West Michigan Airport Authority

Meeting Agenda

January 12, 2015

11:30am – 1:00pm

Howard Miller Library & Community Center, 14 S. Church Street, Zeeland

1. Public Comments.
2. Consideration of the December 8, 2014 Meeting Minutes. (Action Required)
3. FBO Report.
4. Progress on the Airport Business Center and New Apron Projects.
5. Progress on the Fiscal Year 2015 Action Plan. (Enclosure)
6. Review of Fiscal Year 2016 Budget Preparation Timelines. (Enclosure)
7. Appointment to Operations Committee.
   A. Review of WMAA Organizational Chart update.
   B. Board member terms.
8. Communications Committee Update.
9. Monthly Budget and Investment Report. (Accept as Information)
10. Other Business.
    A. February 18 & 19 Michigan Airports Conference (Enclosure)
11. Next meeting: February 9, 2015, 11:30 a.m., at the Park Township Offices, 52 – 152nd Avenue.
12. Adjourn.

Mission Statement: To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life

If you are not able to attend the meeting, please contact Greg Robinson (510-2332) or Sinka Babinec (355-1310). We must have at least one of the three representatives of each unit of government present at the meeting to attain a quorum. Thank you.

West Michigan Airport Authority
Proposed Meeting Minutes
December 8, 2014

The West Michigan Airport Authority Board met at Holland City Hall.

Present: Authority Members Klunder, Klynstra, Hoogland, Wiersma, Martin, Toscano, Sylte, Matthysse, Students VanderKolk and DeLeau, Ex-Officio Member Disselkoen

Absent: Authority Member Dykstra and Ex-Officio Member Storey

Others Present: Mead & Hunt Aviation Planning Manager Ward, Final Airport Business Center Design Members Wickmann, Laukitis, Stroop and Elzinga, FBO Ludema, Communications Assistant Scholten, Airport Authority Manager Robinson and Executive Assistant Babinec.

Chairperson Klunder called the meeting to order at 11:35 a.m. and thanked the City of Holland for hosting the meeting.

14.12.01 Public Comments

There were no public comments expressed at this meeting.

14.12.02 Consideration of the November 10, 2014 Regular & Closed Session Minutes

It was moved by Klynstra and supported by Martin to approve the November 10, 2014 meeting minutes as presented. This motion was unanimously adopted.

14.12.03 Accept Land Acquisition Grant from MDOT. (Action Required)

Airport Manager Robinson advised that on October 13, 2014, the Airport Authority Board approved the purchase of 15.4 acres from Johnson Controls, Inc. to accommodate the new Airport Business Center and associated uses. This approval was subject to the Michigan Department of Transportation (MDOT) Airports Division approving a grant for 90% of the $500,000 purchase price. On November 12, 2014, the Michigan Aeronautics Commission approved this grant. The local share is $52,000 of the total land acquisition cost of $520,000, which includes closing and administrative costs. This local share is part of the project budget previously approved by the Board and the Airport Authority's Attorney has approved the grant contract as to form.

It was moved by Toscano and supported by Hoogland to adopt a Resolution accepting the grant from the Michigan Aeronautics Commission; authorize the disbursements of local funds in the amount of $52,000; and to authorize Chairperson Tim Klunder to sign the documents on behalf of the Authority. This motion was unanimously adopted.

14.12.04 Presentation by Progressive AE of Design Concept for New Airport Business Center

Mr. Robinson introduced Ken Brandsen and Thom Dunckaert with Progressive AE, the Airport Board's design firm, who presented the firm's preliminary design of the new Business Center. They have been working with the Authority's Building Design Team to develop a design that is highly visible both from the airport apron and from the parking lot. The 8,500 sq. ft. building will be about half-public space and half offices. The public space would include a conference room, pilots' lounge, public restrooms, flight planning room, and welcome area. Geurink Avenue will be extended to the new Business Center. The final building plans are expected to be completed by March 2015 with construction starting in mid to late summer 2015.

Chairperson Klunder on behalf of the Airport Board thanked Progressive AE, Mead & Hunt and the Final Design Team composed of the Building & Development Committee, Paul Elzinga, Jim Stroop, Jane Clark of the West Coast Chamber of Commerce, Sally Laukitis of the Holland Area Convention & Visitors Bureau and Jennifer Owens of Lakeshore Advantage for their helpful presentation, hard work and commitment to the project.

It was moved by Toscano and supported by Matthysse to approve the preliminary concept of the new Business Center as recommended by the Final Design Team. This motion was unanimously adopted.

14.12.05 Revised 5-Year Airport Capital Plan. (Action Required)

Mr. Robinson provided a summary report of the meeting with MDOT – Aeronautics Division officials held on November 14, 2014. Others attending the meeting included Board member Hoogland, Ex-Officio Member Disselkoen, FBO Ludema, Building & Development Member Wickmann and Airport Manager Robinson. The overall meeting went well, and it was clear that MDOT/AERO supports the efforts of the West Michigan Airport Authority and the continued improvement of the Airport. The MDOT/AERO recommended a number of changes to the plan from the one approved previously by the Board, including splitting the apron and the site work contracts – no cost change; the architectural design of the business center building is less; terminal apron construction changed to $2.5 Million; building cost changed to $1.8 Million; and in 2016 rehab work will be done to the most deteriorating pavement area. MDOT/AERO also requested that the crosswind runway project (engineering and environmental assessment) not be included in this 5-year plan.

It was moved by Matthysse and supported by Klynstra to approve the revised 5-year Airport Capital Plan. This motion was unanimously adopted.

14.12.06 Renewal of Management Agreement with the City of Holland. (Action Required)

Mr. Robinson commented that the Management Agreement with the City has expired. The Airport's Operations Committee has recommended that the Board enter into another Agreement with the City under similar terms. The Agreement is for five years with a 6-month termination clause by either party; and all references to the "Interim Period" have been eliminated. This "Interim Period" applied to

the time between the creation of the Authority and the first vote to establish a millage. The Agreement acknowledges that the Authority may hire its own staff to handle activities during the term of the Agreement and the Authority is responsible for applying for and receiving all airport grants. If the Authority maintains its own Manager, the City cannot make expenditures without the approval of this Manager. City activities to be performed for the Authority have been summarized in Exhibit A of the Agreement.

