Center was being made. For some time now, the updated ALP has been under review by MDOT and the FAA. MDOT and the FAA have recently provided approval for the updated ALP. This ALP is titled a Master Plan, but primarily addresses future airport improvements rather than the comprehensive list of items that local governments typically associate with a Master Plan. The Board has discussed preparing a Master Plan for the airport and adjacent areas and the Holland City Planning Commission has begun updating the City's Master Plan. The intent is to include the airport and adjacent areas in this Plan and the Authority Board will be part of this conversation. The Board was familiar with the items depicted in the updated ALP as they have been discussed during the annual preparations of the 10 year Capital Improvement Plan that is submitted to MDOT/Airports Division.

The Board requested that a copy of the ALP be forwarded to the work team.

It was moved by Toscano and supported by Wickmann to approve the updated Airport Layout Plan (Master Plan) as presented. This motion was unanimously adopted.

13.04.04 Gentex Lease Assignment to E. C. Aviation.

Mr. Robinson advised the Board that in December 2012, the Board approved a lease assignment from Wingspan, LLC to Gentex for 94,807 square feet just east of the Tulip City Air Service hangars. Gentex is now paying rent on this 94,807 square feet. The original lease and the assigned lease have a provision which states that the "Lessee shall not assign or transfer this Leasewithout the written consent of the Lessor, which shall not be unreasonably withheld." Gentex now wishes to assign this lease to E.C. Aviation, which is related to Gentex much like A.D.B. & Associates, LLC is related to Metal Flow.

It was moved by Hoogland and supported by Wiersma to approve the Lease Assignment between Gentex and E.C. Aviation. This motion was unanimously adopted.

13.04.05 Proposal from GMB for Floor Layout Options for the Airport Business Center.

Mr. Robinson advised the Board that as the new Airport Business Center is moving closer to reality, discussions are occurring with possible tenants. Interest has been expressed, resulting in a need to alter the preliminary floor plans for the building. Discussions will continue up to and through the final design phase, which is expected to begin in late 2013. However, there is a need now to be certain of how additional potential tenants might be accommodated prior to the final design. Any information prepared now will be used for the final design. GMB Architecture + Engineering was approved by the Board previously to prepare preliminary designs for the Airport Business Center. GMB has submitted a proposal in a not to exceed amount of \$5,000 to prepare revised floor layout options. This work will involve at least two meetings with the Building & Development Committee and perhaps at least one with a potential tenant.

It was moved by Wickmann and supported by Klynstra to approve the proposal submitted by GMB Architecture + Engineering in a not to exceed amount of \$5,000 to conduct floor layout options for the new Airport Business Center. This motion was unanimously adopted.

13.04.06 Michigan Department of Transportation Contract for the Weather Briefing System.

Mr. Robinson advised that the Authority has had a contract with the Michigan Department of Transportation (MDOT) for the operations and maintenance of a weather briefing system, which is located in the airport office building. This system is helpful to pilots and it is time to renew the contract for another three-year period. The term of the contract is from July 16, 2013 through July 15, 2016. The Authority is responsible for providing a location for the system, the electricity cost, and 50% of the maintenance cost (\$400 +/- per year). MDOT will provide the equipment, organize maintenance, and pay 50% of the maintenance cost.

It was moved by Hoogland and supported by Wiersma to approve a three-year contract with MDOT for the provision of a Weather Briefing System, subject to approval as to form by the Holland City Attorney. This motion was unanimously adopted.

13.04.07 Report on the 2013 Michigan Airport Conference.

Mr. Wickmann gave an update (attached) on the Michigan Airports Conference held in Lansing during February 2013. During his report, Mr. Wickmann touched on the various sessions which primarily addressed the status of FAA and MDOT funding, pavement conditions, and other topics involving airport operations. Board member Hoogland and Mr. Robinson also attended this conference.

The report was accepted as information.

13.04.08 FBO Report.

FBO Ludema presented the monthly Fixed Base Operator (FBO) report describing fuels sales and various airport operations.

