West Michigan Airport Authority

Meeting Agenda

April 13, 2015

11:30am – 1:00pm

Howard Miller Library & Community Center, 14 S. Church Street (Zeeland)

1. Public Comments.
2. Consideration of the March 9, 2015 Meeting Minutes. (Action Required)
3. Progress on the Airport Business Center and New Apron Projects:
   A. Property acquisition closing.
   B. Update on final building design.
   C. Projects schedule.
   D. Fund raising campaigns.
4. Recommendation to Change Insurance Agent. (Action Required)
5. Employment Agreement with Greg Robinson. (Action Required)
6. FBO Report.
7. Communications Committee Update.
8. Monthly Budget and Investment Report. (Accept as Information)
9. Reschedule May 13, 2015 meeting. (Action Required)
10. Other Business.
11. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life

West Michigan Airport Authority
Proposed Meeting Minutes
March 9, 2015

The West Michigan Airport Authority Board met at Westshore Aviation, 1585 S. Washington Avenue

Present: Authority Members Klunder, Klynstra, Hoogland, Wiersma, Matthysse; Students VanderKolk and DeLeau; Ex-Officio Member Disselkoen.

Absent: Dykstra, Martin, Sylte, Toscano and Ex-Officio Storey.

Others Present: FBO Ludema, Communications Assistant Scholten and Airport Authority Manager Robinson.

Chairperson Klunder called the meeting to order at 11:35 a.m. and thanked Westshore Aviation for hosting the meeting.

15.03.01 Public Comments
There were no public comments expressed at this meeting.

15.03.02 Consideration of the February 9, 2015 Regular Minutes
It was moved by Klynstra and supported by Matthysse to approve the February 9, 2015 meeting minutes as presented. This motion was unanimously adopted.

15.03.03 Public Hearing and Resolution on the Fiscal Year 2016 Operating and Capital Budgets. (Action Required)
Holland Assistant City Manager Robinson highlighted portions of the Fiscal Year (FY) 2016 Operating and Capital Budgets as submitted to the Authority at the February 9, 2015 meeting. The budget includes a .10 millage rate for properties in the member units.

It was moved by Klynstra and supported by Matthysse to declare the public hearing open. There were not any public comments on the budget. It was moved by Matthysse and supported by Klynstra to declare the public hearing closed.

As there were no further questions, it was moved by Hoogland and supported by Toscano to adopt a Resolution approving the Fiscal Year 2016 Operating and Capital Budgets, including that the member governmental units levy the Airport Authority .10 of a mill for FY 2016, which runs from July 1, 2015 through June 30, 2016. Further, that the Board approve the Fiscal Year 2015 budget adjustments as presented. This motion was unanimously adopted.

Chairperson Klunder recognized all Operations Committee members and Airport Manager Robinson for their work in putting together the WMAA FY 2016 budget.

15.03.04 Progress on the Airport Business Center and New Apron Projects:
Airport Manager Robinson advised that the Building & Development Committee approved the final design for the building exterior and interior. We are on a tight timeframe for completion of the design

drawings and submittal to MDOT. Progressive and Mead & Hunt will proceed with finalizing the designs and construction drawings. The drawings are anticipated to be completed in April 2015. The project is estimated to start end of summer 2015.

It was moved by Matthysse and supported by Klynstra to approve the final building and apron designs as recommended by the Building & Development Committee. This motion was unanimously adopted.

15.03.05 Approval of Alcohol and Drug Policy. (Action Required)

As a requirement of MDOT and FAA grants, all employees of the Authority must work under an Alcohol and Drug Policy that meets federal requirements. The City of Holland policy has covered the work of the Authority staff in the past, but now that the Authority has a part-time employee, it must have such a policy as well.

It was moved by Wiersma and supported by Klynstra to adopt the Alcohol and Drug Policy. This motion was unanimously adopted.

15.03.06 FBO Report

FBO Ludema presented the monthly Fixed Base Operator (FBO) report describing fuels sales and various airport operations. The report was accepted as information.

15.03.07 Communications Committee Update

Ms. Scholten presented a report on the recent activities of the Communications Committee.
The report was accepted as information.

15.03.08 Monthly Budget & Investment Report

It was moved by Hoogland and supported by Klynstra to accept the monthly budget and investment report as presented. This motion was unanimously adopted.