Chairperson Klunder thanked the City of Holland staff for their good work and support to the West Michigan Airport Authority.

It was moved by Wiersma and supported by Hoogland to approve the new five year Management Agreement with the City of Holland as recommended by the Operations Committee, subject to approval as to form by the Authority's attorney; and that the Chairperson is authorized to sign the Agreement on behalf of the Authority. This motion was unanimously adopted.

14.12.07 FBO Report

FBO Ludema gave a report on the status of the FBO activities, describing fuel sales and miscellaneous acitivites. He also reported that there has been a significant increase in activity over the past month.

1**4.12.08 Communications Committee Update**

Ms. Scholten presented a report on the recent activities of the Communications Committee. The WMAA eNews was released by email, Facebook, and Twitter to approximately 1,000 contacts in November. The WMRA Jet Float participated in the Zeeland Magical Christmas Parade on December 1, 2014.

14.12.09 Monthly Budget & Investment Report

Mr. Robinson highlighted various items in the monthly budget and investment report.
It was moved by Matthysse and supported by Wiersma to accept the monthly budget and investment report as presented.

14.12.10 Other Business:

- Board Member Martin suggested that the Board invest in a construction webcam to document the construction activity of the business center project.

- Ms. Babinec submitted the 2015 WMAA meeting dates and locations.

- Chairperson Klunder asked for an update of the Member and Staff Roster and terms of the West Michigan Airport Authority.

14.12.11 Closed Session to Discuss Pending Litigation.

It was moved by Hoogland and supported by Martin to go into a closed session to discuss pending litigation. This motion was unanimously adopted.

After the closed session was completed and the Board came back into open session by separate motion, the Board discussed a request from the City of Zeeland for the Authority to be a partner in the Defense Agreement with the City of Zeeland and other taxing jurisdictions regarding a major tax appeal filed by Consumers Energy.

It was moved by Hoogland and supported by Martin to recuse Board members Klunder, Klynstra and Hoogland from participation in this vote.

This motion was unanimously adopted with Board members Klunder, Klynstra and Hoogland abstaining from the vote. Vice- chairperson Toscano served as Chairperson of this portion of the meeting in Mr. Klunder's absence.

It was then moved by Wiersma and supported by Martin to approve the Defense Agreement with the City of Zeeland. This motion was unanimously adopted by voice vote.

It was moved by Wiersma and supported by Martin to approve the participation of Board members Klynder, Klynstra and Hoogland for the remainder of the meeting. This motion was unanimously adopted.

14.12.12 Next Meeting: January 12, 2015, 11:30 a.m., at the Howard Miller Library & Community Center, 14 S. Church Street, Zeeland

14.12.13 Adjournment

There being no further business, the meeting was adjourned at 1:10 p.m.

Respectfully submitted,

Jim Wiersma
Secretary

WMAA MONTHLY FBO REPORT

Total Fuel Gallons Delivered	Current Month Dec-14	One Year ago Dec-13	Fiscal Year To Date 10/1/14- 9/30/15	F/Y to Date Compared 2014
	51,593	34,990	193,770	58,837

Transplant Flights	**0**
Wings Of Mercy Flights	
Freight Flights From/To Holland	**4**
FREIGHT WEIGHT	**330 lbs**
NUMBER OF PARTS IF KNOWN	24 boxes

Notable Activities

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056
Comprising City of Zeeland, Park Township and City of Holland

Airport Business Center and New Apron Projects
Status
January 7, 2015

Item 4

1. **Land Acquisition**
    a. MDOT grant: Grant documents approved by WMAA Board and submitted to MDOT, however, MDOT has sent a revised version to us for new signatures. Will obtain signatures and submit to MDOT during week of January 12, 2015.
    b. Closing: Closing should be accomplished after MDOT processes the new grant documents.

2. **Business Center**
    a. Mead & Hunt design contract approved by WMAA Board and sent to MH on January 6, 2015.
    b. MDOT building design grant: Waiting on grant documents for, hopefully, approval by WMAA Board at February 9, 2015 meeting. In the meantime, the WMAA will be paying Mead & Hunt and will be reimbursed by MDOT after the grant is processed.
    c. Design work:
        i. Progressive is moving forward with design details and will be discussing these with the Building & Development Committee at January 20, 2015 meeting.
        ii. Meetings are being held with tenant, airport users and stakeholders to provide updates on the project and to obtain input on design and needs.
        iii. A more detailed design is expected to be presented to the WMAA Board at the March 9, 2015 meeting.
        iv. Construction drawings will proceed after WMAA Board approval of next design presentation.
        v. The final design will be discussed with the Design Team for further input.
        vi. The final design and construction drawings are anticipated to be completed by early April 2015.

3. **Apron & Infrastructure**
    a. Mead & Hunt design contract approved by WMAA Board and sent to MH on January 6, 2015.
    b. MDOT design grant: The funds for this design are anticipated to be before the Michigan Aeronautics Commission at their March 2015 meeting. The

grant document will come to the Board after this meeting; likely in May 2015. In the meantime, the WMAA will be paying Mead & Hunt and will be reimbursed by MDOT after the grant is processed.

c. Design work:
    a. Mead & Hunt is beginning design work and will discuss the size of the apron at the January 20, 2015 Building & Development Committee meeting.
    b. The design will be presented to the WMAA Board at the February 9 or March 9 meeting.
    c. It is anticipated that the apron design and construction drawings will be completed by mid-March 2015.

