West Michigan Airport Authority

Meeting Agenda

June 8, 2015

11:30am – 1:00pm

Westshore Aviation, 1585 S. Washington Avenue (Holland)

1. Public Comments.
2. Recognition of Two Members Who Are Leaving the Board.
3. Consideration of the April 13, 2015 Meeting Minutes. (Action Required)
4. Fiscal Year 2016 Airport Insurance Program. (Action Required)
5. Airport Business Center Lease with Tulip City Air Service. (Action Required)
6. Presentation of Airport Authority Purchasing Policy. (Action Required)
7. Fiscal Year 2015 Budget Adjustments. (Action Required)
8. Progress on the Airport Business Center and New Apron Projects:
   A. Conditional Use Permit Approval by City of Holland.
   B. Next steps and project schedule.
   C. Fund raising campaigns.
9. FBO Report.
10. Communications Committee Update. (Another award for the Tulip Time Parade float!).
11. Monthly Budget and Investment Report. (Accept as Information)
12. Other Business.
13. Next meeting: July 13, 2015, 11:30 a.m., at Howard Miller Library, Zeeland.
14. Adjourn.

If you are not able to attend the meeting, please contact Greg Robinson (510-2332) or Sinka Babinec (355-1310). We must have at least one of the three representatives of each unit of government present at the meeting to attain a quorum. Thank you.

James R. Wiersma
129 West 39th Street
Holland MI 49423
616-283-5036

April 8, 2015

Tim Klunder
Chair, West Michigan Airport Authority
21 South Elm Street
Zeeland MI 49464

Kurt Dykstra
Mayor, City of Holland
270 South River Avenue
Holland MI 49423

Re: Letter of Resignation

Dear Tim and Kurt:

This letter is to advise you of my intention to resign from the West Michigan Airport Authority (WMAA) as of May 31, 2015. This is a bit in advance of my terms scheduled expiration in January of 2016. My decision was made because of new responsibilities I have agreed to assume at the Community Foundation of Holland/Zeeland.

I have served on the Board and the Operations Committees of the Airport Advisory Board and the WMAA for many years and have greatly appreciated the many experiences of which I have been able to be a part. The planning for the upcoming business center, the lengthening of the runway, the construction of the tunnel, the formation of the authority and two elections, one to approve the formation of the authority and its millage and the second to renew the millage, were all outstanding projects with which to be involved. Each in its own way strengthened the financial viability of this critical resource and, in so doing, the economic potential of our entire region.

I wish the Authority nothing but the greatest success in the future and look forward to seeing the new business center become a reality in the very near future.

If you need to contact me, please feel free to call me at 616-298-2231 or send me an email at jim.wiersma@firm-capital.com.

Best regards,

Jim

James R. Wiersma

West Michigan Airport Authority
Proposed Meeting Minutes
April 13, 2015

The West Michigan Airport Authority Board met at Westshore Aviation, 1585 S. Washington Avenue

Present: Authority Members Klunder, Hoogland, Wiersma, Matthysse, Sylte; Students VanderKolk and DeLeau; Ex-Officio Members Disselkoen and Storey

Absent: Klynstra, Martin, Dykstra and Toscano

Others Present: FBO Ludema, Communications Assistant Scholten and Airport Authority Manager Robinson.

Chairperson Klunder called the meeting to order at 11:35 a.m. and welcomed the Authority Board to the City of Zeeland.

15.04.01 Public Comments
There were no public comments expressed at this meeting.

15.04.02 Consideration of the March 9, 2015 Regular Minutes.
It was moved by Wiersma and supported by Hoogland to approve the March 9, 2015 meeting minutes as presented. This motion was unanimously adopted.

15.04.03 Progress on the Airport Business Center and New Apron Projects:

A. Property acquisition closing: Authority Manager Greg Robinson reported that the closing has occurred on the property formerly owned by JCI and the Authority now owns 15 acres that will be used in part for the new airport business center.

B. Update on final building design: Bids for the business center are to be opened on June 3, 2015.

C. Projects schedule: Bids for the new apron and sitework are to be opened in late June 2015 and construction is anticipated to begin in August 2015. It is likely to take 12 months for construction to be completed on the apron, sitework and new building.

D. Fundraising campaigns: The fund raising team is about to send out a request for funding to about 150 community businesses and organizations. A general fund raising campaign will begin during the summer 2015.

15.04.04 Recommendation to Change Insurance Agent. (Action Required)
Airport Manager Robinson advised that HUB International has served as the Authority's insurance agent since its inception and this has been done as a joint effort with the City of Holland. The City continues to own the airport property (except for the recently acquired JCI piece) and the Authority has joined with the City on an insurance agent. HUB has served the airport well, but this year the City

sought proposals from HUB and other insurance agents/brokers for the City's coverage. This was not done out of any dissatisfaction with HUB, but rather as being sure that the City is receiving the best price for the necessary coverage. As the result of this process, the City has brought on Arthur J. Gallagher Risk Management Services, which is one of the largest Risk Management Services companies in the world. HUB has informed me that the airport is too small of a client on its own to meet its client platform.

Gallagher's Aviation Division indicated that they are interested in providing this service to the airport. The Authority has not paid a cost for the agent's service other than the policy commissions. The City will be recognizing about a 50% reduction in insurance administrative costs due to this change and the Authority may see some cost savings as well in policy costs. Mr. Robinson provided background on the extensive aviation insurance experience of Gallagher. Mr. Robinson suggested that it continues to make sense to collaborate with the City of Holland on airport insurance because of the joint interests in the airport. If the Board approves this change, it will happen immediately. The Operations Committee has discussed this matter and recommends approval of this change.

It was moved by Sylte and supported by Hoogland to approve Arthur J. Gallagher Risk Management Services as the Authority's insurance agent as recommended by the Operations Committee. This motion was unanimously adopted.

15.04.05 Employment Agreement with Greg Robinson. (Action Required)

Chairperson Klunder advised that for the past 9 ½ months, Greg Robinson has been serving as the Manager for the Airport Authority under an Employment Agreement approved by the Board. This Agreement expires on June 30, 2015 and the Operations Committee has been discussing an extension of this Agreement with Mr. Robinson.

The Operations Committee feels that it has been a benefit to the Authority to have Mr. Robinson as the Authority Manager, especially due to the complexity of the new Airport Business Center and Apron projects. The Committee has discussed extending this Agreement until at least completion of the new Airport Business Center and Mr. Robinson is in agreement with this extension.

The terms of the Renewed Agreement are very similar to the existing Agreement. The key elements are:

- An Agreement extending to September 30, 2016 with a 60-day termination clause for either party. It is anticipated that the Airport Business Center project will be completed in late summer/early fall 2016.
- The weekly hours devoted to the Authority would be about 10-15 with an annual total of 500 hours unless otherwise approved by the Board.
- The compensation would be $30.60 per hour, which is a 2% increase over the present rate.
- The Authority would pay 80% of the remaining health insurance premium.
- The Authority will continue providing workers compensation insurance. This is about a $380 cost during FY15.
- Mr. Robinson is added to the Authority's Officials Liability Insurance Policy.

- The total cost of this Agreement to the Authority is estimated to be about $27,000 for FY16 and has been accounted for in the FY16 budget.

It was moved by Wiersma and supported by Matthysse to approve the Employment Agreement with Greg Robinson to serve as the Authority's Manager from July 1, 2015 through September 30, 2016 as recommended by the Operations Committee. This motion was unanimously adopted.

15.04.06 FBO Report

FBO Ludema presented the monthly Fixed Base Operator (FBO) report describing fuels sales and various airport operations. The report was accepted as information.

15.04.07 Communications Committee Update

Ms. Scholten presented a report on the recent activities of the Communications Committee, including preparation of the float for the Saturday Tulip Time parade.

The report was accepted as information.

15.04.08 Monthly Budget & Investment Report

It was moved by Hoogland and supported by Wiersma to accept the monthly budget and investment report as presented. This motion was unanimously adopted.

15.04.09 Other Business

There was no other business discussed at this meeting.

15.05.11 Adjournment

There being no further business, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Jim Wiersma
Secretary

Draft date: 6-3-2015

LEASE

THIS LEASE, dated the ___ day of _____, 2015 is between the **WEST MICHIGAN AIRPORT AUTHORITY**, a community airport authority formed under Act 206 of the Public Acts of 1857, whose address is City Hall, 270 S. River Avenue, Holland, MI 49423 ("Landlord"), and **TULIP CITY AIR SERVICE, INC.**, a Michigan corporation, whose address is 1581 South Washington Avenue, Holland, MI 49423 ("Tenant").

RECITALS

A. Landlord operates West Michigan Regional Airport, formerly Tulip City Airport ("Airport"), in Holland, Michigan.

B. Tenant is a Fixed Base Operator ("FBO") at the Airport and provides various services to Landlord in connection with the operation of the Airport.

C. Landlord has determined there are benefits in having Tenant's offices located close to its offices that justify providing space to Tenant at a rental rate that covers Landlord's operational costs, not capital costs.

D. If this relationship is terminated or substantially altered, the arrangement in this lease will be re-evaluated as well.

1. Leased Premises; Term.

(a) Landlord is acquiring certain property at the Airport on which Landlord will be constructing a business terminal ("Terminal"). Landlord desires to lease portions of the Terminal to Tenant in which Tenant will conduct the administrative portion of its Fixed Base Operator functions for the Airport.

(b) Landlord leases to Tenant, subject to the terms and conditions of this Lease, the designated space consisting of _____ square feet of the Terminal described on **Exhibit A** which is attached hereto (the "Premises"). Tenant shall also have nonexclusive use of driveways, parking, sidewalks, access, and common areas and facilities appurtenant to the Premises. This Lease shall be subject, however, to encumbrances, conditions, covenants, easements, restrictions and rights-of-way, whether or not of record, affecting the Premises or Airport property, and such matters as might be disclosed by inspection or survey; provided that Tenant may terminate this Lease with 180 days' notice to Landlord within 30 days of discovering any unrecorded encumbrance, condition, covenant, easement, restriction or right-of-way that unreasonably interferes with Tenant's operations. This Lease shall also be subject to zoning ordinances and other laws,

ordinances and regulations applicable to the Premises, including but not limited to FAA and MDOT rules and regulations

(c) This lease shall be for a term concurrent with the term of the Fixed Base Operator Agreement ("Agreement") entered into between the Landlord and the Tenant dated July 1, 2009, including any renewal provisions contained in such Agreement (the "Term"), unless sooner terminated as hereinafter set forth and under the termination provisions of the Agreement. The Agreement has a current expiration date of June 20, 2029. If the parties to this Lease renew or extend the Agreement or enter into a new Agreement, and if Tenant is not in default under the terms of this Lease, then Tenant shall have the option to renew or extend the term of this Lease for a term concurrent with the renewed or extended term of the Agreement, or term of the new Agreement. The renewal of the Lease term pursuant to this section shall be subject to all of the same terms and conditions set forth in this Lease, unless otherwise agreed by the parties hereto in writing.

2. Base Rent.

(a) Tenant shall pay to Landlord, as Base Rent for the first year of the Term, the sum of Four Dollars ($4.00) per square foot within the Premises, per year, in an annual amount of _____Dollars ($_____), payable in in monthly installments. Rent shall commence thirty (30) days after the building completion date, or such earlier date that Tenant actually commences operations from the Premises. If the Rent commencement date is before the 15th day of a calendar month, the first month's payment shall be prorated to the 15th day of that month and if after the 15th day of a calendar month, to the 15th day of the succeeding month. Landlord will notify Tenant of the anticipated building completion date sixty (60) days in advance. Landlord anticipates the building completion date will be in the fall of 2016.