15.02.09 Other Business

15.02.10 Next Meeting: April 13, 2015, 11:30 a.m. at Howard Miller Library & Community Center

15.02.11 Adjournment

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Jim Wiersma
Secretary

April 7, 2015 Item 4.

To: West Michigan Airport Authority Board.
From: Greg Robinson, Airport Authority Manager.
Subject: Insurance Agent Change.

HUB International has served as the Authority's insurance agent since its inception and this has been done as a joint effort with the City of Holland. The City continues to own the airport property (except for the recently acquired JCI piece) and the Authority has joined with the City on an insurance agent.

HUB has served the airport well, but this year the City sought proposals from HUB and other insurance agents/brokers for the City's coverage. This was not done out of any dissatisfaction with HUB, but rather as being sure that the City is receiving the best price for the necessary coverage. As the result of this process, the City has brought on Arthur J. Gallagher Risk Management Services which is one of the largest Risk Management Services companies in the world. HUB has informed me that the airport is too small of a client on its own to meet its client platform.

I have talked with a representative of Gallagher's Aviation Division and they are interested in providing this service to the airport. They have been sent a copy of our current insurance program. The Authority has not paid a cost for the agent's service other than the policy commissions. The City will be recognizing about a 50% reduction in insurance administrative costs due to this change and the Authority may see some cost savings as well in policy costs.

The attachment provides background on the extensive aviation insurance experience of Gallagher. It continues to make sense to partner with the City of Holland on airport insurance because of our joint interests in the airport. If the Board approves this change, it will happen immediately.

The Operations Committee has discussed this matter and recommends approval of this change.

<u>Recommendation</u>

It is recommended that the Board approve Arthur J. Gallagher Risk Management Services as the Authority's insurance agent.

Attachment

Arthur J. Gallagher Risk Management Services, Inc.

Capabilities

- International Presence
- Experienced Staff
- Partial List of Clients
- Benchmarking Capabilities
- Contractual Liability Consulting
- Additional Services
- Claims Expertise
- State of the Aviation Insurance Marketplace
- Our Commitment

Gallagher – International Presence

- 4th Largest Insurance Broker in the World
- 19,000+ Employees Worldwide
- $3.1BN in Revenue
- Only top 10 insurance broker selected as worlds most ethical company

Gallagher – North America Aviation

- 6 Offices
- 35 Total Aviation Employees
- $200,000,000+ of Aviation Premium Placed
- Ron Hill Chairman

Gallagher Aviation Midwest Team

100+ Years of Combined Experience

Scott Bolger
Area Executive Vice President
(Off) 847-586-0802
(Cell) 847-902-8108
scott_bolger@ajg.com

Wendy Galati
Senior Account Manager
(Off) 847-586-0804
wendy_galati@ajg.com

Kathy Epstein
Account Manager
(Off) 847-586-0805
kathy_epstein@ajg.com

Michael Lueder
Account Manager
(Off) 847-586-0808
michael_lueder@ajg.com

Rebecca Walker
Account Manager
(Off) 847-586-0806
rebecca_walker@ajg.com

Gallagher Aviation
Knowledge of the Marketplace

Gallagher – Client List (a partial list)

Corporate Aircraft

Airports

- Aspen / Pitkin County
- Boise, ID
- Bloomington Normal Airport Authority
- Chicago-Rockford
- Cleveland Hopkins
- Colorado Springs
- Denver International
- Fort Myers, FL
- Gainesville, FL
- Miami, FL
- Missoula, MT
- Muscatine, IA
- Naples, FL
- Ohio State University
- Orlando, FL
- Palm Beach, FL
- Penn Yan, NY
- Purdue University
- Salt Lake City, UT
- Texarkana

Manufacturers / MRO's

- AdamWorks
- Aeroturbine
- AeroSky Aviation
- Alliance Air Parts
- ARC Aerospace Industries
- Cerro Wire & Cable
- Cubic Corporation
- ESCO Technologies
- Flight Director, Inc.
- Future Metals, Inc.
- Intelligent Automation Corporation
- L.E. Jones Company
- Lourdes Industries
- Marmon Group
- Mid America Jet Works
- MidAmerican Aerospace
- NORDAM
- Pacific Aerospace
- RITEC Corp
- Syncro Aircraft Interiors
- W.W. Grainger