Item 5

West Michigan Airport Authority

Fiscal Year 2015 (July 1, 2014 – June 30, 2015) Action Plan

PROGRESS REPORT

January 7, 2015

Mission Statement

To provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

Fiscal Year 2015 Action Plan

1. New Airport Business Center:
    a. Complete property acquisition. (Complete in September 2014)
    The process has been completed and it is expected that the closing will occur in March 2015.
    b. Prepare construction drawings for apron and infrastructure. (Complete in October 2014)
    The Board has approved the design contract with Mead & Hunt and the Michigan Aeronautics Commission (MAC) is expected to approve the design grant at its March 2015 meeting. This design work is underway and should be completed in April 2015. The delay in the timing of this work is due to finalizing the land acquisition.
    c. Prepare construction drawings for the building. (Complete in October 2014)
    The Board has approved the design contract with Mead & Hunt/Progressive AE and this work is well underway. A Final Design Team has been established and the Board has received a presentation on its preliminary work. The MAC has approved the grant for this design work, but the WMAA is awaiting the grant documents for approval. This design work should be completed in April 2015. The delay in the timing of this work is due to finalizing the land acquisition.
    d. Bid construction of the three construction projects. (December 2014)
    It is hoped that these projects can be bid in early summer 2015, but this will depend on MDOT approval of the construction drawings and whether MDOT or the WMAA will be bidding the project.
    e. Begin construction of the three projects. (March 2015)

The intent is to begin construction before the end of summer 2015.

There has not yet been much progress yet on Action Plan items 2 – 8. The new Airport Business Center and Apron projects have required nearly all of the time of the Airport Authority Manager and it is expected that this time demand will continue throughout the projects. As a result, it is intended that the various Airport Authority staff and Airport Manager will be meeting during January 2015 to determine the means for addressing these items. We are only at the mid-point of the fiscal year, but it has become clear that the timelines noted with these items are not realistic without a change in how staff time is allocated.

2. Reorganize staff or work with another area organization to conduct Business Development activities at the airport. (July 2014)
3. Prepare a preliminary design, cost estimate and business plan for an additional public hangar building. (August 2014)
4. Evaluate options for maintenance of the Instrument Landing System and if it is decided to remain with the current maintenance provider, then update the agreement. (September 2014)
5. Evaluate the public T hangar lease rate, utility costs, maintenance needs and use of the hangars. (November 2014)
6. Interact on a more regular basis with public T hangar and land lease tenants to understand their needs and vision for the airport. (August 2014)
7. Review and update the Airport Emergency Plan. (September 2014)
8. Prepare a crack sealing and paint marking program. (October 2014)
9. Communications:
    a. Participate in at least three community events.
    Participation in at least two events has occurred already and this objective should be met in May 2015.
    b. Distribute information on airport activities through videos, website updates, periodic newsletters, media releases and community presentations.
    E-newsletters have been prepared and the website has been updated. Also, a presentation on the airport has been made to the morning Rotary Club.
    c. Continue to be active in social media venues such as Facebook and Twitter.
    The Communications Coordinator remains active on Facebook and Twitter and has substantially increased the number of Facebook likes in the past six months.
    d. Provide updates to member units on activities of the Authority.
    This has not yet occurred on a formal basis, but an update on the Airport Business Center and new Apron projects is expected to be provided in February 2015.

West Michigan Airport Authority
270 South River Avenue, Holland, MI 49423
P (616) 355-1310 F (616) 546-7056
Comprising City of Zeeland, Park Township and City of Holland

Item 6

January 12, 2015

To: West Michigan Airport Authority Board.
From: Greg Robinson, Airport Authority Manager.
Subject: Schedule for Fiscal Year 2016 Budget Preparation.

Following is the proposed schedule for preparation and approval of the Fiscal Year 2016 (July 1, 2015 – June 30, 2016) budget.

1. February 9, 2015: Board considers FY16 Action Plan.
2. January/February 2015: Operations Committee reviews the proposed budget.
3. March 9, 2015: Authority Manager presents preliminary budget and Board sets public hearing for April Board meeting.
4. April 13, 2015: Board holds public hearing and approves the budget if no changes are necessary as the result of the hearing.
5. April/May 2015: Millage rate submitted to local government members.

West Michigan Airport Authority Organizational Structure
January 12, 2015

West Michigan Airport Authority
Member and Staff Roster
(Revised 12/12/2014)

City of Holland

Kurt Dykstra
1118 Alden Court, Holland, MI 49423
616.566.5325 ©/ 616.396.3103 (O)
k.dykstra@cityofholland.com
Term Expiration: 2015

Jim Wiersma (Secretary)
85 East 8th Street, Suite 150, Holland, MI 49423
616.298.2231 (O)/616.283.5036(C)
jim.wiersma@firm-capital.com
Term Expiration: 2016

Christopher Martin
1172 Beach Drive, Holland, MI 49423
616.395.0110 (W)/ 616.335.9305 (H)
chris@psgteam.com
Term Expiration: 2016

Todd Whiteman (Alternate)
270 South River Ave. Holland, MI 49423
(616) 848.6796 (C)
t.whiteman@cityofholland.com

City of Zeeland

Kevin Klynstra (12/2011)
21 S. Elm Street, Zeeland, MI 49464
616.772.6400 Ext. 1218 (O)/ 616.283.3407 (C)
kklynstra@ci.zeeland.mi.us;
Term Expiration: 2016

Tim Klunder (Chair)
21 S. Elm Street, Zeeland, MI 49464
616.772.6400 (O)/ 616.218.1383 (C)
citymgr@ci.zeeland.mi.us
Term Expiration: 2016

Lester Hoogland
353 N. Colonial, Zeeland, MI 49464
616.772.4156 (H)/616.218.5663 ©
clerk@ci.zeeland.mi.us
Term Expiration: 2016

Sally Gruppen (Alternate)
516 W. Lawrence, Zeeland, MI 49464
616.772.4021 (H)
clerk@ci.zeeland.mi.us

Park Township

Russ Sylte
1835 Erin Isle Drive, Holland, MI 49424
616.886.8530 (M)
rds@metalflow.com
Term Expiration - 2015

