West Michigan Airport Authority

Meeting Agenda

September 14, 2015

11:30am – 1:00pm

Westshore Aviation, 1585 S. Washington Avenue (Holland)

1. Introduction of New Board Members.
2. Public Comments.
3. Consideration of the August 10, 2015 Meeting Minutes. (Action Required)
4. FBO Report.
5. Airport Business Center Project: MDOT Grant Contract for Wetland Mitigation. (Action Required)
6. Presentation of FY2016 – FY2020 Airport Capital Improvement Program. (Action Required)
7. Progress of Fund Raising Committee Efforts.
8. Communications Committee Update.
9. Monthly Budget and Investment Report. (Accept as Information)
10. Progress Report and Site Tour of Business Center/Apron Projects.
11. Other Business.
12. Next meeting: October 12, 2015, 11:30 a.m., at Howard Miller Library & Community Center, Zeeland.
13. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life

If you are not able to attend the meeting, please contact Greg Robinson (510-2332) or Sinka Babinec (355-1310). We must have at least one of the three representatives of each unit of government present at the meeting to attain a quorum. Thank you.

Appointed Board/Commission Volunteer Application

City of Holland Volunteer Services Department
270 S. River Avenue, Holland, MI 49423
616.355.1324 616.546.7056 - Fax
volunteer@cityofholland.com

It is the policy of the City of Holland that equal opportunity shall be afforded to all persons without regard to race, sex, color, creed, religion, national origin, marital status, height, weight, age, or disability.

Name: Liz Hoffswell
Address: 343 Pine Ave.
City, State & Zip: Holland, MI 49423
Day Phone: 616-510-5701 **Evening Phone:**
Email Address: liz@westcoastchamber.org

Please check appropriate response:
☒ City Resident
☐ Non Resident/City Property Owner
☐ Non-City Resident

Please list any special needs or accommodations:
n/a

Please check appropriate response:
☐ Adult (18 years and up)
☐ Youth (14 to 17 years) - work permit must be attached

In case of emergency, notify:
Name: Pete Hoffswell
Address: 343 Pine, Holland
Relation: husband
Phone (AM/PM): 616-510-5701

Have you ever been convicted of a felony?
☐ Yes – Explain when, where and nature of offense:
☒ No

Are there any felony charges pending against you now?
☐ Yes – Please explain:
☒ No

Please indicate your volunteer interest:
Airport Authority Board

What special skills do you offer as a volunteer?
Interest + experience with private / Charter air services. Knowledge of business community.

Why are you interest in serving the City as a volunteer?
The airport is an important asset to our community + our local businesses.

Availability
(Please check all that apply)
☒ Morning
☒ Afternoon
☒ Evening
☒ As Needed

☐ Monday
☐ Tuesday
☐ Wednesday
☐ Thursday
☐ Friday
☐ Saturday

Rev. 122208

Employment Information:

Company	Duties/Activities	Dates of Employment	
		To	From
West Coast Chamber	VP	2004	present

Community Involvement

Organization	Duties/Activities	Dates of Involvement	
		To	From
Boys + Girls Club	Board	2013	present
District Commissioner: Boy Scouts		2007	present
multiple community, church, + kid activities			

Educational Background

	Name	City/State	Course of Study
High School	West Ottawa	Holland, MI	
College	Alma College	Alma, MI	Business
Other	Thunderbird School of Global Management	Glendale, AZ	MBA, International Mgmt.
Special Training			

I hereby certify that all statements on this volunteer application are made truthfully and without evasion, and further understand and agree that such statements may be investigated and, if found to be false, will be sufficient reason for not being appointed may result in dismissal.

I authorize the references listed on this application and any prior employer, educational institution, or any other persons or organizations to give the City of Holland any and all information concerning my previous employment/educational accomplishments, disciplinary information or any other pertinent information they may have, personal or otherwise, and release all parties from all liabilities for any damage that may result from furnishing same to you. I hereby waive written notice that employment information is being provided by any person or organization.

In accordance with ADA requirements, if I require an accommodation to perform my duties, I must notify the City Volunteer Services Office of that need within 180 days after I know or reasonably should have known that an accommodation was needed. Failure to do so will bar me from alleging that City of Holland has not accommodated me as required by law.

I hereby authorize the City to secure criminal conviction history from the appropriate law enforcement agency, should the City determine it is necessary to do so.

The information on this application will be treated in a confidential manner by the Volunteer Services Coordinator. However, appropriate information will be reviewed by the City Council prior to an appointment being approved.

Gwyneth Hoyt 8/25/15

Volunteer's signature **Date**

Date of Birth (Optional): _____

Date of Birth is necessary to conduct the criminal background check. If you are selected, you will be asked for this information.

CITY OF HOLLAND
YOUTH ADVISORY COUNCIL/YOUTH ON BOARD APPLICATION

Requirements:

1. ***Grades 9 – 12.***
2. ***Attend 1 – 2 meetings per month.***
3. ***Agree to serve at least (1) one-year term.***
4. ***Have permission from parent/guardian.***

Please complete the following by typing or printing clearly: Date: May 26

Last name: Stumbo First name: Megan

Mom's cell: (616) 610-2387

Home phone: — E-Mail address: megans85@hollandchristian.org

Cell phone: (616) 610-5857 High school: Holland Christian Yr. of graduation: 2016 Age: 16 se *

Home street address: 957 Chelsea Court Zip: 49423 Apt. _____

On a separate page, please complete the following short answer questions.
(*Be sure to **include your name** on any separate pages.)*

1. What skills or characteristics do you possess that make you a good representative for youth?
2. What three issues do you feel need to be addressed in Holland?
3. Select one of your issues and briefly explain how you, city agencies and residents can address this concern effectively.
4. In what other activities do you plan to be involved throughout the school year?

By signing below you agree to attend and participate in a minimum of 75% of the scheduled meetings and activities.

Your signature: Megan Stumbo

Deadline to apply: **Friday, May 29, 2015**:

Complete and return this form to:
Kimberly Meyer, Youth Services Specialist
City of Holland Youth Services Office
270 S. River Ave., Holland, 49423

For more information about HYAC:

check us out on Facebook

our Web-Site at www.youthservices.cifyofholland.com

or call (616) 355-1323 or email: k.meyer@cityofholland.com

Continued on back

Youth Representation is available on the following committees. Please select those that interest you and rank your choices (Example: 1 - Very Interested, 2 - Interested, Etc).

City residency is required for the following boards:*

____	Downtown Development Authority*	____	Leisure and Cultural Services *
6	Human Relations Commission *	4	Planning Commission*
____	Ourstreet *		

The following boards do not require City residency:

	Holland Youth Advisory Council (HYAC)		
____	Core Council	____	Holland Community Sustainability Committee
____	- HYAC Recreation Committee	2	International Relations Commission
5	- HYAC Social Services Committee	____	Police/Community Relations
3	- HYAC Special Events Committee	____	Teen Court
____		1	West Michigan Airport Authority *

Appointment for HYAC will be on a year to year basis, from Freshman to Senior year.

In order to be considered for appointment to a city committee you need the following signatures of approval.

Parent or Guardian: [signature]

School Official: Karen Sufto **Title:** Counselor

"Involving High School Students directly in our municipal government decision-making process"

Statement of Consent:

I hereby certify that all statements on this volunteer application are made truthfully and without evasion, and further understand and agree that such statements may be investigated and, if found to be false, will be sufficient reason for not being appointed or may result in dismissal.

I authorize the references listed on this application to give the City of Holland any and all information concerning my educational accomplishments, disciplinary information or any other pertinent information they may have, personal or otherwise, and release all parties from all liabilities for any damages that may result from furnishing same to you. I hereby waive written notice that employment information is being provided by any person or organization.

In accordance with ADA requirements, if I require an accommodation to perform my duties, I must notify the Youth Services Specialist of that need within 180 days after I know or reasonably should have known that an accommodation was needed. Failure to do so will bar me from alleging that the City of Holland has not accommodated me as required by law.

I hereby authorize the City to secure criminal conviction history from the appropriate law enforcement agency, should the City determine it is necessary to do so.

Meg Stumb

Your signat

Date of Birt

(Date of Bir *al background check. If you are selected, you will be asked for this information* *process, you may provide your date of birth at this time.)*

J:\Administration\A

Megan Stumbo

May 28, 2015

Short Answers

1. I strongly believe that in order to be a leader you first need to be a follower and serve others. Volunteering is something that I really enjoy doing and has given me unique opportunities to connect with diverse groups of people ranging from adults in the Hispanic community to girls in elementary school. Creating relationships with people is something I love getting to do, and I think is an important skill that all leaders should have because one can't lead if she isn't willing to spend the time to get to know the people she wants to lead. Not only am I gregarious, but I'm also very enthusiastic and passionate. I take great pride in doing the absolute best I can in all my work.

2. Holland is a beautiful little corner of God's earth to live in. Although our city is the "second happiest city in the United States," I think there are still a few opportunities for our city to become even better. One of those areas being Holland's Hispanic community. Though our city has put effort into being inclusive of the Hispanic community such as English as a Second Language classes and city officials who are bilingual, I think there is more Holland can do to incorporate the Hispanic community. Another issue Holland needs to address is the unemployment. Holland's unemployment as of February 2015 is 4.3%. Although low unemployment is generally good, when unemployment is below 5% it's so low it's actually negatively affecting the economy because there is a certain group of people who are left unemployed: structurally unemployed people. Structurally unemployment refers to people who are unemployed because they have certain skills that are not in demand and don't have basic needed skills. Employers don't like to hire these people because it takes extra time and money to train them. I believe it is critical for the city to create a way to combat the incredibly low unemployment. A third problem Holland has been faced with recently is the "hood" of Holland.