(b) Each year, at the same time as for the Agreement, the annual Rent shall be adjusted to reflect any cost-of-living increases since the commencement of the Lease or preceding adjustment, as applicable. Such adjustment shall be in accordance with any increase in the Consumer Price Index ("CPI-U") of the Bureau of Labor Statistics, United States Department of Labor (1982-84 = 100) (the "Index") or any successor index. The annual Rent for the succeeding year of the term shall be the product found by multiplying the annual Rent then in effect times a fraction, the numerator of which shall be the Index number indicated in the column for "all urban consumers" "all items" "U.S. City Average" in the month and year of the adjustment and the denominator of which shall be the corresponding Index number for the same month in the preceding year. Notwithstanding the foregoing, every fifth year after the commencement date, at the same time as for the Agreement, Rent shall be adjusted to reflect the Landlord's actual costs, on a cost per square foot of tenantable space, of operating the building and appurtenant land in which the Premises are located relative to its

anticipated costs for the first such adjustment and its preceding actual costs for subsequent adjustments, with Tenant responsible for the number of square feet it leases pursuant to this Lease. Such costs include but are not necessarily limited to shared utilities, janitorial services, fixture maintenance, building supplies, insurance, lawn care, snow removal, refuse operations, maintenance, and repairs and replacements. Notwithstanding the foregoing, however, in these fifth year adjustments, Rent shall not be adjusted by more than 5% above or below the Rent for the immediately preceding calendar year.

(c) Each monthly payment shall be made in advance without demand, and without any setoff, abatement, deduction, reduction or counterclaim of any kind; on or before the fifteenth day of each calendar month. Payment shall be made by electronic funds transfer or by check at Tenant's option. Payment received from the Tenant shall be applied by Landlord as follows: first, to any unpaid late charge; second, to accrued interest; third, to other charges due and unpaid; and fourth, to Base Rent.

3. Use of Premises. Tenant shall use and occupy the Premises to conduct its Airport Manager functions and the administrative portion of its fixed base operator functions for the Airport as defined and delineated in the Agreement. Tenant shall not use the Premises, or knowingly permit the Premises to be used, for the doing of any act or thing that constitutes a violation of any law, ordinance, or regulation of any government authority; nor shall Tenant in any manner deface or injure the Premises, or permit any noise or odor that would violate any applicable law or regulation, or any hazardous material or contaminant to be emitted or spilled, or permit anything to be done on the Premises tending to create a health hazard or nuisance or to disturb others or to injure the reputation of the Premises.

Landlord covenants and warrants that, upon commencement of the Term, the Premises will be in compliance with (a) all laws, ordinances, orders or regulations affecting use or occupancy, (b) the requirements of its insurance company, inspection bureau or similar agency, and (c) the Premises shall be fit for the purpose of performing the terms and conditions of the Agreement. Tenant shall at its expense keep, and where necessary restore, the Premises so they are in compliance with (a) all laws, ordinances, orders or regulations affecting its use or occupancy or any alterations Tenant has made to the Premises, (b) the requirements of any insurance company, inspection bureau or similar agency, resulting from the Tenant's use of the property, and (c) the terms and conditions of the Agreement.

4. Condition of Premises; Landlord's Representations.

(a) Landlord shall acquire the real estate and construct the Terminal in accordance with design plans and specifications attached as **Exhibit B.** Tenant shall be responsible to build out the improvements of the Premises within the Terminal. Such construction of the build-out shall be completed by Tenant within

thirty (30) days following the building completion date identified in Landlord's notice to Tenant pursuant to Section 2(b) of this lease, unless Tenant requests up to sixty (60) days additional time, which request will not be unreasonably denied. The interior design of the Premises shall be mutually agreed and approved by Landlord and Tenant. It is anticipated that the Landlord may receive donations for furniture which, with the agreement of the parties, would be located within the Premises and which shall remain the property of the Landlord. Tenant shall be responsible for providing any furnishings not donated. The Tenant and the Landlord shall coordinate and cooperate with the interior improvements and furniture for an integrated interior design.

(b) Landlord hereby represents and warrants unto Tenant the following:

(i) Landlord has the full power and authority to execute, deliver, and perform its obligations under this lease.

(ii) Landlord will hold good and marketable title to the Premises and to all improvements and fixtures appertaining thereto, subject to easements and restrictions of record.

(iii) The execution and delivery of this Lease shall not be precluded by or cause a breach of any other agreement, mortgage, contract or other instrument or document to which Landlord is a party.

(iv) Tenant, upon paying the Rent and performing its obligations as herein provided, shall and may peaceably and quietly have, hold and enjoy the Premises.

(v) The Landlord is not aware that any Hazardous Substance has been used, disposed of, stored, or is located on the Premises.

5. Maintenance and Repair. Landlord shall be responsible for the maintenance and repair of the Premises, including the roof, exterior and structural features of the building and any required replacement of mechanical systems. The Landlord's obligation to maintain as described in this paragraph of Section 5 shall not include maintenance required as a result of the acts or neglects of the Tenant, or maintenance or replacement caused by a casualty which Tenant is to be insured against pursuant to Paragraph 17. Landlord shall take reasonable steps to minimize interference with Tenant's use of the Premises as a result of Landlord's work.

6. Alterations.

(a) Tenant shall not, without the prior written consent of Landlord, make any alterations, improvements, or additions to the Premises. If Tenant desires to

make any alterations, improvements, or additions to the Premises, Tenant shall first submit to Landlord plans and specifications therefor and obtain Landlord's written approval thereof. Any such approved alterations, improvements, or additions shall be made at Tenant's sole expense. All alterations, improvements, additions or physical changes left on the Premises at the end of the Term shall become Landlord's property.

(b) Tenant shall, before making any approved alterations, additions, installations or improvements, at its expense, obtain all permits, approvals and certificates required by any governmental or quasi-governmental bodies and (upon completion) certificates of final approval therefor. Landlord shall join in the application for any permits, approvals, or certificates, whenever required, but Tenant shall indemnify and hold Landlord harmless against and from all costs and expenses which may be incurred by Landlord.

7. Covenant Against Liens. Nothing in this Lease shall authorize Tenant to, and Tenant shall not, do any act which will in any way encumber the title of Landlord in and to the Premises, nor shall the interest or estate of Landlord in the Premises be in any way subject to any claim whatsoever by virtue of any act or omission of Tenant. Any claim to a lien upon the Premises arising from any act or omission of Tenant shall be valid only against Tenant and shall in all respects be subordinate to the title and rights of Landlord except as otherwise provided by law, and any person claiming through Landlord, in and to the Premises. Tenant shall remove any lien or encumbrance on its interest in the Premises within thirty (30) calendar days after it has arisen; provided, however, that Tenant may in good faith contest any such item if it posts a bond or other adequate security with Landlord.

8. Indemnification; Tenant's Property.

(a) Each party agrees to hold the other, and its respective directors, officers, invitees, licensees, agents, contractors and employees harmless, and to indemnify the other party against all claims, actions, losses, damages, costs (including, but not limited to, reasonable attorneys' fees and costs), expenses, and liability (except those caused solely by the willful or negligent acts or omissions of the party seeking to be indemnified) for injuries to all persons, including but not limited to employees of Landlord and Tenant, forfeiture proceedings or other claims against the Premises, and for damage to property occurring in or about the Premises or building arising from the activities of such indemnifying party, its successors, assigns agents, servants or employees, on the Premises, or due to (i) the indemnifying party's use or occupancy of the Premises; (ii) the breach by indemnifying party of any representation, warranty, covenant or condition of the lease; or (iii) the negligence of the party.

(b) Tenant shall bring or keep property upon the Premises solely at its own risk, and Landlord shall not be liable for any damages thereto or any theft

thereof. Tenant shall maintain a policy of insurance against risk of loss from any cause whatsoever to all Tenant's property, to the full extent of its replacement cost, which policy of insurance shall contain a clause or endorsement under which the insurer waives, or permits the waiver by Tenant of, all right of subrogation against Landlord, and its agents, employees, customers, invitee, guests, or licensees, with respect to losses payable under such policy, and Tenant hereby waives all right of recovery which it might otherwise have against Landlord, and its agents, employees, customers, invitee, guests, or licensees, for any damage to Tenant's property which is (or by the terms of this Lease is required to be) covered by a policy of insurance, notwithstanding that such damage may result from the negligence or fault of Landlord, or its agents, employees, customers, invitee, guests, or licensees. Any deductible amount included in such policy shall be treated as though it were recoverable under the policy. Tenant shall indemnify and hold Landlord harmless from and against any and all liabilities, obligations, damages, penalties, claims, costs and expenses, including reasonable attorneys' fees, paid or incurred, as a result of or in connection with any claim based upon or related to loss or damage to the property of third parties stored on the Premises.

9. Assignment and Subletting. Tenant shall not:

(a) assign, pledge or mortgage this Lease or any interest hereunder;

(b) permit any assignment hereof by operation of law; or

(c) permit the use of the Premises by any party other than Tenant and its employees and invitees

without the prior written consent of Landlord, which consent shall be in Landlord's sole discretion in light of the linkage between this Lease and Tenant's role as Airport Manager and an FBO; provided, however, that any assignment of Tenant's interest under this Lease as part of an assignment under the FBO Agreement shall instead be controlled by the standard provided for such an assignment in the Agreement. Landlord may condition such consent upon Tenant's continuing liability hereunder, and no consent by Landlord to an assignment or subletting shall be construed to relieve Tenant from obtaining Landlord's written consent to any further assignment or subletting.

10. Landlord's Remedies. If default shall be made in the payment of the Base Rent due hereunder, or of any other sum required to be paid by Tenant under this Lease, or under the terms of any other agreement, including but not limited to the Agreement between Landlord and Tenant for a period of ten (10) days, after written notice to Tenant, or if default shall be made in the performance of any of the other covenants or conditions which Tenant is required to observe and perform under this Lease for a period of thirty (30) days, after written notice to Tenant of such default, or if the interest of Tenant in this Lease shall be levied upon under execution, or if any petition shall be filed by or against Tenant in a court of bankruptcy, or if Tenant shall be declared insolvent according to law,

or make an assignment for the benefit of creditors or petition for or enter into an arrangement, then Landlord may, (provided, however, neither bankruptcy, insolvency, an assignment for the benefit of creditors nor the appointment of a receiver shall affect this Lease or permit its termination so long as all obligations and requirements on the part of the Tenant are performed by the Tenant or someone claiming under the Tenant within the time provided for herein) but need not, treat the occurrence of any one or more of the foregoing events as a breach of this Lease, and thereupon may, at its option, by giving notice to Tenant any time thereafter during the continuance of such default, or demand of any kind to Tenant or any other person, have any one or more of the following-described remedies in addition to all other rights and remedies provided at law or in equity:

(a) Terminate this Lease, repossess the Premises in accordance with the provisions of this Section 10 hereof, and be entitled to recover immediately, as damages, the total amount due to be paid by Tenant during the balance of the Term of this Lease, less the net amount received from reletting the premises, after payment of all required repairs and reasonable expenses of reletting the premises;

(b) Terminate Tenant's right of possession and repossess the Premises without demand or notice of any kind to Tenant and without terminating this Lease, in which case Landlord shall attempt to mitigate damages to the extent required by Michigan law by reletting all or any part of the Premises for such rent and upon such terms as shall be satisfactory to Landlord. For the purpose of such reletting, Landlord may make such repairs, alterations, additions or physical changes in or to the Premises as may be necessary or convenient. If, after reasonable effort, the Landlord is unable to relet the premises, then Tenant shall pay to Landlord as damages the total amount due to be paid by Tenant during the balance of the Term of this Lease. If the Premises are relet and a sufficient sum shall not be realized from the reletting, after payment of all costs and expenses of such repairs and the expense of such reletting and the collection of rent occurring therefrom, to satisfy the rent herein provided to be paid during the remainder of the Term, Tenant shall satisfy and pay any such deficiency upon demand. Tenant agrees that Landlord may file suit to recover any sums falling due under the terms of this paragraph from time to time and that any suit or recovery of any portion due Landlord hereunder shall be no defense to any subsequent action brought for any amount not theretofore reduced to judgment in favor of Landlord.

11. Bankruptcy.

(a) If following the filing of a petition by or against Tenant in a bankruptcy court Landlord shall not be permitted to terminate this Lease as hereinabove provided because of the provisions of Title 11 of the United States Code relating to Bankruptcy, as amended (the "Bankruptcy Code"), then Tenant (including Tenant as Debtor-in-Possession) or any trustee for Tenant agrees promptly, within no more than sixty (60) days after request by Landlord to the Bankruptcy Court, or such other time set by such court, to assume or reject this

Lease, and Tenant agrees not to seek or request any extension or adjournment of any application to assume or reject this Lease by Landlord with such Court. Tenant's or the trustee's failure to assume this Lease within said 60-day period shall be deemed a rejection. Landlord shall thereupon immediately be entitled to possession of the Premises without further obligation to Tenant or the trustee, and this Lease shall be terminated, except that Landlord's right to damages for Tenant's default shall survive such termination.