Mike Toscano (Vice-Chair)
1228 Oakhampton, Holland MI 49424
616.738.1738 (H)/ 616.738.8882 (M)
mtoscano28@yahoo.com
Term Expiration: 2016

Calvin (Cal) Matthysse
1196 Waukazoo Dr., Holland, MI 49424
616.450.4750 (M)/ 616.399.0408 (H)
cal@matthysse.net
Term Expiration: 2016

Jerry Felix (Alternate)
52 - 152nd Avenue, Holland, MI 49424
(616) 399-4520 (O)
jfelix@parktownship.org

West Michigan Airport Authority
Member and Staff Roster
(Revised 12/12/2014)

Ex-Officio Members

Jim Storey (Allegan Co. Rep.)
344 West 35th Street, Holland, MI 49423
616.848.9767 (C)
jmstore@yahoo.com

Don Disselkoen (Ottawa Co. Rep)
300 Farington Blvd. #2, Holland, MI 49423
616.395.9820 (H)/ 616.886.7047 (C)
ddiss@att.net

Youth-On-Board

Carter VanderKolk (HCHS)
360 West Maerose Avenue, 49424
616.399.9179 (H)/ 616.610.2967 (M)
carter.vdk@gmail.com

Jourdan DeLeau (BR)
1004 San Lake Drive, 49464
616.772.4398 (H); (616) 953.2053 (M)
deleauj@brpsk12.org

Other/Staff

Greg Robinson (Staff)
City of Holland
270 S. River Avenue, Holland, MI 49423
616.355.1310 (O)/ 616.566.3759 (M)
g.robinson@cityofholland.com

Ron Ludema (FBO)
Tulip City Air Service
1581 S. Washington, Holland, MI 49423
616.392.7831
rludema@tulipcityair.com

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Comprising City of Zeeland, Park Township and City of Holland

DATE: **January 12, 2015**

SUBJECT: **WMAA Communications Committee Board Update**

Tier 1 *(most important)*

UPDATE WEBSITE ON A CONTINUAL BASIS

- Please check the new WMRA website for news and updates. (www.WestMichiganRegionalAirport.com)

SOCIAL NETWORKING

- WMRA's Facebook page is online listed as "West Michigan Regional Airport." Please take a moment to visit and "Like" the page, make a comment, and share with colleagues, friends and family.

  The WMRA Facebook page has grown to 1,092 "Likes" (from 951 "Likes" last month).

Recent Facebook post

Recent Google Alert

Recent Twitter

- WMRA's Twitter microblogging account is up and "Tweeting." Please join in and add your "Tweets."

Tier 2 *(important)*

PRESS RELEASES/NEWS ARTICLES

- *Welcome center plan for West Michigan Regional Airport begins to take shape:* Holland Sentinel, Andrea Goodell, 12/8/2014, Link: http://bit.ly/1xWDVDf

2014 PARADES & EVENTS

- **Tulip Time Muziekparade:** Saturday, May 9, 2015 (fifth consecutive year)
  The float received a Director's Award from the Tulip Time Board in 2013.

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- **Wings of Mercy CareAffaire**: Saturday, August 22, 2015
  The 2014 Wings of Mercy CareAffaire video can be viewed at: http://youtu.be/1t-hLGC35vY
- **Zeeland's Magical Christmas Parade**: Monday, November 30, 2015
- **Holland's Parade of Lights:** Tuesday, December 1, 2015

PRESENTATIONS/SPEAKING ENGAGEMENTS

- Please let a Communications Committee member know if a business or organization is interested in scheduling an airport presentation or speaking engagement.

TIER 3 *(less important)*

eNEWSLETTER

- The WMRA eNews is scheduled for March 2015.

Please contact Karen if you have any questions or comments.
k.scholten@cityofholland.com O 616.355.1305 H 616.399.8509

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
201 Finance	PAYABLES ACCOUNT	01/08/2015	23834

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
2087 - KAREN SCHOLTEN	2015-00002823	AIRPORT REIMBURSEMENT FOR WMRA WEBISTE HOSTING	12/31/2014	12/31/2014	129.35
317 - MICHIGAN ASSOCIATION OF AIRPORT EXECUTIVES	15-379	AIRPORT - 2015 MAAE MEMBER DUES	12/16/2014	12/31/2014	70.00
322 - TULIP CITY AIR SERVICE INC	2015-00002824	AIRPORT - DECEMBER SERVICES ACCT #09-048	12/31/2014	12/31/2014	5,945.20
Total Selected Invoices: 3					$6,144.55

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 01/07/2015

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	01/08/2015	23834	Accounts Payable	KAREN SCHOLTEN		129.35

Invoice	Date	Description	Amount
2015-00002823	12/31/2014	AIRPORT REIMBURSEMENT FOR WMRA WEBISTE HOSTING	129.35

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/08/2015	23835	Accounts Payable	MICHIGAN ASSOCIATION OF AIRPORT EXECUTIVES		70.00

Invoice	Date	Description	Amount
15-379	12/16/2014	AIRPORT - 2015 MAAE MEMBER DUES	70.00

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	01/08/2015	23836	Accounts Payable	TULIP CITY AIR SERVICE INC		5,945.20

Invoice	Date	Description	Amount
2015-00002824	12/31/2014	AIRPORT - DECEMBER SERVICES ACCT #09-048	5,945.20