Flight Training Operators

- Advanced Flight, LLC
- American Flyers, Inc.
- Auburn University
- Carver Aero, Inc.
- Chicago Glider Club
- Fox Valley Tech College
- Golden Eagle Aviation
- Illinois Aviation Academy
- Indian Hills Community College
- Iowa Flight Training
- Ivy Tech Community College
- MacAir Aviation
- Ohio State University
- Orbic Helicopters, Inc.
- Purdue University
- Sonoran Wings Aviation
- Star Helicopters
- TransPac Aviation Academy

Gallagher Aviation Services - Benchmarking

Gallagher - Aviation Niche

Contract Review and Consulting

Gallagher Aviation provides its clients with contractual liability consulting services. This service includes:

- Review contract requirements to determine potential gaps in applicable insurance coverage.
- Assist in the negotiation of contract terms in order to reduce "risk transfer" costs.
- Assist clients in developing contractual terms that transfer risk to other parties.

Types of Contracts that Gallagher Aviation consults on:

- Aircraft Lease / Finance Agreements
- Engine Lease Agreements
- Hangar Lease Agreements
- Aircraft Purchase / Sale Agreements
- Aircraft Management Agreements
- Airport Use Agreements
- Authorized Service Center Agreements

Gallagher Aviation – Additional Services

- Annual Exposure Analysis
- Annual Coverage Review

- Minimum Insurance Requirements
- Insurance Certificate Review and Consulting
- Corporate Policies / Procedures

Gallagher Aviation – Claims Services

- Gallagher Aviation acts as an advocate for its clients in the event of a claim.
  - Challenge adjuster on claims reductions
  - Maximize recovery under the policy
  - Interpret policy language in the broadest possible terms
  - Expedite claims processing / payments to clients.
- Gallagher Aviation has over 200 years of combined claims adjustment experience

State of the Aviation Insurance Marketplace

- Market is at historically low premium rates
- In 2014, the aviation insurance market remained mostly competitive with renewals ranging between 5% increases to 30% reductions. Loss history and marketing history often drives results.
- Aviation market has excess capacity, so a flat to soft market is expected for the foreseeable future.
- Top tier insurers looking to provide ancillary safety services at no additional cost to their clients in order to strengthen their relationships.

Aviation Market Capacity

Market Security

Insurer Name	Participation	AM Best's Rating	Financial Strength	Bests Rating Date
Global Aerospace				
National Indemnity Company	40.89%	A++	XV	May-13
American Alternative Insurance Corporation	37.46%	A+	XV	Nov-12
Tokio Marine & Nichido Fire Insurance Company,Ltd. (USB)	12.37%	A++	XV	Dec-12
Mitsui Sumitomo Insurance Company of America	9.28%	A+	XV	May-13
United States Aircraft Insurance Group (USAIG)				
General Reinsurance Corporation	16.67%	A++	XV	Jun-13
ACE American Insurance Company	33.33%	A+	XV	Jun-13
Liberty Mutual Insurance Company	33.33%	A	XV	Jul-12
National Liability & Fire Insurance Company	16.67%	A++	XV	May-13
Allianz				
Allianz Global Risks US Insuance Co	100%	A+	XV	Jun-12
ACE USA				
ACE Property and Casualty Insurance Company	100%	A+	XV	Jun-13
AIG Aerospace				
National Union Fire Insurance Company of Pittsburgh, PA	100%	A	XV	Jan-13
Starr Aviation				
Federal Insurance Company	100%	A++	XV	Mar-13
XL Insurance				
XL Specialty Insurance Co.	100%	A	XV	Oct-12
Phoenix Aviation				
Old Republic Insurance Co.	100%	A+	XI	Sep-12
W. Brown / Catlin Insurance Company				
Catlin Insurance Company	100%	A	XV	Sep-12
W.R. Berkley				
StarNet Insurance Company	100%	A+	XV	May-13
Houston Casualty Co				
Houston Casualty Company	100%	A+	XIV	Sep-12
QBE Insurance				
Praetorian Insurance Co.	100%	A	IX	Nov-12
Meadowbrook Insurance				
Star Insurance Company	100%	A-	IX	Aug-13

*Negative - Under Review means that AM Bests is currently monitoring the insurers financial strength with a potential for downgrade.