(b) Tenant or any trustee for Tenant may only assume this Lease if (i) it cures or provides adequate assurance that the trustee will promptly cure any default hereunder, (ii) it compensates or provides adequate assurance that the Tenant will promptly compensate Landlord for any actual pecuniary loss to Landlord resulting from Tenant's default, and (iii) it provides adequate assurance of future performances under this Lease by Tenant. In no event after the assumption of this Lease by Tenant or any trustee for Tenant shall any then-existing default remain uncured for a period in excess of ten (10) days. Adequate assurance of future performance of this Lease shall include, without limitation, adequate assurance (a) of the source of Rent required to be paid by Tenant hereunder, and (b) that assumption or permitted assignment of this Lease will not breach any provision hereunder.

12. Termination; Surrender of Possession. Upon the expiration or termination of this Lease, whether by lapse of time, operation of law or pursuant to the provisions of this Lease, Tenant shall surrender possession of the Premises to the Landlord.

If Tenant shall fail or refuse to restore the Premises as hereinabove provided, Landlord may do so and recover its cost for so doing. If Tenant shall fail or refuse to comply with Tenant's duty to remove all personal property from the Premises and the building upon the expiration or termination of this Lease, the parties hereto agree and stipulate that Landlord may, after ten (10) days' notice to Tenant, with or without accepting title thereto, keep or remove, store, destroy, discard or otherwise dispose of all or any part thereof in any manner that Landlord shall choose without incurring liability to Tenant. Tenant shall immediately reimburse Landlord for all costs of removal, storage, destruction or disposal of such items. In no event shall Landlord ever become or be charged with the duties of a bailee of any personal property of Tenant. The failure of Tenant to remove any personal property from the Premises shall forever bar Tenant from bringing any action or asserting any liability against Landlord with respect to any such property which Tenant fails to remove.

If Tenant shall fail or refuse to surrender possession of the Premises to Landlord upon termination or expiration of this Lease, Landlord may immediately, without notice, re-enter the Premises and dispossess all persons and effects therefrom. Landlord shall also be entitled to such other remedies as may be provided it by law or in equity.

13. Holding Over. Tenant acknowledges that its holding over beyond the time of

the termination or expiration of this Lease will cause Landlord additional expense. If Tenant shall remain in possession of the Premises, or any part thereof, after the termination or expiration of this Lease, Tenant shall acquire no rights with respect to the Premises. Tenant shall, however, pay Landlord, as liquidated damages, one and one-half times the amount of rent, both Base and Additional, which would have been due for a like period of occupancy during the Term hereof. The provisions of this clause shall not operate as a waiver by Landlord of any right it may otherwise enjoy.

14. Eminent Domain. If all of the Premises shall be taken or condemned by any competent authority for any public use or purpose, if any adjacent property or street shall be condemned or improved in a manner that requires the use of any part of the Premises, the Term of this Lease shall, at the option of either party, end as of the date of the actual taking, without apportionment to Tenant of any portion of the award or damages. In the event that less than the whole but more than ten percent (10%) of Tenant's shall be expropriated by public or quasi-public authority, Tenant shall have the option to terminate this Lease as of the date Tenant shall be dispossessed from the part so expropriated, by giving notice to Landlord of such election so to terminate within ninety (90) days from the date of such dispossession.

In the event of an expropriation of any portion of the Building, and if this Lease shall not be terminated as herein above provided, it shall continue as to that portion of the said Building which shall not have been expropriated or taken, in which event Tenant shall, at its sole cost and expense, promptly and with due diligence restore said Building as nearly as practicable to a complete unit of like quality and character as existed just prior to such expropriation. Landlord shall provide Tenant with the portion of the award payable as a result of such expropriation as shall cover the cost of such restoration.

In the event of a termination pursuant to this Section 14, current Rent, both Base and Additional, shall be apportioned to the date of such taking. If the leasehold interest vested in Tenant by this Lease shall be condemned or taken in any manner, Landlord's obligations under this Lease shall terminate as of the date of such condemnation or taking.

15. No Waiver. The failure of either party to enforce any covenant or condition of this Lease shall not be deemed a waiver thereof or of the right of either party to enforce each and every covenant and condition of this Lease. No provision of this Lease shall be deemed to have been waived unless such waiver shall be in writing and signed by the person against whom the waiver is claimed.

All rights and remedies of Landlord under this Lease shall be cumulative, and none shall exclude any other rights or remedies allowed by law.

16. Destruction - Fire or Other Cause. If the building in the Premises shall be rendered untenable by fire or other direct physical loss insurable against under a comprehensive form of property insurance, the Tenant shall, at its sole cost and expense,

make the Premises tenantable as speedily as possible, and the rent shall not be abated in whole or in part during the period of untenability. Tenant's obligation under the preceding sentence shall not obligate Tenant to expend more than $1,000,000.00 for restoration of the Premises, exclusive of Tenant's improvements. All restoration shall be performed by contractors approved in advance by Landlord, which approval shall not be unreasonably withheld or delayed.

In the event of such fire or other casualty, Tenant shall, in its sole judgment reasonably exercised, determine the length of time required to make the Premises tenantable, and shall notify the Landlord of such determination within twenty (20) calendar days after the occurrence of the fire or other casualty. If it is determined that the Premises cannot be made tenantable within ninety (90) calendar days, then either Landlord or Tenant may terminate this Lease by notifying the other of such termination within twenty (20) calendar days after Tenant has notified Landlord of the time required.

In case the building on the Premises shall be so damaged by fire or other casualty that demolition or substantial reconstruction is required and less than one year remains on the lease term (whether or not the Premises are affected), then Tenant may terminate this lease by notifying Landlord of such termination within thirty (30) days after the date of such damage and Tenant may satisfy its obligation to reconstruct or repair the Premises by delivering up to Landlord insurance proceeds received equal to the value of the building and improvements immediately prior to the fire or other casualty.

17. Insurance. By this section, Landlord and Tenant intend that the risk of loss or damages as described shall be borne by responsible insurance carriers to the extent provided.

(a) Tenant shall insure the Premises against all risks direct and physical under a comprehensive form of property insurance to a value of $1,000,000.00 underwritten by such insurance carriers licensed to do business in the State of Michigan. In the event Tenant fails to obtain such insurance or allows such insurance to lapse or terminate, Landlord shall have the right without notice to obtain such insurance and receive an immediate reimbursement of the premium as additional rent.

(b) In the event of a loss covered by the policy or policies of property insurance referred to in subsection (a) above, the proceeds shall be paid to a mutually agreeable escrow agent, which shall act under the direction of Landlord and Tenant to disperse such funds for the restoration of the Premises to their condition immediately prior to the casualty, unless the Lease shall be terminated as provided in Section 12 above.

(c) Tenant shall maintain workers' compensation insurance covering all of its employees to at least the statutory limit set forth under Michigan law, and a policy of general public liability insurance in an amount at least equal to One

Million Dollars ($1,000,000.00) single-limit coverage for property damage, bodily injury or death. Such policy of general public liability insurance shall name Landlord as an additional insured.

(d) All policies of insurance required to be carried by this Section 17 shall endeavor to provide, by endorsement or otherwise, that such insurance may not be canceled or terminated, for any reason whatsoever, except upon thirty (30) days' prior written notice to the other party. Prior to the time such fire and casualty, workers' compensation and general public liability insurance is first required to be carried by Tenant, and thereafter, at least fifteen (15) days prior to the expiration of any such policy, Tenant agrees to deliver to Landlord a certificate evidencing such insurance coverage. If a certificate is provided, it shall contain a statement substantially in the form of the first sentence of this subsection (d). Tenant's failure to provide and keep in force the aforementioned insurance shall be regarded as a material default hereunder, entitling Landlord to exercise any or all of the remedies as provided in this Lease in the event of Tenant's default.

18. Access to Premises. Landlord shall have the right to enter upon the Premises at all reasonable business hours for the purpose of inspecting them, preventing waste, loss or destruction, enforcing any of its rights or powers under this Lease, or making such repairs or alterations as it is obligated to make under the terms of this Lease or which Landlord may elect to perform following Tenant's failure to do so, after providing any notice required hereby. Whenever possible, Landlord shall give Tenant reasonable notice prior to entry. Landlord shall be neither liable nor responsible for any loss to Tenant or Tenant's business which may occur by reason of such entry, except that resulting from the negligence or willful misconduct of Landlord or its agents or employees.

19. Signs. Tenant may erect, maintain and remove such signs as mutually agreed with Landlord as it deems necessary, appropriate or desirable to its business operations in, on or about the Premises, provided that the signs are in compliance with all governmental regulations and that they do not cause structural damage to the Premises.

20. Taxes and Other Government Charges.

(a) Tenant shall pay all real and personal property taxes and assessments levied against the Premises during the term of this Lease except to the extent it is exempt therefrom under applicable law such as, but not limited to, MCL 211.181(2)(b).

(b) Tenant shall pay before any penalty or interest attaches all personal property taxes levied or assessed against the personal property of Tenant located upon the Premises, and shall, upon written request, furnish to Landlord duplicate receipts thereof.

21. Utilities. Tenant shall, at its expense and by separate metering, provide the

Premises with all utility services it desires to have not provided by Landlord Tenant will upon request of Landlord provide proof of payment for utilities furnished by the applicable utility provider with 5 days of the date payment for such utilities is due. Landlord shall not be liable to Tenant for damages or otherwise for any failure or interruption of any such service furnished to the Premises.

22. Hazardous Substances. Tenant shall not use the Premises for storing any material which may be deemed a Hazardous Substance without the prior written consent of Landlord, provided, however, that Tenant may use and store amounts of commercial materials and products used in connection with the Tenant's business on the Premises, which would otherwise be considered a Hazardous Substance without Landlord's consent. Such storing shall take place in accordance with all applicable law and regulation. If, despite the provisions of this Lease, a spill or emission of contaminants or hazardous materials should occur on the Premises, and without limiting Landlord's right to declare a default because of such an occurrence, Tenant shall promptly notify Landlord and the appropriate governmental agencies and immediately take whatever steps may be necessary to clear up the spill or emission, protect the public health and the environment, and assure it does not happen again. Except for the foregoing, Tenant shall not cause or permit any Hazardous Substance to be used, stored, generated, or disposed of on or in the Premises by Tenant, Tenant's agents, employees, contractors, or invitees without first obtaining Landlord's written consent. If Hazardous Substances are used, stored, generated, or disposed of on or in the Premises except as permitted above, or if the Premises become contaminated in any manner during Tenant's occupancy of the Premises and which is caused by Tenant, Tenant shall indemnify and hold harmless the Landlord from any and all claims, damages, fines, judgments, penalties, costs, liabilities, or losses (including, without limitation, a decrease in value of the premises, damages caused by loss or restriction of rentable or usable space, or any damages caused by adverse impact on marketing of the space, and any and all sums paid for settlement of claims, attorneys' fees, consultant, and expert fees) arising during or after the Lease Term and arising as a result of that contamination by Tenant. This indemnification includes, without limitation, any and all costs incurred because of any investigation of the site or any cleanup, removal, or restoration mandated by a federal, state, or local agency or political subdivision. Without limitation of the foregoing, if Tenant causes or permits the presence of any Hazardous Substance on the Premises and that results in contamination, Tenant shall promptly, at its sole expense, take any and all necessary actions to return the Premises to the condition existing prior to the presence of any such Hazardous Substance on the Premises. Tenant shall first obtain Landlord's approval for any such remedial action.

Landlord shall indemnify and hold harmless Tenant from any and all claims, damages, fines, judgments, penalties, costs, liabilities (including attorneys' fees) arising out of or related to Hazardous Substances which were created, handled, placed, stored, used, transported or disposed of by Landlord, or its employees, agents or contractors or prior tenants or owners.

As used herein, "Hazardous Substance" means any substance that is toxic,

ignitable, reactive, or corrosive and that is regulated by any local government, the State of Michigan, or the United States Government. "Hazardous Substance" includes any and all material or substances that are defined as "hazardous waste," "extremely hazardous waste," or a "hazardous substance" pursuant to state, federal, or local governmental law.