CITY AP PAYABLES ACCOUNT Totals:		Transactions: 3	$6,144.55

Checks:	3	$6,144.55

Budget Performance Report

Fiscal Year to Date 01/05/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
REVENUE										
Department	**000 - General Revenues**									
400420.0	Prior Year Taxes MTT Adjustments	.00	.00	.00	.00	.00	.00	.00	+++	101.24
420502.23	Federal Grant FAA Entitlement-Capital	249,250.00	.00	249,250.00	.00	.00	.00	249,250.00	0	.00
420502.24	Federal Grant FAA Capital	15,350.00	.00	15,350.00	.00	.00	.00	15,350.00	0	34,372.93
430502.24	State Grant MDOT State Capital	1,210,300.00	.00	1,210,300.00	.00	.00	.00	1,210,300.00	0	20,453.28
450582.C	Contributions from Other Govts From City of Holland	104,813.00	.00	104,813.00	.00	.00	96,896.61	7,916.39	92	98,963.65
450582.P	Contributions from Other Govts From Park Township	90,000.00	.00	90,000.00	.00	.00	.83	89,999.17	0	90,267.60
450582.Z	Contributions from Other Govts From City of Zeeland	48,100.00	.00	48,100.00	.00	.00	51,588.81	(3,488.81)	107	47,797.62
460621.9	Fees-Agreements Emergency Services Fee	.00	.00	.00	.00	.00	177.55	(177.55)	+++	175.85
460654.1	Franchise Fees FBO Franchise Fees	22,200.00	.00	22,200.00	1,816.67	.00	10,900.02	11,299.98	49	20,599.46
460654.5	Franchise Fees Fuel Flowage Fee	55,000.00	.00	55,000.00	6,596.47	.00	32,606.01	22,393.99	59	63,367.81
460654.7	Franchise Fees Landing Fees	27,000.00	.00	27,000.00	1,316.29	.00	11,671.04	15,328.96	43	23,759.68
480665.0	Investment Income General	4,000.00	.00	4,000.00	.00	.00	2,571.94	1,428.06	64	5,506.72
480665.X	Investment Income Market Adjustment	.00	.00	.00	.00	.00	.00	.00	+++	2,554.64
480669.24	Rental Hangar Land Lease	86,000.00	.00	86,000.00	650.38	.00	82,604.34	3,395.66	96	91,001.23
480669.25	Rental Agricultural Land Lease	11,400.00	.00	11,400.00	.00	.00	11,200.38	199.62	98	11,129.04
480669.26	Rental T-Hangars	55,000.00	.00	55,000.00	4,240.00	.00	21,600.00	33,400.00	39	56,540.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
	Department **000 - General Revenues** Totals	$1,978,413.00	$0.00	$1,978,413.00	$14,619.81	$0.00	$321,917.53	$1,656,495.47	16%	$566,590.75
Department	**541 - Airport Business Center Project**									
490675.AIR	Private Donations WMAA - Airport	.00	.00	.00	.00	.00	7,500.00	(7,500.00)	+++	.00
	Department **541 - Airport Business Center Project** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$7,500.00	($7,500.00)	+++	$0.00
	REVENUE TOTALS	$1,978,413.00	$0.00	$1,978,413.00	$14,619.81	$0.00	$329,417.53	$1,648,995.47	17%	$566,590.75
EXPENSE										
Department	**540 - Airport Operations**									
710701.3	Payroll-Regular Allocated	61,400.00	.00	61,400.00	.00	.00	.00	61,400.00	0	60,630.00
710707.0	Payroll-Temporary Help General	.00	.00	.00	.00	.00	7,012.50	(7,012.50)	+++	.00
710707.8	Payroll-Temporary Help Allocated	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	13,138.83
711716.1	Insurance Health	.00	.00	.00	.00	.00	5,076.06	(5,076.06)	+++	.00
712715	Employer FICA/Medicare Contribution	.00	.00	.00	.00	.00	536.47	(536.47)	+++	.00
721730.0	Postage General	100.00	.00	100.00	.00	.00	.53	99.47	1	6.50
721740.0	Operating Supplies General	.00	.00	.00	.00	.00	125.72	(125.72)	+++	.00
721740.CAP	Operating Supplies Controlled Items-Capital Type	.00	.00	.00	.00	.00	681.14	(681.14)	+++	.00
721905.0	Photocopies/In-House Printing General	100.00	.00	100.00	.00	.00	3.24	96.76	3	30.27
721931.0	Bldg & Grnds Maint General	15,000.00	.00	15,000.00	.00	.00	10,556.00	4,444.00	70	6,292.00
721933.0	Equipment Maintenance General	18,000.00	.00	18,000.00	.00	.00	8,192.00	9,808.00	46	21,030.50
722801.9010	Contr-Printing/Promo Advertising/Promotional	30,000.00	.00	30,000.00	.00	.00	1,821.67	28,178.33	6	19,679.82
722804.0	Contractual-Legal General	5,000.00	.00	5,000.00	.00	.00	7,730.50	(2,730.50)	155	2,823.02
722805.1	Contractual-Finance Independent Audit	6,200.00	.00	6,200.00	.00	.00	5,500.00	700.00	89	6,500.00

