

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



West Michigan Airport Authority

Regular Meeting Agenda

March 11, 2021

10:00am – 12:00PM

Meeting will be conducted through Zoom

<https://zoom.us/j/98175135359>

Authority Members

City of Holland

Dave Hoekstra
Scott Corbin
Megan Stumbo

City of Zeeland

Kevin Klynstra
Beth Blanton
Les Hoogland

Park Township

Russ Sylte
Skip Keeter
Jeff King

Ex-officio

Jim Storey
Frank Garcia

1a. Election of Temporary Board Chair.

1. Public Comment.
2. Consideration of February 8th, 2021 meeting minutes (Action Request).
3. Public Hearing to Approve FY22 Action Plan, Capital & Operations Budgets (Action Requested).
4. Resolution to Adopt FY22 Budget and Certify Annual Millage Rate (Action Requested).
- 5.A Proposal for the West Michigan Regional Airport Authority to Join the Small business Association of Michigan (Action Requested).
- 5.B Proposal to adopt Long Term and Short Term Disability Plans Offered by Dearborn National, as part of the Airport Director Employment Agreement (Action Requested).
6. FBO Report (Accept as Information).
7. Financial Reports (Action Requested).
8. Enter 2021 Airport Authority Board Strategic Planning Session (Action Requested).
9. Updates from the Board.

10. Adjourn.

Next Meeting will be held April 12th, 2021 via Zoom

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

MEETING MINUTES

February 8th, 2021

*****11:30 p.m. – 1:00 p.m.*****

Virtual Meeting Using ZOOM

PRESENT: Hoekstra, Klynstra, Blanton, Hoogland, Sylte, Keeter, King, Story, Garcia.

ABSENT: Corbin, Stumbo.

OTHERS PRESENT: Airport Authority Director Thelenwood, City of Holland Finance Director Lynn McCammon, Administrative Analyst McCormick, FBO Boer, Attorney Andrew Mulder, Senior City Planner Jenna Elswick, Aviation Planning Manager Mead & Hunt Stephanie Ward

Board Chair Sylte called the meeting to order at 11:30 p.m.

Board Members in Attendance (Roll Call):

Dave Hoekstra, City of Holland, MI
Kevin Klynstra, City of Zeeland, MI
Beth Blanton, City of Zeeland, MI
Les Hoogland, City of Zeeland, MI
Russ Sylte, Park Township, MI
Skip Keeter, Park Township, MI
Jeff King, Park Township, MI

21.02.01 Public Comments.

None

21.02.02 January 11, 2021 Meeting Minutes.

Hoekstra made a motion with support by Keeter to approve the January 11th Meeting Minutes as written.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.03 Resolution Setting Public Meeting to Approve FY22 Action Plan.

Director Thelenwood delivered the following information to the Board.

Due the COVID-19 pandemic, traffic at the airport has decreased substantially. As a result, the estimated fuel flowage and landing fees have been reduced for FY21. The estimated operating budget revenues for FY22 are \$604,757. Additionally, the Airport qualified for and received

\$157,000 in CARES Act funding to offset standard expenses of the Airport. These funds are released on a reimbursement basis. Other operating revenues are anticipated to be lower than recent years, assuming COVID-19 continues to have a dampening effect on traffic. Property Tax revenues are expected to remain strong as real estate markets remain strong despite the pandemic. The millage rate is recommended to remain at one-tenth of a mil.

FY22 operating expenses are expected to increase by about \$42,000 due primarily to the increase in staffing costs related to the new Airport Director Position. Increased costs related to the Airport Director role have been offset primarily through a reduction in reserves for future capital projects. Additionally, budget for legal expenses is recommended to be increased from \$10,000 (FY21) to \$20,000 (FY 22). Legal expenses have been up substantially due primarily to ongoing development projects on airport property, associated contract amendments, and work related to the Airport rezoning efforts. It is anticipated that similar activities will continue through FY22.

It is recommended that \$112,357 from revenues be placed in reserves to provide the local match for future Capital Projects. There are five Capital Projects currently scheduled for FY22:

- Runway/Taxiway paint marking maintenance (as needed).
- Entryway Landscaping Improvements.
- Design for North Hangar Park Taxilane.
- Wetland Mitigation for North Hangar Park Taxilane.
- Repair of Gravel Path for Approach Light Maintenance.

It is also recommended that \$25,000 to be placed in Reserves for Future Business Center Maintenance and Repairs. These funds primarily cover the future depreciated value of Business Center equipment and infrastructure. The Board initially approved a resolution to set aside up to \$100,000 in reserves for ABC repairs. After FY22, the Board will have met this goal. It would be recommended that at future budget discussions, these funds be allocated elsewhere.

Recommendation

It is recommended that the Authority Board hold a public hearing, make any necessary changes to the budgets, and approve the attached resolution requesting the member local governmental units to levy .1 of a mill for fiscal year 2022.

Keeter made a motion with support by Klynstra to adopt the resolution that the Airport Authority hold a public hearing concerning the proposed budget on March 11, 2021.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.04 Approval of Ground Lease & Lease Addendum with Hangar Three Partners.

The Authority Board has previously approved a site plan for a 120'x120' hangar on the former airport office site near the Geurink Boulevard entrance to the airport.

The key components of this lease are:

1. The lease entity is 3303 John F. Donnelly Drive, LLC.
2. The site is 27,946 square feet.
3. The term of the lease is for 40 years with an option for renewal of another 30 years.
4. The initial lease rate is 30.65 cents per square foot which is consistent with the Brown Transport lease.
5. The Airport Authority will provide and maintain an access road to this site.
6. The Airport Authority will assume an estimated \$10,132 in engineering costs for revisions to the Airport Layout Plan and ½ of the environmental clearance work.
7. The lease includes language providing public aircraft access along the west side of the fueling facility.
8. There may be a need for additional parking in the future due to how the hangar office is ultimately used. The lease includes language to address this possibility.
9. Land leases at the airport typically require a personal guarantee from the lessee. This guarantee is to ensure that the financial terms of the lease are met. In this lease, in lieu of the personal guarantee, the lessee will provide an annual financial statement and pay the rental rate three years in advance. This advance will be drawn down until year four. At that time, another three years advance will be paid unless the Board and lessee agree to another form of financial security such as a personal guarantee. This arrangement will also allow the Board to determine if this might be a preferred financial security for future land leases.

Recommendation

It is recommended that the Authority Board approve the land lease with 3303 John F. Donnelly Drive, LLC, subject to Authority approval of revisions to the adjacent Hangar 3 Partners lease to accommodate an access road to both sites – subject to final approval as to form by the Airport Authority's Attorney.

Hangar 3 Partners has a hangar near the Geurink Boulevard entrance to the airport. It is the first hangar as one enters the airport and has been there for over 30 years. The current land lease comprises 41,000 square feet. This land lease also includes an entrance drive off-of Geurink Boulevard and parking spaces along the west side of the entrance drive.

With the development of a private hangar on the former airport office site (Ben Fogg), access to this site needs to be provided through what is the current Hangar 3 entrance drive.

To ensure that adequate long-term access is provided to both sites, it is proposed that the Airport Authority have control of this entrance drive and that it, and the Hangar 3 parking along the west side of the entrance drive, be deleted from the Hangar 3 land lease. In turn, Hangar 3 will provide its parking along the west side of its hangar.

Hangar 3 Partners has also requested that its north leased line be moved closer to its hangar.

The current north lease boundary abuts Geurink Boulevard and allows for additional landscaping to meet the requirements of the Airport Building Standards. This landscaped area would remain and be maintained by the Airport Authority which the Authority is essentially doing today.

The Authority Board will need to approve a variance from the landscaping requirement to do meet the Hangar 3 request. Since the Board has already approved a landscaping variance for the adjacent Ben Fogg lease, if the Hangar 3 variance is approved, then the Board should review the landscaping requirement in the Building Standards and perhaps revise it.

An Addendum to the Hangar 3 land lease that will change the boundaries of the current lease. This will reduce the lease to 28,783 square feet which is 12,217 square feet less than the current lease. The current lease rate is 20.25 cents per square foot.

Recommendation

It is recommended that the Authority Board approve:

1. The Addendum to the Hangar 3 Partners land lease as presented with the report -subject to final approval as to form by the Airport Authority's Attorney: and
2. A variance to the Airport Building Standards reducing the required 30% landscaped green space.

King made a motion with support by Keeter to approve the land lease with 3303 John F. Donnelly Drive, LLC and both the Addendum to the Hangar 3 Partners land lease and a variance to the Airport Building Standards reducing the required 30% landscaped green space.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.05 Meeting Date for Strategic Retreat on March 11, 2021.

At the January 11th meeting of the Airport Authority Board, it was determined that the Board would schedule a strategic planning session to identify the priorities of the Board over the coming year as well as set broader strategic goals. This session would focus primarily on the following:

1. Economic Development opportunities for the Airport.
2. Expanded outreach and engagement throughout the region.
3. Identification of future trends and opportunities for the Airport.
4. Define operations in a post COVID environment.

The Holland City Manager, Keith Van Beek, has agreed to facilitate this session. Given his availability, and the proximity to the next scheduled Board Meeting, this session would occur in lieu of the March Board meeting. Based on the availability of Board Members, March 11th has been identified as the best likely date to hold this session.

Recommendation

It is recommended that the Authority Board hold a public strategic planning session on March

11th, 2021 as described above.

Hoekstra made a motion with support by Blanton to hold a public strategic planning session on March 11th.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.06 Amendment to AA Director Contract.

The City of Holland Finance Department has raised a question regarding the Airport Authority's contribution to the Directors Defined Contribution plan. As the Plan was initially defined, the Board would contribute 6% of the Directors Base salary to a Defined Contribution Plan. If the Director were to contribute a minimum of 2% to a 457-retirement plan tied to the DC plan, the Authority would contribute an additional 2% as well, for a total 8% contribution from the Authority.

As the contract is currently written, it could be misinterpreted to read that the additional 2% from the Board is to be contributed to the 457 plan, not the DC plan – which is not allowed under Michigan law. The attached contract amendment provides language to clarify and resolve this issue, allowing the Finance Department to allocate the retirement funds as initially intended. So far, over the last two pay periods, these funds have not been dispersed.

Recommendation

It is recommended that the Authority Board approve the Amendment to Airport Authority Director Contract, clarifying the Defined Contribution Plan as described above.

Hoekstra made a motion with support by Keeter to approve the Amendment to AA Director Contract, clarifying the Defined Contribution Plan as described.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.07 Review of Airport Zone District.

Stephanie Ward from Mead & Hunt and Jenna Elswick with Holland City discussed the progress with creating an Airport Zone District. This effort grew out of the City's ongoing work to re-write its development code through the Unified Development Code (UDO) process, which creates an overall more user friendly and accessible code and will support expanded development in the Community.

By creating a defined Airport Zone District, the airport was looking to accomplish the following:

1. Rezone Airport owned property from Agricultural to "Airport" which removes conditional use restriction for Airport development.
2. Establish a set of development parameters designed to attract airport development and allow flexibility for the Authority based on future development needs.

3. Clearly tie development restrictions to FAA, MDOT, and the Airport Layout Plan, whereas before restrictions were somewhat undefined and arbitrary.
4. Provide clearer guidance to the City regarding when non-airport development projects need Airport Approval.

The Airport Zone defines what types of projects can be developed on and around Airport Property and uses common sense factors in determining where restrictions occur. This redesignation will be a critical asset and tool as the Airport looks to the future in identifying its growth potential and priorities.

Recommendation

It is recommended that the Authority Board approve the Airport Zone District proposal as presented.

Hoogland made a motion with support by Keeter to approve and formally adopt the Airport Zone District as presented.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.08 FBO Report.

FBO Boer reported that business is down 30-35% with Charter flights up a bit due to recent flights to Florida. FBO report was accepted as information.

21.02.09 Financial Reports.

Keeter made a motion with support by Blanton to table the financial reports until the next Board meeting.

Aye votes: Hoekstra, Klynstra, Blanton, Hoogland, Keeter, King, Sylte

Nays: None

Motion carried.

21.02.10 Updates from the Board.

None.

Board members Klynstra and Hoogland left the meeting at 12:52 p.m.

21.02.11 Closed Door Session.

Hoekstra made a motion with support by King that the Board go into closed door session to review a written legal opinion, as material exempt from disclosure under state or federal law, regarding the FBO Agreement between the Authority and Tulip City Air Service with Counsel for the WMAA pursuant to MCL 15.268 (h).

Aye votes: Hoekstra, Blanton, Keeter, King, Sylte

Nays: None

Motion carried—12:54 p.m.

At 1:28 Keeter made a motion with support by Hoekstra to reopen the Board meeting.

Aye votes: Hoekstra, Blanton, Keeter, King, Sylte

Nays: None

Motion carried.

21.02011 Adjourn.

The next Board meeting will be held March 11th, 2021, 11:30a.m., format will be a Virtual Meeting using Zoom.

Meeting Adjourned at 1:30 p.m.

Minutes Approved: (Secretary)

Date:_____

West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423
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Comprising City of Zeeland, Park Township and City of Holland



March 11, 2021

REPORT 3

To: West Michigan Airport Authority Board.
From: Aaron Thelenwood, Airport Authority Director.
Subject: **Public Hearing on Fiscal Year 2022 Operating and Capital Budgets.**

Annually, the Airport Authority Director prepares and submits the proposed operating and capital budgets for the next fiscal year to the Authority Board for consideration.

The FY21 Action Plan update was presented February 8th 2021. Much progress has been made on the FY21 Action Plan and an aggressive Action Plan is proposed for FY22.

Due the COVID-19 pandemic, traffic at the airport has decreased substantially. As a result, the estimated fuel flowage and landing fees have been reduced for FY21. The estimated operating budget revenues for FY22 are \$604,757. Additionally, the Airport qualified for and received \$157,000 in CARES Act funding to offset standard expenses of the Airport. These funds are released on a reimbursement basis. Other operating revenues are anticipated to be lower than recent years, assuming COVID-19 continues to have a dampening effect on traffic. Property Tax revenues are expected to remain strong as real estate markets remain strong despite the pandemic. The millage rate is recommended to remain at one-tenth of a mil.

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- Repair of Gravel Path for Approach Light Maintenance.

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Recommendation

It is recommended that the Authority Board hold a public hearing, make any necessary changes to the budgets or approve the budgets and action plan as presented if no public comments are received. Additionally, the Board would approve the attached resolution formally adopting the budgets and requesting the member local governmental units to levy .1 of a mill for fiscal year 2022.