"Hazardous Substance" includes but is not restricted to asbestos, polychlorobiphenyls ("PCBs"), and petroleum.

23. Notices. All notices, bills or statements required hereunder shall be in writing and shall be deemed to have been given if either delivered personally or mailed by certified or registered mail to the parties at their addresses as set forth on the first page of this Lease. Either party may change its address for notices, bills or statements by giving notice of such change as hereinabove set forth.

24. Heirs and Assigns. The covenants, conditions, and agreements contained in this Lease shall bind and inure to the benefit of Landlord and Tenant and their respective heirs, distributees, executors and administrators, successors, and assigns.

25. Quiet Enjoyment. Landlord covenants and agrees with the Tenant that upon Tenant's paying the Rent and observing and performing all the terms, covenants and conditions on Tenant's part to be performed and observed, Tenant may peaceably and quietly enjoy the Premises hereby leased.

26. Entire Agreement. This Lease represents the entire agreement between the parties. It may be amended, altered or modified but only in a written instrument signed by both parties.

27. Pronouns. Whenever in this Lease words, including pronouns, are used in the masculine, they shall be read in the feminine or neuter whenever they would so apply and vice versa, and words in this Lease that are singular shall be read as plural whenever the latter would so apply and vice versa.

28. Choice of Law. This Lease shall be governed by and construed in accordance with the laws of the State of Michigan that are applied to leases made and to be performed in that state. The invalidation of one or more terms of this Lease shall not affect the validity of the remaining terms.

29. Third Parties. Landlord and Tenant acknowledge, and warrant and represent to each other, that there are no third-party beneficiaries to this Lease.

30. Headings. The headings contained herein are for convenience only and shall not be used to define, explain, modify or aid in the interpretation or construction of the contents hereof.

31. Covenants and Conditions. All covenants and conditions contained herein

are independent of one another. All of the covenants of Tenant contained herein shall, at the option of the Landlord, be construed as both covenants and conditions.

32. Attorney Fees and Costs. In the event of litigation by either party to enforce this Lease, the prevailing party shall be entitled to recover its reasonable attorney fees and costs from the other party.

33. Interest and Late Charges. To compensate it for increased costs it is likely to incur, unpaid monthly rental installments, or any portion thereof, and all other amounts due and owing Landlord from Tenant under this Lease, which remain overdue for more than ten (10) days, shall bear interest at the rate of twelve percent (12%) per annum, and a one-time late charge of 2% of any installment of rent not paid within ten (10) days of the date Tenant receives notice of such late payment. Tenant's obligation to pay rent that is accrued but unpaid shall survive the expiration or termination of the Term.

34. Accord and Satisfaction. Landlord may accept any check or payment of less than the full amount it is owed without prejudice to its right to recover the balance or to pursue any other remedy in this Lease as provided.

IN WITNESS WHEREOF, the parties have caused this Lease to be executed as of the date first written above.

WEST MICHIGAN AIRPORT AUTHORITY

By:_____

Its:_____

"Landlord"

TULIP CITY AIR SERVICE, INC.

By:_____

Its:_____

"Tenant"

EXHIBIT A

Leased Premises Consisting of _____ Square Feet

EXHIBIT B

Design Plans and Specifications for the Premises within the Terminal

West Michigan Airport Authority Purchasing Policy

May 28, 2015

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1. Policy Statement

It is the policy of the West Michigan Airport Authority (WMAA) to set standards and procedures for purchases of all sizes that comply with sound financial management practices. The intent of this policy is to provide a process that ensures good stewardship of resources by maintaining integrity in the process and ensuring to the degree possible that purchases are made in a cost-effective manner while providing the level of quality desired.

2. Standards of Conduct

WMAA employees, officers, agents (i.e. City of Holland or other appointed agents acting on behalf of the WMAA), immediate family members, and committee and Board members:

a. Are prohibited from participating in the selection, award or administration of a WMAA contract if a conflict of interest, real or apparent is involved;
b. Are prohibited from soliciting or accepting gifts, gratuities, favors or anything of consequential value from current or potential contractors or parties to sub-agreements that could influence purchasing decisions;
c. Will remove themselves from the procurement in question if a potential conflict of interest exists.

Small items customarily provided in the course of daily work such as a cup of coffee, a modest lunch, or a basket of holiday fruit, for example, are not considered of significance or value to be construed as presenting a conflict of interest or having unduly influence over purchasing decisions if offered by a current or potential contractor.

3. Authority to Purchase

The Airport Authority Manager or other person designated by the WMAA Board shall have the authority to purchase or contract for all supplies, materials, equipment and contractual services needed for WMAA activities. Such purchases can be made without additional WMAA Board approval for all items approved in the annual WMAA budget having a value of less than $10,000. All purchases exceeding $10,000 must be approved separately by the WMAA Board regardless of whether the item(s) was approved in an annual budget.

All purchases must follow the quotation or competitive bidding requirements set forth in this policy, or for state and federally funded items, the requirements set by the Michigan Department of Transportation/Airports Division (MDOT/AERO) or the Federal Aviation Administration (FAA).

Any contractual services must be approved by the WMAA Board. All contracts related to such services must be signed by the WMAA Board Chairperson, subject to approval as to form by the WMAA attorney.

4. Quotations and Bids

The WMAA Manager or other WMAA Board designee shall:

a. Obtain a minimum of two (2) written quotations prior to purchasing supplies, materials, equipment or services with an estimated cost between the amounts of $500 and $2,000. Purchases under $500 may be made without quotations;
b. Solicit competitive bids for purchases of supplies, materials, equipment or services where the estimated cost exceeds $2,000, but is less than $10,000;
c. Obtain sealed bids and submit these for approval of the WMAA Board for purchases in excess of $10,000.

5. Procedures for Quotations and Bids

a. The WMAA Manager or other WMAA Board designee shall determine the specifications required for a purchase or contractual service and may confer with other WMAA staff or agents in order to prepare these specifications.
b. The WMAA Manager or other WMAA Board designee shall determine the extent of advertising or solicitation of sealed bids which may include advertising in an appropriate newspaper or trade publications prior to the deadline for receiving bids. For purchases or services funded by the state and/or federal governments, bid advertising or solicitation shall follow MDOT/AERO and/or FAA requirements.
c. Competitive bidding shall not be required with respect to contracts for professional services, insurance, banking, and financial services, unless required by MDOT/AERO or the FAA. For purposes of this section, professional services shall mean that the contract for services requires a high degree of individual skill, training, and expertise where the specialized ability or fitness of the individual or company performing such service is required by the WMAA.
    1. Professional services shall be obtained by competitive negotiation to determine that a reasonable price for such services has been obtained.
    2. In any other case where competitive bidding or competitive negotiation is not required by law, MDOT/AERO or the FAA, and either process is clearly not practical or no advantage would result to the WMAA by competitive bidding or competitive negotiation, the WMAA Board may authorize the execution of a contract without either process, subject to approval as to form and content by the WMAA attorney.
d. All sealed bids shall be accompanied by surety in the form of check, cash or bond in such amount as shall have been prescribed in the notice and/or invitation to bid.

The bids shall be opened in public at the time and place stated in the notice and/or invitation to bid. Sealed bids received after the established deadline shall be returned unopened to the bidder submitting the same.

e. Purchases of items that are unique, noncompetitive, or available only form a sole source may be exempt only from the requirements of sections 4 and 5 of this Policy regarding quotations and bids; however, every effort should be made to obtain alternate sources of supply for such items. Such purchases shall still require the appropriate purchase order and/or contract, and necessary approvals as described in this Policy. The WMAA Manager shall determine whether the purchase is to be considered sole source as described in this section.
f. The WMAA Board shall have the right to accept or reject any or all bids, unless otherwise directed by MDOT/AERO or FAA requirements. The WMAA Board shall also have the right to waive any informalities/irregularities in the bids, as well as the right to split the award or a bid between two or more bidders. Purchases shall be made from the source from which the lowest responsible bid is received.
g. The splitting of orders or invoices to avoid certain purchasing thresholds and requirements in this Policy is prohibited.

6. Award of Contracts and Purchases

Contracts and purchases shall be awarded to the lowest responsible bidder. In determining the lowest responsible bidder, in addition to the price, the WMAA Manager and WMAA Board shall consider:

a. The bidder's ability, capacity and skill to perform the contract or provide the supplies, material, equipment or services required promptly, or within the specified time, without delay or interference.
b. The character, integrity, reputation, judgement experience and efficiency of the bidder.
c. The bidder's previous and existing compliance with contracts, purchase orders or services.
d. The sufficiency of the financial resources of the bidder to perform the contract or provide the supplies, materials, equipment or services.
e. The availability and adaptability of the supplies, materials, equipment or contractual services to the particular use required.
f. The bidder's ability to provide future maintenance and service of the contract or purchase.
g. The number or scope of the conditions attached to the bid by the bidder.
h. The brand, make or type of product being proposed by the bidder and its compatibility with other similar materials or equipment currently owned and operated by the WMAA.

If bids received are for the same total amount or unit price, quality and service being equal, the contract or purchase shall be awarded to the local bidder, if any. In all other cases of tied bids, the contract or purchase shall be awarded to one of the tied bidders by drawing lots in public by the WMAA Manager or WMAA Board. If the contract or purchase is funded by MDOT/AERO or the FAA, then the requirements of these bodies shall govern the circumstance of tied bids.

7. Contracts

a. The WMAA Manager or WMAA Board designee shall determine which purchases of materials, supplies, equipment and contractual services shall be by contract. All other purchases shall be by purchase order. Contract or purchase orders shall not be required for purchases of less than $500.
b. All contracts shall be submitted to the WMAA Board for approval, and upon approval as to form by the WMAA attorney, shall be signed by the WMAA Board Chairperson. Service agreements approved by the WMAA Board as part of the annual budget may be signed by the WMAA Manager, subject to approval as to form by the WMAA attorney.

8. Involvement of the Treasurer

The WMAA Treasurer shall be notified of all contracts and purchases so that the proper accounts can be encumbered. Prior to the contract or purchase, the WMAA Manager, WMAA Board designee, or WMAA Treasurer must certify that there are sufficient funds to defray the amount of the contract or purchase.

9. Emergency Purchases

Notwithstanding any other provision of this article, the WMAA Manager or WMAA Board designee may make emergency purchases where there exists a threat to the ability to operate the airport or airport safety would be compromised without the immediate purchase. If timing will not permit, this purchase can be made without a purchase order.

Emergency purchases shall be made as competitively as is practical under the circumstances. A written determination of the basis for the emergency purchase and for the selection of the particular vendor or contractor shall be filed with the WMAA Board Chairperson and WMAA Treasurer within three (3) days after the purchase is made.

10. Petty Cash

The WMAA will maintain a nominal amount of petty cash to use for small purchases or the reimbursement of purchases under $200. Either a Petty Cash Issuance Voucher or a Reimbursement Form must be completed and authorized by the WMAA Manager or WMAA Board designee. Receipts for petty cash purchases must be obtained and signed by the person making the purchase and submitted to the WMAA Treasurer.

11. Credit Card Use.

A credit card may be available to provide authorized staff with a convenient and expedited means for making authorized purchases on behalf of the WMAA for official business. The WMAA Manager or WMAA Board designee must approve those authorized to use a credit card. Those authorized to use a credit card must sign out the card in the established log, along with the intended use and the date of use, and sign the log upon return of the card. All credit card use will be processed as “credit” rather than “debit”. Cash advances in credit cards are prohibited. Credit card purchases must follow the purchasing procedures described in this Policy.

Those authorized to use a credit card are responsible for the protection of the card while in their possession, and shall immediately notify the WMAA Manager or WMAA Board designee if the card is lost or stolen. Receipts for all credit card purchases must be submitted to verify the vendor, item purchased, quantity, and date of purchase.

Credit card purchases are limited to items/services that cost less than $500, unless approved for higher amounts by the WMAA Manager or WMAA Board designee.