Budget Performance Report

Fiscal Year to Date 01/05/15
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund	**Z01 - WMAA (Airport) General Fund**									
EXPENSE										
Department	**540 - Airport Operations**									
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	132.39	(132.39)	+++	248.72
722807.2	Contractual-Architect/Engineer Plan Development	.00	.00	.00	.00	.00	.00	.00	+++	194.88
722807.5	Contractual-Architect/Engineer Engineering	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	500.00
722808.MOW	Contr-Bldgs&Grnds Mowing	25,000.00	.00	25,000.00	.00	.00	13,449.25	11,550.75	54	23,507.13
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	17,000.00	.00	17,000.00	.00	.00	9,825.61	7,174.39	58	24,712.06
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	55,000.00	.00	55,000.00	.00	.00	7,412.88	47,587.12	13	82,174.88
722809.61	Contractual-Misc Contract-Management Services	32,000.00	.00	32,000.00	.00	.00	13,640.02	18,359.98	43	25,990.00
722809.62	Contractual-Misc Airport Manager-Tulip City Air	4,000.00	.00	4,000.00	.00	.00	2,188.91	1,811.09	55	3,122.99
723850.0	Communications Telephone	300.00	.00	300.00	.00	.00	129.28	170.72	43	300.07
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	203.92	796.08	20	942.71
723910.0	Commercial Insurance Premiums General	19,700.00	.00	19,700.00	.00	.00	19,276.00	424.00	98	18,726.00
723920.GATE	Public Utilities Fence Gates	350.00	.00	350.00	.00	.00	217.13	132.87	62	282.37
723920.LAND	Public Utilities Landing Lights & System	4,500.00	.00	4,500.00	.00	.00	1,746.71	2,753.29	39	3,833.98
723920.PLOT	Public Utilities Parking Lot Lights	750.00	.00	750.00	.00	.00	383.37	366.63	51	605.53
723920.RUNW	Public Utilities Runway Lights	3,500.00	.00	3,500.00	.00	.00	2,465.50	1,034.50	70	4,084.19
723920.THAN	Public Utilities T-Hangars	2,500.00	.00	2,500.00	.00	.00	1,336.49	1,163.51	53	2,954.67
723942.0	Building Rental/Lease General	.00	.00	.00	.00	.00	500.00	(500.00)	+++	.00
723955.0	Misc. General	2,200.00	.00	2,200.00	.00	.00	1,820.22	379.78	83	1,386.42
723961.0	Dues & Subscriptions General	.00	.00	.00	.00	.00	295.00	(295.00)	+++	70.00
723962.0	Assessments & Taxes General	.00	.00	.00	.00	.00	773.36	(773.36)	+++	.00
723963.2	Write-Offs W/O Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	(35.87)
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	3.53	(3.53)	+++	25.46
730971.0	Land General	944,000.00	.00	944,000.00	.00	.00	.00	944,000.00	0	.00
730974.0	Land Improvements General	.00	.00	.00	.00	.00	.00	.00	+++	75,412.18
730975.0	Buildings & Structures General	641,000.00	.00	641,000.00	.00	.00	.00	641,000.00	0	3,600.00
730980.0	Office Equipment/Furniture General	.00	.00	.00	.00	.00	125.74	(125.74)	+++	.00
770956.0	Contingency General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
	Department **540 - Airport Operations** Totals	$1,912,600.00	$0.00	$1,912,600.00	$0.00	$0.00	$123,161.14	$1,789,438.86	6%	$402,769.31
	EXPENSE TOTALS	$1,912,600.00	$0.00	$1,912,600.00	$0.00	$0.00	$123,161.14	$1,789,438.86	6%	$402,769.31
	Fund **Z01 - WMAA (Airport) General Fund** Totals									
	REVENUE TOTALS	1,978,413.00	.00	1,978,413.00	14,619.81	.00	329,417.53	1,648,995.47	17	566,590.75
	EXPENSE TOTALS	1,912,600.00	.00	1,912,600.00	.00	.00	123,161.14	1,789,438.86	6	402,769.31
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$65,813.00	$0.00	$65,813.00	$14,619.81	$0.00	$206,256.39	($140,443.39)		$163,821.44
	Grand Totals									
	REVENUE TOTALS	1,978,413.00	.00	1,978,413.00	14,619.81	.00	329,417.53	1,648,995.47	17	566,590.75
	EXPENSE TOTALS	1,912,600.00	.00	1,912,600.00	.00	.00	123,161.14	1,789,438.86	6	402,769.31

Budget Performance Report

Fiscal Year to Date 01/05/15
Exclude Rollup Account

Grand Totals	$65,813.00	$0.00	$65,813.00	$14,619.81	$0.00	$206,256.39	($140,443.39)	$163,821.44

Fund Equity Changes Report

Through 01/05/15
Detail Listing
Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	**GOVERNMENTAL**								
Fund Type	**GENERAL FUND**								
Fund	**Z01 - WMAA (Airport) General Fund**								
341390.E	Fund Balance - Assigned (By Action) For Emergencies	25,000.00	.00	.00	25,000.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	142,421.00	.00	.00	142,421.00				
342390	Fund Balance-Unassigned	596,705.61	.00	.00	596,705.61				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	**Z01 - WMAA (Airport) General Fund** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$329,417.53	$123,161.14	$1,134,204.44
Fund Type	**GENERAL FUND** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$329,417.53	$123,161.14	$1,134,204.44
Fund Category	**GOVERNMENTAL** Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$329,417.53	$123,161.14	$1,134,204.44
	Grand Totals	$764,126.61	$0.00	$0.00	$764,126.61	$163,821.44	$329,417.53	$123,161.14	$1,134,204.44

Trial Balance Listing

Through 01/05/15
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund	**Z01 - WMAA (Airport) General Fund**					
CURRENT ASSETS						
110001.675	Cash Due from Cash/Inv Pool	927,498.83	313,552.87	131,260.61	1,109,791.09	916,823.49
113040.0	Accounts Receivable General	12,581.38	166,661.45	153,417.62	25,825.21	10,525.52
114026.2008	Taxes Receivable 2008	.00	.00	.00	.00	22.64
114026.2009	Taxes Receivable 2009	20.95	.00	.00	20.95	21.39
114026.2010	Taxes Receivable 2010	62.40	.00	.00	62.40	90.71
114026.2011	Taxes Receivable 2011	72.56	.00	.00	72.56	120.50
114026.2012	Taxes Receivable 2012	82.25	.00	34.81	47.44	92.93
114026.2013	Taxes Receivable 2013	54.46	.00	4.04	50.42	.00
114027.2012	IFT Taxes Receivable 2012	40.65	.00	.00	40.65	40.65
114031	Allowance for Uncollectible Taxes	(308.15)	.00	.00	(308.15)	(311.78)
118123.I	Prepaid Items Insurance	8,174.00	11,102.00	19,276.00	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	.00	.83	.83	.00	26,511.15
119073.3	Due from Local Govt Units Due from Zeeland City	.00	51,588.81	51,588.81	.00	62.12
119078.1	Due from State of Michigan Due from State-Aeronautics	(1,398.13)	.00	.00	(1,398.13)	393.74
	CURRENT ASSETS Totals	$946,881.20	$542,905.96	$355,582.72	$1,134,204.44	$954,393.06
CURRENT LIABILITIES						
210202.0	Accounts Payable General	(14,557.38)	107,826.17	93,268.79	.00	(22,854.94)
21B339.0	Deferred Revenue General	(4,375.77)	4,375.77	.00	.00	.00
	CURRENT LIABILITIES Totals	($18,933.15)	$112,201.94	$93,268.79	$0.00	($22,854.94)
FUND BALANCE						
341390.E	Fund Balance - Assigned (By Action) For Emergencies	(25,000.00)	.00	.00	(25,000.00)	(25,000.00)
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	(142,421.00)	.00	.00	(142,421.00)	(142,421.00)
342390	Fund Balance-Unassigned	(596,705.61)	.00	.00	(596,705.61)	(596,705.61)
	FUND BALANCE Totals	($764,126.61)	$0.00	$0.00	($764,126.61)	($764,126.61)
	P/Y Fund Equity Adjustment	(163,821.44)	.00	.00	(163,821.44)	.00
	Fund Revenues	.00	.00	329,417.53	(329,417.53)	(348,619.04)
	Fund Expenses	.00	124,421.80	1,260.66	123,161.14	181,207.53
	Fund **Z01 - WMAA (Airport) General Fund** Totals	$0.00	$779,529.70	$779,529.70	$0.00	$0.00
	Grand Totals	$0.00	$779,529.70	$779,529.70	$0.00	$0.00