13.04.09 Communications Committee Activities

Communications Assistant Scholten extended an invitation from the Communications Committee to all WMAA Board members to tour the WEST MICHIGAN AVIATION ACADEMY at the Gerald R. Ford Airport on Thursday, April 18, 2013. Anyone that would like to ride together can meet at City Hall at 9:00 a.m. The tour will begin at 10:00 a.m. and last approximately one hour.

An information postcard will be mailed to Holland Charter Township and Zeeland Charter Township voters around the week of April 8. Bids have been sought for the printing and mailing of this postcard. Three bids were submitted and the low bid was from Holland Litho in the amount of \$6,158.38.

It was moved by Wiersma and supported by Wickmann to approve the low bid submitted by Holland Litho in the amount of \$6,158.38 for the printing and mailing of the direct mail postcard. This motion was unanimously adopted.

13.04.10 Monthly Budget and Investment Report.

It was moved by Klynstra and supported by Wiersma to accept as information the Monthly Budget and Investment Report as presented. This motion was unanimously adopted.

13.04.11 Next Meeting: May 13, 2013 at the Park Township Offices.

13.03.12 Other Business.

Ex-officio member Jim Storey commented on the increasing importance of the Holland Charter Township and Zeeland Charter Township membership in the Authority due to decreasing revenues from the FAA. Voters in these townships will go to the polls on May 7, 2013 to determine whether these governmental units will become part of the Authority.

13.03.13 Adjournment.

There being no further business, the meeting was adjourned at 1:30 p.m.

Respectfully Submitted,

Jim Wiersma
Secretary

West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056

Comprising City of Zeeland, Park Township and City of Holland



Item 3.

May 8, 2013

To: West Michigan Airport Authority Board.
From: Greg Robinson, Holland Assistant City Manager.
Subject: Item #3 – Review of Holland Charter Township and Zeeland Charter Township Election Results.

On May 7, 2013, voters in Holland Charter Township and Zeeland Charter Township narrowly defeated the airport authority millage. The unofficial vote result is:

	Yes	No
Holland Charter Township	986	993
Zeeland Charter Township	444	458

The Authority Board does not need to take any further action on the resolutions adopted earlier accepting these units into the Authority because this approval was contingent upon a successful election.

It would have been great to have these two governmental units as part of the Authority Board so that they could have had input into how the airport is operated and improved to meet the needs of the Holland/Zeeland community. As you are well aware, the Airport Authority is a great example of area cooperation and collaboration on an important community asset, the value of which extends far beyond the actual airport site.

Gratitude is offered to numerous individuals and groups that provided information to Holland and Zeeland Township voters, including the Township Boards, the Jobs and Economy Team (JET), Karen Scholten and the Authority’s Communications Committee. Because of their efforts, the greater community is certainly more aware of the airport and the value it brings to the economic health of this area.

West Michigan Airport Authority

2013 Insurance Proposal

Prepared By:

Producer: Robert A LaVallee, CIC
Account Manager: Terri Majeski, CISR

HUB International Midwest

Date: 7/1/13 – 7/1/14



Airport Insurance Program

7/1/13 – 7/1/14

CHUBB GROUP – A++, AM BEST

I. PROPERTY COVERAGES

Named Insured: City of Holland
West Michigan Airport Authority

- “Special Form” Basis
- \$2,500 Deductible
- Agreed Amount
- Included Mechanical Breakdown (\$123)

A. Limits	<u>2012/2013</u>	<u>2013/2014</u>
➤ Scheduled Buildings and Contents	\$1,084,450	\$1,084,450
➤ MIRL Runway Lighting, Taxiway Lighting - Incl. Lighting Vault, Beacon, Windcone and Signage	\$475,726	\$475,726
➤ Instrument Landing System - Incl. MALSR Lights	\$754,690	\$754,690
➤ Business Income - 24 hr. waiting period - 48 hr. Flood	\$67,885	\$67,885
➤ Deductible	\$2,500	\$2,500

Additional Coverage Included

- Flood \$500,000 / \$50,000 Deductible (\$745)

Annual Premium (Includes Terrorism of \$500):	\$8,370	\$8,094
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Airport Insurance Program