West Michigan Airport Authority
Proposed Fiscal Year End 2015 Budget Amendments

Account Number	Account Description	Original Budget	Projected Year End Budget	Adjustment
Z01-000-460654.1	FBO Franchise Fee	22,200	21,800	(400)
Z01-000-460654.4	Fuel Flowage Fee	55,000	60,000	5,000
Z01-000-450582.C	Property Tax - Holland City	104,813	95,500	(9,313)
Z01-000-450582.P	Property Tax - Park Township	90,000	94,000	4,000
Z01-000-450582.Z	Property Tax - Zeeland City	48,100	53,000	4,900
Z01-000-480665.0	Investment Income	4,000	7,000	3,000
Z01-000-480669.24	Rental - Hangar Land Lease	86,000	91,600	5,600
Z01-000-480669.25	Rental - Agricultural Land Lease	11,400	11,200	(200)
Z01-000-480669.26	Rental - T Hangars	55,000	50,000	(5,000)
Z01-000-460654.7	Landing Fees	27,000	19,500	(7,500)
Z01-000-460621.9	Emergency Service Fees	-	180	180
Z01-000-490692.0	Miscellaneous General	-	100	100
Z01-541-490675.AIR	Company Donations - Business Center Project	-	30,000	30,000
	Total Revenues	$ 503,513	$ 533,880	$ 30,367
Z01-540-710701.0 Thru Z01-540-712724	Payroll - Regular & Benefits	61,400	11,300	(50,100)
	Payroll - Temporary Help	13,000	26,300	13,300
	Temp. Help Insurance & Employee Costs	-	11,570	11,570
Z01-540-721730.0	Postage	100	50	(50)
Z01-540-721740.0	Operating Supplies	-	350	350
Z01-540-721905.0	Photocopies	100	20	(80)
Z01-540-721931.0	Maintenance - Buildings & Grounds Maintenance	15,000	15,000	-
Z01-540-721933.0	Maintenance - Equipment Maintenance - ILS	18,000	18,000	-
Z01-540-722808.SNOW	Maintenance - Contract - Snowplowing	55,000	58,500	3,500
Z01-540-722808.MOW	Maintenance - Contract - Mowing	25,000	26,000	1,000
Z01-540-722808.MTCE	Maintenance - Contract - General Repairs/Maintenance	17,000	20,000	3,000
Z01-540-722801.9010	Advertising/Promotional	30,000	20,000	(10,000)
Z01-540-722804.0	Contract - Legal	5,000	18,000	13,000
Z01-540-722807.5	Contract - Engineering	1,000	500	(500)
Z01-540-722809.61	Contract - Management Services	32,000	31,800	(200)
Z01-540-722809.62	Contract - Airport Manager	4,000	5,000	1,000
Z01-540-722805.1	Contract - Audit	6,200	6,100	(100)
Z01-540-723850.0	Communications - Telephone	300	300	-
Z01-540-723860.0	Travel, Conferences, Seminars	1,000	700	(300)
Z01-540-723910.0	Commercial Insurance Premium	19,700	19,276	(424)
Z01-540-723920.THAN	Utilities - T Hangars	2,500	3,500	1,000
Z01-540-723920.RUNW	Utilities - Runway Lights	3,500	5,000	1,500
Z01-540-723920.LAND	Utilities - Landing Lights & Systems	4,500	5,000	500
Z01-540-723920.GATE	Utilities - Fence Gates	350	500	150
Z01-540-723920.PLOT	Utilities - Parking Lot Lighting	750	900	150
Z01-540-723942.0	Building Occupancy Costs	-	1,200	1,200
Z01-540-723955.0	Miscellaneous	2,200	3,000	800
Z01-540-723961.0	Dues & Subscriptions	-	365	365
Z01-540-721740.CAP	Controlled Capital	-	681	681
Z01-540-770956.0	Contingency	10,000	-	(10,000)
	Reserves for Emergencies / Unexpected	25,000	25,000	-
	Reserves for Capital Projects	150,913	169,698	18,785
Z01-540-722805.4	Financial Services Fees	-	250	250
Z01-540-723964.2	Refunds Property Tax Prior Years	-	20	20
	Total Expenses	$ 503,513	$ 503,880	$ 367

WMAA MONTHLY FBO REPORT

Total Fuel Gallons Delivered	Current Month May-15	One Year ago May-14	Fiscal Year To Date 10/1/14- 9/30/15	F/Y to Date Compared 2014
	47,377	84,895	408,697	4,277

Transplant Flights	**0**
Wings Of Mercy Flights	
Freight Flights From/To Holland	**14**
FREIGHT WEIGHT	**2510 LBS.**
NUMBER OF PARTS IF KNOWN	2 skids + 242 boxes

Notable Activities

WMAA MONTHLY FBO REPORT

Total Fuel Gallons Delivered	Current Month Apr-15	One Year ago Apr-14	Fiscal Year To Date 10/1/14- 9/30/15	F/Y to Date Compared 2014
	44,218	57,606	361,320	41,795

Transplant Flights	**0**
Wings Of Mercy Flights	
Freight Flights From/To Holland	**6**
FREIGHT WEIGHT	**3170#**
NUMBER OF PARTS IF KNOWN	4 skids+12 boxes

Notable Activities

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056
Comprising City of Zeeland, Park Township and City of Holland

DATE: **June 8, 2015**

Item 10.

SUBJECT: **WMAA Communications Committee Board Update**

Tier 1 *(most important)*

UPDATE WEBSITE ON A CONTINUAL BASIS

- Please check the new WMRA website for news and updates. (www.WestMichiganRegionalAirport.com)

SOCIAL NETWORKING

- WMRA's Facebook page is online listed as "West Michigan Regional Airport." Please take a moment to visit and "Like" the page, make a comment, and share with colleagues, friends and family.

  The WMRA Facebook page has grown to 1,566 "Likes" (from 1,457 "Likes" last month).

Recent Facebook posts.

- WMRA's Twitter microblogging account is up and "Tweeting." Please join in and add your "Tweets."

Tier 2 *(important)*

PRESS RELEASES/NEWS ARTICLES

- When needed

2014 PARADES & EVENTS

- **Tulip Time Muziekparade:** Saturday, May 9, 2015 (fifth consecutive year)

  The float received a Director's Award for "Creativity" from the Tulip Time Board in 2013 and 2015.

  This year's theme was "WMRA…our Gateway to the World." A huge thank you to everyone who helped with the float and the parade!

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056

Comprising City of Zeeland, Park Township and City of Holland

- **Wings of Mercy CareAffaire**: Saturday, August 22, 2015
  The 2014 Wings of Mercy CareAffaire video can be viewed at: http://youtu.be/1t-hLGC35vY
- **Zeeland's Magical Christmas Parade**: Monday, November 30, 2015
- **Holland's Parade of Lights:** Tuesday, December 1, 2015

PRESENTATIONS/SPEAKING ENGAGEMENTS

- An informational meeting for airport tenants to update and answer questions regarding the new Airport Business Center project was held on May 13, 4:00 p.m. at the Tulip City hangar and hosted by Cal Matthysse.
- Please let a Communications Committee member know if a business or organization is interested in scheduling an airport presentation or speaking engagement.

TIER 3 *(less important)*

FUNDRAISING FOR NEW AIRPORT BUSINESS CENTER PROJECT

- A fundraising letter, visual and reply card was mailed to select Holland/Zeeland area businesses and organizations.
- A fundraising postcard to the community has been designed/written in house and in the approval process.

eNEWSLETTER

- The WMRA eNews is being designed/written in house and scheduled for June 2015.

Please contact Karen if you have any questions or comments.
k.scholten@cityofholland.com C 616.953.9633 H 616.399.8509

Budget Performance Report

Fiscal Year to Date 06/02/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
REVENUE										
Department	**000 - General Revenues**									
400420.0	Prior Year Taxes MTT Adjustments	.00	.00	.00	.00	.00	.00	.00	+++	101.24
420502.23	Federal Grant FAA Entitlement-Capital	249,250.00	.00	249,250.00	.00	.00	.00	249,250.00	0	.00
420502.24	Federal Grant FAA Capital	15,350.00	.00	15,350.00	.00	.00	.00	15,350.00	0	34,372.93
430502.24	State Grant MDOT State Capital	1,210,300.00	.00	1,210,300.00	.00	.00	.00	1,210,300.00	0	20,453.28
450582.C	Contributions from Other Govts From City of Holland	104,813.00	.00	104,813.00	.00	.00	98,477.14	6,335.86	94	98,963.65
450582.P	Contributions from Other Govts From Park Township	90,000.00	.00	90,000.00	.00	.00	92,609.16	(2,609.16)	103	90,267.60
450582.Z	Contributions from Other Govts From City of Zeeland	48,100.00	.00	48,100.00	.00	.00	52,025.82	(3,925.82)	108	47,797.62
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	177.55	(177.55)	+++	175.85
460654.1	Franchise Fees FBO Franchise Fees	22,200.00	.00	22,200.00	.00	.00	19,983.37	2,216.63	90	20,599.46
460654.5	Franchise Fees Fuel Flowage Fee	55,000.00	.00	55,000.00	.00	.00	55,329.87	(329.87)	101	63,367.81
460654.7	Franchise Fees Landing Fees	27,000.00	.00	27,000.00	.00	.00	17,838.30	9,161.70	66	23,759.68
480665.0	Investment Income General	4,000.00	.00	4,000.00	.00	.00	6,121.28	(2,121.28)	153	5,506.72
480665.X	Investment Income Market Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	2,554.64
480669.24	Rental Hangar Land Lease	86,000.00	.00	86,000.00	.00	.00	90,958.72	(4,958.72)	106	91,001.23
480669.25	Rental Agricultural Land Lease	11,400.00	.00	11,400.00	.00	.00	11,200.38	199.62	98	11,129.04
480669.26	Rental T-Hangars	55,000.00	.00	55,000.00	.00	.00	45,300.00	9,700.00	82	56,540.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
	Department **000 - General Revenues** Totals	$1,978,413.00	$0.00	$1,978,413.00	$0.00	$0.00	$490,121.59	$1,488,291.41	25%	$566,590.75
Department	**541 - Airport Business Center Project**									
490675.AIR	Private Donations WMAA - From Companies	.00	.00	.00	.00	.00	25,500.00	(25,500.00)	+++	.00
	Department **541 - Airport Business Center Project** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$25,500.00	($25,500.00)	+++	$0.00
	REVENUE TOTALS	$1,978,413.00	$0.00	$1,978,413.00	$0.00	$0.00	$515,621.59	$1,462,791.41	26%	$566,590.75
EXPENSE										
Department	**540 - Airport Operations**									
710701.0	Payroll-Regular General	.00	.00	.00	.00	.00	2,963.32	(2,963.32)	+++	.00
710701.3	Payroll-Regular Allocated	61,400.00	.00	61,400.00	.00	.00	.00	61,400.00	0	60,630.00
710707.0	Payroll-Temporary Help General	.00	.00	.00	.00	.00	21,766.41	(21,766.41)	+++	.00
710707.8	Payroll-Temporary Help Allocated	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	13,138.83
711702.0	Payroll-Vacation/PTO General	.00	.00	.00	.00	.00	202.91	(202.91)	+++	.00
711703	Payroll-Holidays	.00	.00	.00	.00	.00	129.09	(129.09)	+++	.00
711716.1	Insurance Health	.00	.00	.00	.00	.00	8,485.37	(8,485.37)	+++	.00
711716.2	Insurance Dental	.00	.00	.00	.00	.00	23.37	(23.37)	+++	.00
711717	Insurance-Life & AD&D	.00	.00	.00	.00	.00	4.65	(4.65)	+++	.00
711718.1	Retirement Contribution MERS	.00	.00	.00	.00	.00	235.44	(235.44)	+++	.00
711720	Insurance-Income Protection	.00	.00	.00	.00	.00	18.73	(18.73)	+++	.00
712715	Employer FICA/Medicare Contribution	.00	.00	.00	.00	.00	1,882.24	(1,882.24)	+++	.00
712723	Unemployment Comp Insurance	.00	.00	.00	.00	.00	31.06	(31.06)	+++	.00
712724	Workers Comp Insurance	.00	.00	.00	.00	.00	18.37	(18.37)	+++	.00