3. Expanding upon the issue of the "hood," there is an obvious difference in the housing when I'm driving from my house in a small cul-de-sac to JP's for a coffee date with friends. The houses between about 20th Street and 10th Street are evidently more lower income housing. Affordable housing near a gorgeous downtown isn't the best use of that property. It could be better utilized if a "new urbanism" area was planted there and the economical housing could be moved closer to some of Holland's largest employers. A new urbanism area in Holland could positively impact Holland because it's less expensive, more productive with tax dollars and promotes a cleaner environment.

4. Through out the year I will be working at WestShore Aviation Management. I'll also be involved in Sideline Cheer during the fall, Competitive Cheer during the winter, and in the spring I usually coach Girls on the Run. I'm also a part of my youth group's Student Leadership Team and help out with our special needs department as well as the children's ministry.

Rec'd 5/28

CITY OF HOLLAND
YOUTH ADVISORY COUNCIL/YOUTH ON BOARD APPLICATION

Requirements:
1. ***Grades 9 – 12.***
2. ***Attend 1 – 2 meetings per month.***
3. ***Agree to serve at least (1) one-year term.***
4. ***Have permission from parent/guardian.***

Please complete the following by typing or printing clearly: Date: 5-25-15

Last name: Urbytes First name: Zach Urbytes

Home phone: 616-738-0839 E-Mail address: zachau54@hollandchristian.org

Cell phone: N.A. High school: Hetts Yr. of graduation: 2017 Age: 16 JR

Home street address: 1378 Spinnaker Ct Zip: 49424 Apt. _____

On a separate page, please complete the following short answer questions.
(*Be sure to **include your name** on any separate pages.)*

1. What skills or characteristics do you possess that make you a good representative for youth?
2. What three issues do you feel need to be addressed in Holland?
3. Select one of your issues and briefly explain how you, city agencies and residents can address this concern effectively.
4. In what other activities do you plan to be involved throughout the school year?

By signing below you agree to attend and participate in a minimum of 75% of the scheduled meetings and activities.

Your signature: Zach Urbytes

Deadline to apply: **Friday, May 29, 2015**:

Complete and return this form to:
Kim Meyer, Youth Services Specialist
City of Holland Community/Human Relations Office,
270 S. River Ave., Holland, 49423

For more information about HYAC:

visit our Web-Site at www.youthservices.cifyofholland.com

or email: k.meyer@cityofholland.com

Continued on back……

Youth Representation is available on the following committees. Please select those that interest you and rank your choices (Example: 1 - Very Interested, 2 - Interested, Etc).

City residency is required for the following boards*:

_____ Downtown Development Authority*

_____ Human Relations Commission *

_____ Ourstreet *

_____ Leisure and Cultural Services *

_____ Planning Commission*

The following boards do not require City residency:

_____ Holland Youth Advisory Council (HYAC) Core Council

_____ - HYAC Recreation Committee

_____ - HYAC Social Services Committee

_____ - HYAC Special Events Committee

_____ Holland Community Sustainability Committee

2 International Relations Commission

_____ Macatawa Area Express Advisory Commission (MAX bus)

2.5 Police/Community Relations

1 Teen Court

1 West Michigan Airport Authority

Statement of Consent:

Appointment for HYAC will be on a year to year basis, from Freshman to Senior year.

In order to be considered for appointment to a city committee you need the following signatures of approval.

Parent or Guardian: Susan Wolz

School Official: [illegible] **Title:** Counselor

"Involving High School Students directly in our municipal government decision-making process"

I hereby certify that all statements on this volunteer application are made truthfully and without evasion, and further understand and agree that such statements may be investigated and, if found to be false, will be sufficient reason for not being appointed or may result in dismissal.

I authorize the references listed on this application to give the City of Holland any and all information concerning my educational accomplishments, disciplinary information or any other pertinent information they may have, personal or otherwise, and release all parties from all liabilities for any damages that may result from furnishing same to you. I hereby waive written notice that employment information is being provided by any person or organization.

In accordance with ADA requirements, if I require an accommodation to perform my duties, I must notify the Youth Services Specialist of that need within 180 days after I know or reasonably should have known that an accommodation was needed. Failure to do so will bar me from alleging that the City of Holland has not accommodated me as required by law.

I hereby authorize the City to secure criminal conviction history from the appropriate law enforcement agency, should the City determine it is necessary to do so.

_____

Your signatur

Date of Birth:

(Date of Birth *l background check. If you are selected, you will be asked for this information. H* *rocess, you may provide your date of birth at this time.)*

1. What skills or characteristics do you possess that make you a good representative for youth?

I take my school work seriously and am involved with a number of extra curricular activities. I like being friends with people from different cultures.

2. What three issues do you feel need to be addressed in Holland?

i. Lack of Goals- Youth today may not set goals well and this can lead to them floundering in school.

ii. Lack of Career aspirations- Youth today might have nothing to work toward when they are out of high school.

iii. A lack of access to quality mentors- Today, young people don't always have access to good quality mentors. They can provide young people with advice for making good decisions.

3. Select one of your issues and briefly explain how you, city agencies and residents can address this concern effectively?

When kids don't have aspirations or goals for their future, they may flounder and make bad decisions. If they have good mentors and access to career paths and ideas, they can make decisions that can lead them to a good start toward making good decisions and have positive career options. I can show other young people how to get involved with Robotics, as an example. An opportunity like this can show young people all of the many careers that are available through science and technology. In addition being a part of a robotics team enables kids to be able to connect with mentors who can provide career information as well as advice to make good life choices.

4. In what other activities do you plan to be involved throughout the school year?

I am involved with MMTA (piano outside of school), and with both Jazz orchestra and Jazz combo at school. I will also compete in both district and state solo and ensemble. I will run for the cross country team and will continue to be a member of the ski club. I am on the high school student council. At church I serve the community when we have service opportunities throughout the year and am involved with its youth group activities. I also assist with music at church on occasion. I also am involved with my school's robotics team.

Zach Urbytes

CITY OF HOLLAND
YOUTH ADVISORY COUNCIL/YOUTH ON BOARD APPLICATION

Requirements:

1. ***Grades 9 – 12.***
2. ***Attend 1 – 2 meetings per month.***
3. ***Agree to serve at least (1) one-year term.***
4. ***Have permission from parent/guardian.***

Please complete the following by typing or printing clearly: Date: 11-4-14

Last name: Nathaniel First name: Harder

Home phone: (616)-335-8636 E-Mail address: ngrantharder@gmail.com

Cell phone: (616)-990-8582 High school: HHS Yr. of graduation: 2017 Age: 16 JR

Home street address: 822 Bertsch Drive Zip: 49423 Apt. N/a

On a separate page, please complete the following short answer questions.
(*Be sure to **include your name** on any separate pages.)*

1. What skills or characteristics do you possess that make you a good representative for youth?
2. What three issues do you feel need to be addressed in Holland?
3. Select one of your issues and briefly explain how you, city agencies and residents can address this concern effectively.
4. In what other activities do you plan to be involved throughout the school year?

By signing below you agree to attend and participate in a minimum of 75% of the scheduled meetings and activities.

Your signature: Nate Harder

Deadline to apply: **Friday, May 30, 2014**:

Complete and return this form to:
Kim Meyer, Youth Services Specialist
City of Holland Community/Human Relations Office,
270 S. River Ave., Holland, 49423

For more information about HYAC:

check us out on Facebook

our Web-Site at www.youthservices.cifyofholland.com

or call (616) 355-1323 or email: k.meyer@cityofholland.com

Continued on back.....

Youth Representation is available on the following committees. Please select those that interest you and rank your choices (Example: 1 - Very Interested, 2 - Interested, Etc).

City residency is required for the following boards*:

_____ Downtown Development Authority*

_____ Human Relations Commission *

_____ Ourstreet *

_____ Leisure and Cultural Services *

_____ Planning Commission*

The following boards do not require City residency:

_____ Holland Youth Advisory Council (HYAC) Core Council

_____ - HYAC Recreation Committee

_____ - HYAC Social Services Committee

_____ - HYAC Special Events Committee

_____ Holland Community Sustainability Committee

_____ International Relations Commission

_____ Macatawa Area Express Advisory Commission (MAX bus)

_____ Police/Community Relations

_____ Teen Court

✓ West Michigan Airport Authority

Appointment for HYAC will be on a year to year basis, from Freshman to Senior year.

In order to be considered for appointment to a city committee you need the following signatures of approval.

Parent or Guardian: Suzanne Harder

School Official: _____ **Title:** _____

"Involving High School Students directly in our municipal government decision-making process"

Statement of Consent:

I hereby certify that all statements on this volunteer application are made truthfully and without evasion, and further understand and agree that such statements may be investigated and, if found to be false, will be sufficient reason for not being appointed or may result in dismissal.

I authorize the references listed on this application to give the City of Holland any and all information concerning my educational accomplishments, disciplinary information or any other pertinent information they may have, personal or otherwise, and release all parties from all liabilities for any damages that may result from furnishing same to you. I hereby waive written notice that employment information is being provided by any person or organization.

In accordance with ADA requirements, if I require an accommodation to perform my duties, I must notify the Youth Services Specialist of that need within 180 days after I know or reasonably should have known that an accommodation was needed. Failure to do so will bar me from alleging that the City of Holland has not accommodated me as required by law.