Our Commitment

- Gallagher Aviation will strive to provide its clients with unrivaled service.
- Gallagher Aviation will consult with its clients , acting as an extension of their management team.
- Gallagher Aviation will seek to transfer its clients risk on a comprehensive and competitive basis through a combination of insurance products, loss control programs, and contractual consultation.

April 7, 2015 Item 5.

To: West Michigan Airport Authority Board.
From: Tim Klunder, Authority Chairperson.
Subject: Employment Agreement with Greg Robinson.

For the past 9 ½ months, Greg Robinson has been serving as the Manager for the Airport Authority under an Employment Agreement approved by the Board. This Agreement expires on June 30, 2015 and the Operations Committee has been discussing an extension of this Agreement with Mr. Robinson.

The Operations Committee feels that it has been a benefit to the Authority to have Mr. Robinson as the Authority Manager, especially due to the complexity of the new Airport Business Center and Apron projects. The Committee has discussed extending this Agreement until at least completion of the new Airport Business Center and Mr. Robinson is in agreement with this extension.

The terms of the Renewed Agreement are very similar to the existing Agreement. The key elements are:

1. An Agreement extending to September 30, 2016 with a 60 day termination clause for either party. It is anticipated that the Airport Business Center project will be completed in late summer/early fall 2016.
2. The weekly hours devoted to the Authority would be about 10-15 with an annual total of 500 hours unless otherwise approved by the Board.
3. The compensation would be $30.60 per hour which is a 2% increase over the present rate.
4. The Authority would pay 80% of the remaining health insurance premium.
5. The Authority will continue providing workers compensation insurance. This is about a $380 cost during FY15.
6. Mr. Robinson is added to the Authority's Officials Liability Insurance Policy.
7. The total cost of this Agreement to the Authority is estimated to be about $27,000 for FY16 and has been accounted for in the FY16 budget.

<u>Recommendation</u>
The Operations Committee recommends that the Authority Board approve the Employment Agreement with Greg Robinson to serve as the Authority's Manager from July 1, 2015 through September 30, 2016.

Timothy R. Klunder, Chairperson
Attachment

Draft Date: 4-7-2015

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2015, by and between the **WEST MICHIGAN AIRPORT AUTHORITY**, of Holland, Michigan, hereinafter called the "Authority" or "the WMAA", and **GREGORY W. ROBINSON**, hereinafter called "Employee".

WITNESSETH:

The Authority desires to hire Employee to provide management and administrative services to the Authority.

The WMAA desires to employ the services of Employee and to provide certain benefits, establish certain conditions of employment, and to set working conditions of said Employee in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

SECTION 1. TERM:

This Agreement shall commence on July 1, 2015 and shall terminate on September 30, 2016, subject to the right of the WMAA to renew the terms and conditions of this Agreement for additional terms of one (1) year from and after September 30, 2016 and each and every year thereafter. Notwithstanding the foregoing, this Agreement may be terminated upon sixty (60) days' notice by the WMAA to the Employee. This Agreement may be terminated with or without cause. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the Authority, subject only to the provision that Employee provide 60 days' notice to the Authority prior to the effective date of his resignation.

SECTION 2. DUTIES:

The Authority employs the Employee to perform the functions and duties specified in the job description attached as **Exhibit A**, and to perform such other legally permissible and proper duties and functions as the WMAA Board of Directors shall from time to time assign. The duties and responsibilities delineated on **Exhibit A** may be performed by the Employee or other City of Holland staff pursuant to the Management Agreement dated December 17, 2014.

SECTION 3. SALARY:

Commencing on the effective date of this Agreement, the Authority agrees to pay Employee for his services rendered pursuant hereto the sum of $30.60 per hour, which shall be paid bi-weekly by the Authority to the Employee. Employee shall be required to provide and submit a log and a description of his hours devoted to the duties on behalf of the Authority. It is anticipated that Employee will work approximately 500 hours during the term of the Agreement. The hours and schedule that the Employee shall work each month shall be mutually agreed between the Authority and the Employee.

The Authority shall be required to provide workers' compensation insurance for the Employee and shall pay and deposit the Employer contribution for FICA and Medicare taxes. The Employee contribution for FICA and Medicare taxes shall be deducted from Employee's bi-weekly payment.