Attachment: Resolution to Approve the Proposed Annual Budget and Certify Millage Amount for Fiscal Year 2022
FY21 Action Plan status
FY22 Action Plan
FY22 Operating Budget
FY22 Capital Budget

West Michigan Airport Authority

Fiscal Year 2021 (July 1, 2020 – June 30, 2021) Action Plan

April 8, 2020

Mission Statement

To provide the community with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

Fiscal Year 2021 Action Plan

Operations

- Evaluate the Authority's staffing structure as the result of completion of the Communications Strategy and current work activities.
The Airport Authority approved a new Airport Authority Director Position and hired a permanent Director in December of 2020. Additionally, core duties of the former communications coordinator have been incorporated into the position and supplemented by contracting with Boileau Communications as the Authority's designated communications consultant.
- Conduct an energy audit of the Airport Business Center.
It is the intent of staff to have this wrapped by Spring of 2021
- Work with the City of Holland to rezone the airport property according to the anticipated new zoning district.
This process is ongoing, but nearing completion as part of the City of Holland's Unified Development Ordinance. Staff have worked closely with the City Planning Department and our Airport Consultant (Mead and Hunt) to define the parameters of the Airport Zoning District. The intent is to outline relevant regulations/restrictions as required by FAA/MDOT while also providing the tools necessary to the Airport to remain flexible in attracting and maximizing strategic development on Airport Property.
- Staff to complete relevant FEMA Incident Command Systems Training.
This effort is ongoing; given the additional time allocation under the new Director role, this should be wrapped by the end of the fiscal year.
- Conduct a tabletop emergency incident training with local emergency management resources
The goal is to reengage partners around this project early spring of 2021.

Communications

- Implement the recommendations of the Communications Strategy which should be completed in the spring 2020.

Communications Strategy is in full swing with the ongoing support of Boileau Communications. Key next steps are to finalize design of the updated Airport Authority website; completion of Annual Report by spring of 2021; expanded social media outreach; launch of quarterly newsletters; re-engagement with current Airport tenants and users; and update of the Airport's introduction video. Additionally, the Airport launched it's "Keep COVID Grounded" campaign which continues to promote health conscious protocols for travelers, users, and staff at the Airport. Critical remaining components are to establish effective communication channels with T-hangar tenants and to build engagement with this group.

- Distribute information on airport activities through videos, website updates, periodic newsletters, media releases and community presentations

See comments above regarding communications strategy update.

- Continue to be active in social media venues such as Facebook and Twitter and other venues recommended in the Communications Strategy.

This effort is ongoing. We've provided available social media keys to Boileau Communication and their staff are currently working with Authority staff to establish social media posting schedules and protocols.

- Interact with airport tenants and users on airport activities, needs and matters of interest.

A priority for the new Director role is to make personal contact with the relevant personnel for each of the Airports current Private Hangar leases. Additionally, staff will continue to work with key stakeholders to engage with T-hangar tenants.

- Partner with Vision Air Flyby Air Service on public education activities.

Due to COVID-19, these efforts have been disrupted. As we review our engagement strategy overall in light of the pandemic, and identify our opportunities to engage remotely, we will begin work to re-establish public education activities.

Capital Projects

- Construct the runway and runway lighting rehabilitation projects.

These two projects have been officially condensed into one combined project. The project is scheduled for early spring of 2021 and all the pieces are in place for this to occur on time. The majority of the work will be completed within a consecutive 14 day period where operations will be interrupted. Once complete, there will be ancillary work associated with the rehab that will be completed after, but will not significantly interrupt operations.

- Design and bid the north hangar park taxiway if the funding and tenants are secured for this project.

This project is on hold, pending MDOT funding availability. Due to the lack of key tenants for future hangars in this area, the Airport Authority will need to review it's approach and timing schedule for this project.

- Remove the entrance parking lot and install landscaping on this site or determine alternative use for property.

This project is being revised due to the upcoming New Hangar construction project and addendum of the Hangar 3 Partners lease. Initially, the majority of the parking lot was deemed "surplus" space. Now with these two projects, much of the parking lot may be utilized for the private interests located there and a public access drive maintained by the Authority.

Economic Structuring

- Prepare the land leases for tenants of a new hangar park to the north of the Airport Business Center.

This has been suspended due to the lack of current tenants. One of the original interested parties is planning to build a new hangar on the location of the former Airport Office, and the second interested party has put this project on hold. The Authority will review options for attracting new interests to this space.

- Continue implementation of an airport development effort in cooperation with area economic development partners and private interests.

A major priority of the Airport Director is to establish a business engagement strategy as well as make key contacts and introductions with regional economic development partners. Ongoing efforts related to this include the marketing of available Airport owned property for development. To date, the real estate firm the Authority has been working with has identified at least one potentially interested party, but there has been nothing definitive yet. As development continues around the Airport, it's critical for the Authority to identify means of drumming up interest on it's available land. Additionally, the Authority Consultant (Mead & Hunt) continues to engage MDOT/FAA on the land release of Parcel K, though the FAA has not to date been forthcoming with any new details.

- Continue working to engage potential partner communities in the direction of airport governance and activities.

Going forward, there is a clear need to diversify revenue streams for the Authority, and part of this will be efforts to engage additional member communities. The Director will be relying on key connections both from the Board and various subcommittees, as well as advocates of the airport to lead the charge in this area. As part of a business development strategy, it would be worthwhile to expand upon these efforts.

West Michigan Airport Authority
Proposed Capital Projects for FY2022
February 8, 2021

<u>Fiscal Year 2021 Actual</u>	<u>Total Cost</u>	<u>FAA</u>	<u>State</u>	<u>WMAA</u>	<u>Other Local</u>
Runway 8/26 Lighting & Runway Rehabilitation Construction	\$ 4,472,914	\$ 4,107,728	\$ 182,593	\$ 182,593	
N. Hangar Park Taxiway Design/Construction (EA)	\$ 5,000	\$ -	\$ -	\$ 5,000	
Miscellaneous Crack Sealing	\$ 20,000			\$ 20,000	
Total Fiscal Year 2021	\$ 4,497,914	\$ 4,107,728	\$ 182,593	\$ 207,593	0
<u>Fiscal Year 2022 Proposed</u>					
Runway/Taxiway Painting	\$ 15,000			\$ 15,000	
Entranceway Improvements	\$ 5,000			\$ 5,000	
Design for Hangar Park Taxilane	\$ 91,610	\$ 82,449	\$ 4,581	\$ 4,581	
Wetland Mitigation for Hangar Park Taxilane	\$ 103,500	\$ 93,150	\$ 5,175	\$ 5,175	
Approach Light - Gravel Path	\$ 40,000			\$ 40,000	
Total Fiscal Year 2022	\$ 255,110	\$ 175,599	\$ 9,756	\$ 69,756	\$ -
Total Expenses	\$ 4,753,024	\$ 4,283,327	\$ 192,349	\$ 277,349	\$ -

West Michigan Airport Authority
Proposed Fiscal Year 2022 Budget
8-Feb-21

	Approved Budget <u>FY 2021</u>	Estimated Year End <u>FY 2021</u>	Proposed <u>FY 2022</u>
REVENUES			
FBO Franchise Fee	\$ 23,400	\$ 23,400	\$ 23,500
Fuel Flowage Fee	\$ 80,000	\$ 70,000	\$ 70,000
Property Tax - Holland City	\$ 107,000	\$ 109,069	\$ 110,000
Property Tax - Park Township	\$ 108,000	\$ 108,000	\$ 109,000
Property Tax - Zeeland City	\$ 60,000	\$ 60,371	\$ 60,000
Investment Income	\$ 15,000	\$ 15,000	\$ 12,000
State reimbursement - personal property tax loss	\$ 10,000	\$ 13,467	\$ 10,000
Rental - Hangar Land Lease	\$ 98,600	\$ 98,600	\$ 107,357
Rental - Agricultural Land Lease	\$ 12,500	\$ 12,608	\$ 12,500
Rental - T Hangars	\$ 58,000	\$ 58,000	\$ 58,000
Landing Fees	\$ 28,000	\$ 28,000	\$ 24,000
Business Center Rental fee	\$ 8,300	\$ 8,300	\$ 8,400
Subtotal Revenues	\$ 608,800	\$ 604,816	\$ 604,757
EXPENSES			
Payroll - Director	\$ 30,000	\$ 57,600	\$ 96,100
Payroll - Temporary Help	\$ 37,100	\$ 25,300	\$ 12,300
Temp. Help Insurance & Employee costs	\$ 7,500	\$ 2,200	\$ 1,000
Postage	\$ 100	\$ 100	\$ -
Operating supplies	\$ 1,500	\$ 1,500	\$ 1,500
Operating supplies - controlled capital	\$ 2,500	\$ 2,500	\$ 1,600
Photocopies	\$ 100	\$ 100	\$ 100
Maintenance - Buildings & Grounds Maintenance	\$ 13,000	\$ 12,000	\$ 9,000
Maintenance - Equipment Maintenance - ILS	\$ 20,000	\$ 20,000	\$ 20,000
Maintenance - Contract - Snowplowing	\$ 60,000	\$ 40,000	\$ 50,000
Maintenance - Contract - Mowing	\$ 30,000	\$ 30,000	\$ 30,000
Maintenance - Contract - General Repairs/ Maintenance	\$ 25,000	\$ 23,000	\$ 23,000
Advertising/Promotional	\$ 40,000	\$ 40,000	\$ 35,000
Contract - Legal	\$ 10,000	\$ 10,000	\$ 20,000
Contract - Engineering	\$ 15,000	\$ 15,000	\$ 15,000
Contract - Management Services	\$ 28,000	\$ 28,000	\$ 28,000
Contract - Airport Manager	\$ 2,000	\$ 2,000	\$ 2,000
Contract - Audit	\$ 7,800	\$ 7,800	\$ 7,900
Travel, Conferences, Seminars	\$ 2,000	\$ -	\$ 1,000
Commercial Insurance Premium	\$ 27,000	\$ 27,000	\$ 27,000
Utilities - T Hangars	\$ 5,000	\$ 5,000	\$ 5,000
Utilities - Runway Lights	\$ 6,700	\$ 6,700	\$ 6,700
Utilities - Landing Lights & Systems	\$ 4,600	\$ 4,500	\$ 4,500
Utilities - Fence Gates	\$ 700	\$ 700	\$ 700
Utilities - Parking Lot Lighting	\$ 1,800	\$ 1,600	\$ 1,700
ABC-Building & Grounds	\$ 5,000	\$ 5,000	\$ 5,000
ABC-Communications/Telephone/internet	\$ 6,700	\$ 6,700	\$ 6,700
ABC-BPW utilities	\$ 20,000	\$ 20,000	\$ 20,000
ABC-Natural Gas	\$ 5,000	\$ 5,000	\$ 5,000
ABC-equipment maintenance	\$ 5,000	\$ 5,000	\$ 5,000
ABC-Cleaning	\$ 7,500	\$ 7,500	\$ 8,000
1, Land lease rent	\$ 1,000	\$ 1,000	\$ 1,000
Miscellaneous	\$ 2,000	\$ 2,000	\$ 2,000
Dues & Subscriptions	\$ 600	\$ 600	\$ 600

Contingency - General	\$	10,000	\$	10,000	\$	10,000
T hangar repairs	\$	5,000			\$	5,000
Reserves for ABC maintenance/repairs	\$	25,000	\$	25,000	\$	25,000
Reserves for Capital Projects	\$	138,600	\$	154,416	\$	112,357
Subtotal Expenses	\$	608,800	\$	604,816	\$	604,757
Balance	\$	-	\$	(0)	\$	-

West Michigan Airport Authority

Fiscal Year 2021 (July 1, 2021 – June 30, 2022) Action Plan

March , 2021

Mission Statement

To provide the community with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

Fiscal Year 2022 Action Plan

Operations

- **Review & revise Airport Standards:**

The Airport will review all of it's existing standards related to operations, building and development and so forth to ensure these are up-to-date regarding MDOT & FAA requirements, are in alignment with the soon to be adopted Airport Zoning Code, and the strategic objectives of the Airport Authority.

- **Review Airport Master Plan:**

FAA recommends reviewing and updating Airport Master Plans every five years or so; however, this is not a requirement. The current Airport Master Plan was last revised in 2008. The Authority will review the existing Master plan to identify which initial goals are currently still in alignment with operations and what other goals could be incorporated. Additionally, the plan will be reviewed within the current climate reflecting impacts of COVID-19 n operations and other major impacts. Staff will work closely with the Airport's Consultant (M&H) on how best to approach this work (based on priorities identified by the Board). A full re-write is likely not necessary at this time.

- **Outline strategic goals for Airport, post COVID**

The Airport Authority board will be holding a strategic planning session likely in early March to identify key priorities for the Authority moving forward. This is a good practice on an annual basis in general; however, even more-so in the current climate. COVID-19 has been a major disruptor across all sectors and has effected operations at every level. The impacts on travel and aviation are felt very acutely at the moment and will likely echo long into the future. The Authority will work to get an understanding of what the current impacts are, what short/mid term trends will look like moving forward, and will work to identify it's role in a "post COVID" world moving forward.

- **Establish ongoing maintenance & budget schedule for:**

Over the past four years, the Authority has become more focused on heading off significant maintenance expenses by establishing robust reserves for such projects. Staff have been working to approximate when key repairs may come due; however, for budgetary reasons, it would benefit the airport to plot out these expenses as best and consistently as possible; and have a standing schedule for when these repairs are likely to occur. The airport has done this already with Airport Business Center reserve fund, pavement Crack Sealing, and Paint markings, but there are other items as well it may benefit the authority to schedule out. Repairs will still only occur on a needs basis. Staff will work to identify other common repair items (such as fence repair, brush clearing etc.) and review similar best practices from other Airports.

- **Update standing agriculture leases:**

The Airport Authority holds multiple leases with local farmers to farm and maintain several fields around the Airport. These leases are all handled (administratively) slightly different with each farmer. Staff will develop a consistent lease, with consistent language for each lessee which will in turn reduce administrative oversight associated with managing these leases. Lease rates have been determined based on a number of factors associated with each parcel; current lease rates will remain in place.

Communications

- **Expand direct outreach engagement efforts with Airport Users:**

Staff will work with Airport Communications Consultant (Boileau Communications) to establish channels to directly engage with current airport users (T-hangar tenants, private hangar lease holders, other users). The goal is to provide an avenue for their engagement in overall operations and to be provide insight and feedback.

- **Expand outward facing engagement on happenings at the Airport**

One primary goal of the Airport is to broaden outward communications with the surrounding communities as to the goings on of the airport as well as the economic impact of this community resource. By expand on the current priorities of the communications strategy, staff will continue to work with Boileau communication to provide meaningful content to Airport member communities as well as establish channels for those member communities to provide insight and feedback to the Authority.

- **Incorporate economic impact and development opportunities as part of Airport Branding**

Making the economic impact of the Airport a consistent and core part of our overall branding is a critical step in outreach and engagement efforts. Highlighting the return on investment of our member communities is critical to show the airport as a true public asset as well as critical piece of regional infrastructure that needs to be maintained and serves the public interest. Having this consistently reinforced as public knowledge serves the Authority in building buy-in around future millage votes or in attracting new partner communities.

- **Develop Marketing Materials targeted at Aviation related businesses and operations**
As the Airport Authority wants to continue to target current users and constituents, it is also important to target messaging at would be developers looking to relocate to a strong economic hub like west Michigan. By working with Boileau, and other Economic Development groups in the region, the authority can align it's messaging to better engage and attract new businesses to the airport.
- **Review youth/student engagement opportunities post COVID-19**
Youth/student engagement is critical as these young minds will eventually be the voters, policy makers, and businesses which engage with and support the airport. These are also the innovators and visionaries who can help guide the authority into the future. COVID has disrupted "traditional" outreach efforts through schools, youth organizations, etc. The Authority will work with Boileau as well as establish partnerships with other youth focused organizations to identify new outreach strategies in a post COVID landscape.
- **Maintain up-to-date information on COVID impacts of Airport operations**
This will remain an ongoing effort as providing updated information on COVID and maintaining best practices assures our users that we are taking responsibility to ensure that their travels are as safe as possible.