7/1/13 – 7/1/14

ACE PROPERTY & CASUALTY INSURANCE CO. – A+, AM BEST

II. LIABILITY COVERAGE

Named Insured: West Michigan Airport Authority
Additional Insured: City of Holland

A. Limits	<u>2012/2013</u>	<u>2013/2014</u>
➤ General Liability	\$10,000,000	\$10,000,000
➤ Fire Damage	\$50,000	\$50,000
➤ Medical Expense	\$1,000	\$1,000
➤ Hangarkeepers Liability	\$5,000,000	\$5,000,000
- Deductible	\$1,000	\$1,000

Annual Premium (Included Terrorism of \$312):	\$4,653	\$4,417
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HUB is servicing the certificates of insurance for the Leased Locations, Fuel Tanks and T-Hangars at the Airport.

Airport Insurance Program

7/1/13 – 7/1/14

DARWIN SELECT INSURANCE CO. – A, AM BEST

III. PUBLIC OFFICIALS PROFESSIONAL & EMPLOYMENT PRACTICES LIABILITY

Named Insured: West Michigan Airport Authority

A. Limits of Liability	<u>2012/2013</u>	<u>2013/2014</u>
➤ Each Occurrence	\$5,000,000	\$5,000,000
➤ Aggregate	\$5,000,000	\$5,000,000

B. Retention

➤ All Other	\$2,500	\$2,500
➤ Employment Practices	\$5,000	\$5,000

C. Coverages Included

- Claims Made Form
 - Retroactive Date: 02/01/2007
- Defense Costs in addition to Limit of Liability
- Includes Coverage for Punitive Damages and Personal Injury
- Duty to defend basis

Premium Indication (Terrorism was not an option):	\$6,398	\$6,215
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This insurance has been placed with an insurer that is not licensed by the State of Michigan. In case of insolvency, payment of claims may not be guaranteed.



West Michigan Airport Authority

Item 5.

270 South River Avenue, Holland, Michigan 49423

(616) 355-1310

(616) 355-1490 fax

Comprising City of Zeeland, Park Township, and City of Holland

RESOLUTION

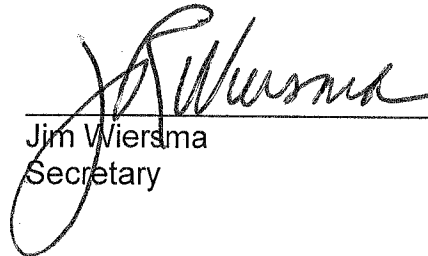
RESOLVED, that MDOT Contract No. 2013-0188 be and hereby is approved by the West Michigan Airport Authority, and

BE IT FURTHER RESOLVED, that the Chairperson and Secretary are hereby authorized to execute Contract No. 2013-0188 on behalf of the West Michigan Airport Authority.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the West Michigan Airport Authority at a regular meeting held on April 8, 2013.



Tim Klunder
Chairperson



Jim Wiersma
Secretary

WMAA MONTHLY FBO REPORT

Item 6.

Total Fuel Gallons Delivered	Current Month Apr-13	One Year ago Apr-12	Fiscal Year To Date 10/1/12 - 9/30/13	F/Y to Date Compared 2012
	41,445	50,451	349,942	-18,430

Transplant Flights 0

Wings Of Mercy Flights

Freight Flights From/To Holland 2
Beech-1900 Metroliner

Notable Activities
NOTAMs Issued 0

ILS = Good, no outages

West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056

Comprising City of Zeeland, Park Township and City of Holland



Item 8.

DATE: May 13, 2013

SUBJECT: WMAA Communications Committee Board Update

COMMUNICATIONS COMMITTEE INTERN: Please welcome Kelsey Doornbos who will be helping Karen this summer as an unpaid intern. Kelsey will begin her senior year at Grand Valley State College this fall where she is majoring in Advertising and Public Relations. Along with her internship at WMAA, she is taking classes and working at Cracker Barrel in Grandville. Kelsey will be working approximately 5 hours per week (depending on her schedule).