I hereby authorize the City to secure criminal conviction history from the appropriate law enforcement agency, should the City determine it is necessary to do so.

Nate Harder

Your signature:

Date o

(Date o *minal background check. If you are selected, you will be asked for this informa* *ing process, you may provide your date of birth at this time.)*

J:\Administrati loc

Nathaniel Harder Youth Advisory Board application questions

1. The characteristics that would make me a good representative for youth are my maturity, listening skills, and broad general knowledge of local government. I am a good student and I enjoy learning new things. From playing sports, I've learned the importance of working hard. I am also not afraid to discuss things with adults.

2. The three issues that I feel need to be addressed in Holland are lack of citizen participation in government, voter apathy, and homelessness.

3. To address the issue of voter apathy I believe that citizens should be made aware of how important their vote is, and how much their input is needed. One idea to address this might be a video campaign highlighting what happens when only a few people vote. Using the local cable channel, a series of humorous public service announcements could be made to poke fun at people who are apathetic. At the same time, the city could launch a voter registration drive.

4. I plan to be involved in several activities including football, Quiz Bowl, and the school orchestra, and I also plan to join the Robotics club.

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 510-2332
Comprising City of Zeeland, Park Township and City of Holland

September 10, 2015

To: West Michigan Airport Authority Board.
From: Greg Robinson, Airport Authority Manager.
Subject: September 14, 2015 Board Meeting Items.

Following is a summary report and recommendations for items on the September 14, 2015 meeting agenda.

Item 5. Airport Business Center Project: MDOT Grant Contract for Wetland Mitigation.

When wetlands exist on a project site, at times the State of Michigan will allow development on the wetlands provided that additional wetlands are provided at another location. The ratio often used is that 1.5 times the wetland area to be mitigated must be provided on another approved site. For the airport tunnel project, the mitigation occurred at the City of Holland's Van Raalte Farm. For the business center project, the mitigation will occur at a site near Parma (to the west of Jackson) and will entail 1.1 acres.

The cost for this mitigation will be about $27,500, which is much less than the estimate of $50,000 provided earlier. The Airport Authority's share of this cost is 2.5% ($688). The project budget estimated an Authority share of $5,000.

Recommendation: It is recommended that the Authority Board adopt a resolution approving the Grant Contract with the Michigan Department of Transportation in the total amount of $27,500 and authorizing Chairperson Klunder to sign the documents; that the local share of $688 be funded through the project budget; and that the documents be approved as to form by the Authority's attorney.

Item 6. Presentation of Annual Update to the Airport Capital Improvement Program.

Jeff Thoman of airport consultant Mead & Hunt has worked with the Building & Development Committee on revisions to this five-year capital improvement plan. The revised 5 Year Plan is included in the meeting packet and focuses on improving pavement near the north Hanger 3 Partners hanger, rehabilitation of the runway lights and runway, and rehabilitation of what will become the west overflow apron area. All of these projects will be shown to you on a map which is also part of the attachment.

The Airports Division of MDOT has scheduled a meeting with representatives of the Authority for Wednesday, October 28, 2015 at 10:00 a.m. in Lansing.

Recommendation: The Building & Development Committee recommends that the Board approve the FY2016 – 2020 Airport Capital Improvement Program as presented.

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 510-2332
Comprising City of Zeeland, Park Township and City of Holland

Item 7. Progress of Fund Raising Committee Efforts.

The Fund Raising Committee has been making contacts and obtaining funding commitments for the Airport Business Center and Apron projects. At the last Board meeting, the Board approved another 40 hours of time for Mark Schurman's work and I am not sure yet if the Committee will be asking for an additional allotment at the September 14 meeting. The Committee meets on September 11 and will be discussing this.

Item 10. Progress Report and Site Tour of Business Center and Apron Projects.

At the end of the meeting, we will walk to the project site and discuss the work ongoing and projected timetables for project elements. The groundbreaking ceremony is scheduled for Monday, September 21, 2015 at 11:00 a.m.

I look forward to discussing each of the agenda items with you on Monday!

West Michigan Airport Authority
Proposed Meeting Minutes
August 10, 2015

The West Michigan Airport Authority Board met at Westshore Aviation located at the West Michigan Regional Airport.

Present: Authority Members Klynstra, Hoogland, Martin, Sylte, Toscano, Matthysse; Ex-Officio Members Storey and Disselkoen

Absent: Klunder, and Whiteman

Others Present: Holland City Manager Cotton, Mead & Hunt Project Manager Thoman, FBO Ludema, Communications Assistant Scholten, Airport Authority Manager Robinson and Executive Assistant Babinec.

Vice-Chair Toscano called the meeting to order at 11:35 a.m.

15.08.01 Public Comments
There were no public comments expressed at this meeting.

15.08.02 Consideration of the July 13, 2015 Regular Meeting Minutes.
It was moved by Martin and supported by Matthysse to approve the July 13, 2015 meeting minutes as presented. This motion was unanimously adopted.

15.08.03 FBO Report.
FBO Ludema presented the monthly Fixed Base Operator (FBO) report describing fuel sales and various airport operations. Fuel sales were down this month primarily due to several airplanes being out of state for extended maintenance. However, he noted that there has been significant growth in transit traffic. The report was accepted as information.

15.08.04 Appointment of Authority Secretary.
Board member Martin nominated Russ Sylte as Authority Secretary. There were no other nominations. It was moved by Martin and supported by Matthysse to appoint Russ Sytle as Authority Secretary. This motion was unanimously adopted.

15.08.05 MDOT Grant Contracts for Airport Business Center and New Apron.
Authority Manager Robinson advised that the Board approved construction contracts with CL Construction for the new Airport Business Center and with Millbocker & Sons

for the new Apron; and that the Michigan Aeronautics Commission approved the state and Federal Aviation Administration (FAA) grants for these projects.

Mr. Robinson also highlighted the funding for construction for these projects and the construction administration. It is anticipated that project construction will begin before the end of August 2015.

It was moved by Hoogland and supported by Sylte to adopt a resolution approving grants as specified above from the Michigan Department of Transportation for construction of the new Airport Business Center and Apron; and that Chairperson Tim Klunder be authorized to sign the grants on behalf of the Authority. This motion was unanimously adopted.

15.08.06 Airport Business Center and New Apron Construction Administration Contracts.

The Authority Board has approved construction contracts and grant contracts for the new Airport Business Center and Apron/Sitework projects. Along with these contracts are contracts for construction administration until project completion. Construction administration includes regular site inspections, meetings with the contractors and staff, preparing reports to the Michigan Department of Transportation (MDOT), preparation of pay estimates, materials testing and shop drawings, change order preparation, and the preparation of final quantities. Mead & Hunt, airport consultants and project designers, has submitted the following proposals: Building construction administration: $182,579 (9.5% of construction); and Apron/Sitework administration: $250,280 (8.7% of construction). Progressive AE will be the primary firm conducting the construction administration for the building as a sub-contractor to Mead & Hunt. MDOT has approved these proposals and the costs are consistent with the budget approved by the Board on July 13, 2015. The projects are expected to begin before the end of August 2015 and be completed in August 2016.

It was moved by Klynstra and supported by Matthysse to approve the construction administration contracts with Mead & Hunt as described above for the new Airport Business Center and Apron; and that Chairperson Tim Klunder be authorized to sign the documents on behalf of the Authority. This motion was unanimously adopted.

15.08.07 FAA Reimbursement Agreement for Relocation of the Airport Weather System.

Federal Aviation Administration (FAA) weather equipment (known by the acronym ASOS) is located in the existing airport office building. With the construction of the Airport Business Center, this equipment will be relocated to the new building. This relocation will include the equipment itself, wiring and antenna. This relocation can only be done by the FAA and is done so through a Reimbursable Agreement. In this Agreement, the FAA determined an estimated relocation cost of $52,318.13 which the Airport Authority must pay up-front. If the project costs less than this amount, the Authority will be reimbursed for the amount not spend. If the final cost exceeds the up-front cost provided by the Authority, then the Authority must pay the difference.

It was moved by Hoogland and supported by Sylte to approve the Reimbursable Agreement with the FAA for relocation of the ASOS weather equipment in the amount of $52,318.13; and that Chairperson Tim Klunder be authorized to sign the Agreement on behalf of the Authority, subject to approval as to form by the Authority's attorney. This motion was unanimously adopted.

15.08.08 Proposal for Conducting Annual Airport Authority Audits.

Airport Manager Robinson presented a report on the proposal for conducting annual airport authority audits. The City of Holland has sought proposals from auditors to conduct audits over the next three to five years. Although several firms expressed interest, only Rehmann actually submitted a proposal. This firm has conducted the Authority's audits since the Authority became its own entity and has performed this responsibility well.

It was moved by Hoogland and supported by Martin to approve the Rehmann proposal for preparation of the annual financial audit over the next five years in the amount of $7,200 for the first year and $100 per year increase for the four (4) subsequent years.

15.08.09 Online Donations Account Approval.

Mr. Robinson advised that it is convenient for potential financial contributors to the Airport Authority to do so on-line through the Authority's website. This could be particularly helpful during the community fund raising effort for the Airport Business Center and new Apron projects. The City of Holland uses Stripe.com for its on-line payments. It is a user-friendly service for the contributor and has processing fees in the 3-5% range. In order to establish this process, the City is requiring formal Board approval.

It was moved by Matthysse and supported by Hoogland to approve the setup of a Stripe.com account to accept on-line financial contributions.