Capital Projects

- **Complete design for North Hangar Park Taxilane**
- **Wetland Mitigation for North Hangar Park Taxilane**

Economic Structuring

- **Build engagement & partnership with potential new Airport Authority member communities:**

The Authority will rely on the support of key advocates to make these initial engagements with community partners identified as strong candidates for potential Authority membership. These efforts will be rooted in ongoing education around the economic impact of the Authority as well as around the Authorities strategic priorities.

- **Draft Economic Development Plan for the Airport Authority**

As part of the airport's priority in attracting new business and development on airport property, staff will work closely with regional economic development partners to produce a Business Development Plan for the Airport Authority. This plan would focus on the following key areas:

- Attract new aviation businesses
- Attract new developers on Airport property
- Establish a process for getting Airport property development ready
- Identify opportunities in new tech at the Airport
- Identify mid and long term land use opportunities for vacant airport property

- **Coordinate with Economic Development Partners in the region:**

Beyond development at the airport staff will work closely with Economic Development Partners in the region to identify opportunities for the airport to support local and regional businesses. The focus would be for the airport to expand it's role in serving the economic interests of its member communities and establish it's voice key policy decisions moving forward. Part of this effort will also include engagement with other similar travel focused entities in the region.

- **Continue to pursue land release with FAA for Parcel K:**

Staff will remain focused and engaged with partners at Mead & Hunt and MDOT to secure a land release of Parcel K from the FAA. Due to it's location, there likely won't be an aviation use for Parcel K, and given the ongoing commercial development in the surrounding area, there is likely significant untapped revenue generating opportunity in this parcel. By releasing the parcel, FAA would provide a key tool to the Airport in generating additional revenues to support ongoing operations and new opportunities.

- **Review impact of "drone" services on future airport operations**

Advancement in drone technology charges forward and we are effectively on the cusp of largescale adoption of drone delivery services, as well as other uses that are not far

behind. It is in the best interest of the Airport Authority to get up-to speed on current the trends and get in front of new applications of this growing technology. Whether or not drones have a place at the airport is not necessarily the focus, but, rather, understanding how the airport will operate, and what opportunities might present themselves as drones become more present in day-to-day life.

West Michigan Airport Authority

60 Geurink Blvd, Holland, MI 49423
P (616) 368-3021 F (616) 546-7056

Comprising City of Zeeland, Park Township and City of Holland



RESOLUTION TO APPROVE THE PROPOSED ANNUAL BUDGET AND CERTIFY MILLAGE AMOUNT FOR FISCAL YEAR 2022

Whereas, the West Michigan Airport Authority annual budget for the fiscal year July 1, 2021 through June 30, 2022 was presented to the Authority on February 8, 2021; and

Whereas, the Authority has reviewed, considered and revised the proposed budget; and

Whereas, the Airport Authority held a remote public hearing concerning the proposed budget on March 11, 2021, via Zoom Meeting Platform.

Now, Therefore Be It Resolved, that the West Michigan Airport Authority Board approves the fiscal year 2022 operating and capital budgets; and

Be It Further Resolved, that the .10 property tax millage rate to support the proposed budget is part of this approval; and

Be It Further Resolved that the Airport Authority does hereby adopt the Annual Budget, of Estimated Revenues and Appropriations, by departmental unit, for all funds as therein presented, to include any modifications approved at the time of the public hearing, for the fiscal year July 1, 2021 through June 30, 2022; and

Be It Further Resolved that the Airport Authority Director is hereby authorized to administer appropriation adjustments to the budgets of the fiscal year 2020-21, to the extent that such adjustments do not exceed the 2020-21 *Revised Estimates*, as outlined in the fiscal year 2021-22 annual budgets; and

Be it further Resolved, that all open encumbrances at June 30, 2021 will be liquidated and re-established as of July 1, 2021. The Fiscal Agent, City of Holland Finance Office, is hereby authorized to increase overall fund appropriations in the fiscal year 2021-22, directly from *Fund Balance – Undesignated*, equal to re-establish encumbrances; and

Be It Further Resolved, that the Airport Authority Director is instructed to notify the member governmental units of the .10 property millage rate for fiscal year 2022.

West Michigan Airport Authority

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Russ Sylte

Chairperson

Beth Blanton, Secretary

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423
P (616) 510-2332

Comprising City of Zeeland, Park Township and City of Holland



March 11, 2021

REPORT 5.A

To: West Michigan Airport Authority Board.
From: Aaron Thelenwood, Airport Authority Director.
Subject: **Proposal for the West Michigan Regional Airport Authority to Join the Small business Association of Michigan.**

As part of the current Airport Authority Director Employment agreement the Airport Authority has offered to provide Long Term Disability (LTD) Insurance Coverage along with a Short Term Disability option to the Airport Director. The Director is to propose an LTD coverage package for the Board to Consider. Currently it is the intent of the Board to self-fund the Short Term Option, unless the Director provides an alternative coverage option amenable to the Board.

After much research, I have been unable to find a Policy provider who offers an LTD plan for a single employee. However, if the Airport Authority were to join the Small Business Association of Michigan (SBAM), the authority would be able to opt into a LTD plan through SBAM and the insurance provider Dearborn National.

SBAM Membership additionally comes with a suite of services and resources available to members, which vary depending on membership level. Attached to this report is a concise summary of services offered. I would propose the Board consider Membership at the Basic Level for year one as many of the IT & HR benefits associated with the Premium or above plans are currently provided by mutual agreements between the Authority and the City of Holland. Basic membership starts at \$119.00 per year.

Recommendation

It is recommended that the Authority Board approve membership with the Small Business Association of Michigan as described above.

SBAM Membership Packages

Starter Package

- Free Energy Assessment from SBAM Energy Solutions
- Weekly Member E-Newsletter
- Digital Subscription to FOCUS Magazine
- Small Business Advocacy - 4 Registered Lobbyists on Staff
- Lansing Watchdog Government Relations Newsletter (OPT IN)

ACCESS TO:

- Resource Blog, Webinar & Podcasts

DISCOUNTED:

- Office Supplies
- Shipping Costs

FREE

Basic Package includes everything in Starter PLUS:

- SBAM Member Directory Listing Access
- Subscription to FOCUS Magazine (NM Value \$29.99)
- Free Summary Plan Descriptions - For groups enrolled in an SBAM-sponsored health insurance plan

ACCESS TO:

- Group Health, Dental, & Vision Insurance
- Accident & Hospital Recovery Coverage
- SBAM Member Directory Listing
- Cybersecurity Risk Assessment Tool
- COBRA Administration (Higher fee for groups not enrolled in an SBAM-sponsored health plan)

- Section 125, HRA and HSA Administration
- Small Business Certification

DISCOUNTED:

- Workers' Compensation Insurance
- Group Life & Disability Insurance
- Payroll & Human Capital Management Solutions
- Identity Theft Protection
- Credit Card Processing and Payment Solutions
- SBAM Meeting Room Space - Subject to availability

\$119/year

Premium Package includes everything in Starter & Basic PLUS:

- Free Online Compliance Resources for ERISA & ACA
- Select Educational Program Discounts (through ASE)

ACCESS TO:

- Free Ask An Expert Hotline for HR & Legal

DISCOUNTED:

- ERISA & ACA Compliance Consulting Services
- Workplace Posters

- Pre-Employment Screening Services
- Employee Handbook Review & Creation
- IT Management Services
- Talent Training Tools
- Tuition at Davenport University
- Crain's Detroit Business Printed Subscription

\$239/year

VIP Package includes everything in Starter, Basic & Premium PLUS:

- SBAM Concierge Service for Ask An Expert Service
- Free Workplace/Labor Law Poster
- VIP Listing on SBAM Member Directory: Logo, Banner Ad
- Advertorial Package - Interview, air & record podcast with materials provided for your use
- Free VIP Ticket to SBAM Annual Meeting: Red Carpet/VIP Insider Access
- Invitation to SBAM's Exclusive VIP Legislative Event
- One Free SBAM Meeting Room Rental (Subject to availability)

- Complimentary Subscription to Crain's Detroit Business or MiBiz West (Print or Electronic)

DISCOUNTED:

- Summary Plan Description - For groups not enrolled in an SBAM-sponsored health insurance plan
- Advertising Rates for SBAM Publications

\$389/year

Best Value!

For more information visit sbam.org/join

Join Michigan's largest, most influential organization focused solely on small business.



SBAM knows small business. We understand and appreciate the many challenges you face daily. That's why we have created membership that is uniquely suited to the needs of small business owners.

TAILORED MEMBERSHIP

SBAM has a membership level for all types of small businesses. Choose the one that's right for you.

From insurance and advocacy to networking and human resources, SBAM serves as the premier association for more than 27,000 Michigan small businesses. No one knows small business like we do. Join us today! We fight for small business every hour!



VIP (Best Value!)

VIP membership is for engaged small business owners who want access to the association's multitude of services. Get all the benefits of Basic and Premium memberships, plus legal and concierge services, advertorial package, complimentary Crain's Detroit Business or MiBiz printed subscription, Capitol Day, and a complimentary ticket and VIP treatment to SBAM's Annual Meeting.

Annual: \$389

- Discounted advertising rates
- SBAM concierge service
- Free workplace posters
- Complimentary Crain's Detroit Business or MiBiz printed subscription
- Free ticket and red carpet treatment to SBAM Annual Meeting
- SBAM Capitol Day
- Free advertorial package



Premium

Premium membership gives you all the benefits of Basic membership plus so much more, including access to human resources services, tuition discounts, IT management services, legal assistance, compliance consultation and business news.

Annual: \$239

- ERISA and ACA compliance consulting services
- ACA, tracking and reporting
- Free HR and legal information
- Discounted Crain's Detroit Business subscription
- Davenport tuition discounts
- Discounted employee handbooks and employment background checks
- IT management services
- Discounted workplace posters
- One free SBAM Talent Exchange job posting



Basic

Basic membership is an introduction to SBAM's many great services. Enjoy news updates, networking and an array of competitively priced services as you get to know us better.

Annual: \$119

- Blue Cross and BCN health, dental and vision
- Dearborn National® life & disability
- Discounted Premium Only Plan, FSA, HRA and HSA administration
- COBRA administration starting at \$35 per month
- Free Summary Plan Descriptions*
- Consolidated billing and enrollment services*
- Discounted Accident Fund Workers' Compensation
- Office Depot discounts
- FedEx discounts
- Discounted Credit Card processing
- National Small Business Association complimentary membership
- SBAM meeting room space discounts
- FOCUS Magazine
- B2B Member Connect
- SBAM online member directory listing
- Small Business Weekly e-newsletter
- Watchdog Advocacy e-newsletter
- Educational Webinars
- Entrepreneurial Podcasts
- SBAM Decision Point (ACA Informational Tool)
- Eye on Lansing videos

* If enrolled in SBAM-sponsored Blue Cross and/or BCN plan

Go to SBAM.org/memberbenefits for additional details

JOIN SBAM TODAY!

MEMBERSHIP APPLICATION - INSURANCE AND COMPLIANCE PROGRAMS

Contact	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.	Title	
Business Name		Business Owner Name	
Business Location (Street Address)			
(____) (____) _____		E-Mail	
Phone		Fax	
Mailing Address (P.O. Box)			
City		State	Zip
Number of Employees	Part Time	Full Time	NAICS Code
Month & Year Organized		Annual Gross Sales \$	
Description of Business Activity			
<input type="checkbox"/> Home-Based <input type="checkbox"/> Woman-Owned <input type="checkbox"/> Minority-Owned			
Member Signature		SBAM Sales Representative	

MEMBERSHIP LEVEL AND PAYMENT METHOD

☐ \$389 VIP ☐ \$239 Premium ☒ \$119 Basic

☐ Yes! I would like to subscribe to Crain's Detroit Business at the reduced annual rate of \$20.

*Crain's is complimentary for VIP Members.

Annual: ☐ Check Enclosed ☒ Credit Card Payment

Card #: _____ Expiration date: _____

Signature: _____

The products and services listed may have specific eligibility requirements that are not guaranteed with SBAM membership. Dues are non-refundable and may be deducted as a business expense, but not as a charitable contribution for federal tax purposes. 65% of membership dues are deductible for federal income tax purposes. SBAM utilizes mail and e-mail to notify members of new and improved services, legislative updates, news and upcoming events. Completion of this application gives SBAM your approval to contact you using these various methods of communication

☐ Yes, I'm working with an Health Insurance Agent!

Agent name: _____ Agency name: _____

Phone: (____) _____ Email: _____

Agent Signature: _____

ADDITIONAL INFORMATION

Please indicate the SBAM insurance-related programs you are enrolling in (check all that apply):

☐ BCBSM / BCN Small Group Plans

☐ Dearborn National Life and Disability

☐ Premium-Only Plan, FSA, HSA or HRA

☐ TranscendAHP

☐ COBRA Administration

☐ ERISA and ACA Compliance Consulting

☐ Summary Plan Description

Workers' Compensation

Accident and Hospital Recovery Insurance

Please note: If your company is enrolling in Blue Cross, BCN and/or Dearborn National, you will incur a monthly \$7.50 program access fee.

If you're enrolling in an SBAM-sponsored small group health plan, please indicate the Managing Agent:

☐ Action Benefits Company

☐ TGG Solutions

Please indicate the type of Blue Cross and/or BCN small group plan sponsorship:

☐ New Business or ☐ Rollover (please include a copy of the rollover letter requesting the sponsorship change)

Member Signature _____ Date _____

Thank you for joining the Small Business Association of Michigan! Upon processing of your application, additional benefit information will be provided. If you're signing up for any of the insurance programs listed above, additional enrollment paperwork must be completed. Please visit www.sbam.org for details.

Please submit complete application to Cher Esch, SBAM Membership Finance Assistant
Fax: (517) 853-5787 Email: Cher.Esch@sbam.org / Mail: 120 N. Washington Square, Suite 1000, Lansing, MI 48933



West Michigan Airport Authority

270 South River Avenue, Holland, MI 49423
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Comprising City of Zeeland, Park Township and City of Holland



March 11, 2021

REPORT 5.B (AMENDED)

To: West Michigan Airport Authority Board.
From: Aaron Thelenwood, Airport Authority Director.
Subject: **Proposal to adopt Long Term and Short Term Disability Plans Offered by Dearborn National, as part of the Airport Director Employment Agreement.**

As described in report 5.A, Dearborn National provides Short and Long Term Disability plans to members of the Small Business Association of Michigan (SBAM). Attached to this report is a quote from Dearborn National for Short & Long Term disability. Initially the Airport Authority offered to Self Fund a short term plan at \$11,000.00 and was relying on the Airport Director to secure an additional long term plan.

Attached to this report is a detailed outline of the options offered by Dearborn National through SBAM. In summary, the quotes for coverage through Dearborn National and the Small Business Association of Michigan are as follows:

- Short Term: **\$45.00 per month**
- Long Term: **\$42.50 per month**
- SBAM Access Fee: **\$7.50 per month**
- **Annual total:** **\$1,140.00**

The Authority's Current insurance Broker (A.J Gallagher) has reviewed the terms of these plans and has confirmed they are consistent with other similar group plans. Per the terms of the Director's Agreement, the **Authority would be funding the Short & Long Term Plans at 80%** while **the remaining 20%** would be covered by the **Director** through payroll.