WEST MICHIGAN AVIATION ACADEMY: Cal Matthyse, Chris Martin, Greg Robinson and Karen Scholten toured the Academy at the Gerald R. Ford International Airport on April 25, 2013. The tour of the aviation-themed high school was very informative.

Tier 1 (*most important*)

UPDATE WEBSITE ON A CONTINUAL BASIS

- Please check the WMAA website for news and updates. (www.WestMichiganRegionalAirport.com)

SOCIAL NETWORKING

- WMAA's Facebook page is listed as "West Michigan Regional Airport." Please take a moment to visit and "Like" the page, make a comment, and share with colleagues, friends and family.

WMAA JET FLOAT IN TULIP TIME MUZIEKPARADE Saturday, May 11, 2013, 2 P.M.

- The 787 Dreamliner jet float is ready and will make its first appearance in the Muziekparade.

Tier 2 (*important*)

PRESS RELEASES/NEWS ARTICLES

- As needed.

EVENTS

- The Wings of Mercy CareAffaire fundraiser will be held Saturday morning, August 24, 2013 at the WMRA.
- WMAA will participate in ZEELMANIA's "Things that Go" night on Monday, August 19, from 6-8 p.m.

PRESENTATIONS/SPEAKING ENGAGEMENTS

- Please let a Communications Committee member know if a business or organization is interested in scheduling an airport presentation or speaking engagement.

TIER 3 (*less important*)

eNEWSLETTER

- The WMRA eNewsletter was sent out on May 4, 2013 to approximately 300 people and businesses.

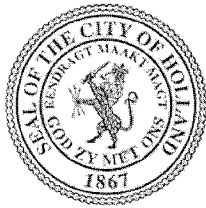
INFORMATIONAL POSTCARD

- An informational postcard was mailed to Holland and Zeeland Charter Townships' voter households.

Please contact Karen if you have any questions or comments.