15.08.10 Communications Committee Update.

Ms. Scholten presented a report on the recent activities of the Communications Committee. Wings of Mercy CareAffaire Fundraiser: Saturday, August 22, 2015. Fundraising for New Airport Business Center: A fundraising letter, visual and reply card was mailed to select Holland/Zeeland area businesses and organizations. The Fundraising Committee is moving forward with fundraising efforts. An informational and fundraising postcard to the Community has been designed/written in-house and is in the approval process. The postcard will be mailed to each voter household in the Cities of Holland and Zeeland and Park Township. A giving form is being developed for credit card users on the WMRA website. The WMRA eNews is being designed/written in-house and scheduled to be distributed in August 2015. Save the Date: Groundbreaking event has been tentatively scheduled for Monday, September 14, 2015 at 12 PM and an invitee list is being developed. (*Subsequent to this report, the groundbreaking ceremony has been changed to September 21, 2015 at 11:00 a.m.*)

15.08.11 Monthly Budget and Investment Report.

It was moved by Matthysse and supported by Martin to accept the monthly budget and investment report as presented. This motion was unanimously adopted.

15.08.12 Other Business

- On July 15, 2015, Todd Whiteman, was appointed as Council Liaison to the West Michigan Airport Authority following the departure of Mayor Dykstra. Todd was the alternate to this Board. Said term expires November 30, 2015. There is a vacancy in the City of Holland representation that will hopefully be filled within the next month.

- Mr. Robinson advised the Board that the Airport Business Center Fund Raising Team has recommended the extension of the Agreement with Mark Schurman through the month of September 2015 for an additional 80 hours at $75.00/hr. The Fund Raising Team feels that the extra work is necessary to make additional contacts and to follow-up on contacts already made. Board members commented that they would like to have another report on Mark's and the Committee's progress before approving an additional 80 hours.

  It was moved by Martin and supported by Sylte to extend the Agreement with Mark Schurman for an additional 40 hours at $75; with a progress review at the

September 14th Board Meeting; and that the cost for this Agreement be funded through the advertising/promotions budget.

- Vice-Chair Toscano announced that Park Township is celebrating its 100 year anniversary and extended an invitation to the Board to come out to the festivities. Part of the celebration that will be taking place the week of August 17th through the 22nd; and advised that the entire program is available for review at www.parktownship.org.

15.08.13 Next Meeting: September 14, 2015, 11:30 a.m., at Westshore Aviation

15.08.14 Adjourn

There being no further business, the meeting was adjourned at 12:35 p.m.

Respectfully Submitted,

Russ Sylte
Authority Secretary

WMAA MONTHLY FBO REPORT

Total Fuel Gallons Delivered	Current Month Aug-15	One Year ago Aug-14	Fiscal Year To Date 10/1/14- 9/30/15	F/Y to Date Compared 2014
	46,199	48,570	538,199	-26,618

Transplant Flights

Wings Of Mercy Flights

Freight Flights From/To Holland **8**

FREIGHT WEIGHT **24,637#**

NUMBER OF PARTS IF KNOWN 31 SKIDS

Very busy Wings of Mercy event on 8/22

RESOLUTION TO APPROVE

A GRANT CONTRACT FOR A STATE/LOCAL AIRPORT PROJECT

MICHIGAN DEPARTMENT OF TRANSPORTATION/WEST MICHIGAN AIRPORT AUTHORITY

At a regular meeting of the West Michigan Airport Authority, held at the Westshore Aviation Services, 1585 S. Washington, Holland, Michigan, on September 14, 2015 at 11:30 a.m.

PRESENT: _____

_____

ABSENT: _____

_____

The following Resolution was offered by _____ and supported by _____.

RESOLUTION

WHEREAS, the West Michigan Airport Authority ("WMAA") has received a grant contract for Wetland Mitigation from the Michigan Department of Transportation Contract #2015-0371 ("Contract");

WHEREAS, the WMAA has reviewed the terms and conditions of the Grant Contract and finds that it is in the best interest of the WMAA, for the operation of the West Michigan Regional Airport, to approve the Grant Contract.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Contract described above is approved and Timothy Klunder, Chairperson is authorized to execute the Contract on behalf of the WMAA;
2. That any resolutions in conflict with this Resolution are rescinded and revoked.

After discussion, the vote was

AYES: _____

_____

NAYS: _____

_____

ABSENT: _____

WEST MICHIGAN AIRPORT AUTHORITY

Dated: September 14, 2015 By_____

Its: Chairperson

CERTIFICATE

STATE OF MICHIGAN)

) SS

COUNTY OF OTTAWA)

I, the undersigned, the duly qualified Secretary of the West Michigan Airport Authority, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the West Michigan Airport Authority, held on the 10th day of August, 2015, insofar as the same relate to the Resolution of the West Michigan Airport Authority to Approve Contract for State/Local Airport Project, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act 267, Public Act of 1976, as amended.

IN WITNESS THEREFORE, I have hereunto affixed my official signature this September 14th day of, 2015.

West Michigan Airport Authority

By: _____

Its: Secretary

MICHIGAN STATE BLOCK GRANT PROGRAM

AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2016 to FY-2022

*ACIP includes current development year (2016 already programmed - minor changes acceptable)

Airport Name:	West Michigan Regional Airport	Date prepared: 08-04-2015
Associated City:	Holland, MI	Prepared By: JET
Sponsor:	West Michigan Airport Authority	Sponsor email address & phone: g.robinson@wmairportauthority.com 616-510-2332
Airport Identifier:	BIV	

Development Year	Project Description	Federal Entitlements	Federal Apportionment	Federal Discretionary	State	Local	Total	Remarks/Item Justification - Provide as much detail as possible.
2016	*Carry forward 2015 NPE = $0*							
	Design for Rehabilitate Taxilane Pavements in North Hangar Area	$14,850	$0	$0	$825	$825	$16,500	The last pavement condition index (PCI) review indicated the pavement in the north hangar area to have a score of 13 (2014). Due to the relocation of the airport terminal, this project was postponed. However, based on the low PCI value this area requires attention. These pavements will still provide access to multiple hangars and overflow parking for the new terminal apron, so they need to be addressed.
	Crack Seal and Paint Runway 8/26	$27,000	$0	$0	$1,500	$1,500	$30,000	Completed under Statewide Crack Sealing and Pavement Marking Program
	Relocate ASOS	$48,600	$0	$0	$2,700	$2,700	$54,000	The ASOS was relocated as part of the Terminal Building Construction in 2015. The Reimbursable Agreement was paid locally at the time of the relocation. The sponsor would like to reimburse themselves with 2016 NPE.
2017	*Carry forward 2016 NPE = $59,550*							
	Construction for Rehabilitate Taxilane Pavements in North Hangar Area	$147,150	$0	$0	$8,175	$8,175	$163,500	The last pavement condition index (PCI) review indicated the pavement in the north hangar area to have a score of 13 (2014). Due to the relocation of the airport terminal, this project was postponed. However, based on the low PCI value this area requires attention. These pavements will still provide access to multiple hangars and overflow parking for the new terminal apron, so they need to be addressed.
	Design for Rehabilitation of Runway Lights and LED Lighting Improvements	$49,950	$0	$0	$2,775	$2,775	$55,500	Portions of the runway lighting circuit are over 20 years old. The system shorts periodically due to high ground water and has become unreliable. Due to the poor quality of the circuit, the lights exhibit diffrent brightness levels sporadically. The proposed project is to completely rehab the lighting system and remove the primary cause of failure by sheeting water past lights and increasing the subsurface drainage into underdrains away from lighting circuits. LED improvements will prolong service life and reduce operating costs.
2018	*Carry forward 2017 NPE = $12,450*							
	Construction for Rehabilitation of Runway Lights and LED Lighting Improvements	$162,450	$462,600	$0	$34,725	$34,725	$694,500	Portions of the runway lighting circuit are over 20 years old. The system shorts periodically due to high ground water and has become unreliable. Due to the poor quality of the circuit, the lights exhibit diffrent brightness levels sporadically. The proposed project is to completely rehab the lighting system and remove the primary cause of failure by sheeting water past lights and increasing the subsurface drainage into underdrains away from lighting circuits. LED improvements will prolong service life and reduce operating costs.
2019	*Carry forward 2018 NPE = $0*							
	Design for Runway 8/26 Rehabilitation	$150,000	$52,500	$0	$11,250	$11,250	$225,000	Runway 8/26 was last rehabilitated in 2001 and some sort of rehabilitation will likely be warranted by 2020. Design should be accomplished a year prior for better bidding and to allow time to study alternatives. The exact condition of the pavement at this future date is uncertain, so alternatives should be studied and give the airport a cost benefit analysis of the available options for them to fully compare.
2020	*Carry forward 2019 NPE = $0*							
	Runway 8/26 Rehabilitation	$150,000	$0	$2,365,500	$139,750	$139,750	$2,795,000	Runway 8/26 was last rehabilitated in 2001 and some sort of rehabilitation will likely be warranted by 2020. Design should be accomplished a year prior for better bidding and to allow time to study alternatives. The exact condition of the pavement at this future date is uncertain, so alternatives should be studied and give the airport a cost benefit analysis of the available options for them to fully compare.
2021	*Carry forward 2020 NPE = $0*							
	Design for West Overflow Apron Rehabilitation	$60,588	$0	$0	$3,366	$38,046	$102,000	The last pavement condition index (PCI) review indicated the pavement in this area has a score of 38. Due to the relocation of the airport terminal, this project was postponed. However this area still requires attention. These pavements will still provide access to multiple hangars and overflow parking for the new terminal apron, so they need to be addressed.
2022	*Carry forward 2021 NPE = $108,588*							
	Construction for West Overflow Apron Rehabilitation	$258,588	$494,604	$0	$41,844	$472,964	$1,268,000	The last pavement condition index (PCI) review indicated the pavement in this area has a score of 38. Due to the relocation of the airport terminal, this project was postponed. However this area still requires attention. These pavements will still provide access to multiple hangars and overflow parking for the new terminal apron, so they need to be addressed.