Recommendation

It is recommended that the Authority Board approve the Proposal to adopt Long Term and Short Term Disability Plans Offered by Dearborn National, as part of the Airport Director Employment Agreement as presented.

Short Term Disability Summary

Page 4 of 5

[illegible]

Long Term Disability Summary

Page 5 of 5


[illegible]



Life & Disability Insurance



SMALL BUSINESS
Association of MICHIGAN
Focusing the power of small business.



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1-800-362-5461
www.sbam.org

Coverage that is unique for small business owners and their employees.

Dearborn National® makes it easy to obtain life and disability insurance.

Learn more by contacting us at (800) 362-5461 or sbam.org/dearborn



DearbornCaresSM Payment Now, Paperwork Later

Losing a loved one can be emotionally and financially overwhelming. DearbornCares provides an advance payment of the life insurance benefit to help beneficiaries cover their immediate expenses, such as funeral costs and medical bills.

- Pays up to \$10,000 per beneficiary of Employer-Paid Basic Life insurance claims
- Available for covered employees and retirees
- Available on claims with 1, 2 or 3 named beneficiaries
- No death certificate required

DearbornCares Claim Process

Once the employer is notified of the death, they will submit the life insurance claim to Dearborn, and then the payment check will be mailed within 48 hours of confirmation. No additional paperwork is required at that time. Any remaining Basic Life benefit, if available, will be handled using Dearborn's standard process.

- All products are available to groups with 1 to 99 eligible employees.
- Groups are not asked to provide SIC codes.
- Basic life, short-term disability and long-term disability can be written on a stand-alone basis.
- Basic life is required in order to purchase dependent and voluntary life.
- Employees can only be insured under one SBAM Participating Employer plan underwritten by Dearborn National® Life Insurance Company.
- Basic life, short-term disability and long-term disability are non-contributory (employer pays for 100% of premium for all eligible employees).
- 100% participation of all eligible employees for the basic life, short and long term disability coverages is required.
- Definition of eligible full-time employment can be as high as 40 hours per week or as low as 20 hours per week for employees and owners.
- For basic, short-term and long-term disability, a separate earning definitions for owners is included.
- Must be in business at least 1 year for life and short-term disability coverage and at least 2 years for long-term disability coverage.

Term Life Insurance and Accidental Death & Dismemberment

Term life insurance helps provide financially for loved ones in the event of a loss. By including Accidental Death & Dismemberment (AD&D), the plan also covers severe accidental injuries.

Basic Life and AD&D Amounts

- \$15,000
- \$25,000
- \$50,000
- 1x Basic Annual Earnings to \$100,000

All options are guaranteed issue to full amount elected.

Basic Life and AD&D Rate*

- \$0.37 per \$1,000 combined

Dependent Life Amounts**

- Spouse \$5,000
- Child(ren) \$2,000 - ages 6 months to 26 years
- Child(ren) \$500 - birth to age 6 months

Dependent Life Rate* (per family unit) is \$1.61

Age Reduction Schedule

Employee benefits will be reduced to:

- 65% at age 65;
- 40% of original amount at age 70; and
- 25% of original amount at age 75.
- Benefits terminate at retirement.
- Spouse benefits terminate at age 70.

*Rates are guaranteed until 12/31/2021.

**Can only be purchased in conjunction with the basic life and AD&D.

Beneficiary Resource Services is provided by Morneau Shepell. The Dearborn National® brand companies do not provide any part of Beneficiary Resource Services. Legal services will not be provided for court proceedings or for the preparation of briefs for legal appearances or actions or for any action against any party providing Beneficiary Resource Services.

Legal services provided under Beneficiary Resource Services are not intended for adversarial matters. Neither Morneau Shepell nor the Dearborn National brand companies are responsible or liable for care or advice rendered by any referral sources.

This page is for illustrative purposes only and is not a contract. It is intended to provide a general overview of the services described.

Waiver of Premium if Disabled

If an insured is totally disabled for more than six months in a row from any occupation for which the insured is qualified (as set forth in the policy), premiums for the life insurance are waived.

AD&D can Double or Triple the Life Benefit

With AD&D, a benefit is paid for loss of limb or eyesight due to the covered accident. If the insured loses his or her life as the result of the accident, the value of the life insurance is doubled. In addition, a common carrier provision is included that triples the life benefit if an accidental death occurs while a passenger on a common carrier (train, plane, etc.).

Travel Resource Services

Helps employees and their families when they are traveling more than 100 miles from their place of residence. It provides the protection they need when circumstances result in the need for medical care away from home. This includes domestic as well as international travel. Among the services included in this program are: referral to a local qualified doctor through a network of providers, evacuation to the closest adequate medical facility, repatriation from a place of hospitalization to the insured's home, return of a travel companion to their home, return of dependent children of the insured to their home, pre-trip information on the destination (including weather, inoculation requirements, and travel advisories).

Beneficiary Resource Services

Combines grief, legal, and financial counseling to support beneficiaries during their time of loss. These services are available to beneficiaries for up to one year from the date the beneficiary makes contact for services. Services are also available to insured individuals who qualify for an accelerated benefit from the group's life insurance plan. The insured person or beneficiary simply calls the toll free number to receive immediate access to the program's services.

Voluntary Life and Accidental Death & Dismemberment



Employee Elections

Minimum \$10,000 / Maximum \$500,000*

Spouse Elections

Minimum \$5,000 / Maximum \$20,000

Dependent child(ren)

\$250 (14 days to 6 months of age)

\$10,000 after 6 months of age

*Maximum amount not to exceed 5x annual salary

Guarantee Issue Limitations

Employee*: the lesser of \$300,000 or 3 times annual salary

Spouse: Guarantee Issue

Child(ren): Guarantee Issue

*Employees age 70-74: \$20,000

*Employees age 75 and over: All amounts require Evidence of Insurability

Monthly rates per \$1,000

Age	< 30	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75 +
Rate	\$0.115	\$0.135	\$0.155	\$0.225	\$0.345	\$0.635	\$1.005	\$1.225	\$2.085	\$4.865	\$18.385

- Spousal Voluntary Life benefits not to exceed 50% of the employee elected amount.
- Voluntary Life is both portable and convertible.
- Voluntary Life / AD&D can only be purchased in conjunction with the group Basic Term Life / AD&D.
- Voluntary Life / AD&D must be written with a policy effective date of not more than 60 days after the effective date of the group Basic Term Life / AD&D.
- Any Voluntary Life / AD&D plan with an effective date of more than 60 days after the group.
- Basic Life / AD&D plan effective date will require Evidence of Insurability.
- 25% employee participation is required for Voluntary Life.
- If Voluntary Life / AD&D is canceled, the group must wait 12 months to re-enroll.
- Each sub-group must achieve 25% participation.

Voluntary Life and Accidental Death & Dismemberment (*continued*)

Age Reduction Schedule

Employee benefits will be reduced to:

- 65% at age 65;
- 40% of original amount at age 70; and
- 25% of original amount at age 75.
- Benefits terminate at retirement.

Spouse benefits will be reduced to:

- 65% at employee age 65
- Spouse benefits terminate at employee age 70 or retirement, whichever occurs first.



Group Basic/Voluntary Term Life Exclusions

Two-year suicide exclusion applies to Voluntary Term Life coverage. Dearborn National will not pay AD&D benefits for any loss that directly or indirectly, results in any way from or is contributed to by: Disease or the mind or body, or any treatment thereof | Infections, except those from an accidental cut or wound | Suicide or attempted suicide | Intentionally self-inflicted injury | War or act of war | Travel or flight in any aircraft while a member of the crew | Commission of, or participation in a felony | Under the influence of certain drugs, narcotics, or hallucinogen unless properly used as prescribed by a physician | Intoxication as denied in the jurisdiction where the accident occurred | Participation in a riot.



Short-Term Disability Insurance

The ability to earn an income is sometimes the only financial security an employee has. If so, a disabling injury or illness can be devastating. That's why having Short-Term Disability (STD) insurance from Dearborn National is an important employee benefit for your company. This product is available for 13- to 26-week benefit durations with a variety of standard and optional benefits.

Pre-Existing Conditions

A Pre-Existing Condition is a sickness or injury for which the Insured received treatment or advice was recommended, within 3 months prior to his or her effective date. Any disability contributed to or caused by a Pre-Existing condition within the first 12 months of the Insured's effective date will not be covered.

Benefits are payable on: 1st day accident / 8th day illness and 15th day accident / 15th day illness

Benefit duration options: 13 weeks or 26 weeks

Percentage of Salary: 66.67%

Weekly Benefit Maximum: \$1,000

STD Rates per \$10 of weekly benefit*

1st day accident / 8th day illness / 13 weeks of coverage = \$.45

1st day accident / 8th day illness / 26 weeks of coverage = \$.57

15th day accident / 15th day illness / 13 weeks of coverage = \$.32

15th day accident / 15th day illness / 26 weeks of coverage = \$.46

**From date of delivery*

Short-Term Disability Insurance (*continued*)

A lenient zero-day residual for the elimination period:

This allows the insured to satisfy the elimination period with either total or partial workdays, so that an employee can work part time without starting a new elimination period. Generous partial disability calculation: This allows a claimant to receive up to 100% of pre-disability employment combined with the STD benefit payment for the duration of the claim.

Enhanced Disability Benefits

Survivor Benefit: The loss of a loved one is difficult. If a family's primary income provider should die while disabled, the family may have no income to help pay for unexpected medical and care expenses. Dearborn National's Survivor Benefit provides an additional benefit payment upon death to help fill the gap.

Pregnancy Claim Management: The birth of a child is one of the greatest joys a person can experience. However, it can also come with its share of stress. This is why Dearborn National helps by making the Short-Term Disability claim experience as stress free as possible.

Among the features of Dearborn National's Short-Term Disability program:

- Automatic 6 week approval* for traditional delivery
- Automatic 8 week approval* for C-Section
- One-time lump sum payment for the approved period for birth of a child

**From date of delivery*

Group Short-Term Disability Exclusions

Dearborn National does not pay benefits for any loss or disability caused by, resulting from, arising out of or substantially contributed to, directly by any one or more of the following: Loss of professional license, occupational license or certification | Commission of, participation in, or an attempt to commit an assault or felony | Intentionally self-inflicted injuries | Attempted suicide, regardless of mental capacity | Cosmetic surgery except when required due to illness or injury | Occupational sickness or injury | Participation in a war, declared or undeclared, or any act of war / A Pre-Existing Condition (3/12).



Long-Term Disability Insurance

Long-term disability (LTD) insurance helps protect an employee's income for a disability lasting longer than the elimination period defined in the policy (typically 13 to 26 weeks).



Lenient zero-day residual for the elimination period:

The insured is able to satisfy the elimination period with either total or partial workdays. Therefore, employees can work part time without starting a new elimination period.

Aggressive work incentive benefit for part-time work:

Encourages the insured to return to work part time by allowing them to keep up to 100% of their pre-disability income for up to 12 months.

Catastrophic Disability Benefit:

The core benefit is automatically increased by 10% of your salary when an insured suffers a temporary or permanent loss resulting in serious cognitive impairment or the inability to perform two or more Activities of Daily Living.

Rehabilitation Incentive Income Benefit:

Provides benefits to disabled employees who are offered a vocational rehabilitation plan designed to return them to gainful employment.

Rehabilitation Assistance:

Rehabilitation Assistance is designed to encourage disabled employees to take part in valuable rehabilitation programs. Vocational rehab programs can be tailored to individual needs to help the employee return to work in less time. This can also benefit the employer by helping their valued employees return to work sooner.

Disability Resource Services™:

When personal problems arise, many choose to cope alone. The effects at home and the workplace can be very negative. Whether it's an emotional, legal or financial issue, resources for support and solutions are available.

Disability Resource Services helps people:

- Work through the challenges of a long-term disability with professional counseling.
- Address, manage and learn about many issues related to disabilities.
- Cope with emotional, financial, and legal issues.

Long-Term Disability Insurance (*continued*)

Face-to-Face Sessions

Insured Long-Term Disability employees receive three face-to-face counseling sessions in a geographically accessible location to address behavioral issues.

Unlimited Telephonic Counseling

Employees insured with Long-Term Disability also have access to unlimited telephonic counseling (24 hours a day / 7 days a week) to help address behavioral issues. Master's level degree counselors are on hand to identify issues, assess needs and refer participants to specialists to help resolve issues.

Web Based Services

When faced with challenges, there are so many questions. It's tough to find answers to personal, financial and legal issues in one place. This is why Dearborn National teamed with ComPsych Corporation, to offer an easy and convenient way to help.



GuidanceResources® Online is a secure, password-protected, interactive website. It's available to Long-Term Disability insured employees, free of charge.

The site features:

- Self-assessments and search tools
- Expert content and tools to help with personal, relational, legal, health and financial concerns
- Personalization to treat an individual's unique needs

GuidanceResource® Online is offered by ComPsych® Corporation. Disability Resource Services is administered by ComPsych® Corporation. These programs and/or any part of these services are not provided or insured by the Dearborn National brand companies®. This page is for illustrative purposes only and is not a contract.

Long-Term Disability Insurance (*continued*)

Elimination Period Options

90 or 180 days

Benefit Maximum

\$6,000

Benefit Percentage

60%

Own Occupation Period

24 months

LTD Rates per \$100 of monthly covered payroll*

90 day

5 year = \$.42

SSNRA = \$.65

180 day

5 year = \$.35

SSNRA = \$.55

Benefit Duration Options

5 years or to age 70, whichever occurs first
Social Security Normal Retirement Age

* Rates are guaranteed until 12/31/2021.

Pre-Existing Conditions

A Pre-Existing Condition is a sickness or injury for which the Insured has received treatment or advice was recommended within 12 months prior to his or her effective date. Any disability contributed to or caused by a Pre-Existing condition within the first 24 months of the Insured's effective date will not be covered, unless he or she received no treatment of the condition for 6 consecutive months after his or her effective date.

Group Long-Term Disability Exclusions

Dearborn National does not pay benefits for any loss or disability caused by, resulting from, arising out of or substantially contributed to, directly by any one or more of the following: A Pre-Existing Condition (12/6/24) | Commission of, participation in, or an attempt to commit an assault or felony | Intentionally self-inflicted injuries | Attempted suicide, regardless of mental capacity | Participation in a war, declared or undeclared, or any act of war | Active military duty | Active participation in a riot | Commission of a crime for which the insured has been convicted | Being under the influence of any narcotic, hallucinogen, barbiturate, amphetamine, gas or fumes, poison or any other controlled substance as defined in Title I of the comprehensive Drug Abuse Prevention and Control Act of 1970, as now or hereafter amended, unless as prescribed by Your Doctor and used in the manner prescribed. Conviction is not necessary for a determination of being under the influence; Intoxication as defined by the laws of the jurisdiction in which the Accident occurred. Conviction is not necessary for a determination of being intoxicated, engaging in any illegal or fraudulent occupation, work or employment.

How to Enroll in the Program

Simply join SBAM as a Basic, Premium or VIP Member and submit the completed Dearborn National® Company Group Agreement and each individual Employee Enrollment form, along with a check for the first month's total premium made payable to 'The SBAM Plan'. Please note: there is a \$7.50 monthly fee included on the premium invoice for the consolidated billing administration and customer service provided by our partner, TGG Solutions.