k.scholten@cityofholland.com Office phone 616.355.1305 Home phone 616.399.8509

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

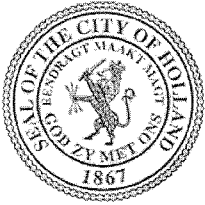


Budget Performance Report

Fiscal Year to Date 05/06/13

Exclude Rollup Account

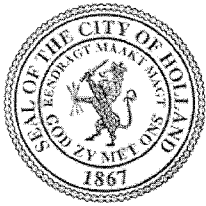
Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 001 - WMAA (Airport) General Fund										
REVENUE										
Department 000 - General Revenues										
420502.23	Federal Grant FAA Entitlement-Capital	192,750.00	.00	192,750.00	.00	.00	.00	192,750.00	0	.00
420502.24	Federal Grant FAA Capital	130,250.00	.00	130,250.00	.00	.00	.00	130,250.00	0	162,289.43
430502.24	State Grant MDOT State Capital	589,600.00	(420,000.00)	169,600.00	.00	.00	406.00	169,194.00	0	236,135.06
450582.C	Contributions from Other Govts From City of Holland	92,800.00	.00	92,800.00	.00	.00	97,210.03	(4,410.03)	105	103,398.37
450582.P	Contributions from Other Govts From Park Township	81,500.00	.00	81,500.00	.00	.00	87,908.30	(6,408.30)	108	88,188.37
450582.Z	Contributions from Other Govts From City of Zeeland	43,000.00	.00	43,000.00	.00	.00	45,665.25	(2,665.25)	106	45,440.74
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	173.04	(173.04)	+++	177.11
460654.1	Franchise Fees FBO Franchise Fees	21,340.00	.00	21,340.00	.00	.00	16,666.60	4,673.40	78	19,999.92
460654.5	Franchise Fees Fuel Flowage Fee	69,000.00	.00	69,000.00	.00	.00	45,183.11	23,816.89	65	66,876.23
460654.7	Franchise Fees Landing Fees	28,000.00	.00	28,000.00	.00	.00	26,099.79	1,900.21	93	23,938.63
480665.0	Investment Income General	7,000.00	.00	7,000.00	.00	.00	2,896.22	4,103.78	41	6,910.20
480665.X	Investment Income Market Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	(432.01)
480669.24	Rental Hangar Land Lease	78,000.00	.00	78,000.00	.00	.00	83,369.42	(5,369.42)	107	77,059.38
480669.25	Rental Agricultural Land Lease	9,200.00	.00	9,200.00	.00	.00	11,970.00	(2,770.00)	130	9,225.00
480669.26	Rental T-Hangars	52,000.00	.00	52,000.00	.00	.00	45,180.00	6,820.00	87	45,000.00
490685.1	Recoveries Insurance	.00	.00	.00	.00	.00	.00	.00	+++	5,280.00
Department 000 - General Revenues Totals		\$1,394,440.00	(\$420,000.00)	\$974,440.00	\$0.00	\$0.00	\$462,727.76	\$511,712.24	47%	\$889,486.43
REVENUE TOTALS		\$1,394,440.00	(\$420,000.00)	\$974,440.00	\$0.00	\$0.00	\$462,727.76	\$511,712.24	47%	\$889,486.43
EXPENSE										
Department 540 - Airport Operations										
710701.3	Payroll-Regular Allocated	49,000.00	.00	49,000.00	4,560.00	.00	50,160.00	(1,160.00)	102	43,880.04
710707.8	Payroll-Temporary Help Allocated	13,500.00	.00	13,500.00	.00	.00	10,542.85	2,957.15	78	13,507.66
721730.0	Postage General	300.00	.00	300.00	.00	.00	8.18	291.82	3	89.83
721905.0	Photocopies/In-House Printing General	200.00	.00	200.00	.00	.00	36.78	163.22	18	49.66
721931.0	Bldg & Grnds Maint General	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	2,608.86
721933.0	Equipment Maintenance General	18,000.00	.00	18,000.00	.00	.00	474.00	17,526.00	3	5,474.00
721933.INS	Equipment Maintenance Repairs-Insurance Claims	.00	.00	.00	.00	.00	.00	.00	+++	9,861.93
722801.9010	Contr-Printing/Promo Advertising/Promotional	40,000.00	.00	40,000.00	.00	925.00	38,781.45	293.55	99	29,327.75
722804.0	Contractual-Legal General	8,000.00	.00	8,000.00	.00	.00	10,981.80	(2,981.80)	137	10,928.10
722805.1	Contractual-Finance/Property Independent Audit	5,800.00	100.00	5,900.00	.00	.00	5,900.00	.00	100	5,800.00
722805.4	Contractual-Finance/Property Financial Service Fees	.00	.00	.00	.00	.00	198.00	(198.00)	+++	237.60
722807.2	Contractual-Architect/Engineer Plan Development	1,000.00	.00	1,000.00	.00	.00	500.00	500.00	50	18,324.13
722807.5	Contractual-Architect/Engineer Engineering	.00	.00	.00	.00	.00	.00	.00	+++	.44
722807.9	Contractual-Architect/Engineer Design Tree Clearing	.00	.00	.00	.00	.00	.00	.00	+++	4,956.33
722807.24	Contractual-Architect/Engineer Terminal Study	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,800.00
722808.8	Contr-Bldgs&Grnds Tree Clearing	.00	.00	.00	.00	.00	12,401.75	(12,401.75)	+++	20,000.00
722808.MOW	Contr-Bldgs&Grnds Mowing	20,000.00	.00	20,000.00	.00	.00	24,896.50	(4,896.50)	124	27,241.13
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	14,000.00	.00	14,000.00	.00	.00	13,162.77	837.23	94	20,890.90