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
201 Finance	PAYABLES ACCOUNT	12/26/2014	23610

Selected Invoices

Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport					
146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00002725	AIRPORT UTILITIES	12/26/2014	12/26/2014	1,155.67
320 - REHMANN ROBSON PC	RR226358	AIRPORT - PAYMENT #2 FOR 6/30/14 AUDIT	12/26/2014	12/26/2014	600.00
2182 - WESTSHORE AVIATION MANAGEMENT	120114	AIRPORT - AUGUST 2014-DECEMBER 2014 OFFICE SPACE RENT	12/01/2014	12/26/2014	500.00
Total Selected Invoices: 3					$2,255.67

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 12/31/2014

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT					
Check	01/02/2015	23733 Accounts Payable	FIFTH THIRD BANK - CREDIT CARD		107.88

Invoice	Date	Description	Amount
2015-00002764	12/14/2014	AIRPORT - CREDIT CARD PMT 5473-7816-0013-1892	107.88

CITY AP PAYABLES ACCOUNT Totals: Transactions: 1 $107.88

Checks: 1 $107.88

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
.			
201 Finance	PAYABLES ACCOUNT	01/02/2015	23733

Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
	.					
AIR Airport						
	234 - FIFTH THIRD BANK - CREDIT CARD	2015-00002764	AIRPORT - CREDIT CARD PMT 5473-7816-0013-1892	12/14/2014	12/31/2014	107.88
	Total Selected Invoices: 1					$107.88

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 12/23/2014

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	12/26/2014	23610	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		1,155.67
	Invoice		Date	Description		Amount
	2015-00002725		12/26/2014	AIRPORT UTILITIES		1,155.67
Check	12/26/2014	23611	Accounts Payable	REHMANN ROBSON PC		600.00
	Invoice		Date	Description		Amount
	RR226358		12/26/2014	AIRPORT - PAYMENT #2 FOR 6/30/14 AUDIT		600.00
Check	12/26/2014	23612	Accounts Payable	WESTSHORE AVIATION MANAGEMENT		500.00
	Invoice		Date	Description		Amount
	120114		12/01/2014	AIRPORT - AUGUST 2014-DECEMBER 2014 OFFICE SPACE RENT		500.00
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 3		$2,255.67

Checks: 3 $2,255.67

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number
201 Finance	PAYABLES ACCOUNT	12/11/2014	23323

Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	2780 - DEANNE BUCKLAND	2015-00002490	AIRPORT - REIMBURSEMENT FOR PETTY CASH	12/11/2014	12/11/2014	230.00
	2226 - DOORNBOS CHARLES EVERT	2015-00002487	AIRPORT - REIMBURSEMENT FOR SUPPLIES FOR FLOAT	11/30/2014	11/30/2014	35.08
	159 - FRIS OFFICE OUTFITTERS	182331	AIRPORT - SUPPLIES	11/07/2014	11/30/2014	125.72
	146 - HOLLAND BOARD OF PUBLIC WORKS	2015-00002488	AIRPORT - ACCT #77524493-01	11/30/2014	11/30/2014	118.81
	2087 - KAREN SCHOLTEN	2015-00002489	AIRPORT - REIMBURSEMENT FOR FLOAT SUPPLIES	11/30/2014	11/30/2014	100.09
	322 - TULIP CITY AIR SERVICE INC	14-019165	AIRPORT - NOVEMBER SERVICES	11/30/2014	11/30/2014	11,144.26
	Total Selected Invoices: 6					$11,753.96

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT

Batch Date: 12/10/2014

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	12/11/2014	23323	Accounts Payable	DEANNE BUCKLAND		230.00
	Invoice		Date	Description	Amount	
	2015-00002490		12/11/2014	AIRPORT - REIMBURSEMENT FOR PETTY CASH	230.00	
Check	12/11/2014	23324	Accounts Payable	DOORNBOS , CHARLES EVERT		35.08
	Invoice		Date	Description	Amount	
	2015-00002487		11/30/2014	AIRPORT - REIMBURSEMENT FOR SUPPLIES FOR FLOAT	35.08	
Check	12/11/2014	23325	Accounts Payable	FRIS OFFICE OUTFITTERS		125.72
	Invoice		Date	Description	Amount	
	182331		11/07/2014	AIRPORT - SUPPLIES	125.72	
Check	12/11/2014	23326	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		118.81
	Invoice		Date	Description	Amount	
	2015-00002488		11/30/2014	AIRPORT - ACCT #77524493-01	118.81	
Check	12/11/2014	23327	Accounts Payable	KAREN SCHOLTEN		100.09
	Invoice		Date	Description	Amount	
	2015-00002489		11/30/2014	AIRPORT - REIMBURSEMENT FOR FLOAT SUPPLIES	100.09	
Check	12/11/2014	23328	Accounts Payable	TULIP CITY AIR SERVICE INC		11,144.26
	Invoice		Date	Description	Amount	
	14-019165		11/30/2014	AIRPORT - NOVEMBER SERVICES	11,144.26	
CITY AP PAYABLES ACCOUNT Totals:				Transactions: 6		$11,753.96