Dearborn National provides an easy enrollment experience for you and your employees. Their personalized and professional approach stays with you every step of the way — from planning a customized enrollment strategy to empowering your employees to make smart benefit decisions through clear communication and one-on-one consultation.

What's more, their service excellence doesn't walk out the door after enrollment. Their expertise in implementation and claims management ensures you and your employees stay confident in protecting their futures with Dearborn National.



Please note: This information is only a product highlight. The policy has exclusions, limitations, and reduction of benefits and/or terms under which the policy may be continued or discontinued. The policy may be canceled by the insurer at any time. If there is a difference between the information in this brochure and the terms of the policy or certificate, the terms of the policy and certificate control.

Products and services marketed under the Dearborn National® brand and the star logo are underwritten and/or provided by Dearborn National® Life Insurance Company (Downers Grove, IL) and certain of its affiliates. Dearborn National® Life Insurance Company offers insurance products in all states (excluding New York), the District of Columbia, the U.S. Virgin Islands and Puerto Rico.

WMAA MONTHLY FBO REPORT

West Michigan Regional Airport FBO Report February 20201

**Total Fuel Gallons
Delivered**

	Current Month Feb 2021	One Year Ago Feb 2020	Fiscal Year To Date 01/01/21-02/28/21	F/Y to Date Compared 01/01/20-02/28/20
Avgas Sales	1,926			
Jet Fuel Sales	21,202			
Total Gallons Delivered	23,128	46,689	56,857	(40674) (-42%)

Transplant Flights

0

Wings Of Mercy Flights

0

Freight Flights From/To Holland

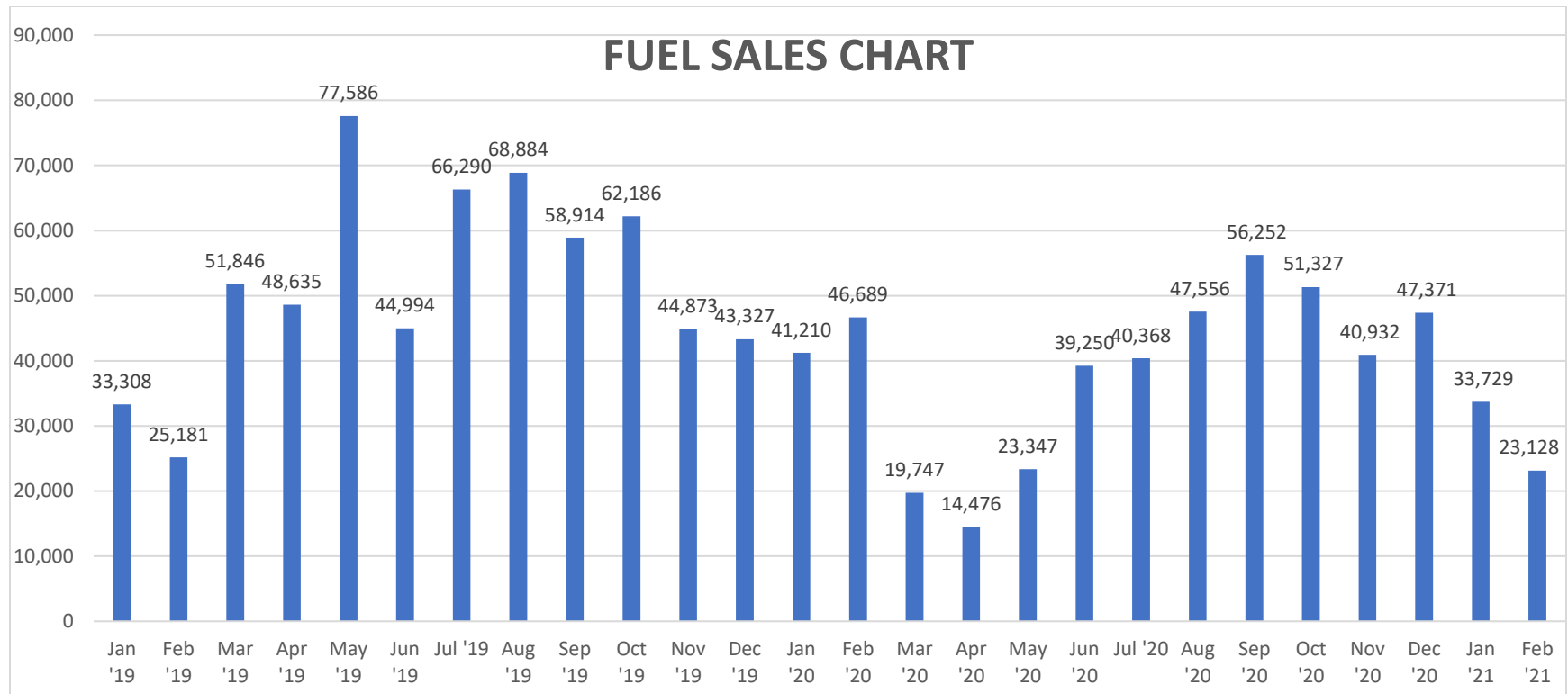
2

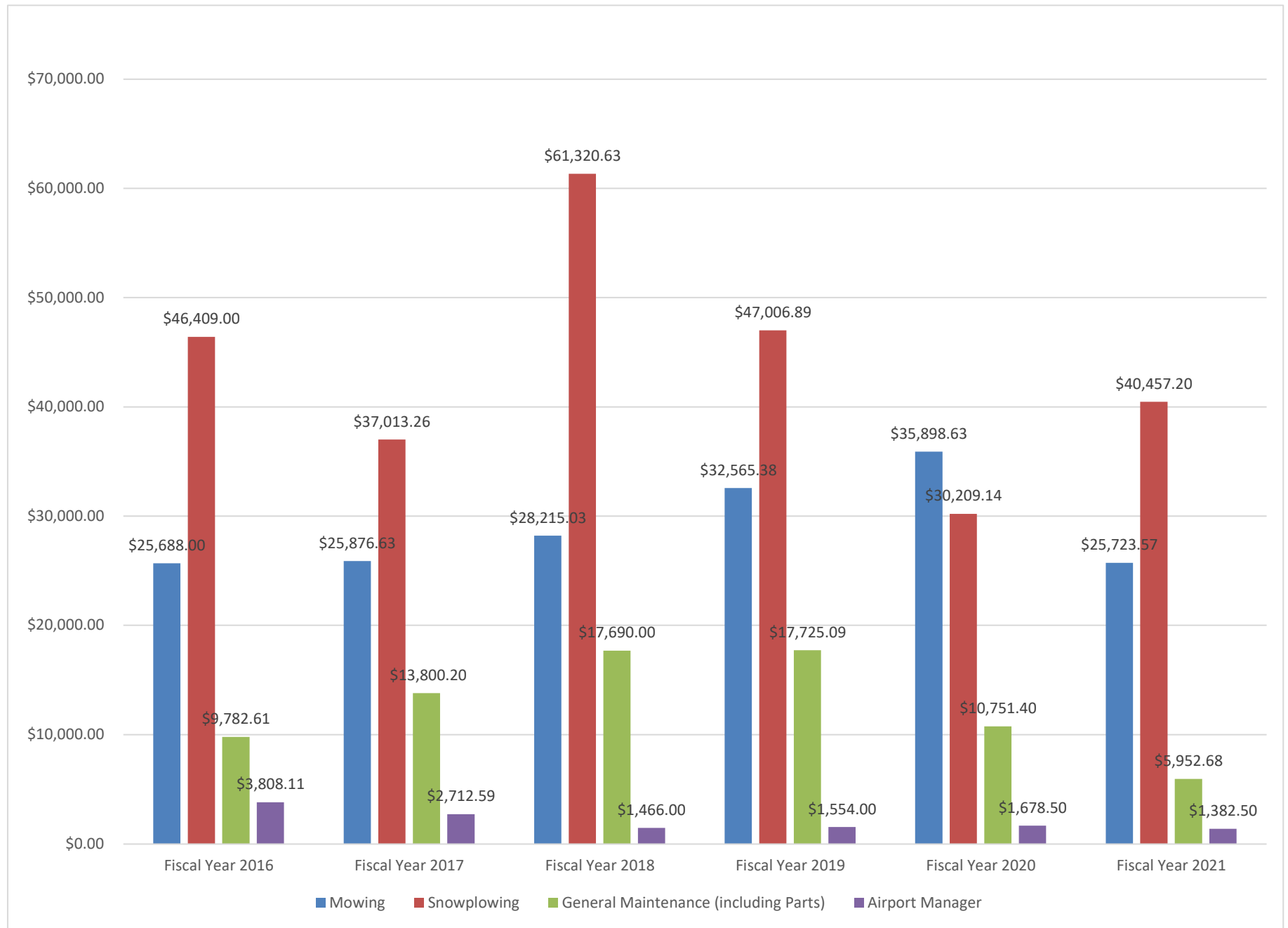
Freight Weight

1,297

Number of Parts if Known

6 skids





WMAA Fund Balance as of 6/30/2020					\$ 1,003,851.26
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	<u>Operating</u>	<u>Capital (999)</u>	<u>EEC Project (546)</u>	<u>Capital Funds (999)</u>	
Year to date Revenues	510,232.01	-	-	-	\$ 510,232.01
Year to date Expenses	258,714.12	182,593.00	-	-	<u>\$ 441,307.12</u>

Estimated Fund Balance as of 03/09/2021					<u>\$ 1,072,776.15</u>
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	<u>Budget</u>	<u>YTD</u>		
Remaining Operating Revenues	608,800.00	510,232.01		\$ 98,567.99

	<u>Budget</u>	<u>YTD</u>	<u>Encumbrances</u>	
Remaining Operating Expenses (excluding contingences)	437,200.00	258,714.12	21,392.50	<u>\$ 157,093.38</u>

Contingency Account (Reserves for Capital Projects):				
Contingency - General			10,000.00	
T Hangar Repairs			5,000.00	
Reserves for ABC Mnct/Repairs			25,000.00	
Reserves for Capital Projects			<u>138,600.00</u>	<u>\$ 178,600.00</u>

Ending Fund Balance as of 03/09/2021					<u>\$ 835,650.76</u>
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Other Expected Expenses:	<u>Estimated amount</u>	<u>Spent</u>	
FY21 Runway Rehabilitation Contruction and Lighting	206,363.00	(182,593.00)	
FY21 N. Hangar Park Taxiway Design/Construction	400,000.00		
FY21 Taxiway Crack Sealing	<u>20,000.00</u>		<u>\$ 443,770.00</u>

Ending Fund balance after expected capital expenses				<u>\$ 391,880.76</u>
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Trial Balance Listing

Through 03/09/21
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund Z01 - WMAA (Airport) General Fund						
ASSETS						
<i>CURRENT ASSETS</i>						
110001.675	Cash Due from Cash/Inv Pool	989,347.15	548,585.50	468,936.83	1,068,995.82	924,630.88
113040.0	Accounts Receivable General	37,418.03	215,435.48	250,085.91	2,767.60	62,400.09
114026.2014	Taxes Receivable 2014	.89	.00	.69	.20	25.89
114026.2015	Taxes Receivable 2015	16.77	.00	.55	16.22	16.77
114026.2016	Taxes Receivable 2016	20.75	.00	2.88	17.87	22.35
114026.2017	Taxes Receivable 2017	35.60	.00	3.15	32.45	40.16
114026.2018	Taxes Receivable 2018	34.29	.00	8.16	26.13	55.44
114026.2019	Taxes Receivable 2019	73.50	.00	21.05	52.45	.00
114031	Allowance for Uncollectible Taxes	(134.10)	.00	.00	(134.10)	(203.15)
118123.1	Prepaid Items Insurance	376.00	.00	376.00	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	5.12	100,493.09	100,498.21	.00	2,891.43
119073.3	Due from Local Govt Units Due from Zeeland City	1.38	64,813.33	64,814.71	.00	117.04
119078.1	Due from State of Michigan Due from State-Aeronautics	1,201.51	.00	.00	1,201.51	1,062.29
<i>CURRENT ASSETS Totals</i>		\$1,028,396.89	\$929,327.40	\$884,748.14	\$1,072,976.15	\$991,059.19
ASSETS TOTALS		\$1,028,396.89	\$929,327.40	\$884,748.14	\$1,072,976.15	\$991,059.19
LIABILITIES AND FUND EQUITY						
LIABILITIES						
<i>CURRENT LIABILITIES</i>						
210202.0	Accounts Payable General	(12,940.95)	401,849.92	388,908.97	.00	.00
211202	Contracts Payable	(9,541.69)	9,541.69	.00	.00	.00
212257.0	Accrued Wages Payable General	(890.00)	890.00	.00	.00	.00
212262.1	Accrued Fringes Payable FICA-Social Security/Medicare	(68.09)	68.09	.00	.00	.00
216278.L	Deposits Lease	(200.00)	.00	.00	(200.00)	.00
21B339.0	Deferred Revenue General	(904.90)	904.90	.00	.00	.00
<i>CURRENT LIABILITIES Totals</i>		(\$24,545.63)	\$413,254.60	\$388,908.97	(\$200.00)	\$0.00
LIABILITIES TOTALS		(\$24,545.63)	\$413,254.60	\$388,908.97	(\$200.00)	\$0.00
FUND EQUITY						
<i>FUND BALANCE</i>						
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	(50,000.00)	.00	25,000.00	(75,000.00)	(50,000.00)
342390	Fund Balance-Unassigned	(953,851.26)	25,000.00	.00	(928,851.26)	(767,697.23)
<i>FUND BALANCE Totals</i>		(\$1,003,851.26)	\$25,000.00	\$25,000.00	(\$1,003,851.26)	(\$817,697.23)
	Fund Revenues	.00	236.72	510,468.73	(510,232.01)	(533,250.75)
	Fund Expenses	.00	445,635.38	4,328.26	441,307.12	359,888.79
FUND EQUITY TOTALS		(\$1,003,851.26)	\$470,872.10	\$539,796.99	(\$1,072,776.15)	(\$991,059.19)
LIABILITIES AND FUND EQUITY TOTALS		(\$1,028,396.89)	\$884,126.70	\$928,705.96	(\$1,072,976.15)	(\$991,059.19)



Trial Balance Listing

Through 03/09/21
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund	Z01 - WMAA (Airport) General Fund Totals	\$0.00	\$1,813,454.10	\$1,813,454.10	\$0.00	\$0.00
	Grand Totals	\$0.00	\$1,813,454.10	\$1,813,454.10	\$0.00	\$0.00