Budget Performance Report

Fiscal Year to Date 06/02/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
EXPENSE										
Department	**540 - Airport Operations**									
721730.0	Postage General	100.00	.00	100.00	.00	.00	51.17	48.83	51	6.50
721740.0	Operating Supplies General	.00	.00	.00	.00	.00	300.41	(300.41)	+++	.00
721740.CAP	Operating Supplies Controlled Items-Capital Type	.00	.00	.00	.00	.00	681.14	(681.14)	+++	.00
721905.0	Photocopies/In-House Printing General	100.00	.00	100.00	.00	.00	9.78	90.22	10	30.27
721931.0	Bldg & Grnds Maint General	15,000.00	.00	15,000.00	.00	.00	10,556.00	4,444.00	70	6,292.00
721933.0	Equipment Maintenance General	18,000.00	.00	18,000.00	.00	.00	16,817.25	1,182.75	93	21,030.50
722801.9010	Contr-Printing/Promo Advertising/Promotional	30,000.00	.00	30,000.00	.00	.00	4,694.85	25,305.15	16	19,679.82
722804.0	Contractual-Legal General	5,000.00	.00	5,000.00	.00	.00	17,329.68	(12,329.68)	347	2,823.02
722805.1	Contractual-Finance Independent Audit	6,200.00	.00	6,200.00	.00	.00	5,500.00	700.00	89	6,500.00
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	243.59	(243.59)	+++	248.72
722807.2	Contractual-Architect/Engineer Plan Development	.00	.00	.00	.00	.00	.00	.00	+++	194.88
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	500.00
722808.MOW	Contr-Bldgs&Grnds Mowing	25,000.00	.00	25,000.00	.00	.00	13,449.25	11,550.75	54	23,507.13
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	17,000.00	.00	17,000.00	.00	.00	18,806.06	(1,806.06)	111	24,712.06
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	55,000.00	.00	55,000.00	.00	.00	58,435.75	(3,435.75)	106	82,174.88
722809.61	Contractual-Misc Contract-Management Services	32,000.00	.00	32,000.00	2,273.33	.00	27,280.00	4,720.00	85	25,990.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	4,000.00	.00	4,000.00	.00	.00	4,088.37	(88.37)	102	3,122.99
723850.0	Communications Telephone	300.00	.00	300.00	.00	.00	257.09	42.91	86	300.07
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	637.84	362.16	64	942.71
723910.0	Commercial Insurance Premiums General	19,700.00	.00	19,700.00	.00	.00	19,276.00	424.00	98	18,726.00
723920.GATE	Public Utilities Fence Gates	350.00	.00	350.00	.00	.00	399.86	(49.86)	114	282.37
723920.LAND	Public Utilities Landing Lights & System	4,500.00	.00	4,500.00	.00	.00	4,479.48	20.52	100	3,833.98
723920.PLOT	Public Utilities Parking Lot Lights	750.00	.00	750.00	.00	.00	715.79	34.21	95	605.53
723920.RUNW	Public Utilities Runway Lights	3,500.00	.00	3,500.00	.00	.00	4,649.44	(1,149.44)	133	4,084.19
723920.THAN	Public Utilities T-Hangars	2,500.00	.00	2,500.00	.00	.00	3,342.53	(842.53)	134	2,954.67
723942.0	Building Rental/Lease General	.00	.00	.00	.00	.00	500.00	(500.00)	+++	.00
723955.0	Misc. General	2,200.00	.00	2,200.00	.00	.00	2,679.26	(479.26)	122	1,386.42
723961.0	Dues & Subscriptions General	.00	.00	.00	.00	.00	365.00	(365.00)	+++	70.00
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	(35.87)
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	14.85	(14.85)	+++	25.46
730971.0	Land General	944,000.00	.00	944,000.00	.00	.00	27,923.25	916,076.75	3	.00
730974.0	Land Improvements General	.00	.00	.00	.00	.00	.00	.00	+++	75,412.18
730975.0	Buildings & Structures General	641,000.00	.00	641,000.00	.00	.00	48,982.58	592,017.42	8	3,600.00
770956.0	Contingency General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	Department **540 - Airport Operations** Totals	$1,912,600.00	$0.00	$1,912,600.00	$2,273.33	$0.00	$328,227.23	$1,584,372.77	17%	$402,769.31
	EXPENSE TOTALS	$1,912,600.00	$0.00	$1,912,600.00	$2,273.33	$0.00	$328,227.23	$1,584,372.77	17%	$402,769.31
	Fund **Z01 - WMAA (Airport) General Fund** Totals									

Budget Performance Report

Fiscal Year to Date 06/02/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	REVENUE TOTALS	1,978,413.00	.00	1,978,413.00	.00	.00	515,621.59	1,462,791.41	26	566,590.75
	EXPENSE TOTALS	1,912,600.00	.00	1,912,600.00	2,273.33	.00	328,227.23	1,584,372.77	17	402,769.31
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$65,813.00	$0.00	$65,813.00	($2,273.33)	$0.00	$187,394.36	($121,581.36)		$163,821.44
	Grand Totals									
	REVENUE TOTALS	1,978,413.00	.00	1,978,413.00	.00	.00	515,621.59	1,462,791.41	26	566,590.75
	EXPENSE TOTALS	1,912,600.00	.00	1,912,600.00	2,273.33	.00	328,227.23	1,584,372.77	17	402,769.31
	Grand Totals	$65,813.00	$0.00	$65,813.00	($2,273.33)	$0.00	$187,394.36	($121,581.36)		$163,821.44

Fund Equity Changes Report

Through 06/02/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	**GOVERNMENTAL**								
Fund Type	**GENERAL FUND**								
Fund	**Z01 - WMAA (Airport) General Fund**								
341390.E	Fund Balance - Assigned (By Action) For Emergencies	25,000.00	.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	142,421.00	.00	.00	142,421.00				
342390	Fund Balance-Unassigned	596,705.61	.00	.00	596,705.61				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	**Z01 - WMAA (Airport) General Fund** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$515,621.59	$328,227.23	$1,115,342.41
Fund Type	**GENERAL FUND** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$515,621.59	$328,227.23	$1,115,342.41
Fund Category	**GOVERNMENTAL** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$515,621.59	$328,227.23	$1,115,342.41
	Grand Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$515,621.59	$328,227.23	$1,115,342.41

Trial Balance Listing

Through 06/02/15
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund	**Z01 - WMAA (Airport) General Fund**					
CURRENT ASSETS						
110001.675	Cash Due from Cash/Inv Pool	927,498.83	526,404.05	337,141.12	1,116,761.76	925,399.07
113040.0	Accounts Receivable General	12,581.38	236,690.30	249,271.68	.00	2.30
114026.2008	Taxes Receivable 2008	.00	.00	.00	.00	22.64
114026.2009	Taxes Receivable 2009	20.95	.00	.00	20.95	20.95
114026.2010	Taxes Receivable 2010	62.40	.00	.00	62.40	61.76
114026.2011	Taxes Receivable 2011	72.56	.00	.00	72.56	75.73
114026.2012	Taxes Receivable 2012	82.25	.00	39.51	42.74	25.11
114026.2013	Taxes Receivable 2013	54.46	.00	6.83	47.63	.00
114027.2012	IFT Taxes Receivable 2012	40.65	.00	.00	40.65	40.65
114031	Allowance for Uncollectible Taxes	(308.15)	.00	.00	(308.15)	(311.78)
118123.I	Prepaid Items Insurance	8,174.00	11,102.00	19,276.00	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	.00	92,620.80	92,620.80	.00	.00
119073.3	Due from Local Govt Units Due from Zeeland City	.00	52,025.82	52,025.82	.00	.00
119078.1	Due from State of Michigan Due from State-Aeronautics	(1,398.13)	.00	.00	(1,398.13)	393.74
	CURRENT ASSETS Totals	$946,881.20	$918,842.97	$750,381.76	$1,115,342.41	$925,730.17
CURRENT LIABILITIES						
210202.0	Accounts Payable General	(14,557.38)	277,974.51	263,417.13	.00	(11,343.11)
21B339.0	Deferred Revenue General	(4,375.77)	4,375.77	.00	.00	.00
	CURRENT LIABILITIES Totals	($18,933.15)	$282,350.28	$263,417.13	$0.00	($11,343.11)
FUND BALANCE						
341390.E	Fund Balance - Assigned (By Action) For Emergencies	(25,000.00)	.00	.00	(25,000.00)	(25,000.00)
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	(142,421.00)	.00	.00	(142,421.00)	(142,421.00)
342390	Fund Balance-Unassigned	(596,705.61)	.00	.00	(596,705.61)	(596,705.61)
	FUND BALANCE Totals	($764,126.61)	$0.00	$0.00	($764,126.61)	($764,126.61)
	P/Y Fund Equity Adjustment	(163,821.44)	.00	.00	(163,821.44)	.00
	Fund Revenues	.00	31.06	515,652.65	(515,621.59)	(479,365.18)
	Fund Expenses	.00	333,530.99	5,303.76	328,227.23	329,104.73
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$0.00	$1,534,755.30	$1,534,755.30	$0.00	$0.00
	Grand Totals	$0.00	$1,534,755.30	$1,534,755.30	$0.00	$0.00

Budget Performance Report

Fiscal Year to Date 05/05/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
REVENUE										
Department	**000 - General Revenues**									
400420.0	Prior Year Taxes MTT Adjustments	.00	.00	.00	.00	.00	.00	.00	+++	101.24
420502.23	Federal Grant FAA Entitlement-Capital	249,250.00	.00	249,250.00	.00	.00	.00	249,250.00	0	.00
420502.24	Federal Grant FAA Capital	15,350.00	.00	15,350.00	.00	.00	.00	15,350.00	0	34,372.93
430502.24	State Grant MDOT State Capital	1,210,300.00	.00	1,210,300.00	.00	.00	.00	1,210,300.00	0	20,453.28
450582.C	Contributions from Other Govts From City of Holland	104,813.00	.00	104,813.00	8.65	.00	98,477.74	6,335.26	94	98,963.65
450582.P	Contributions from Other Govts From Park Township	90,000.00	.00	90,000.00	.00	.00	92,609.16	(2,609.16)	103	90,267.60
450582.Z	Contributions from Other Govts From City of Zeeland	48,100.00	.00	48,100.00	.00	.00	51,842.45	(3,742.45)	108	47,797.62
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	177.55	(177.55)	+++	175.85
460654.1	Franchise Fees FBO Franchise Fees	22,200.00	.00	22,200.00	.00	.00	18,166.70	4,033.30	82	20,599.46
460654.5	Franchise Fees Fuel Flowage Fee	55,000.00	.00	55,000.00	.00	.00	50,908.04	4,091.96	93	63,367.81
460654.7	Franchise Fees Landing Fees	27,000.00	.00	27,000.00	.00	.00	15,907.03	11,092.97	59	23,759.68
480665.0	Investment Income General	4,000.00	.00	4,000.00	.00	.00	5,361.90	(1,361.90)	134	5,506.72
480665.X	Investment Income Market Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	2,554.64
480669.24	Rental Hangar Land Lease	86,000.00	.00	86,000.00	.00	.00	90,308.34	(4,308.34)	105	91,001.23
480669.25	Rental Agricultural Land Lease	11,400.00	.00	11,400.00	.00	.00	11,200.38	199.62	98	11,129.04
480669.26	Rental T-Hangars	55,000.00	.00	55,000.00	.00	.00	40,660.00	14,340.00	74	56,540.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
	Department **000 - General Revenues** Totals	$1,978,413.00	$0.00	$1,978,413.00	$8.65	$0.00	$475,719.29	$1,502,693.71	24%	$566,590.75
Department	**541 - Airport Business Center Project**									
490675.AIR	Private Donations WMAA - From Companies	.00	.00	.00	.00	.00	7,500.00	(7,500.00)	+++	.00
	Department **541 - Airport Business Center Project** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$7,500.00	($7,500.00)	+++	$0.00
	REVENUE TOTALS	$1,978,413.00	$0.00	$1,978,413.00	$8.65	$0.00	$483,219.29	$1,495,193.71	24%	$566,590.75
EXPENSE										
Department	**540 - Airport Operations**									
710701.0	Payroll-Regular General	.00	.00	.00	.00	.00	2,369.95	(2,369.95)	+++	.00
710701.3	Payroll-Regular Allocated	61,400.00	.00	61,400.00	.00	.00	.00	61,400.00	0	60,630.00
710707.0	Payroll-Temporary Help General	.00	.00	.00	.00	.00	17,816.92	(17,816.92)	+++	.00
710707.8	Payroll-Temporary Help Allocated	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	13,138.83
711702.0	Payroll-Vacation/PTO General	.00	.00	.00	.00	.00	161.65	(161.65)	+++	.00
711703	Payroll-Holidays	.00	.00	.00	.00	.00	118.81	(118.81)	+++	.00
711716.1	Insurance Health	.00	.00	.00	.00	.00	5,618.10	(5,618.10)	+++	.00
711716.2	Insurance Dental	.00	.00	.00	.00	.00	18.55	(18.55)	+++	.00
711717	Insurance-Life & AD&D	.00	.00	.00	.00	.00	3.79	(3.79)	+++	.00
711718.1	Retirement Contribution MERS	.00	.00	.00	.00	.00	187.96	(187.96)	+++	.00
711720	Insurance-Income Protection	.00	.00	.00	.00	.00	15.41	(15.41)	+++	.00
712715	Employer FICA/Medicare Contribution	.00	.00	.00	.00	.00	1,536.10	(1,536.10)	+++	.00
712723	Unemployment Comp Insurance	.00	.00	.00	.00	.00	20.97	(20.97)	+++	.00
712724	Workers Comp Insurance	.00	.00	.00	.00	.00	13.91	(13.91)	+++	.00