WEST MICHIGAN REGIONAL AIRPORT

HOLLAND, MICHIGAN

AIRPORT DEVELOPMENT PLAN - YEARS 2016 TO 2022

FAA IDENTIFIER: BIV
STATE ID: 03-07

YEAR – 2016

- A – DESIGN FOR REHABILITATE TAXILANE AND APRON PAVEMENTS IN NORTH HANGAR AREA
- RELOCATE ASOS CONTROL EQUIPMENT

YEAR – 2017

- A – CONSTRUCTION FOR REHABILITATE TAXIWAY/TAXILANE PAVEMENTS IN NORTH HANGAR AREA
- B – DESIGN FOR REHABILITATE RUNWAY LIGHTS AND LED LIGHTING IMPROVEMENTS

YEAR – 2018

- B – CONSTRUCTION FOR REHABILITATE RUNWAY LIGHTS AND LED LIGHTING IMPROVEMENTS

YEAR – 2019

- C – DESIGN FOR RUNWAY 8/26 REHABILITATION

YEAR – 2020

- C – CONSTRUCTION FOR RUNWAY 8/26 REHABILITATION

YEAR – 2021

- D – CONSTRUCTION FOR RUNWAY 8/26 REHABILITATION

YEAR – 2022

- D – CONSTRUCTION FOR RUNWAY 8/26 REHABILITATION

Design By: JET Drawn By: JET Approved By: JET

August 20, 2014 - 03-07_BIV_sketch2016.dwg

ENGINEERING COST ESTIMATE

PROJECT: Rehabilitate Taxilanes & Apron in North Hangar Area
LOCATION: West Michigan Regional Airport
CITY: Holland, Michigan
DATE: 10/17/2013
PREPARED BY: JET
REVIEWED BY: RJE

___FINAL DESIGN
___ PROJECT PROGRAMMING
___ FEASIBILITY STUDY
_x_ STATE PLANNING
BASED ON FY **2015** DOLLARS

WORK DESCRIPTION: In the north hangar area, pulverize and salvage asphaslt and existing aggregate base. Install new aggregate base and repave

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM COST
Mobilization	LS	1	$ 12,500.00	$ 12,500
Safety and Security	LS	1	$ 5,000.00	$ 5,000
Pulverize Pavement	SYD	2,650	$ 3.00	$ 7,950
Salvage Pulverized Material	CYD	650	$ 5.00	$ 3,250
Aggregate Base	CYD	450	$ 50.00	$ 22,500
Bituminous Surface-Taxilane (3")	TON	470	$ 110.00	$ 51,700
Drainage Improvements	LS	1	$ 10,000.00	$ 10,000
Pavement Marking	LS	1	$ 2,500.00	$ 2,500
Restoration	AC	1	$ 2,500.00	$ 2,500

Mead & Hunt

CONSTRUCTION TOTAL =	$	117,900
CONSTRUCTION CONTINGENCIES (15%) =	$	17,685
CONSTRUCTION TOTAL =	$	135,585
ENGINEERING DESIGN (12%) =	$	16,270
CONSTRUCTION ADMIN (15%) =	$	20,338
	$	172,193
PROJECT YEAR BUDGET ESTIMATE =	**$**	**180,000**

Note: These costs were developed without the benefit of field surveys or soils investigation.
A final cost estimate will be dependent upon development of these items and further design.

CONCEPT (PROJECT) NARRATIVE AND JUSTIFICATION SHEET FOR AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP)

Airport and Associated City	Concept(s) Development Year
West Michigan Regional Airport, Holland MI	2016 & 2017

Concept(s) Description

Rehabilitate Taxilane and Apron in North Hangar Area (2016 Design - 2017 Construction)

Concept(s) Narrative/Justification (see guidance on preparing your project's justification)

The last PCI review indicated pavement in the north hangar area to have a rating of 13 (2014). Due to the relocation of the airport terminal, this project was postponed. However by 2017, this area will require rehabilitation/reconstruction. This pavement will still provide access to multiple hangars and overflow parking for the new terminal. The last rehabilitation of this pavement occurred in 1980.

This pavement is experiencing medium severity fatigue cracking and low severity long./trans. cracking.

PCI Information for pavement rehabilitation (Please provide PCI rating(s) and year surveyed for proposed project)

Section	Date of PCI Survey	PCI Rating
A01HD-40	9/17/2014	13

ALP Verification (Please provide date of approved ALP and applicable sheet number(s) where proposed project is located)

Verify Project is on ALP	Date of Original FAA Approved ALP	Sheet Number(s)
■ YES ☐ NO ☐ N/A	March 2013	

Date(s) of Approved Update(s)

Comments

ALP Note: If not on Airport Layout Plan (ALP), project cannot be programmed until the proposed development, if applicable is on an approved ALP.

ENGINEERING COST ESTIMATE

PROJECT: Runway 8/26 Marking and Crack Sealing
LOCATION: West Michigan Regional Airport
CITY: Holland, Michigan
DATE: 10/17/2013
PREPARED BY: JET
REVIEWED BY: RJE

___FINAL DESIGN
___ PROJECT PROGRAMMING
___ FEASIBILITY STUDY
_x_ STATE PLANNING
BASED ON FY **2015** DOLLARS

WORK DESCRIPTION: Remark and crack seal on Runway 8/26. The project will be completed under the MDOT Aero program

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM COST
Mobilization	LS	1	N/A	$ -
Safety and Security	LS	1	N/A	$ -
Pavement Marking - White	SFT	83,290	$ 0.25	$ 20,823
Crack Sealing	LFT	14,000	$ 0.65	$ 9,100
				$ -
				$ -
				$ -
				$ -

CONSTRUCTION TOTAL =	$ 29,923
CONSTRUCTION CONTINGENCIES (0%) =	$ -
CONSTRUCTION TOTAL =	$ 29,923
ENGINEERING DESIGN (0%) =	$ -
CONSTRUCTION ADMIN (0%) =	$ -
	$ 29,923
PROJECT YEAR BUDGET ESTIMATE =	**$ 30,000**

Note: These costs were developed without the benefit of field surveys or soils investigation.
A final cost estimate will be dependent upon development of these items and further design.

CONCEPT (PROJECT) NARRATIVE AND JUSTIFICATION SHEET FOR AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP)

Airport and Associated City	**Concept(s) Development Year**
West Michigan Regional Airport, Holland MI	2016

Concept(s) Description

Relocate ASOS Control Equipment

Concept(s) Narrative/Justification (see guidance on preparing your project's justification)

The ASOS Control Equipment was relocated as part of the Terminal Building Construction in 2015. The ASOS is FAA/NWS owned and thus the process had to be completed in conjunction with a reimbursable agreement in the amount of $54,000, which was paid in advance by the airport. As the ASOS relocation is AIP Eligible, the airport is seeking the use of 2016 NPE to reimburse themselves.

PCI Information for pavement rehabilitation (Please provide PCI rating(s) and year surveyed for proposed project)

Section	**Date of PCI Survey**	**PCI Rating**
Section	**Date of PCI Survey**	**PCI Rating**
Section	**Date of PCI Survey**	**PCI Rating**

ALP Verification (Please provide date of approved ALP and applicable sheet number(s) where proposed project is located)

Verify Project is on ALP	**Date of Original FAA Approved ALP**	**Sheet Number(s)**
☐ YES ☐ NO ■ N/A		

Date(s) of Approved Update(s)

Comments

ALP Note: If not on Airport Layout Plan (ALP), project cannot be programmed until the proposed development, if applicable is on an approved ALP.

ENGINEERING COST ESTIMATE

PROJECT: Rehabilitate Runway 8/26 Lighting
LOCATION: West Michigan Regional Airport
CITY: Holland, Michigan
DATE: 8/04/2015
PREPARED BY: JET
REVIEWED BY: RJE

___FINAL DESIGN
___ PROJECT PROGRAMMING
___ FEASIBILITY STUDY
_x_ STATE PLANNING
BASED ON FY **2015** DOLLARS

WORK DESCRIPTION: Replace existing RWY 8/26 lights, windcones and install a new REIL for RWY 8. Project will also include installation of underdrain system to drain the lights.

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM COST
Mobilization	LS	1	$ 50,000.00	$ 50,000
Safety and Security	LS	1	$ 25,000.00	$ 25,000
LED HIRL (new bases with drains)	EA	90	$ 1,200.00	$ 108,000
CIC & Counterpoise (Lights, Windcones, REIL)	LFT	24,000	$ 5.00	$ 120,000
LED Windcone	EA	3,500	$ 2.00	$ 7,000
LED REIL (RWY 8)	Set	1	$ 20,000.00	$ 20,000
Segmented Circle	LS	1	$ 30,000.00	$ 30,000
Underdrain	LFT	16,000	$ 10.00	$ 160,000
Restoration	LS	1	$ 15,000.00	$ 15,000

Mead & Hunt

CONSTRUCTION TOTAL =	$	535,000
CONSTRUCTION CONTINGENCIES (15%) =	$	80,250
CONSTRUCTION TOTAL =	$	615,250
ENGINEERING DESIGN (9%) =	$	55,373
CONSTRUCTION ADMIN (12%) =	$	73,830
	$	744,453
PROJECT YEAR BUDGET ESTIMATE =	**$**	**750,000**

Note: These costs were developed without the benefit of field surveys or soils investigation.
A final cost estimate will be dependent upon development of these items and further design.