Budget Performance Report

Fiscal Year to Date 03/09/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
REVENUE										
Department 000 - General Revenues										
440573	State-Reim Local PPT Tax Loss	10,000.00	.00	10,000.00	.00	.00	13,467.25	(3,467.25)	135	21,447.01
450582.C	Contributions from Other Govts From City of Holland	107,000.00	.00	107,000.00	.00	.00	109,730.49	(2,730.49)	103	107,136.71
450582.P	Contributions from Other Govts From Park Township	108,000.00	.00	108,000.00	.00	.00	100,493.09	7,506.91	93	110,057.44
450582.Z	Contributions from Other Govts From City of Zeeland	60,000.00	.00	60,000.00	.00	.00	64,813.33	(4,813.33)	108	72,955.31
460654.1	Franchise Fees FBO Franchise Fees	23,400.00	.00	23,400.00	.00	.00	13,691.02	9,708.98	59	23,350.20
460654.5	Franchise Fees Fuel Flowage Fee	80,000.00	.00	80,000.00	.00	.00	37,698.54	42,301.46	47	72,666.17
460654.7	Franchise Fees Landing Fees	28,000.00	.00	28,000.00	.00	.00	15,424.94	12,575.06	55	21,552.43
480665.0	Investment Income General	15,000.00	.00	15,000.00	.00	.00	5,955.07	9,044.93	40	17,252.53
480669.A	Rental Airport Business Center	8,300.00	.00	8,300.00	.00	.00	4,809.28	3,490.72	58	8,202.36
480669.24	Rental Hangar Land Lease	98,600.00	.00	98,600.00	.00	.00	84,455.48	14,144.52	86	98,531.43
480669.25	Rental Agricultural Land Lease	12,500.00	.00	12,500.00	.00	.00	12,608.52	(108.52)	101	12,523.65
480669.26	Rental T-Hangars	58,000.00	.00	58,000.00	.00	.00	43,360.00	14,640.00	75	58,280.00
490685.1	Recoveries Insurance	.00	.00	.00	.00	.00	3,725.00	(3,725.00)	+++	.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	.00	.00	+++	1,999.33
Department 000 - General Revenues Totals		\$608,800.00	\$0.00	\$608,800.00	\$0.00	\$0.00	\$510,232.01	\$98,567.99	84%	\$625,954.57
REVENUE TOTALS		\$608,800.00	\$0.00	\$608,800.00	\$0.00	\$0.00	\$510,232.01	\$98,567.99	84%	\$625,954.57
EXPENSE										
Department 540 - Airport Operations										
710701.0	Payroll-Regular General	23,000.00	.00	23,000.00	2,925.00	.00	19,377.54	3,622.46	84	19,086.82
710707.0	Payroll-Temporary Help General	33,800.00	.00	33,800.00	.00	.00	18,976.92	14,823.08	56	31,129.07
710709.0	Payroll-Overtime General	.00	.00	.00	.00	.00	.00	.00	+++	16.06
711702.0	Payroll-Vacation/PTO General	2,800.00	.00	2,800.00	75.00	.00	1,589.50	1,210.50	57	1,269.43
711703	Payroll-Holidays	1,000.00	.00	1,000.00	.00	.00	575.21	424.79	58	627.78
711716.1	Insurance Health	7,800.00	.00	7,800.00	.00	.00	4,321.63	3,478.37	55	7,711.32
711716.2	Insurance Dental	200.00	.00	200.00	.00	.00	38.02	161.98	19	68.03
711716.4	Insurance Health Care Savings Plan	.00	.00	.00	.00	.00	195.01	(195.01)	+++	.00
711717	Insurance-Life & AD&D	50.00	.00	50.00	.00	.00	18.92	31.08	38	33.86
711718.1	Retirement Contribution MERS	1,500.00	.00	1,500.00	240.00	.00	1,458.53	41.47	97	1,454.01
711720	Insurance-Income Protection	200.00	.00	200.00	.00	.00	79.58	120.42	40	140.99
712715	Employer FICA/Medicare Contribution	4,200.00	.00	4,200.00	229.50	.00	2,927.45	1,272.55	70	3,799.86
712723	Unemployment Comp Insurance	20.00	.00	20.00	.00	.00	9.09	10.91	45	14.35
712724	Workers Comp Insurance	30.00	.00	30.00	.00	.00	7.80	22.20	26	19.28
721730.0	Postage General	100.00	.00	100.00	.00	.00	.00	100.00	0	23.26
721740.0	Operating Supplies General	1,500.00	.00	1,500.00	.00	.00	715.50	784.50	48	4,679.98
721740.CAP	Operating Supplies Controlled Items-Capital Type	2,500.00	.00	2,500.00	.00	.00	1,678.34	821.66	67	4,757.22
721905.0	Photocopies/In-House Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
721931.0	Bldg & Grnds Maint General	13,000.00	.00	13,000.00	.00	.00	633.00	12,367.00	5	8,461.20
721933.0	Equipment Maintenance General	20,000.00	.00	20,000.00	.00	.00	9,504.75	10,495.25	48	19,312.56



Budget Performance Report

Fiscal Year to Date 03/09/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 540 - Airport Operations										
722801.9010	Contr-Printing/Promo Advertising/Promotional	40,000.00	7,000.00	47,000.00	.00	21,392.50	13,010.27	12,597.23	73	19,204.99
722803.7	Contr-Human Resources County Correctional Crew	.00	.00	.00	.00	.00	.00	.00	+++	389.00
722804.0	Contractual-Legal General	10,000.00	.00	10,000.00	.00	.00	19,534.98	(9,534.98)	195	12,310.69
722805.1	Contractual-Finance Independent Audit	7,800.00	.00	7,800.00	.00	.00	7,700.00	100.00	99	7,600.00
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	833.35	(833.35)	+++	.00
722807.5	Contractual-Architect/Engineer Engineering	15,000.00	.00	15,000.00	.00	.00	3,589.00	11,411.00	24	21,072.99
722808.1	Contr-Bldgs&Grnds Janitorial	.00	.00	.00	.00	.00	598.00	(598.00)	+++	.00
722808.8	Contr-Bldgs&Grnds Tree Clearing	.00	.00	.00	.00	.00	.00	.00	+++	204.73
722808.MOW	Contr-Bldgs&Grnds Mowing	30,000.00	.00	30,000.00	.00	.00	36,486.20	(6,486.20)	122	26,926.89
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	25,000.00	.00	25,000.00	.00	.00	10,208.61	14,791.39	41	19,682.71
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	60,000.00	.00	60,000.00	.00	.00	15,973.76	44,026.24	27	30,412.64
722809.16	Contractual-Misc Consulting	.00	.00	.00	.00	.00	.00	.00	+++	1,441.50
722809.61	Contractual-Misc Management Services	28,000.00	.00	28,000.00	.00	.00	16,633.36	11,366.64	59	25,922.75
722809.62	Contractual-Misc Airport Manager-Tulip City Air	2,000.00	.00	2,000.00	.00	.00	1,364.00	636.00	68	1,490.25
723850.0	Communications Telephone	.00	.00	.00	.00	.00	294.60	(294.60)	+++	427.14
723850.CELL	Communications Cellular	.00	.00	.00	.00	.00	300.00	(300.00)	+++	600.00
723860.0	Travel, Conf, Seminars General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,246.00
723910.0	Commercial Insurance Premiums General	27,000.00	.00	27,000.00	.00	.00	18,966.00	8,034.00	70	30,993.00
723920.BPW	Public Utilities BPW	.00	.00	.00	.00	.00	.00	.00	+++	160.00
723920.GATE	Public Utilities Fence Gates	700.00	.00	700.00	.00	.00	384.56	315.44	55	571.84
723920.LAND	Public Utilities Landing Lights & System	4,600.00	.00	4,600.00	.00	.00	2,850.09	1,749.91	62	4,036.83
723920.PLOT	Public Utilities Parking Lot Lights	1,800.00	.00	1,800.00	.00	.00	625.64	1,174.36	35	1,670.47
723920.RUNW	Public Utilities Runway Lights	6,700.00	.00	6,700.00	.00	.00	4,668.89	2,031.11	70	6,336.55
723920.THAN	Public Utilities T-Hangars	5,000.00	.00	5,000.00	.00	.00	3,189.79	1,810.21	64	5,391.97
723942.0	Building Rental/Lease General	1,000.00	.00	1,000.00	.00	.00	2,500.00	(1,500.00)	250	5,500.00
723955.0	Misc. General	2,000.00	.00	2,000.00	.00	.00	1,704.94	295.06	85	2,756.18
723961.0	Dues & Subscriptions General	600.00	.00	600.00	.00	.00	1,211.31	(611.31)	202	566.70
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	(35.19)
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	21.40	(21.40)	+++	5.01
730974.0	Land Improvements General	.00	.00	.00	.00	.00	.00	.00	+++	241,668.14
770956.0	Contingency General	153,600.00	.00	153,600.00	.00	.00	.00	153,600.00	0	.00
Department 540 - Airport Operations Totals		\$534,600.00	\$7,000.00	\$541,600.00	\$3,469.50	\$21,392.50	\$224,755.54	\$295,451.96	45%	\$571,158.86
Department 541 - Business Center										
721931.GRND	Bldg & Grnds Maint Grounds Maintenance	5,000.00	.00	5,000.00	.00	.00	5,697.42	(697.42)	114	1,941.48
721933.0	Equipment Maintenance General	5,000.00	.00	5,000.00	.00	.00	2,607.53	2,392.47	52	3,716.69
722808.1	Contr-Bldgs&Grnds Janitorial	7,500.00	.00	7,500.00	.00	.00	6,214.60	1,285.40	83	7,917.13
723850.0	Communications Telephone	2,600.00	.00	2,600.00	.00	.00	1,920.00	680.00	74	2,672.00
723850.WIFI	Communications WIFI Internet Connection	4,100.00	.00	4,100.00	.00	.00	2,500.00	1,600.00	61	3,437.50

Budget Performance Report

Fiscal Year to Date 03/09/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 541 - Business Center										
723920.BPW	Public Utilities BPW	20,000.00	.00	20,000.00	.00	.00	12,414.89	7,585.11	62	16,661.19
723920.GAS	Public Utilities Natural Gas	5,000.00	.00	5,000.00	.00	.00	2,604.14	2,395.86	52	4,033.67
770956.0	Contingency General	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
Department 541 - Business Center Totals		\$74,200.00	\$0.00	\$74,200.00	\$0.00	\$0.00	\$33,958.58	\$40,241.42	46%	\$40,379.66
EXPENSE TOTALS		\$608,800.00	\$7,000.00	\$615,800.00	\$3,469.50	\$21,392.50	\$258,714.12	\$335,693.38	45%	\$611,538.52
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		608,800.00	.00	608,800.00	.00	.00	510,232.01	98,567.99	84%	625,954.57
EXPENSE TOTALS		608,800.00	7,000.00	615,800.00	3,469.50	21,392.50	258,714.12	335,693.38	45%	611,538.52
Fund Z01 - WMAA (Airport) General Fund Totals		\$0.00	(\$7,000.00)	(\$7,000.00)	(\$3,469.50)	(\$21,392.50)	\$251,517.89	(\$237,125.39)		\$14,416.05
Grand Totals										
REVENUE TOTALS		608,800.00	.00	608,800.00	.00	.00	510,232.01	98,567.99	84%	625,954.57
EXPENSE TOTALS		608,800.00	7,000.00	615,800.00	3,469.50	21,392.50	258,714.12	335,693.38	45%	611,538.52
Grand Totals		\$0.00	(\$7,000.00)	(\$7,000.00)	(\$3,469.50)	(\$21,392.50)	\$251,517.89	(\$237,125.39)		\$14,416.05



Fund Equity Changes Report

Through 03/09/21
Detail Listing
Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	GOVERNMENTAL								
Fund Type	GENERAL FUND								
Fund	Z01 - WMAA (Airport) General Fund								
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	.00	.00	.00	.00				
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	50,000.00	25,000.00	.00	75,000.00				
341390.E	Fund Balance - Assigned (By Action) For Emergencies	.00	.00	.00	.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	.00	.00	.00	.00				
342390	Fund Balance-Unassigned	953,851.26	.00	25,000.00	928,851.26				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	Z01 - WMAA (Airport) General Fund Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$510,232.01	\$441,307.12	\$1,072,776.15
Fund Type	GENERAL FUND Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$510,232.01	\$441,307.12	\$1,072,776.15
Fund Category	GOVERNMENTAL Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$510,232.01	\$441,307.12	\$1,072,776.15
	Grand Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$510,232.01	\$441,307.12	\$1,072,776.15

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
REVENUE										
Department 999 - Airport Capital Projects										
420502.24	Federal Grant FAA Capital	4,275,131.00	.00	4,275,131.00	.00	.00	.00	4,275,131.00	0	214,392.30
430502.24	State Grant MDOT State Capital	206,363.00	.00	206,363.00	.00	.00	.00	206,363.00	0	11,910.68
Department 999 - Airport Capital Projects Totals		\$4,481,494.00	\$0.00	\$4,481,494.00	\$0.00	\$0.00	\$0.00	\$4,481,494.00	0%	\$226,302.98
REVENUE TOTALS		\$4,481,494.00	\$0.00	\$4,481,494.00	\$0.00	\$0.00	\$0.00	\$4,481,494.00	0%	\$226,302.98
EXPENSE										
Department 999 - Airport Capital Projects										
Division 045 - Runway										
730974.0	Land Improvements General	5,107,857.00	.00	5,107,857.00	.00	.00	182,593.00	4,925,264.00	4	12,050.00
Division 045 - Runway Totals		\$5,107,857.00	\$0.00	\$5,107,857.00	\$0.00	\$0.00	\$182,593.00	\$4,925,264.00	4%	\$12,050.00
Division 050 - Business Center										
730975.0	Buildings & Structures General	.00	.00	.00	.00	.00	.00	.00	+++	42,515.00
Division 050 - Business Center Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$42,515.00
Department 999 - Airport Capital Projects Totals		\$5,107,857.00	\$0.00	\$5,107,857.00	\$0.00	\$0.00	\$182,593.00	\$4,925,264.00	4%	\$54,565.00
EXPENSE TOTALS		\$5,107,857.00	\$0.00	\$5,107,857.00	\$0.00	\$0.00	\$182,593.00	\$4,925,264.00	4%	\$54,565.00
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		4,481,494.00	.00	4,481,494.00	.00	.00	.00	4,481,494.00	0%	226,302.98
EXPENSE TOTALS		5,107,857.00	.00	5,107,857.00	.00	.00	182,593.00	4,925,264.00	4%	54,565.00
Fund Z01 - WMAA (Airport) General Fund Totals		(\$626,363.00)	\$0.00	(\$626,363.00)	\$0.00	\$0.00	(\$182,593.00)	(\$443,770.00)		\$171,737.98
Grand Totals										
REVENUE TOTALS		4,481,494.00	.00	4,481,494.00	.00	.00	.00	4,481,494.00	0%	226,302.98
EXPENSE TOTALS		5,107,857.00	.00	5,107,857.00	.00	.00	182,593.00	4,925,264.00	4%	54,565.00
Grand Totals		(\$626,363.00)	\$0.00	(\$626,363.00)	\$0.00	\$0.00	(\$182,593.00)	(\$443,770.00)		\$171,737.98

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT		02/25/2021		63070
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport	101 - CUNNINGHAM DALMAN P.C.	280503	AIRPORT - LEGAL SERVICES	02/16/2021	02/25/2021	4,286.80
	234 - FIFTH THIRD BANK - CREDIT CARD - ACH	2021-00002016	AIRPORT - JANUARY CC STMT	01/31/2021	02/25/2021	1,101.60
	190 - QUALITY AIR HEATING & COOLING INC	91020786	AIRPORT - 12/1/2020-2/28/2021 SERVICES	12/08/2020	02/25/2021	704.75
	130 - SEMCO ENERGY GAS COMPANY - ACH	2021-00002017	AIRPORT - READ DATE 2/3/2021	02/25/2021	02/25/2021	839.92
Total Selected Invoices: 4						\$6,933.07