SECTION 4. PROFESSIONAL DEVELOPMENT:

The Authority agrees to pay for the travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for his professional development and for the good of the Authority. Such costs shall be approved by the Authority prior to the attendance of the Employee, and shall be subject to the availability of funds within the budget of the Authority.

SECTION 5. GENERAL EXPENSES:

The Authority agrees to provide a laptop and office for the Employee to perform the services pursuant to this Agreement The Authority shall pay Employee's cell phone expenses in the amount of $50 per month during the term of the Agreement or any renewal thereof.

SECTION 6. HEALTH, LIFE AND DISABILITY INSURANCE:

The Authority agrees to pay 80% of the premium of the health insurance purchased by the Employee. The payment for health insurance shall be in accordance with present financial policies of the City of Holland whereby the amount of the premium will be deducted monthly from WMAA revenues under the financial administration of the City of Holland.

SECTION 7. PUBLIC OFFICIALS LIABILITY COVERAGE/INDEMNIFICATION:

During the term of this Agreement, the Employee shall be a named insured on the Public Officials' Liability Coverage which is purchased by the Authority for its operations. At Employee's request, a Certificate of Insurance evidencing such coverage or a letter from the insurer of the Authority may be requested to confirm compliance with this paragraph.

The Authority further agrees to save, defend, and hold harmless the Employee from any claim, action, or liability which is asserted against Employee arising out of the performance of his duties on behalf of the Authority. This covenant of indemnification shall only apply if the Employee was acting within the scope of his authority on behalf of the Authority.

SECTION 8. PERFORMANCE EVALUATION:

The Authority may review and evaluate the performance of the Employee during the term of this Agreement upon fifteen (15) days' notice to the Employee. Said review and evaluation shall be in accordance with specific criteria developed jointly by Employer and Employee. Said criteria may be added to or deleted from as the Board of Directors of the WMAA may from time to time determine,

in consultation with the Employee. Further, the Chairperson of the Authority shall provide the Employee with a summary written statement of the findings of the Authority and provide an adequate opportunity for the Employee to discuss his evaluation with the Authority.

SECTION 9. GENERAL PROVISIONS:

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

C. If any provision, or any portion thereof, contained in this agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the Authority has caused this agreement to be signed and executed in its behalf by its Chairperson, and the Employee has signed and executed this agreement, both in duplicate, the day and year first above written.

WEST MICHIGAN AIRPORT AUTHORITY

By:_____
Timothy R. Klunder, Chairperson

(Seal)

EMPLOYEE

_____
Gregory W. Robinson

EXHIBIT A

Airport Services to be Performed

1. Implement activities assigned by the Authority;
2. Provide staff support to the Authority and its subcommittees;
3. Prepare budget information for the Authority and manage its budget;
4. Prepare state and federal grant applications and manage these grants;
5. Manage various airport contracts such as the FBO Agreement, land leases, private fueling facilities, etc.;
6. Evaluate and coordinate airport operations in cooperation with the Fixed Base Operator;
7. Develop and coordinate community education and public relation activities;
8. Monitor the Emergency Management Plan and other airport operational matters;
9. Facilitate communication with the Michigan Department of Transportation, the Federal Aviation Administration, and member governmental units;
10. Recommend operation improvements and identify capital needs at the airport; and
11. Ensure airport compliance with state and federal regulations.

Total Fuel Gallons Delivered	Current Month Mar-15	One Year ago Mar-14	Fiscal Year To Date 10/1/14- 9/30/15	F/Y to Date Compared 2014
	40,052	43,525	317,102	55,182

Transplant Flights **0**

Wings Of Mercy Flights

Freight Flights From/To Holland **1**

FREIGHT WEIGHT **100 Lbs.**

NUMBER OF PARTS IF KNOWN 1 skid+4 boxes

Notable Activities **1 Notam (PAPIS O.O.S. CANCELD 3/5)**

DATE: **April 13, 2015**

SUBJECT: **WMAA Communications Committee Board Update**

Tier 1 *(most important)*

UPDATE WEBSITE ON A CONTINUAL BASIS

- Please check the new WMRA website for news and updates. (www.WestMichiganRegionalAirport.com)

SOCIAL NETWORKING

- WMRA's Facebook page is online listed as "West Michigan Regional Airport." Please take a moment to visit and "Like" the page, make a comment, and share with colleagues, friends and family.