Budget Performance Report

Fiscal Year to Date 05/05/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
EXPENSE										
Department	**540 - Airport Operations**									
721730.0	Postage General	100.00	.00	100.00	.00	.00	50.64	49.36	51	6.50
721740.0	Operating Supplies General	.00	.00	.00	.00	.00	174.67	(174.67)	+++	.00
721740.CAP	Operating Supplies Controlled Items-Capital Type	.00	.00	.00	.00	.00	681.14	(681.14)	+++	.00
721905.0	Photocopies/In-House Printing General	100.00	.00	100.00	.00	.00	9.43	90.57	9	30.27
721931.0	Bldg & Grnds Maint General	15,000.00	.00	15,000.00	.00	.00	10,556.00	4,444.00	70	6,292.00
721933.0	Equipment Maintenance General	18,000.00	.00	18,000.00	.00	.00	16,817.25	1,182.75	93	21,030.50
722801.9010	Contr-Printing/Promo Advertising/Promotional	30,000.00	.00	30,000.00	.00	.00	2,884.74	27,115.26	10	19,679.82
722804.0	Contractual-Legal General	5,000.00	.00	5,000.00	.00	.00	16,247.69	(11,247.69)	325	2,823.02
722805.1	Contractual-Finance Independent Audit	6,200.00	.00	6,200.00	.00	.00	5,500.00	700.00	89	6,500.00
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	221.35	(221.35)	+++	248.72
722807.2	Contractual-Architect/Engineer Plan Development	.00	.00	.00	.00	.00	.00	.00	+++	194.88
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	500.00
722808.MOW	Contr-Bldgs&Grnds Mowing	25,000.00	.00	25,000.00	.00	.00	13,449.25	11,550.75	54	23,507.13
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	17,000.00	.00	17,000.00	.00	.00	18,157.85	(1,157.85)	107	24,712.06
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	55,000.00	.00	55,000.00	.00	.00	58,435.75	(3,435.75)	106	82,174.88
722809.61	Contractual-Misc Contract-Management Services	32,000.00	.00	32,000.00	2,273.33	.00	25,006.67	6,993.33	78	25,990.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	4,000.00	.00	4,000.00	.00	.00	3,778.79	221.21	94	3,122.99
723850.0	Communications Telephone	300.00	.00	300.00	.00	.00	231.52	68.48	77	300.07
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	637.84	362.16	64	942.71
723910.0	Commercial Insurance Premiums General	19,700.00	.00	19,700.00	.00	.00	19,276.00	424.00	98	18,726.00
723920.GATE	Public Utilities Fence Gates	350.00	.00	350.00	.00	.00	364.51	(14.51)	104	282.37
723920.LAND	Public Utilities Landing Lights & System	4,500.00	.00	4,500.00	.00	.00	4,197.41	302.59	93	3,833.98
723920.PLOT	Public Utilities Parking Lot Lights	750.00	.00	750.00	.00	.00	650.94	99.06	87	605.53
723920.RUNW	Public Utilities Runway Lights	3,500.00	.00	3,500.00	.00	.00	4,257.61	(757.61)	122	4,084.19
723920.THAN	Public Utilities T-Hangars	2,500.00	.00	2,500.00	.00	.00	3,113.48	(613.48)	125	2,954.67
723942.0	Building Rental/Lease General	.00	.00	.00	.00	.00	500.00	(500.00)	+++	.00
723955.0	Misc. General	2,200.00	.00	2,200.00	.00	.00	2,570.76	(370.76)	117	1,386.42
723961.0	Dues & Subscriptions General	.00	.00	.00	.00	.00	365.00	(365.00)	+++	70.00
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	(35.87)
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	14.85	(14.85)	+++	25.46
730971.0	Land General	944,000.00	.00	944,000.00	.00	.00	1,923.25	942,076.75	0	.00
730974.0	Land Improvements General	.00	.00	.00	.00	.00	.00	.00	+++	75,412.18
730975.0	Buildings & Structures General	641,000.00	.00	641,000.00	.00	.00	19,342.58	621,657.42	3	3,600.00
730980.0	Office Equipment/Furniture General	.00	.00	.00	.00	.00	125.74	(125.74)	+++	.00
770956.0	Contingency General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	Department **540 - Airport Operations** Totals	$1,912,600.00	$0.00	$1,912,600.00	$2,273.33	$0.00	$257,424.83	$1,655,175.17	13%	$402,769.31
	EXPENSE TOTALS	$1,912,600.00	$0.00	$1,912,600.00	$2,273.33	$0.00	$257,424.83	$1,655,175.17	13%	$402,769.31

Budget Performance Report

Fiscal Year to Date 05/05/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	Fund **Z01 - WMAA (Airport) General Fund** Totals									
	REVENUE TOTALS	1,978,413.00	.00	1,978,413.00	8.65	.00	483,219.29	1,495,193.71	24	566,590.75
	EXPENSE TOTALS	1,912,600.00	.00	1,912,600.00	2,273.33	.00	257,424.83	1,655,175.17	13	402,769.31
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$65,813.00	$0.00	$65,813.00	($2,264.68)	$0.00	$225,794.46	($159,981.46)		$163,821.44
	Grand Totals									
	REVENUE TOTALS	1,978,413.00	.00	1,978,413.00	8.65	.00	483,219.29	1,495,193.71	24	566,590.75
	EXPENSE TOTALS	1,912,600.00	.00	1,912,600.00	2,273.33	.00	257,424.83	1,655,175.17	13	402,769.31
	Grand Totals	$65,813.00	$0.00	$65,813.00	($2,264.68)	$0.00	$225,794.46	($159,981.46)		$163,821.44

Fund Equity Changes Report

Through 05/05/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	**GOVERNMENTAL**								
Fund Type	**GENERAL FUND**								
Fund	**Z01 - WMAA (Airport) General Fund**								
341390.E	Fund Balance - Assigned (By Action) For Emergencies	25,000.00	.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	142,421.00	.00	.00	142,421.00				
342390	Fund Balance-Unassigned	596,705.61	.00	.00	596,705.61				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$483,219.29	$257,424.83	$1,153,742.51
	Fund Type **GENERAL FUND** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$483,219.29	$257,424.83	$1,153,742.51
	Fund Category **GOVERNMENTAL** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$483,219.29	$257,424.83	$1,153,742.51
	Grand Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$483,219.29	$257,424.83	$1,153,742.51

Trial Balance Listing

Through 05/05/15
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund	**Z01 - WMAA (Airport) General Fund**					
CURRENT ASSETS						
110001.675	Cash Due from Cash/Inv Pool	927,498.83	488,800.79	266,333.72	1,149,965.90	924,606.01
113040.0	Accounts Receivable General	12,581.38	223,230.15	230,615.57	5,195.96	457.73
114026.2008	Taxes Receivable 2008	.00	.00	.00	.00	22.64
114026.2009	Taxes Receivable 2009	20.95	.00	.00	20.95	20.95
114026.2010	Taxes Receivable 2010	62.40	.00	.00	62.40	61.76
114026.2011	Taxes Receivable 2011	72.56	.00	.00	72.56	75.73
114026.2012	Taxes Receivable 2012	82.25	.00	39.51	42.74	26.79
114026.2013	Taxes Receivable 2013	54.46	.00	6.83	47.63	.00
114027.2012	IFT Taxes Receivable 2012	40.65	.00	.00	40.65	40.65
114031	Allowance for Uncollectible Taxes	(308.15)	.00	.00	(308.15)	(311.78)
118123.I	Prepaid Items Insurance	8,174.00	11,102.00	19,276.00	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	.00	92,620.80	92,620.80	.00	.00
119073.3	Due from Local Govt Units Due from Zeeland City	.00	51,842.45	51,842.45	.00	.00
119078.1	Due from State of Michigan Due from State-Aeronautics	(1,398.13)	.00	.00	(1,398.13)	393.74
	CURRENT ASSETS Totals	$946,881.20	$867,596.19	$660,734.88	$1,153,742.51	$925,394.22
CURRENT LIABILITIES						
210202.0	Accounts Payable General	(14,557.38)	214,633.61	200,076.23	.00	(2,171.62)
21B339.0	Deferred Revenue General	(4,375.77)	4,375.77	.00	.00	.00
	CURRENT LIABILITIES Totals	($18,933.15)	$219,009.38	$200,076.23	$0.00	($2,171.62)
FUND BALANCE						
341390.E	Fund Balance - Assigned (By Action) For Emergencies	(25,000.00)	.00	.00	(25,000.00)	(25,000.00)
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	(142,421.00)	.00	.00	(142,421.00)	(142,421.00)
342390	Fund Balance-Unassigned	(596,705.61)	.00	.00	(596,705.61)	(596,705.61)
	FUND BALANCE Totals	($764,126.61)	$0.00	$0.00	($764,126.61)	($764,126.61)
	P/Y Fund Equity Adjustment	(163,821.44)	.00	.00	(163,821.44)	.00
	Fund Revenues	.00	26.06	483,245.35	(483,219.29)	(463,255.42)
	Fund Expenses	.00	262,602.85	5,178.02	257,424.83	304,159.43
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$0.00	$1,349,234.48	$1,349,234.48	$0.00	$0.00
	Grand Totals	$0.00	$1,349,234.48	$1,349,234.48	$0.00	$0.00

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	06/04/2015	26293

Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	234 - FIFTH THIRD BANK - CREDIT CARD	2015-00004556	AIRPORT - ACCT #5473-7816-0013-1892	05/14/2015	05/31/2015	78.04
	Total Selected Invoices: 1					$78.04

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	05/28/2015	26196

Selected Invoices

AIR Airport

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004444	AIRPORT - ACCT #05613100-02	04/13/2015	05/28/2015	90.97
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004445	AIRPORT - ACCT #05613700-01	04/13/2015	05/28/2015	211.87
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004446	AIRPORT - ACCT #05614220-01	04/13/2015	05/28/2015	391.83
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004447	AIRPORT - ACCT #05614000-01	04/13/2015	05/28/2015	64.85
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004448	AIRPORT - ACCT #05613990-01	04/13/2015	05/28/2015	92.54
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004449	AIRPORT - ACCT #77524873-01	04/13/2015	05/28/2015	35.35
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004450	AIRPORT - ACCT #77526597-00	04/13/2015	05/28/2015	17.18
307 - HOLLAND CITY TREASURER	2015-89	AIRPORT - HEALTH INSURANCE PREMIUM FOR G. ROBINSON	03/31/2015	05/28/2015	2,739.36
120 - HOLLAND LITHO SERVICE INC	57240	Mailing Services	04/28/2015	05/28/2015	785.83
322 - TULIP CITY AIR SERVICE INC	15-021217	AIRPORT - APRIL SERVICES	04/30/2015	05/28/2015	957.79
Total Selected Invoices: 10					$5,387.57

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 05/27/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	05/28/2015	26196	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		904.59