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT
Batch Date: 02/25/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	02/25/2021	63070	Accounts Payable	CUNNINGHAM DALMAN P.C.		4,286.80
	Invoice		Date	Description		Amount
	280503		02/16/2021	AIRPORT - LEGAL SERVICES		4,286.80
Check	02/25/2021	63071	Accounts Payable	QUALITY AIR HEATING & COOLING INC		704.75
	Invoice		Date	Description		Amount
	91020786		12/08/2020	AIRPORT - 12/11/2020-2/28/2021 SERVICES		704.75
EFT	02/25/2021	6843	Accounts Payable	FIFTH THIRD BANK - CREDIT CARD - ACH	072499952 / 7661394601	1,101.60
	Invoice		Date	Description		Amount
	2021-00002016		01/31/2021	AIRPORT - JANUARY CC STMT		1,101.60
EFT	02/25/2021	6844	Accounts Payable	SEMCO ENERGY GAS COMPANY - ACH	072499952 / 7661394601	839.92
	Invoice		Date	Description		Amount
	2021-00002017		02/25/2021	AIRPORT - READ DATE 2/3/2021		839.92
CITY AP PAYABLES ACCOUNT Totals:						\$6,933.07

Transactions: 4

Checks: 2 \$4,991.55
EFTs: 2 \$1,941.52

WMAA Fund Balance as of 6/30/2020					\$ 1,003,851.26
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	<u>Operating</u>	<u>Capital (999)</u>	<u>EEC Project (546)</u>	<u>Capital Funds (999)</u>	
Year to date Revenues	454,126.90	-	-	-	\$ 454,126.90
Year to date Expenses	217,046.55	182,593.00	-	-	<u>\$ 399,639.55</u>

Estimated Fund Balance as of 02/04/2021					<u>\$ 1,058,338.61</u>
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	<u>Budget</u>	<u>YTD</u>		
Remaining Operating Revenues	608,800.00	454,126.90		\$ 154,673.10

	<u>Budget</u>	<u>YTD</u>	<u>Encumbrances</u>	
Remaining Operating Expenses (excluding contingences)	437,200.00	217,046.55	22,107.50	<u>\$ 198,045.95</u>

Contingency Account (Reserves for Capital Projects):

Contingency - General	10,000.00	
T Hangar Repairs	5,000.00	
Reserves for ABC Mnct/Repairs	25,000.00	
Reserves for Capital Projects	<u>138,600.00</u>	\$ 178,600.00

Ending Fund Balance as of 02/04/2021		<u>\$ 836,365.76</u>
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Other Expected Expenses:

	<u>Estimated amount</u>	<u>Spent</u>	
FY21 Runway Rehabilitation Contruction and Lighting	206,363.00	(182,593.00)	
FY21 N. Hangar Park Taxiway Design/Construction	400,000.00		
FY21 Taxiway Crack Sealing	<u>20,000.00</u>		\$ 443,770.00

Ending Fund balance after expected capital expenses		<u>\$ 392,595.76</u>
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Trial Balance Listing

Through 02/04/21
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund Z01 - WMAA (Airport) General Fund						
<i>CURRENT ASSETS</i>						
110001.675	Cash Due from Cash/Inv Pool	989,347.15	472,893.11	426,701.66	1,035,538.60	821,585.41
113040.0	Accounts Receivable General	37,418.03	201,263.02	226,155.35	12,525.70	96,374.46
114026.2014	Taxes Receivable 2014	.89	.00	.68	.21	25.89
114026.2015	Taxes Receivable 2015	16.77	.00	.21	16.56	16.77
114026.2016	Taxes Receivable 2016	20.75	.00	2.88	17.87	22.35
114026.2017	Taxes Receivable 2017	35.60	.00	3.15	32.45	40.16
114026.2018	Taxes Receivable 2018	34.29	.00	6.49	27.80	55.44
114026.2019	Taxes Receivable 2019	73.50	.00	21.05	52.45	.00
114031	Allowance for Uncollectible Taxes	(134.10)	.00	.00	(134.10)	(203.15)
118123.1	Prepaid Items Insurance	376.00	.00	376.00	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	5.12	63,522.46	54,268.02	9,259.56	10,649.02
119073.3	Due from Local Govt Units Due from Zeeland City	1.38	60,495.69	60,497.07	.00	304.64
119078.1	Due from State of Michigan Due from State-Aeronautics	1,201.51	.00	.00	1,201.51	1,062.29
<i>CURRENT ASSETS Totals</i>		\$1,028,396.89	\$798,174.28	\$768,032.56	\$1,058,538.61	\$929,933.28
<i>CURRENT LIABILITIES</i>						
210202.0	Accounts Payable General	(12,940.95)	369,369.53	356,428.58	.00	(15,503.42)
211202	Contracts Payable	(9,541.69)	9,541.69	.00	.00	.00
212257.0	Accrued Wages Payable General	(890.00)	890.00	.00	.00	.00
212262.1	Accrued Fringes Payable FICA-Social Security/Medicare	(68.09)	68.09	.00	.00	.00
216278.L	Deposits Lease	(200.00)	.00	.00	(200.00)	.00
21B339.0	Deferred Revenue General	(904.90)	904.90	.00	.00	.00
<i>CURRENT LIABILITIES Totals</i>		(\$24,545.63)	\$380,774.21	\$356,428.58	(\$200.00)	(\$15,503.42)
<i>FUND BALANCE</i>						
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	(50,000.00)	.00	25,000.00	(75,000.00)	(50,000.00)
342390	Fund Balance-Unassigned	(953,851.26)	25,000.00	.00	(928,851.26)	(767,697.23)
<i>FUND BALANCE Totals</i>		(\$1,003,851.26)	\$25,000.00	\$25,000.00	(\$1,003,851.26)	(\$817,697.23)
	Fund Revenues	.00	236.72	454,363.62	(454,126.90)	(478,221.06)
	Fund Expenses	.00	403,400.21	3,760.66	399,639.55	381,488.43
Fund Z01 - WMAA (Airport) General Fund Totals		\$0.00	\$1,607,585.42	\$1,607,585.42	\$0.00	\$0.00
Grand Totals		\$0.00	\$1,607,585.42	\$1,607,585.42	\$0.00	\$0.00



Budget Performance Report

Fiscal Year to Date 02/04/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
REVENUE										
Department 000 - General Revenues										
440573	State-Reim Local PPT Tax Loss	10,000.00	.00	10,000.00	.00	.00	13,467.25	(3,467.25)	135	21,447.01
450582.C	Contributions from Other Govts From City of Holland	107,000.00	.00	107,000.00	.00	.00	109,361.80	(2,361.80)	102	107,136.71
450582.P	Contributions from Other Govts From Park Township	108,000.00	.00	108,000.00	.00	.00	63,522.46	44,477.54	59	110,057.44
450582.Z	Contributions from Other Govts From City of Zeeland	60,000.00	.00	60,000.00	.00	.00	60,495.69	(495.69)	101	72,955.31
460654.1	Franchise Fees FBO Franchise Fees	23,400.00	.00	23,400.00	.00	.00	11,735.16	11,664.84	50	23,350.20
460654.5	Franchise Fees Fuel Flowage Fee	80,000.00	.00	80,000.00	.00	.00	33,988.35	46,011.65	42	72,666.17
460654.7	Franchise Fees Landing Fees	28,000.00	.00	28,000.00	.00	.00	14,577.16	13,422.84	52	21,552.43
480665.0	Investment Income General	15,000.00	.00	15,000.00	.00	.00	5,111.78	9,888.22	34	17,252.53
480669.A	Rental Airport Business Center	8,300.00	.00	8,300.00	.00	.00	4,122.24	4,177.76	50	8,202.36
480669.24	Rental Hangar Land Lease	98,600.00	.00	98,600.00	.00	.00	82,851.49	15,748.51	84	98,531.43
480669.25	Rental Agricultural Land Lease	12,500.00	.00	12,500.00	.00	.00	12,608.52	(108.52)	101	12,523.65
480669.26	Rental T-Hangars	58,000.00	.00	58,000.00	9,600.00	.00	38,560.00	19,440.00	66	58,280.00
490685.1	Recoveries Insurance	.00	.00	.00	.00	.00	3,725.00	(3,725.00)	+++	.00
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	.00	.00	+++	1,999.33
Department 000 - General Revenues Totals		\$608,800.00	\$0.00	\$608,800.00	\$9,600.00	\$0.00	\$454,126.90	\$154,673.10	75%	\$625,954.57
REVENUE TOTALS		\$608,800.00	\$0.00	\$608,800.00	\$9,600.00	\$0.00	\$454,126.90	\$154,673.10	75%	\$625,954.57
EXPENSE										
Department 540 - Airport Operations										
710701.0	Payroll-Regular General	23,000.00	.00	23,000.00	.00	.00	13,452.54	9,547.46	58	19,086.82
710707.0	Payroll-Temporary Help General	33,800.00	.00	33,800.00	.00	.00	18,576.92	15,223.08	55	31,129.07
710709.0	Payroll-Overtime General	.00	.00	.00	.00	.00	.00	.00	+++	16.06
711702.0	Payroll-Vacation/PTO General	2,800.00	.00	2,800.00	.00	.00	1,514.50	1,285.50	54	1,269.43
711703	Payroll-Holidays	1,000.00	.00	1,000.00	.00	.00	575.21	424.79	58	627.78
711716.1	Insurance Health	7,800.00	.00	7,800.00	.00	.00	4,071.63	3,728.37	52	7,711.32
711716.2	Insurance Dental	200.00	.00	200.00	.00	.00	38.02	161.98	19	68.03
711716.4	Insurance Health Care Savings Plan	.00	.00	.00	.00	.00	195.01	(195.01)	+++	.00
711717	Insurance-Life & AD&D	50.00	.00	50.00	.00	.00	18.92	31.08	38	33.86
711718.1	Retirement Contribution MERS	1,500.00	.00	1,500.00	.00	.00	978.53	521.47	65	1,454.01
711720	Insurance-Income Protection	200.00	.00	200.00	.00	.00	79.58	120.42	40	140.99
712715	Employer FICA/Medicare Contribution	4,200.00	.00	4,200.00	.00	.00	2,418.72	1,781.28	58	3,799.86
712723	Unemployment Comp Insurance	20.00	.00	20.00	.00	.00	9.09	10.91	45	14.35
712724	Workers Comp Insurance	30.00	.00	30.00	.00	.00	7.80	22.20	26	19.28
721730.0	Postage General	100.00	.00	100.00	.00	.00	.00	100.00	0	23.26
721740.0	Operating Supplies General	1,500.00	.00	1,500.00	.00	.00	624.06	875.94	42	4,679.98
721740.CAP	Operating Supplies Controlled Items-Capital Type	2,500.00	.00	2,500.00	.00	.00	449.00	2,051.00	18	4,757.22
721905.0	Photocopies/In-House Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
721931.0	Bldg & Grnds Maint General	13,000.00	.00	13,000.00	.00	.00	633.00	12,367.00	5	8,461.20
721933.0	Equipment Maintenance General	20,000.00	.00	20,000.00	.00	.00	4,800.00	15,200.00	24	19,312.56



Budget Performance Report

Fiscal Year to Date 02/04/21
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 540 - Airport Operations										
722801.9010	Contr-Printing/Promo Advertising/Promotional	40,000.00	7,000.00	47,000.00	.00	22,107.50	12,066.91	12,825.59	73	19,204.99
722803.7	Contr-Human Resources County Correctional Crew	.00	.00	.00	.00	.00	.00	.00	+++	389.00
722804.0	Contractual-Legal General	10,000.00	.00	10,000.00	.00	.00	15,248.18	(5,248.18)	152	12,310.69
722805.1	Contractual-Finance Independent Audit	7,800.00	.00	7,800.00	.00	.00	7,700.00	100.00	99	7,600.00
722807.5	Contractual-Architect/Engineer Engineering	15,000.00	.00	15,000.00	.00	.00	3,589.00	11,411.00	24	21,072.99
722808.1	Contr-Bldgs&Grnds Janitorial	.00	.00	.00	.00	.00	598.00	(598.00)	+++	.00
722808.8	Contr-Bldgs&Grnds Tree Clearing	.00	.00	.00	.00	.00	.00	.00	+++	204.73
722808.MOW	Contr-Bldgs&Grnds Mowing	30,000.00	.00	30,000.00	.00	.00	36,486.20	(6,486.20)	122	26,926.89
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	25,000.00	.00	25,000.00	.00	.00	8,911.32	16,088.68	36	19,682.71
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	60,000.00	.00	60,000.00	.00	.00	3,930.01	56,069.99	7	30,412.64
722809.16	Contractual-Misc Consulting	.00	.00	.00	.00	.00	.00	.00	+++	1,441.50
722809.61	Contractual-Misc Management Services	28,000.00	.00	28,000.00	.00	.00	14,554.19	13,445.81	52	25,922.75
722809.62	Contractual-Misc Airport Manager-Tulip City Air	2,000.00	.00	2,000.00	.00	.00	1,147.25	852.75	57	1,490.25
723850.0	Communications Telephone	.00	.00	.00	.00	.00	257.72	(257.72)	+++	427.14
723850.CELL	Communications Cellular	.00	.00	.00	.00	.00	300.00	(300.00)	+++	600.00
723860.0	Travel, Conf, Seminars General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,246.00
723910.0	Commercial Insurance Premiums General	27,000.00	.00	27,000.00	.00	.00	18,966.00	8,034.00	70	30,993.00
723920.BPW	Public Utilities BPW	.00	.00	.00	.00	.00	.00	.00	+++	160.00
723920.GATE	Public Utilities Fence Gates	700.00	.00	700.00	.00	.00	335.49	364.51	48	571.84
723920.LAND	Public Utilities Landing Lights & System	4,600.00	.00	4,600.00	.00	.00	2,474.96	2,125.04	54	4,036.83
723920.PLOT	Public Utilities Parking Lot Lights	1,800.00	.00	1,800.00	.00	.00	544.93	1,255.07	30	1,670.47
723920.RUNW	Public Utilities Runway Lights	6,700.00	.00	6,700.00	.00	.00	4,049.61	2,650.39	60	6,336.55
723920.THAN	Public Utilities T-Hangars	5,000.00	.00	5,000.00	.00	.00	2,402.31	2,597.69	48	5,391.97
723942.0	Building Rental/Lease General	1,000.00	.00	1,000.00	.00	.00	2,500.00	(1,500.00)	250	5,500.00
723955.0	Misc. General	2,000.00	.00	2,000.00	.00	.00	1,704.94	295.06	85	2,756.18
723961.0	Dues & Subscriptions General	600.00	.00	600.00	.00	.00	384.51	215.49	64	566.70
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	(35.19)
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	21.40	(21.40)	+++	5.01
730974.0	Land Improvements General	.00	.00	.00	.00	.00	.00	.00	+++	241,668.14
770956.0	Contingency General	153,600.00	.00	153,600.00	.00	.00	.00	153,600.00	0	.00
Department 540 - Airport Operations Totals		\$534,600.00	\$7,000.00	\$541,600.00	\$0.00	\$22,107.50	\$186,615.46	\$332,877.04	39%	\$571,158.86
Department 541 - Business Center										
721931.GRND	Bldg & Grnds Maint Grounds Maintenance	5,000.00	.00	5,000.00	.00	.00	5,697.42	(697.42)	114	1,941.48
721933.0	Equipment Maintenance General	5,000.00	.00	5,000.00	.00	.00	2,261.99	2,738.01	45	3,716.69
722808.1	Contr-Bldgs&Grnds Janitorial	7,500.00	.00	7,500.00	.00	.00	6,594.70	905.30	88	7,917.13
723850.0	Communications Telephone	2,600.00	.00	2,600.00	.00	.00	1,440.00	1,160.00	55	2,672.00
723850.WIFI	Communications WIFI Internet Connection	4,100.00	.00	4,100.00	.00	.00	1,875.00	2,225.00	46	3,437.50
723920.BPW	Public Utilities BPW	20,000.00	.00	20,000.00	.00	.00	10,797.76	9,202.24	54	16,661.19