CONCEPT (PROJECT) NARRATIVE AND JUSTIFICATION SHEET FOR AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP)

Airport and Associated City	Concept(s) Development Year
West Michigan Regional Airport, Holland MI	2017 & 2018

Concept(s) Description

Rehabilitate Runway 8/26 Lighting (2017 Design - 2018 Construction

Concept(s) Narrative/Justification (see guidance on preparing your project's justification)

Portions of the runway lighting circuit are over 20 years old. The system shorts periodically due to high ground water and has become unreliable. Due to the poor quality of the circuit, the lights exhibit different brightness levels sporadically. The proposed project is to completely replace the lighting system and remove the primary cause of failure by sheeting water past lights and increasing the subsurface drainage into underdrains away from lighting circuits. LED improvements will prolong service life and reduce operating costs. The project will also include a new windcond and Runway 8 REIL.

PCI Information for pavement rehabilitation (Please provide PCI rating(s) and year surveyed for proposed project)

Section	Date of PCI Survey	PCI Rating
Section	Date of PCI Survey	PCI Rating
Section	Date of PCI Survey	PCI Rating

ALP Verification (Please provide date of approved ALP and applicable sheet number(s) where proposed project is located)

Verify Project is on ALP	Date of Original FAA Approved ALP	Sheet Number(s)
■ YES ☐ NO ☐ N/A	March 2013	

Date(s) of Approved Update(s)

Comments

ALP Note: If not on Airport Layout Plan (ALP), project cannot be programmed until the proposed development, if applicable is on an approved ALP.

ENGINEERING COST ESTIMATE

PROJECT: Rehabilitate Runway 8/26
LOCATION: West Michigan Regional Airport
CITY: Holland, Michigan
DATE: 08/06/2015
PREPARED BY: JET
REVIEWED BY: RJE

___FINAL DESIGN
___ PROJECT PROGRAMMING
___ FEASIBILITY STUDY
_x_ STATE PLANNING
BASED ON FY **2015** DOLLARS

WORK DESCRIPTION: Partial Depth Mill and Repave Runway 8/26. Work anticipated to occur on a 24hr/day schedule

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM COST
Mobilization	LS	1	$ 150,000.00	$ 150,000
Safety and Security	LS	1	$ 50,000.00	$ 50,000
Btuminous Milling	SY D	66,670	$ 2.00	$ 133,340
Bituminous Surface Course (4")	TON	16,000	$ 100.00	$ 1,600,000
Pavement Marking (1/2 rate and full rate)	SFT	83,290	$ 1.00	$ 83,290
Runway Grooving	SYD	66,670	$ 2.00	$ 133,340
Restoration	LS	1	$ 15,000.00	$ 15,000
				$ -
				$ -
				$ -

CONSTRUCTION TOTAL =	$ 2,164,970
CONSTRUCTION CONTINGENCIES (15%) =	$ 324,746
CONSTRUCTION TOTAL =	$ 2,489,716
ENGINEERING DESIGN (9%) =	$ 224,074
CONSTRUCTION ADMIN (12%) =	$ 298,766
	$ 3,012,556
PROJECT YEAR BUDGET ESTIMATE =	**$ 3,020,000**

Note: These costs were developed without the benefit of field surveys or soils investigation.
A final cost estimate will be dependent upon development of these items and further design.

CONCEPT (PROJECT) NARRATIVE AND JUSTIFICATION SHEET FOR AIRPORT CAPITAL IMPROVEMENT PROGRAM (ACIP)

Airport and Associated City	Concept(s) Development Year
West Michigan Regional Airport, Holland MI	2019 & 2020

Concept(s) Description

Rehabilitate Runway 8/26 (Design 2019, Construct 2020)

Concept(s) Narrative/Justification (see guidance on preparing your project's justification)

Runway 8/26 was last rehabilitated in 2001 and minor rehabilitation will likely be warranted by 2020. The exact condition of the pavement at this future date is uncertain, so alternatives will be studied during the design phase. For this estimate, a 4" mill and fill was used as the preliminary rehabilitation method.

Pavement is currently experiencing low and medium severity long./trans. cracking, low and medium severity raveling

PCI Information for pavement rehabilitation (Please provide PCI rating(s) and year surveyed for proposed project)

Section	Date of PCI Survey	PCI Rating
RW826HD-10	9/18/2014	77
RW826HD-20	9/18/2014	70

ALP Verification (Please provide date of approved ALP and applicable sheet number(s) where proposed project is located)

Verify Project is on ALP	Date of Original FAA Approved ALP	Sheet Number(s)
■ YES ☐ NO ☐ N/A	March 2013	

Date(s) of Approved Update(s)

Comments

ALP Note: If not on Airport Layout Plan (ALP), project cannot be programmed until the proposed development, if applicable is on an approved ALP.

ENGINEERING COST ESTIMATE

PROJECT: Rehabilitate West Overflow Apron
LOCATION: West Michigan Regional Airport
CITY: Holland, Michigan
DATE: 08/05/2015
PREPARED BY: JET
REVIEWED BY: RJE

___FINAL DESIGN
___ PROJECT PROGRAMMING
___ FEASIBILITY STUDY
_x_ STATE PLANNING
BASED ON FY **2015** DOLLARS

WORK DESCRIPTION: Pulverize and salvage asphalt and existing aggregate base. Install new aggregate base and repave

ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM COST
Mobilization	LS	1	$ 80,000.00	$ 80,000
Safety and Security	LS	1	$ 40,000.00	$ 40,000
Pulverize Pavement	SYD	18,350	$ 3.00	$ 55,050
Salvage Pulverized Material	CYD	5,600	$ 5.00	$ 28,000
Aggregate Base	CYD	3,060	$ 50.00	$ 153,000
Bituminous Surface-Taxilane (5")	TON	5,505	$ 110.00	$ 605,550
Drainage Improvements	LS	1	$ 10,000.00	$ 10,000
Pavement Marking	LS	1	$ 2,500.00	$ 2,500
Restoration	LS	1	$ 10,000.00	$ 10,000

Mead & Hunt

CONSTRUCTION TOTAL =	$	984,100
CONSTRUCTION CONTINGENCIES (15%) =	$	147,615
CONSTRUCTION TOTAL =	$	1,131,715
AIP Eligible =	**$**	**746,932**
Local Only =	**$**	**384,783**
ENGINEERING DESIGN (9%) =	$	101,854
AIP Eligible =	**$**	**67,224**
Local Only =	**$**	**34,630**
CONSTRUCTION ADMIN (12%) =	$	135,806
AIP Eligible =	**$**	**89,632**
Local Only =	**$**	**46,174**
	$	1,369,375

* Cost split on 66% Eligible, 33% Non-Eligible

PROJECT YEAR BUDGET ESTIMATE =	**$**	**1,370,000**

Note: These costs were developed without the benefit of field surveys or soils investigation.
A final cost estimate will be dependent upon development of these items and further design.

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056
Comprising City of Zeeland, Park Township and City of Holland

DATE: **September 14, 2015**

Item 8. Communications Commitee Update

SUBJECT: **WMAA Communications Committee Board Update**

Tier 1 *(most important)*

UPDATE WEBSITE ON A CONTINUAL BASIS

- Please check the new WMRA website for news and updates. www.WestMichiganRegionalAirport.com

SOCIAL NETWORKING

- WMRA's Facebook page is online listed as "West Michigan Regional Airport." Please take a moment to visit and "Like" the page, make a comment, and share with colleagues, friends and family.

  The WMRA Facebook page has grown to 1,777 "Likes."

Recent Facebook posts.

- WMRA's Twitter microblogging account is up and "Tweeting." Please join in and add your "Tweets."

Tier 2 *(important)*

PRESS RELEASES/NEWS ARTICLES

- August 28, 2015, Holland Sentinel, "Construction on $6.5M Welcome Center at Holland Airport Underway," Andrea Goodell
- August 21, 2015, Holland Sentinel, "Wings of Mercy to Host Annual CareAffaire Fundraiser" Erin Dietzer
- August 22, 2015, WZZM-TV, 6:00 p.m. News, "Annual CareAffaire Raises Money for Wings of Mercy"

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056
Comprising City of Zeeland, Park Township and City of Holland

Holland Sentinel

WZZM-TV

Holland Sentinel

2015-2016 PARADES & EVENTS

- **Wings of Mercy CareAffaire**: Saturday, August 22, 2015 This year the CareAffaire Fundraiser was the best attended and every statistic was well above previous years' events.
  Total Income: $31,560.00 Pancake Breakfasts Served: 650 Young Eagles Flights: 98 Models Built: 125

  The 2015 Wings of Mercy CareAffaire video can be viewed at: **HTTPS-//YOUTU.BE/RABDGG#11204E2**
- **Holland's Parade of Lights:** Tuesday, December 1, 2015
- **Tulip Time Muziekparade:** Saturday, May 14, 2016 (sixth consecutive year)
  The float received a Director's Award for "Creativity" from the Tulip Time Board in 2013 and 2015.