Invoice	Date	Description	Amount
2015-00004444	04/13/2015	AIRPORT - ACCT #05613100-02	90.97
2015-00004445	04/13/2015	AIRPORT - ACCT #05613700-01	211.87
2015-00004446	04/13/2015	AIRPORT - ACCT #05614220-01	391.83
2015-00004447	04/13/2015	AIRPORT - ACCT #05614000-01	64.85
2015-00004448	04/13/2015	AIRPORT - ACCT #05613990-01	92.54
2015-00004449	04/13/2015	AIRPORT - ACCT #77524873-01	35.35
2015-00004450	04/13/2015	AIRPORT - ACCT #77526597-00	17.18

Check	05/28/2015	26197	Accounts Payable	HOLLAND CITY TREASURER		2,739.36

Invoice	Date	Description	Amount
2015-89	03/31/2015	AIRPORT - HEALTH INSURANCE PREMIUM FOR G. ROBINSON	2,739.36

Check	05/28/2015	26198	Accounts Payable	HOLLAND LITHO SERVICE INC		785.83

Invoice	Date	Description	Amount
57240	04/28/2015	Mailing Services	785.83

Check	05/28/2015	26199	Accounts Payable	TULIP CITY AIR SERVICE INC		957.79

Invoice	Date	Description	Amount
15-021217	04/30/2015	AIRPORT - APRIL SERVICES	957.79

CITY AP PAYABLES ACCOUNT Totals: Transactions: 4 $5,387.57

Checks: 4 $5,387.57

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 06/03/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	06/04/2015	26293	Accounts Payable	FIFTH THIRD BANK - CREDIT CARD		78.04

Invoice	Date	Description	Amount
2015-00004556	05/14/2015	AIRPORT - ACCT #5473-7816-0013-1892	78.04

CITY AP PAYABLES ACCOUNT Totals: Transactions: 1 $78.04

Checks: 1 $78.04

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	05/21/2015	26076

Selected Invoices

AIR Airport

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
101 - CUNNINGHAM DALMAN P.C.	219936	AIRPORT - SERVICES	05/07/2015	05/21/2015	162.40
101 - CUNNINGHAM DALMAN P.C.	219937	AIRPORT - SERVICES	05/07/2015	05/21/2015	285.47
101 - CUNNINGHAM DALMAN P.C.	219938	AIRPORT - SERVICES	05/07/2015	05/21/2015	634.12
212 - D-SIGN	12577	AIRPORT - DECALS	04/21/2015	05/21/2015	37.50
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004417	AIRPORT - ACCT #77524493-01	04/29/2015	05/21/2015	98.56
2087 - KAREN SCHOLTEN	2015-00004418	AIRPORT - FLOAT SUPPLIES REIMBURSEMENT	05/21/2015	05/21/2015	770.06
2087 - KAREN SCHOLTEN	2015-00004419	AIRPORT - REIMBURSEMENT FOR POSTAGE	05/21/2015	05/21/2015	74.97
718 - THE ZEELAND RECORD	1027081	AIRPORT - BANNER	05/08/2015	05/21/2015	141.75
Total Selected Invoices: 8					$2,204.83

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 05/20/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	05/21/2015	26076	Accounts Payable	CUNNINGHAM DALMAN P.C.		1,081.99

Invoice	Date	Description	Amount
219936	05/07/2015	AIRPORT - SERVICES	162.40
219937	05/07/2015	AIRPORT - SERVICES	285.47
219938	05/07/2015	AIRPORT - SERVICES	634.12

Check	05/21/2015	26077	Accounts Payable	D-SIGN		37.50

Invoice	Date	Description	Amount
12577	04/21/2015	AIRPORT - DECALS	37.50

Check	05/21/2015	26078	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		98.56

Invoice	Date	Description	Amount
2015-00004417	04/29/2015	AIRPORT - ACCT #77524493-01	98.56

Check	05/21/2015	26079	Accounts Payable	KAREN SCHOLTEN		845.03

Invoice	Date	Description	Amount
2015-00004418	05/21/2015	AIRPORT - FLOAT SUPPLIES REIMBURSEMENT	770.06
2015-00004419	05/21/2015	AIRPORT - REIMBURSEMENT FOR POSTAGE	74.97

Check	05/21/2015	26080	Accounts Payable	THE ZEELAND RECORD		141.75

Invoice	Date	Description	Amount
1027081	05/08/2015	AIRPORT - BANNER	141.75

CITY AP PAYABLES ACCOUNT Totals: Transactions: 5 $2,204.83

Checks: 5 $2,204.83

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	05/07/2015	25767

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
800 - STATE OF MICHIGAN	AA 376359	AIRPORT - AERO LOC SPONSOR DEPOSIT	04/03/2015	04/30/2015	19,300.00
800 - STATE OF MICHIGAN	AA 376360	AIRPORT - AERO LOC SPONSOR DEPOSIT	04/03/2015	04/30/2015	10,340.00
800 - STATE OF MICHIGAN	AA 376361	AIRPORT - AERO LOC SPONSOR DEPOSIT	04/03/2015	04/30/2015	26,000.00
800 - STATE OF MICHIGAN	WA 376781	AIRPORT - MAINTENANCE OF WEATHER SYSTEM 1/15-3/15	04/17/2015	04/30/2015	103.50
Total Selected Invoices: 4					$55,743.50

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 05/06/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	05/07/2015	25767	Accounts Payable	STATE OF MICHIGAN		103.50
	Invoice		Date	Description		Amount
	WA 376781		04/17/2015	AIRPORT - MAINTENANCE OF WEATHER SYSTEM 1/15-3/15		103.50
Check	05/07/2015	25768	Accounts Payable	STATE OF MICHIGAN		10,340.00
	Invoice		Date	Description		Amount
	AA 376360		04/03/2015	AIRPORT - AERO LOC SPONSOR DEPOSIT		10,340.00
Check	05/07/2015	25769	Accounts Payable	STATE OF MICHIGAN		19,300.00
	Invoice		Date	Description		Amount
	AA 376359		04/03/2015	AIRPORT - AERO LOC SPONSOR DEPOSIT		19,300.00
Check	05/07/2015	25770	Accounts Payable	STATE OF MICHIGAN		26,000.00
	Invoice		Date	Description		Amount
	AA 376361		04/03/2015	AIRPORT - AERO LOC SPONSOR DEPOSIT		26,000.00
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 4		$55,743.50

Checks: 4 $55,743.50

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	04/23/2015	25517

Selected Invoices

AIR Airport

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
231 - CATERING CONCEPTS	4151504	AIRPORT - FOOD	04/15/2015	04/23/2015	116.25
101 - CUNNINGHAM DALMAN P.C.	219254	AIRPORT - LEGAL SERVICES	04/14/2015	04/23/2015	129.41
101 - CUNNINGHAM DALMAN P.C.	219255	AIRPORT - LEGAL SERVICES	04/14/2015	04/23/2015	3,047.95
101 - CUNNINGHAM DALMAN P.C.	219256	AIRPORT - LEGAL SERVICES	04/14/2015	04/23/2015	375.30
101 - CUNNINGHAM DALMAN P.C.	219257	AIRPORT - LEGAL SERVICES	04/14/2015	04/23/2015	45.68
292 - HARRIS AIRPORT SYSTEMS	86	AIRPORT - QUARTERLY MAINTENANCE FEE	04/13/2015	04/23/2015	4,000.00
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00003998	AIRPORT - ACCT #77524873-01	04/13/2015	04/23/2015	34.94
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00003999	AIRPORT - ACCT #05614220-01	04/13/2015	04/23/2015	382.66
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004000	AIRPORT - ACCT #05614000-01	04/13/2015	04/23/2015	62.09
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004001	AIRPORT - ACCT #05613990-01	04/13/2015	04/23/2015	98.95
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004002	AIRPORT - ACCT #05613700-01	04/13/2015	04/23/2015	333.00
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004003	AIRPORT - ACCT #05613100-02	04/13/2015	04/23/2015	101.66
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00004004	AIRPORT - ACCT #77526597-00	04/13/2015	04/23/2015	17.18
2087 - KAREN SCHOLTEN	2015-00004005	AIRPORT - REIMBURSEMENT FOR USE OF PERSONAL CREDIT CARD	04/13/2015	04/23/2015	33.85
1137 - POSTMASTER	2015-00004006	AIRPORT - ACCT #494162	04/01/2015	04/23/2015	18.11
2425 - UNITED STATES TREASURY	2015-00004061	EMPLOYER ID 26-2660549 TAX PERIOD 12/31/14 FORM 941	04/23/2015	04/23/2015	59.91
Total Selected Invoices: 16					$8,856.94

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 04/22/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	04/23/2015	25517	Accounts Payable	CATERING CONCEPTS		116.25
	Invoice		Date	Description		Amount
	4151504		04/15/2015	AIRPORT - FOOD		116.25
Check	04/23/2015	25518	Accounts Payable	CUNNINGHAM DALMAN P.C.		3,598.34
	Invoice		Date	Description		Amount
	219256		04/14/2015	AIRPORT - LEGAL SERVICES		375.30
	219257		04/14/2015	AIRPORT - LEGAL SERVICES		45.68
	219255		04/14/2015	AIRPORT - LEGAL SERVICES		3,047.95
	219254		04/14/2015	AIRPORT - LEGAL SERVICES		129.41
Check	04/23/2015	25519	Accounts Payable	HARRIS AIRPORT SYSTEMS		4,000.00
	Invoice		Date	Description		Amount
	86		04/13/2015	AIRPORT - QUARTERLY MAINTENANCE FEE		4,000.00
Check	04/23/2015	25520	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		1,030.48
	Invoice		Date	Description		Amount
	2015-00003998		04/13/2015	AIRPORT - ACCT #77524873-01		34.94
	2015-00003999		04/13/2015	AIRPORT - ACCT #05614220-01		382.66
	2015-00004000		04/13/2015	AIRPORT - ACCT #05614000-01		62.09
	2015-00004001		04/13/2015	AIRPORT - ACCT #05613990-01		98.95
	2015-00004002		04/13/2015	AIRPORT - ACCT #05613700-01		333.00
	2015-00004003		04/13/2015	AIRPORT - ACCT #05613100-02		101.66
	2015-00004004		04/13/2015	AIRPORT - ACCT #77526597-00		17.18
Check	04/23/2015	25521	Accounts Payable	KAREN SCHOLTEN		33.85
	Invoice		Date	Description		Amount
	2015-00004005		04/13/2015	AIRPORT - REIMBURSEMENT FOR USE OF PERSONAL CREDIT CARD		33.85
Check	04/23/2015	25522	Accounts Payable	POSTMASTER		18.11
	Invoice		Date	Description		Amount
	2015-00004006		04/01/2015	AIRPORT - ACCT #494162		18.11
Check	04/23/2015	25523	Accounts Payable	UNITED STATES TREASURY		59.91

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 04/22/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount

Invoice	Date	Description	Amount
2015-00004061	04/23/2015	EMPLOYER ID 26-2660549 TAX PERIOD 12/31/14 FORM 941	59.91

CITY AP PAYABLES ACCOUNT Totals: Transactions: 7 $8,856.94

Checks: 7 $8,856.94

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	03/26/2015	25100

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
234 - FIFTH THIRD BANK - CREDIT CARD	2015-00003735	AIRPORT - ACCT #5473-7816-0013-1892	03/14/2015	03/26/2015	167.92
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00003736	AIRPORT - UTILITIES	03/26/2015	03/26/2015	1,316.24
260 - PARK TOWNSHIP	2015-00003737	AIRPORT - PMT FOR NSF CHECK 70-15-34-424-001	03/26/2015	03/26/2015	11.64
Total Selected Invoices: 3					$1,495.80

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 03/25/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	03/26/2015	25100	Accounts Payable	FIFTH THIRD BANK - CREDIT CARD		167.92

Invoice	Date	Description	Amount
2015-00003735	03/14/2015	AIRPORT - ACCT #5473-7816-0013-1892	167.92

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/26/2015	25101	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		1,316.24

Invoice	Date	Description	Amount
2015-00003736	03/26/2015	AIRPORT - UTILITIES	1,316.24

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	03/26/2015	25102	Accounts Payable	PARK TOWNSHIP		11.64

Invoice	Date	Description	Amount
2015-00003737	03/26/2015	AIRPORT - PMT FOR NSF CHECK 70-15-34-424-001	11.64

CITY AP PAYABLES ACCOUNT Totals:	Transactions: 3	$1,495.80

Checks: 3 $1,495.80