Checks: 6 $11,753.96

REGISTRATION INFORMATION

MICHIGAN AIRPORT CONFERENCE

MICHIGAN AIRPORT CONFERENCE

MAAE Michigan Association of Airport Executives

Co-sponsored by: Michigan Association of Airport Executives and Michigan Department of Transportation Office of Aeronautics

MDOT Michigan Department of Transportation AERONAUTICS

CONFERENCE INFORMATION

This is the 24th year the Michigan Airport Conference has been co-sponsored by the Michigan Association of Airport Executives (MAAE) and the Michigan Department of Transportation (MDOT) Office of Aeronautics. It is designed to provide airport sponsors, managers, consultants, and others interested in airport management practices the opportunity to meet in an open forum to share information and ideas. The conference also provides a versatile medium to inform attendees regarding changes and opportunities available to airport communities. Vendors have the opportunity to display new equipment, products and processes, while consultants can interact with attendees and explain their particular areas of interest.

AGENDA AND SPEAKERS

On Wednesday morning, we will receive an update on what is new from MDOT leadership, as well as the latest news and developments from the Federal Aviation Administration (FAA) Detroit Airports District Office. Following a break with the exhibitors, MAAE will hold the Air Carrier and Large General Aviation Roundtable, as MDOT concurrently hosts the AeroPM Workgroup session for Small General Aviation.

The afternoon sessions will include a roundtable discussion on the new Airport Improvement Program (AIP) Handbook with Kevin Klein, Manager, Cherry Capital Airport; Jim Borsari, Senior Aviation Consultant, RS&H, Inc.; as well as a representative from FAA. This session will be an excellent opportunity to create an open dialogue and discuss new items in the handbook. Additionally, MAAE will hold the Small General Aviation Roundtable, as MDOT concurrently hosts the AeroPM Workgroup session for Air Carrier and Large General Aviation. To complete the day, MAAE will host the Legislative Reception with Exhibitors. This will provide folks with an opportunity to meet with legislators and discuss various topics of interest.

Thursday's sessions will begin with a panel discussion focusing on FAA Reauthorization, featuring Greg Principato, President and CEO, National Association of State Aviation Officials (NASAO); Bryan Budds, Great Lakes Regional Manager, Aircraft Owners and Pilots Association (AOPA), as well as a representative from the National Business Aviation Association (NBAA). The second session on Thursday morning will include a report given by Aaron Johnson, Defense Industry Business Manager, Michigan Economic Development Corp. (MEDC), on their recent study of unmanned aerial vehicles (UAVs), along with presentations given by Steve Cook, P.E., Engineer of Operations/Maintenance Field Services, MDOT; Lt. Pat Lawrence and Sgt. Matt Rogers, Michigan State Police on UAVs.

The grand finale of our conference will be our most honored tradition of recognizing the Airport Sponsor and Consultant of the Year, followed by the "Passport" prize drawing. Closing the conference in this way is important because it celebrates our successes and encourages us to continue the pursuit of excellence. We truly hope to see you this year and remind you that this is **your conference**, and its success depends on **your participation**!

AGENDA

Wednesday, Feb. 18, 2015

7:30 a.m.	Continental Breakfast with Exhibitors
8:30 a.m.	**Welcome and Overview**
8:45 a.m. Session	**MDOT – Office of Aeronautics Update – What's New!**
9:15 a.m. Session	**Federal Aviation Administration Update – What's New!**
9:45 a.m.	Break with Exhibitors
10:15 a.m. Session	**Session A – Air Carrier and Large General Aviation Roundtable**
	Session B – AeroPM for Small General Aviation
Noon	Luncheon – **Gov. Rick Snyder invited to be Keynote Speaker**
1:30 p.m. Session	**New AIP Handbook – Roundtable Discussion**
2:30 p.m.	Break with Exhibitors
3:00 p.m. Session	**Session A – Small General Aviation Roundtable**
	Session B – AeroPM for Air Carrier and Large General Aviation
5:30 p.m.	**Legislative Reception with Exhibitors**

Thursday, Feb. 19, 2015

8:00 a.m.	Continental Breakfast with Exhibitors
8:15 a.m.	**MAAE General Membership Meeting**
9:00 a.m. Session	**Panel Discussion – FAA Reauthorization**
10:15 a.m.	Break with Exhibitors
10:45 a.m. Session	**Unmanned Aerial Vehicles**
11:45 a.m.	Awards Luncheon
1:00 p.m. Session	**Aeronautics Project Engineer's Manual Update** Recommended for consultants, airport managers, and those interested in recent revisions to the manual.

DOOR PRIZES AND SPONSORSHIPS

Door prizes have proven to be a good advertising medium. If you have items you would like to donate, we would certainly appreciate your participation. Your company will receive appropriate recognition for donating the prize.

Make the most of your company's investment by participating as a conference sponsor. Sponsors provide an invaluable service to MAAE by supporting the learning and networking opportunities of the association. As a sponsor, your company will receive special recognition in addition to the appreciation we normally bestow.

Available Sponsorships
Platinum - $2,000
Gold - $1,500
Silver - $1,000
Bronze - $500

To sponsor an event and/or donate door prizes, please contact the conference committee members listed below:

John Barsalou: 810-235-6560 or jbarsalou@bishopairport.org
Shawn Jezak: 517-977-1172 or maae@michairports.org