PRESENTATIONS/SPEAKING ENGAGEMENTS

- Please let a Communications Committee member know if a business or organization is interested in scheduling an airport presentation or speaking engagement.

TIER 3 *(less important)*

FUNDRAISING FOR NEW AIRPORT BUSINESS CENTER PROJECT

- (Tier 2) A fundraising letter, visual and reply card was mailed to select Holland/Zeeland area businesses and organizations. The fundraising committee is moving forward with fundraising efforts.
- (Tier 3) An informational and fundraising Postcard to the Community is ready to mail. The postcard will be mailed to each voter household in the Cities of Holland and Zeeland and Park Township.

  The new giving section on the WMRA website for credit card users is ready to use. Try the new "Donate" button!

  www.WestMichiganRegionalAirport.com

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056

Comprising City of Zeeland, Park Township and City of Holland

WMRA Website Giving (on home page)

WMRA Website Giving "For More Information" (Page two)

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056
Comprising City of Zeeland, Park Township and City of Holland

WMAA GROUND BREAKING CEREMONY

- The invitation for the WMAA Ground Breaking Ceremony has been going out mostly via email this week. A small 1/8 page promotional ad in the Holland Sentinel will invite the public. Get ready for a surprise opening to the ceremony!

The WEST MICHIGAN AIRPORT AUTHORITY invites you to the

New Airport Business Center & Apron Area Project

Ground Breaking Ceremony

Monday, September 21, 2015, 11:00 a.m.

WEST MICHIGAN REGIONAL AIRPORT

1581 South Washington Avenue
Holland, Michigan
(Turn east on Geurink Blvd. and follow the signs.)

This project continues to enhance the airport's position as the primary access hub for economic global activity for local businesses and organizations and reflect the economic vitality of the Holland/Zeeland area.

Please R.S.V.P. to:
Email k.scholten@cityofholland.com

For questions contact:
Greg Robinson
Airport Authority Manager
West Michigan Regional Airport
Email g.robinson@wmairportauthority.com
Phone 616.510.2332

Mission: The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

Please contact Karen if you have any questions or comments.
k.scholten@cityofholland.com C 616.953.9633 H 616.399.8509

Budget Performance Report

Fiscal Year to Date 09/10/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
REVENUE										
Department	**000 - General Revenues**									
430502.24	State Grant MDOT State Capital	.00	.00	.00	.00	.00	.00	.00	+++	10,180.71
450582.C	Contributions from Other Govts From City of Holland	100,000.00	.00	100,000.00	.00	.00	99,718.68	281.32	100	98,435.26
450582.P	Contributions from Other Govts From Park Township	102,000.00	.00	102,000.00	.00	.00	.00	102,000.00	0	92,479.74
450582.Z	Contributions from Other Govts From City of Zeeland	52,700.00	.00	52,700.00	.00	.00	62,908.78	(10,208.78)	119	52,016.66
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	.00	.00	+++	177.55
460654.1	Franchise Fees FBO Franchise Fees	22,200.00	.00	22,200.00	.00	.00	3,633.34	18,566.66	16	21,800.04
460654.5	Franchise Fees Fuel Flowage Fee	65,000.00	.00	65,000.00	.00	.00	4,105.16	60,894.84	6	65,032.69
460654.7	Franchise Fees Landing Fees	.00	.00	.00	.00	.00	3,044.83	(3,044.83)	+++	23,465.27
480665.0	Investment Income General	3,000.00	.00	3,000.00	.00	.00	777.17	2,222.83	26	7,691.23
480665.X	Investment Income Market Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	(167.28)
480669.24	Rental Hangar Land Lease	85,000.00	.00	85,000.00	.00	.00	19,346.40	65,653.60	23	91,609.10
480669.25	Rental Agricultural Land Lease	11,500.00	.00	11,500.00	.00	.00	.00	11,500.00	0	11,200.38
480669.26	Rental T-Hangars	52,000.00	.00	52,000.00	.00	.00	5,040.00	46,960.00	10	54,580.00
490685.1	Recoveries Insurance	23,000.00	.00	23,000.00	.00	.00	.00	23,000.00	0	.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	.00	.00	+++	100.00
	Department **000 - General Revenues** Totals	$516,400.00	$0.00	$516,400.00	$0.00	$0.00	$198,574.36	$317,825.64	38%	$528,601.35
Department	**541 - Airport Business Center Project**									
490675.AIR	Private Donations WMAA - From Companies	.00	.00	.00	2,500.00	.00	15,000.00	(15,000.00)	+++	25,500.00
	Department **541 - Airport Business Center Project** Totals	$0.00	$0.00	$0.00	$2,500.00	$0.00	$15,000.00	($15,000.00)	+++	$25,500.00
	REVENUE TOTALS	$516,400.00	$0.00	$516,400.00	$2,500.00	$0.00	$213,574.36	$302,825.64	41%	$554,101.35
EXPENSE										
Department	**540 - Airport Operations**									
710701.0	Payroll-Regular General	.00	.00	.00	.00	.00	.00	.00	+++	3,424.90
710701.3	Payroll-Regular Allocated	16,700.00	.00	16,700.00	.00	.00	.00	16,700.00	0	.00
710707.0	Payroll-Temporary Help General	.00	.00	.00	642.60	.00	2,784.60	(2,784.60)	+++	26,195.62
710707.8	Payroll-Temporary Help Allocated	27,300.00	.00	27,300.00	.00	.00	.00	27,300.00	0	.00
711702.0	Payroll-Vacation/PTO General	280.00	.00	280.00	.00	.00	.00	280.00	0	262.15
711703	Payroll-Holidays	200.00	.00	200.00	.00	.00	.00	200.00	0	137.72
711716.1	Insurance Health	9,700.00	.00	9,700.00	.00	.00	.00	9,700.00	0	11,332.73
711716.2	Insurance Dental	30.00	.00	30.00	.00	.00	.00	30.00	0	28.04
711717	Insurance-Life & AD&D	10.00	.00	10.00	.00	.00	.00	10.00	0	5.37
711718.1	Retirement Contribution MERS	320.00	.00	320.00	.00	.00	.00	320.00	0	269.82
711720	Insurance-Income Protection	25.00	.00	25.00	.00	.00	.00	25.00	0	21.47
711725	Compensated Absences Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	653.52
712715	Employer FICA/Medicare Contribution	2,470.00	.00	2,470.00	49.14	.00	213.01	2,256.99	9	2,253.06
712723	Unemployment Comp Insurance	40.00	.00	40.00	.00	.00	.00	40.00	0	36.39
712724	Workers Comp Insurance	25.00	.00	25.00	.00	.00	.00	25.00	0	19.80
721730.0	Postage General	100.00	.00	100.00	.00	.00	.00	100.00	0	51.17

Budget Performance Report

Fiscal Year to Date 09/10/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
EXPENSE										
Department	**540 - Airport Operations**									
721740.0	Operating Supplies General	500.00	.00	500.00	.00	.00	82.50	417.50	16	300.41
721740.CAP	Operating Supplies Controlled Items-Capital Type	.00	.00	.00	.00	.00	.00	.00	+++	681.14
721905.0	Photocopies/In-House Printing General	50.00	.00	50.00	.00	.00	1.22	48.78	2	9.97
721931.0	Bldg & Grnds Maint General	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	11,390.00
721933.0	Equipment Maintenance General	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	20,883.67
722801.9010	Contr-Printing/Promo Advertising/Promotional	30,000.00	.00	30,000.00	.00	.00	6,379.23	23,620.77	21	7,170.91
722804.0	Contractual-Legal General	5,000.00	.00	5,000.00	.00	.00	593.77	4,406.23	12	20,583.55
722805.1	Contractual-Finance Independent Audit	6,300.00	.00	6,300.00	.00	.00	.00	6,300.00	0	5,500.00
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	45.15	(45.15)	+++	265.83
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722808.MOW	Contr-Bldgs&Grnds Mowing	25,000.00	.00	25,000.00	.00	.00	10,632.50	14,367.50	43	25,149.00
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	20,000.00	.00	20,000.00	.00	.00	1,269.64	18,730.36	6	20,812.57
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0	58,435.75
722809.61	Contractual-Misc Contract-Management Services	32,000.00	.00	32,000.00	2,349.17	.00	7,047.47	24,952.53	22	27,280.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	4,000.00	.00	4,000.00	.00	.00	789.08	3,210.92	20	4,729.39
723850.0	Communications Telephone	500.00	.00	500.00	.00	.00	25.64	474.36	5	313.62
723860.0	Travel, Conf, Seminars General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	682.69
723910.0	Commercial Insurance Premiums General	21,000.00	.00	21,000.00	.00	.00	18,914.00	2,086.00	90	19,647.00
723920.GATE	Public Utilities Fence Gates	550.00	.00	550.00	.00	.00	72.31	477.69	13	434.59
723920.LAND	Public Utilities Landing Lights & System	3,800.00	.00	3,800.00	.00	.00	573.73	3,226.27	15	4,855.49
723920.PLOT	Public Utilities Parking Lot Lights	950.00	.00	950.00	.00	.00	134.17	815.83	14	780.36
723920.RUNW	Public Utilities Runway Lights	5,200.00	.00	5,200.00	.00	.00	724.70	4,475.30	14	4,985.19
723920.THAN	Public Utilities T-Hangars	3,200.00	.00	3,200.00	.00	.00	352.13	2,847.87	11	3,509.88
723942.0	Building Rental/Lease General	7,400.00	.00	7,400.00	.00	.00	200.00	7,200.00	3	1,100.00
723955.0	Misc. General	3,500.00	.00	3,500.00	.00	.00	367.50	3,132.50	10	3,333.16
723961.0	Dues & Subscriptions General	400.00	.00	400.00	.00	.00	.00	400.00	0	365.00
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	.59	(.59)	+++	14.85
730971.0	Land General	.00	.00	.00	.00	.00	.00	.00	+++	27,923.25
730974.0	Land Improvements General	10,000.00	.00	10,000.00	.00	.00	450.00	9,550.00	4	.00
730975.0	Buildings & Structures General	.00	.00	.00	.00	.00	.00	.00	+++	48,982.58
770956.0	Contingency General	184,350.00	.00	184,350.00	.00	.00	.00	184,350.00	0	.00
	Department **540 - Airport Operations** Totals	$516,400.00	$0.00	$516,400.00	$3,040.91	$0.00	$51,652.94	$464,747.06	10%	$364,811.61
	EXPENSE TOTALS	$516,400.00	$0.00	$516,400.00	$3,040.91	$0.00	$51,652.94	$464,747.06	10%	$364,811.61
	Fund **Z01 - WMAA (Airport) General Fund** Totals									
	REVENUE TOTALS	516,400.00	.00	516,400.00	2,500.00	.00	213,574.36	302,825.64	41	554,101.35
	EXPENSE TOTALS	516,400.00	.00	516,400.00	3,040.91	.00	51,652.94	464,747.06	10	364,811.61
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$0.00	$0.00	$0.00	($540.91)	$0.00	$161,921.42	($161,921.42)		$189,289.74