Budget Performance Report

Fiscal Year to Date 05/06/13
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 540 - Airport Operations										
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	60,000.00	.00	60,000.00	.00	.00	32,043.75	27,956.25	53	21,839.13
722809.61	Contractual-Misc Contract-Management Services	32,000.00	.00	32,000.00	2,252.50	.00	24,777.50	7,222.50	77	30,719.88
722809.62	Contractual-Misc Airport Manager-Tulip City Air	7,500.00	.00	7,500.00	.00	.00	2,628.35	4,871.65	35	5,479.55
723850.0	Communications Telephone	300.00	.00	300.00	.00	.00	229.81	70.19	77	267.11
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	654.43	345.57	65	444.23
723910.0	Commercial Insurance Premiums General	21,700.00	.00	21,700.00	.00	.00	19,421.00	2,279.00	89	19,669.00
723920.GATE	Public Utilities Fence Gates	600.00	.00	600.00	.00	.00	231.21	368.79	39	403.42
723920.LAND	Public Utilities Landing Lights & System	8,300.00	.00	8,300.00	.00	.00	14,465.39	(6,165.39)	174	11,198.45
723920.PLOT	Public Utilities Parking Lot Lights	900.00	.00	900.00	.00	.00	540.72	359.28	60	789.43
723920.RUNW	Public Utilities Runway Lights	5,300.00	.00	5,300.00	.00	.00	3,720.65	1,579.35	70	4,547.21
723920.THAN	Public Utilities T-Hangars	2,400.00	.00	2,400.00	.00	.00	2,693.39	(293.39)	112	2,610.38
723955.0	Misc. General	3,000.00	.00	3,000.00	.00	.00	2,060.60	939.40	69	2,562.42
723961.0	Dues & Subscriptions General	.00	.00	.00	.00	.00	70.00	(70.00)	+++	70.00
723963.2	Write-Offs W/O Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	130.60
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	765.13	(765.13)	+++	1,305.24
730971.0	Land General	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
730974.0	Land Improvements General	660,000.00	(400,000.00)	260,000.00	.00	.00	18,392.14	241,607.86	7	695,959.03
730975.0	Buildings & Structures General	534,000.00	.00	534,000.00	.00	.00	.00	534,000.00	0	42,303.61
770956.0	Contingency General	10,000.00	(100.00)	9,900.00	.00	.00	.00	9,900.00	0	.00
Department 540 - Airport Operations Totals		\$1,632,800.00	(\$400,000.00)	\$1,232,800.00	\$6,812.50	\$925.00	\$290,738.15	\$941,136.85	24%	\$1,055,277.05
EXPENSE TOTALS		\$1,632,800.00	(\$400,000.00)	\$1,232,800.00	\$6,812.50	\$925.00	\$290,738.15	\$941,136.85	24%	\$1,055,277.05
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		1,394,440.00	(420,000.00)	974,440.00	.00	.00	462,727.76	511,712.24	47	889,486.43
EXPENSE TOTALS		1,632,800.00	(400,000.00)	1,232,800.00	6,812.50	925.00	290,738.15	941,136.85	24	1,055,277.05
Fund Z01 - WMAA (Airport) General Fund Totals		(\$238,360.00)	(\$20,000.00)	(\$258,360.00)	(\$6,812.50)	(\$925.00)	\$171,989.61	(\$429,424.61)		(\$165,790.62)
Grand Totals										
REVENUE TOTALS		1,394,440.00	(420,000.00)	974,440.00	.00	.00	462,727.76	511,712.24	47	889,486.43
EXPENSE TOTALS		1,632,800.00	(400,000.00)	1,232,800.00	6,812.50	925.00	290,738.15	941,136.85	24	1,055,277.05
Grand Totals		(\$238,360.00)	(\$20,000.00)	(\$258,360.00)	(\$6,812.50)	(\$925.00)	\$171,989.61	(\$429,424.61)		(\$165,790.62)



Fund Equity Changes Report

Through 05/06/13
 Detail Listing
 Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	GOVERNMENTAL								
Fund Type	GENERAL FUND								
Fund	Z01 - WMAA (Airport) General Fund								
341390.E	Fund Balance - Assigned (By Action) For Emergencies	25,000.00	.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	142,421.00	.00	.00	142,421.00				
342390	Fund Balance-Unassigned	697,560.17	.00	.00	697,560.17				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
	Fund Z01 - WMAA (Airport) General Fund Totals	\$864,981.17	\$0.00	\$0.00	\$864,981.17	\$0.00	\$462,727.76	\$290,738.15	\$1,036,970.78
	Fund Type GENERAL FUND Totals	\$864,981.17	\$0.00	\$0.00	\$864,981.17	\$0.00	\$462,727.76	\$290,738.15	\$1,036,970.78
	Fund Category GOVERNMENTAL Totals	\$864,981.17	\$0.00	\$0.00	\$864,981.17	\$0.00	\$462,727.76	\$290,738.15	\$1,036,970.78
	Grand Totals	\$864,981.17	\$0.00	\$0.00	\$864,981.17	\$0.00	\$462,727.76	\$290,738.15	\$1,036,970.78