  The WMRA Facebook page has grown to 1,457 "Likes" (from 1,385 "Likes" last month).

Recent Facebook posts.

- WMRA's Twitter microblogging account is up and "Tweeting." Please join in and add your "Tweets."

Tier 2 *(important)*

PRESS RELEASES/NEWS ARTICLES

- When needed

2014 PARADES & EVENTS

- **Tulip Time Muziekparade:** Saturday, May 9, 2015 (fifth consecutive year)
  The float received a Director's Award from the Tulip Time Board in 2013.
- **Wings of Mercy CareAffaire**: Saturday, August 22, 2015
  The 2014 Wings of Mercy CareAffaire video can be viewed at: http://youtu.be/1t-hLGC35vY
- **Zeeland's Magical Christmas Parade**: Monday, November 30, 2015
- **Holland's Parade of Lights:** Tuesday, December 1, 2015

PRESENTATIONS/SPEAKING ENGAGEMENTS

- An informational meeting is scheduled for all airport tenants to update and answer questions regarding the new Airport Business Center project on May 13, 2015, 4:00 p.m. at the Tulip City hangar.
- Please let a Communications Committee member know if a business or organization is interested in scheduling an airport presentation or speaking engagement.

TIER 3 *(less important)*

FUNDRAISING FOR NEW AIRPORT BUSINESS CENTER PROJECT

- A fundraising letter, visual and reply card are being designed/written inhouse and will be mailed to select Holland/Zeeland area businesses and organizations. The letter will invite businesses/organizations to contribute to the Airport Business Center project.

eNEWSLETTER

- The WMRA eNews is being designed/written in house and scheduled for April 2015.

WMAA Postcard to the Community

- The WMRA "Postcard to the Community" is being designed/written inhouse and scheduled for April 2015.

Please contact Karen if you have any questions or comments.
k.scholten@cityofholland.com C 616.953.9633 H 616.399.8509

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
.			
201 Finance	PAYABLES ACCOUNT	04/09/2015	25295

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
.					
AIR Airport					
146 - HOLLAND BOARD OF PUBLIC WORKS	93460	MONTHLY UTILITY BILLING	03/31/2015	03/31/2015	129.50
2060 - MICHIGAN WEST COAST CHAMBER OF COMMERCE	122532	EARLY BIRD BREAKFAST 2.26.15 K. SHOLTEN & G. ROBINSON	03/31/2015	03/31/2015	30.00
322 - TULIP CITY AIR SERVICE INC	15-020712	MONTHLY SERVICES	03/31/2015	03/31/2015	4,933.03
Total Selected Invoices: 3					$5,092.53

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 04/08/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT					
Check	04/09/2015	25295 Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		129.50
	Invoice	Date	Description		Amount
	93460	03/31/2015	MONTHLY UTILITY BILLING		129.50
Check	04/09/2015	25296 Accounts Payable	MICHIGAN WEST COAST CHAMBER OF COMMERCE		30.00
	Invoice	Date	Description		Amount
	122532	03/31/2015	EARLY BIRD BREAKFAST 2.26.15 K. SHOLTEN & G. ROBINSON		30.00
Check	04/09/2015	25297 Accounts Payable	TULIP CITY AIR SERVICE INC		4,933.03
	Invoice	Date	Description		Amount
	15-020712	03/31/2015	MONTHLY SERVICES		4,933.03
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 3		$5,092.53

Checks:	3	$5,092.53

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	03/12/2015	24862

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00003549	AIRPORT - ACCT #77524493-01	02/26/2015	02/28/2015	131.51
322 - TULIP CITY AIR SERVICE INC	15-020303	AIRPORT - SERVICES	02/28/2015	02/28/2015	30,209.45
Total Selected Invoices: 2					$30,340.96

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 03/11/2015

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT					
Check	03/12/2015	24862 Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		131.51
	Invoice	Date	Description		Amount
	2015-00003549	02/26/2015	AIRPORT - ACCT #77524493-01		131.51
Check	03/12/2015	24863 Accounts Payable	TULIP CITY AIR SERVICE INC		30,209.45
	Invoice	Date	Description		Amount
	15-020303	02/28/2015	AIRPORT - SERVICES		30,209.45
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 2		$30,340.96