Budget Performance Report

Fiscal Year to Date 02/04/21

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 541 - Business Center										
723920.GAS	Public Utilities Natural Gas	5,000.00	.00	5,000.00	.00	.00	1,764.22	3,235.78	35	4,033.67
770956.0	Contingency General	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
Department 541 - Business Center Totals		\$74,200.00	\$0.00	\$74,200.00	\$0.00	\$0.00	\$30,431.09	\$43,768.91	41%	\$40,379.66
EXPENSE TOTALS		\$608,800.00	\$7,000.00	\$615,800.00	\$0.00	\$22,107.50	\$217,046.55	\$376,645.95	39%	\$611,538.52
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		608,800.00	.00	608,800.00	9,600.00	.00	454,126.90	154,673.10	75%	625,954.57
EXPENSE TOTALS		608,800.00	7,000.00	615,800.00	.00	22,107.50	217,046.55	376,645.95	39%	611,538.52
Fund Z01 - WMAA (Airport) General Fund Totals		\$0.00	(\$7,000.00)	(\$7,000.00)	\$9,600.00	(\$22,107.50)	\$237,080.35	(\$221,972.85)		\$14,416.05
Grand Totals										
REVENUE TOTALS		608,800.00	.00	608,800.00	9,600.00	.00	454,126.90	154,673.10	75%	625,954.57
EXPENSE TOTALS		608,800.00	7,000.00	615,800.00	.00	22,107.50	217,046.55	376,645.95	39%	611,538.52
Grand Totals		\$0.00	(\$7,000.00)	(\$7,000.00)	\$9,600.00	(\$22,107.50)	\$237,080.35	(\$221,972.85)		\$14,416.05



Fund Equity Changes Report

Through 02/04/21

Detail Listing

Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	GOVERNMENTAL								
Fund Type	GENERAL FUND								
Fund	Z01 - WMAA (Airport) General Fund								
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	.00	.00	.00	.00				
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	50,000.00	25,000.00	.00	75,000.00				
341390.E	Fund Balance - Assigned (By Action) For Emergencies	.00	.00	.00	.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	.00	.00	.00	.00				
342390	Fund Balance-Unassigned	953,851.26	.00	25,000.00	928,851.26				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	Z01 - WMAA (Airport) General Fund Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$454,126.90	\$399,639.55	\$1,058,338.61
Fund Type	GENERAL FUND Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$454,126.90	\$399,639.55	\$1,058,338.61
Fund Category	GOVERNMENTAL Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$454,126.90	\$399,639.55	\$1,058,338.61
	Grand Totals	\$1,003,851.26	\$25,000.00	\$25,000.00	\$1,003,851.26	\$0.00	\$454,126.90	\$399,639.55	\$1,058,338.61

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
REVENUE										
Department 999 - Airport Capital Projects										
420502.24	Federal Grant FAA Capital	4,275,131.00	.00	4,275,131.00	.00	.00	.00	4,275,131.00	0	214,392.30
430502.24	State Grant MDOT State Capital	206,363.00	.00	206,363.00	.00	.00	.00	206,363.00	0	11,910.68
Department 999 - Airport Capital Projects Totals		\$4,481,494.00	\$0.00	\$4,481,494.00	\$0.00	\$0.00	\$0.00	\$4,481,494.00	0%	\$226,302.98
REVENUE TOTALS		\$4,481,494.00	\$0.00	\$4,481,494.00	\$0.00	\$0.00	\$0.00	\$4,481,494.00	0%	\$226,302.98
EXPENSE										
Department 999 - Airport Capital Projects										
Division 045 - Runway										
730974.0	Land Improvements General	5,107,857.00	.00	5,107,857.00	.00	.00	182,593.00	4,925,264.00	4	12,050.00
Division 045 - Runway Totals		\$5,107,857.00	\$0.00	\$5,107,857.00	\$0.00	\$0.00	\$182,593.00	\$4,925,264.00	4%	\$12,050.00
Division 050 - Business Center										
730975.0	Buildings & Structures General	.00	.00	.00	.00	.00	.00	.00	+++	42,515.00
Division 050 - Business Center Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$42,515.00
Department 999 - Airport Capital Projects Totals		\$5,107,857.00	\$0.00	\$5,107,857.00	\$0.00	\$0.00	\$182,593.00	\$4,925,264.00	4%	\$54,565.00
EXPENSE TOTALS		\$5,107,857.00	\$0.00	\$5,107,857.00	\$0.00	\$0.00	\$182,593.00	\$4,925,264.00	4%	\$54,565.00
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		4,481,494.00	.00	4,481,494.00	.00	.00	.00	4,481,494.00	0%	226,302.98
EXPENSE TOTALS		5,107,857.00	.00	5,107,857.00	.00	.00	182,593.00	4,925,264.00	4%	54,565.00
Fund Z01 - WMAA (Airport) General Fund Totals		(\$626,363.00)	\$0.00	(\$626,363.00)	\$0.00	\$0.00	(\$182,593.00)	(\$443,770.00)		\$171,737.98
Grand Totals										
REVENUE TOTALS		4,481,494.00	.00	4,481,494.00	.00	.00	.00	4,481,494.00	0%	226,302.98
EXPENSE TOTALS		5,107,857.00	.00	5,107,857.00	.00	.00	182,593.00	4,925,264.00	4%	54,565.00
Grand Totals		(\$626,363.00)	\$0.00	(\$626,363.00)	\$0.00	\$0.00	(\$182,593.00)	(\$443,770.00)		\$171,737.98

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number	
AIR Airport		PAYABLES ACCOUNT		01/14/2021		62486	
Selected Invoices		Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport		800 - STATE OF MICHIGAN 322 - TULIP CITY AIR SERVICE INC.	591-10600710 2021-00001671	AIRPORT - RUNWAY SERVICES AIRPORT - DECEMBER SERVICES	12/16/2020 12/31/2020	12/31/2020 12/31/2020	182,593.00 4,511.57
Total Selected Invoices: 2							\$187,104.57

City of Holland
Payment Batch Register
 Bank Account: CITY AP - PAYABLES ACCOUNT
 Batch Date: 01/14/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	01/14/2021	62486	Accounts Payable	STATE OF MICHIGAN		182,593.00
	Invoice		Date	Description		Amount
	591-10600710		12/16/2020	AIRPORT - RUNWAY SERVICES		182,593.00
Check	01/14/2021	62487	Accounts Payable	TULIP CITY AIR SERVICE INC.		4,511.57
	Invoice		Date	Description		Amount
	2021-00001671		12/31/2020	AIRPORT - DECEMBER SERVICES		4,511.57
CITY AP PAYABLES ACCOUNT Totals:						<u>\$187,104.57</u>
Checks:				2	\$187,104.57	
				Transactions: 2		

City of Holland Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account	Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT	01/21/2021		62601
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date
AIR Airport	3592 - BAKER JOSEPH C	000253	AIRPORT - RUBBISH REMOVAL FROM STORAGE UNIT	01/14/2021	01/21/2021
	101 - CUNNINGHAM DALMAN P.C.	278726	AIRPORT - LEGAL SERVICES	01/12/2021	01/21/2021
	101 - CUNNINGHAM DALMAN P.C.	278923	AIRPORT - LEGAL SERVICES	01/18/2021	01/21/2021
	800 - STATE OF MICHIGAN	591-10602946	AIRPORT - WEATHER OBSERVATION	01/07/2021	01/21/2021
Total Selected Invoices: 4					\$8,321.93
					Invoice Net Amount

City of Holland
Payment Batch Register
 Bank Account: CITY AP - PAYABLES ACCOUNT
 Batch Date: 01/21/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	01/21/2021	62601	Accounts Payable	BAKER, JOSEPH C		800.00
	Invoice		Date	Description		Amount
	000253		01/14/2021	AIRPORT - RUBBISH REMOVAL FROM STORAGE UNIT		800.00
Check	01/21/2021	62602	Accounts Payable	CUNNINGHAM DALMAN P.C.		7,418.43
	Invoice		Date	Description		Amount
	278726		01/12/2021	AIRPORT - LEGAL SERVICES		7,354.43
	278923		01/18/2021	AIRPORT - LEGAL SERVICES		64.00
Check	01/21/2021	62603	Accounts Payable	STATE OF MICHIGAN		103.50
	Invoice		Date	Description		Amount
	591-10602946		01/07/2021	AIRPORT - WEATHER OBSERVATION		103.50
CITY AP PAYABLES ACCOUNT Totals:						
				Transactions: 3		\$8,321.93

Checks: 3 \$8,321.93

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account	Check Date		Starting Check Number	
AIR Airport		PAYABLES ACCOUNT	01/25/2021		62692	
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport	322 - TULIP CITY AIR SERVICE INC.	2021-00001747	FY20/FY2021 ACCT RECONCILIATION WITH TCAS	12/31/2020	12/31/2020	28,074.82
Total Selected Invoices: 1						\$28,074.82

City of Holland
Payment Batch Register
 Bank Account: CITY AP - PAYABLES ACCOUNT
 Batch Date: 01/25/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	01/25/2021	62692	Accounts Payable	TULIP CITY AIR SERVICE INC.		28,074.82
	Invoice		Date	Description		Amount
	2021-00001747		12/31/2020	FY20/FY2021 ACCT RECONCILIATION WITH TCAS		28,074.82
CITY AP PAYABLES ACCOUNT Totals:						\$28,074.82
Checks:				1	\$28,074.82	
				Transactions: 1		

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department	Bank Account	Check Date	Starting Check Number			
AIR Airport	PAYABLES ACCOUNT	01/28/2021	62694			
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport	146 - HOLLAND BOARD OF PUBLIC WORKS	2021-00001786	AIRPORT UTILITIES	01/28/2021	01/28/2021	3,404.06
	130 - SEMCO ENERGY GAS COMPANY - ACH	2021-00001787	AIRPORT 1/6/2021 READ DATE	01/28/2021	01/28/2021	924.45
Total Selected Invoices: 2						\$4,328.51

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT
Batch Date: 01/28/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	01/28/2021	62694	Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		3,404.06
	Invoice		Date	Description		Amount
	2021-00001786		01/28/2021	AIRPORT UTILITIES		3,404.06
EFT	01/28/2021	6775	Accounts Payable	SEMCO ENERGY GAS COMPANY - ACH 072499952 / 7661394601		924.45
	Invoice		Date	Description		Amount
	2021-00001787		01/28/2021	AIRPORT 1/6/2021 READ DATE		924.45
CITY AP PAYABLES ACCOUNT Totals:						\$4,328.51
Transactions: 2						
Checks:		1				\$3,404.06
EFTs:		1				\$924.45

City of Holland
Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number	
		PAYABLES ACCOUNT		02/11/2021		62866	
Selected Invoices		Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport		3338 - BOILEAU COMMUNICATIONS MANAGEMENT LLC	24537	Communications Partnership Plan	01/31/2021	01/31/2021	715.00
		3338 - BOILEAU COMMUNICATIONS MANAGEMENT LLC	24537-1	AIRPORT - COVID JANUARY BANNER	01/31/2021	01/31/2021	45.00
		109 - CDW GOVERNMENT INC	6713616	AIRPORT - SURFACE - COVER - DOCK - CORD	01/15/2021	01/31/2021	1,229.34
		447 - SIGNS NOW	1-50647	AIRPORT - SIGNS	01/08/2021	01/31/2021	345.54
		322 - TULIP CITY AIR SERVICE INC.	20-064835	AIRPORT - PHONE AND INTERNET	01/31/2021	01/31/2021	552.50
		Total Selected Invoices: 5					\$2,887.38

City of Holland
Payment Batch Register
 Bank Account: CITY AP - PAYABLES ACCOUNT
 Batch Date: 02/11/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	02/11/2021	62866	Accounts Payable	BOILEAU COMMUNICATIONS MANAGEMENT LLC		760.00
	Invoice		Date	Description		Amount
	24537		01/31/2021	Communications Partnership Plan		715.00
	24537-1		01/31/2021	AIRPORT - COVID JANUARY BANNER		45.00
Check	02/11/2021	62867	Accounts Payable	CDW GOVERNMENT INC		1,229.34
	Invoice		Date	Description		Amount
	6713616		01/15/2021	AIRPORT - SURFACE - COVER - DOCK - CORD		1,229.34
Check	02/11/2021	62868	Accounts Payable	SIGNS NOW		345.54
	Invoice		Date	Description		Amount
	I-50647		01/08/2021	AIRPORT - SIGNS		345.54
Check	02/11/2021	62869	Accounts Payable	TULIP CITY AIR SERVICE INC.		552.50
	Invoice		Date	Description		Amount
	20-064835		01/31/2021	AIRPORT - PHONE AND INTERNET		552.50
CITY AP PAYABLES ACCOUNT Totals:						\$2,887.38
Checks: 4						\$2,887.38
Transactions: 4						

City of Holland

Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date	Starting Check Number	
AIR Airport		PAYABLES ACCOUNT		02/18/2021	62966	
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	292 - HARRIS AIRPORT SYSTEMS	408	AIRPORT - 2021 1ST QUARTER MAINTENANCE FEE	02/04/2021	02/18/2021	4,000.00
	307 - HOLLAND CITY TREASURER	2021-23	AIRPORT - SERVICES PROVIDED BY IT DEPT 2/2021-6/2021	02/15/2021	02/18/2021	833.35
	322 - TULIP CITY AIR SERVICE INC.	2021-00001967	AIRPORT - JANUARY SERVICES	01/31/2021	02/18/2021	13,557.79
Total Selected Invoices: 3						\$18,391.14

City of Holland

Payment Batch Register

Bank Account: CITY AP - PAYABLES ACCOUNT
Batch Date: 02/18/2021

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - PAYABLES ACCOUNT						
Check	02/18/2021	62966	Accounts Payable	HARRIS AIRPORT SYSTEMS		4,000.00
	Invoice		Date	Description		Amount
	408		02/04/2021	AIRPORT - 2021 1ST QUARTER MAINTENANCE FEE		4,000.00
Check	02/18/2021	62967	Accounts Payable	HOLLAND CITY TREASURER		833.35
	Invoice		Date	Description		Amount
	2021-23		02/15/2021	AIRPORT - SERVICES PROVIDED BY IT DEPT 2/2021-6/2021		833.35
Check	02/18/2021	62968	Accounts Payable	TULIP CITY AIR SERVICE INC.		13,557.79
	Invoice		Date	Description		Amount
	2021-00001967		01/31/2021	AIRPORT - JANUARY SERVICES		13,557.79
CITY AP PAYABLES ACCOUNT Totals:						\$18,391.14
Transactions: 3						
Checks: 3						\$18,391.14