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account		Check Date	Starting Check Number		
201 Finance	PAYABLES ACCOUNT		05/09/2013	12210		
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	2321 - D&D TOOL	17199	WMRA-AIRCRAFT MOUNTING BRACKETS FOR TULIP TIME FLOAT	04/24/2013	04/30/2013	250.00
	2226 - DORNBOS CHUCK	2013-00002333	Redesign and Retrofit Home-made Jet for WMAA Float	04/30/2013	04/30/2013	975.00
	165 - HOLLAND CHARTER TOWNSHIP	1300001044	WMRA-AV VOTER FILE	04/30/2013	04/30/2013	7.00
	2087 - KAREN SCHOLTEN	2013-00002334	REIMBURSE FOR AIRPORT EXPENSES	04/30/2013	04/30/2013	364.33
	322 - TULIP CITY AIR SERVICE INC	184631	WMRA-MONTHLY BILLNG SVCS	04/30/2013	04/30/2013	1,536.32
Total Selected Invoices: 5						\$3,132.65

Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account	Check Date		Starting Check Number	
201 Finance		PAYABLES ACCOUNT	05/02/2013		12130	
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	146 - HOLLAND BOARD OF PUBLIC WORKS	2013-00002311	MONTHLY UTILITIES BILLING-PYMNT	04/30/2013	04/30/2013	954.53
	800 - STATE OF MICHIGAN	WA 352075	WMRA-AIRPORT WEATHER OBSERVATION AND DATA SYSTEM	04/22/2013	04/30/2013	118.50
Total Selected Invoices: 2						\$1,073.03

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account	Check Date		Starting Check Number	
201 Finance		PAYABLES ACCOUNT	04/25/2013		12028	
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	120 - HOLLAND LITHO SERVICE INC	29871	Print/Mail/Postage WMAA Info Postcard	04/25/2013	04/25/2013	3,089.67
	120 - HOLLAND LITHO SERVICE INC	29871B	Print/Mail/Postage WMAA Info Postcard	04/25/2013	04/25/2013	1,678.38
Total Selected Invoices: 2						\$4,768.05

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account	Check Date		Starting Check Number	
201 Finance		PAYABLES ACCOUNT	04/18/2013		11912	
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance						
	231 - CATERING CONCEPTS	4091309	WMRA-CATERING-HOWARD MILLER LIB	04/09/2013	04/18/2013	135.00
	101 - CUNNINGHAM DALMAN P.C.	197650	WMRA-GENTEX LEASE	03/31/2013	04/18/2013	298.41
	101 - CUNNINGHAM DALMAN P.C.	197651	WMRA-MEAD & HUNT CONTRACT RE PRELIM	03/31/2013	04/18/2013	475.78
	101 - CUNNINGHAM DALMAN P.C.	197652	WMRA-MDOT GRANTS	03/31/2013	04/18/2013	164.94
	101 - CUNNINGHAM DALMAN P.C.	197653	WMRA-ZEELAND TWNSP MEMBERSHIP	03/31/2013	04/18/2013	161.64
Total Selected Invoices: 5						\$1,235.77

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number			
201 Finance	PAYABLES ACCOUNT	04/11/2013	11779			
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
201 Finance	146 - HOLLAND BOARD OF PUBLIC WORKS	2013-00002218	AIRPORT MONTHLY UTILITIES BILLING	03/31/2013	03/31/2013	124.86
	322 - TULIP CITY AIR SERVICE INC	184275	MARCH 2013 AIRPORT MTE	03/31/2013	03/31/2013	2,790.64
Total Selected Invoices: 2						\$2,915.50