Checks: 2 $30,340.96

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	03/19/2015	24990

Selected Invoices

AIR Airport

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
231 - CATERING CONCEPTS	3111507	AIRPORT - FOOD	03/11/2015	03/19/2015	123.75
101 - CUNNINGHAM DALMAN P.C.	218198	AIRPORT - SERVICES	03/10/2015	03/19/2015	12.94
101 - CUNNINGHAM DALMAN P.C.	218199	AIRPORT - SERVICES	03/10/2015	03/19/2015	1,190.60
101 - CUNNINGHAM DALMAN P.C.	218200	AIRPORT - SERVICES	03/10/2015	03/19/2015	457.51
101 - CUNNINGHAM DALMAN P.C.	218201	AIRPORT - SERVICES	03/10/2015	03/19/2015	252.74
733 - THE HOLLAND SENTINEL	2015-00003663	AIRPORT - ACCT # 23237 FEBRUARY STMT	02/28/2015	03/19/2015	145.56
Total Selected Invoices: 6					$2,183.10

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 03/18/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	03/19/2015	24990	Accounts Payable	CATERING CONCEPTS		123.75

Invoice	Date	Description	Amount
3111507	03/11/2015	AIRPORT - FOOD	123.75

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/19/2015	24991	Accounts Payable	CUNNINGHAM DALMAN P.C.		1,913.79

Invoice	Date	Description	Amount
218199	03/10/2015	AIRPORT - SERVICES	1,190.60
218200	03/10/2015	AIRPORT - SERVICES	457.51
218198	03/10/2015	AIRPORT - SERVICES	12.94
218201	03/10/2015	AIRPORT - SERVICES	252.74

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/19/2015	24992	Accounts Payable	THE HOLLAND SENTINEL		145.56

Invoice	Date	Description	Amount
2015-00003663	02/28/2015	AIRPORT - ACCT # 23237 FEBRUARY STMT	145.56

CITY AP PAYABLES ACCOUNT Totals:	Transactions: 3	$2,183.10

Checks: 3 $2,183.10

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	03/27/2015	25189

Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	TRANSNATION TITLE	2015-00003766	CLOSING COSTS ON PART OF REGENT BLVD	03/27/2015	03/27/2015	1,923.25
	Total Selected Invoices: 1					$1,923.25

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	04/02/2015	25190

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
1103 - GREG ROBINSON	2015-00003792	AIRPORT - MILEAGE REIMBURSEMENT	03/31/2015	03/31/2015	50.60
249 - TOWN & COUNTRY GROUP	10550	Service Call on Runway 26 PAPI System (03.04.15)	03/17/2015	03/31/2015	625.25
Total Selected Invoices: 2					$675.85

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 04/01/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	04/02/2015	25190	Accounts Payable	GREG ROBINSON		50.60

Invoice	Date	Description	Amount
2015-00003792	03/31/2015	AIRPORT - MILEAGE REIMBURSEMENT	50.60

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	04/02/2015	25191	Accounts Payable	TOWN & COUNTRY GROUP		625.25

Invoice	Date	Description	Amount
10550	03/17/2015	Service Call on Runway 26 PAPI System (03.04.15)	625.25

CITY AP PAYABLES ACCOUNT Totals: Transactions: 2 $675.85

Checks: 2 $675.85

Airport Selected Expenses for Fiscal Years 2011 - 2015
$90,000.00
$80,000.00
$70,000.00
$60,000.00
$50,000.00
$40,000.00
$30,000.00
$20,000.00
$10,000.00
$-
$22,152.25
$61,819.14
$14,845.23
$4,816.73
$26,557.13
$22,523.00
$29,716.58
$5,479.55
$26,059.00
$42,141.75
$16,745.76
$3,962.56
$23,507.13
$82,174.88
$24,526.07
$3,122.99
$13,449.25
$58,435.76
$18,157.85
$3,778.59
Fiscal Year 2011
Fiscal Year 2012
Fiscal Year 2013
Fiscal Year 2014
Fiscal Year 2015
Mowing
Snowplowing
General Maintenance
Airport Manager