Budget Performance Report

Fiscal Year to Date 09/10/15
Exclude Rollup Account

Grand Totals									
REVENUE TOTALS	516,400.00	.00	516,400.00	2,500.00	.00	213,574.36	302,825.64	41	554,101.35
EXPENSE TOTALS	516,400.00	.00	516,400.00	3,040.91	.00	51,652.94	464,747.06	10	364,811.61
Grand Totals	$0.00	$0.00	$0.00	($540.91)	$0.00	$161,921.42	($161,921.42)		$189,289.74

Fund Equity Changes Report

Through 09/10/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	**GOVERNMENTAL**								
Fund Type	**GENERAL FUND**								
Fund	**Z01 - WMAA (Airport) General Fund**								
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	25,500.00	.00	.00	25,500.00				
341390.E	Fund Balance - Assigned (By Action) For Emergencies	25,000.00	.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	142,421.00	.00	.00	142,421.00				
342390	Fund Balance-Unassigned	735,027.05	.00	.00	735,027.05				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$927,948.05	$0.00	$0.00	$927,948.05	$189,289.74	$213,574.36	$51,652.94	$1,279,159.21
	Fund Type **GENERAL FUND** Totals	$927,948.05	$0.00	$0.00	$927,948.05	$189,289.74	$213,574.36	$51,652.94	$1,279,159.21
	Fund Category **GOVERNMENTAL** Totals	$927,948.05	$0.00	$0.00	$927,948.05	$189,289.74	$213,574.36	$51,652.94	$1,279,159.21
	Grand Totals	$927,948.05	$0.00	$0.00	$927,948.05	$189,289.74	$213,574.36	$51,652.94	$1,279,159.21

Trial Balance Listing

Through 09/10/15
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund **Z01 - WMAA (Airport) General Fund**						
CURRENT ASSETS						
110001.675	Cash Due from Cash/Inv Pool	1,119,881.97	221,890.82	70,668.33	1,271,104.46	1,056,236.72
113040.0	Accounts Receivable General	11,985.73	30,793.96	33,301.44	9,478.25	11,118.63
114026.2009	Taxes Receivable 2009	21.59	.00	.00	21.59	20.95
114026.2010	Taxes Receivable 2010	62.40	.00	.00	62.40	62.40
114026.2011	Taxes Receivable 2011	72.56	.00	.00	72.56	72.56
114026.2012	Taxes Receivable 2012	42.74	.00	.14	42.60	62.58
114026.2013	Taxes Receivable 2013	46.88	.00	.00	46.88	54.12
114026.2014	Taxes Receivable 2014	.00	.00	3.90	(3.90)	.00
114027.2012	IFT Taxes Receivable 2012	40.65	.00	.00	40.65	40.65
114031	Allowance for Uncollectible Taxes	(308.15)	.00	.00	(308.15)	(308.15)
119073.3	Due from Local Govt Units Due from Zeeland City	.00	62,908.78	62,908.78	.00	.00
119078.1	Due from State of Michigan Due from State-Aeronautics	8,782.58	.00	10,180.71	(1,398.13)	(1,398.13)
	CURRENT ASSETS Totals	$1,140,628.95	$315,593.56	$177,063.30	$1,279,159.21	$1,065,962.33
CURRENT LIABILITIES						
210202.0	Accounts Payable General	(17,882.52)	60,018.37	42,135.85	.00	(7,177.87)
211202	Contracts Payable	(600.00)	600.00	.00	.00	.00
212257.0	Accrued Wages Payable General	(495.00)	495.00	.00	.00	.00
212262.1	Accrued Fringes Payable FICA-Social Security/Medicare	(37.87)	37.87	.00	.00	.00
21B339.0	Deferred Revenue General	(4,375.77)	4,375.77	.00	.00	.00
	CURRENT LIABILITIES Totals	($23,391.16)	$65,527.01	$42,135.85	$0.00	($7,177.87)
FUND BALANCE						
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	(25,500.00)	.00	.00	(25,500.00)	.00
341390.E	Fund Balance - Assigned (By Action) For Emergencies	(25,000.00)	.00	.00	(25,000.00)	(25,000.00)
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	(142,421.00)	.00	.00	(142,421.00)	(142,421.00)
342390	Fund Balance-Unassigned	(735,027.05)	.00	.00	(735,027.05)	(760,527.05)
	FUND BALANCE Totals	($927,948.05)	$0.00	$0.00	($927,948.05)	($927,948.05)
	P/Y Fund Equity Adjustment	(189,289.74)	.00	.00	(189,289.74)	.00
	Fund Revenues	.00	.00	213,574.36	(213,574.36)	(182,149.74)
	Fund Expenses	.00	61,833.65	10,180.71	51,652.94	51,313.33
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$0.00	$442,954.22	$442,954.22	$0.00	$0.00
	Grand Totals	$0.00	$442,954.22	$442,954.22	$0.00	$0.00

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	08/20/2015	27902

Selected Invoices

AIR Airport

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
231 - CATERING CONCEPTS	8121502	AIRPORT - FOOD	08/12/2015	08/20/2015	146.25
1964 - DES MOINES STAMP	1048923A	AIRPORT - STAMP	08/11/2015	08/20/2015	82.50
3145 - SCHURMAN COMMUNICATIONS LLC	2016-00000562	AIRPORT - 41.5 HRS OF FUNDRAISING WORK FOR WMAA	08/20/2015	08/20/2015	3,112.50
Total Selected Invoices: 3					$3,341.25

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	08/27/2015	28039

Selected Invoices

AIR Airport

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
105 - ALLEGAN COUNTY TREASURER	15-208A	AIRPORT - MTT DOCKET 14-006001 #53-02-04-127-762	08/27/2015	08/27/2015	0.59
146 - HOLLAND BOARD OF PUBLIC WORKS	2016-00000679	AIRPORT - UTILITIES	08/27/2015	08/27/2015	166.58
146 - HOLLAND BOARD OF PUBLIC WORKS	2016-00000680	AIRPORT - UTILITIES	08/27/2015	08/27/2015	172.47
146 - HOLLAND BOARD OF PUBLIC WORKS	2016-00000681	AIRPORT - ACCT #77524873-01	08/12/2015	08/27/2015	35.72
146 - HOLLAND BOARD OF PUBLIC WORKS	2016-00000682	AIRPORT - ACCT #05614220-01	08/12/2015	08/27/2015	335.43
146 - HOLLAND BOARD OF PUBLIC WORKS	2016-00000683	AIRPORT - ACCT #05614000-01	08/12/2015	08/27/2015	64.51
Total Selected Invoices: 6					$775.30

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	09/03/2015	28160

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
2238 - ALLEGAN COUNTY HEALTH DEPT	SE-365	AIRPORT - SOIL EROSION FOR 9 INSPECTIONS	08/19/2015	08/31/2015	450.00
234 - FIFTH THIRD BANK - CREDIT CARD	2016-00000794	AIRPORT - ACCT #5473-7816-0013-1892	08/14/2015	08/31/2015	66.34
2182 - WESTSHORE AVIATION MANAGEMENT	083115	AIRPORT - OFFICE SPACE RENTAL 1/15-8/15	08/31/2015	08/31/2015	800.00
Total Selected Invoices: 3					$1,316.34

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
AIR Airport	PAYABLES ACCOUNT	09/10/2015	28267

Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	146 - HOLLAND BOARD OF PUBLIC WORKS	2016-00000990	AIRPORT - ACCT #77524493-01	08/30/2015	08/31/2015	108.09
	381 - TAYLOR RENTAL	44279	2015 CAREAFFAIRE EVENT (TABLES/CHAIRS/HELIUM TANK)	08/22/2015	08/31/2015	910.00
	322 - TULIP CITY AIR SERVICE INC	15-023614	AIRPORT - AUGUST SERVICES	08/31/2015	08/31/2015	6,215.27
	Total Selected Invoices: 3					$7,233.36