

## West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

*Comprising City of Zeeland, Park Township and City of Holland*



## West Michigan Airport Authority

### Regular Meeting Agenda

**March 14<sup>th</sup>, 2022**

**11:30 a.m. –1:00 p.m.**

**60 Geurink Blvd. Holland, MI 49423**

<https://us06web.zoom.us/j/86700700704>

#### Authority Members

##### City of Holland

Dave Hoekstra  
Scott Corbin  
Charles Murray

##### City of Zeeland

Kevin Klynstra  
Beth Blanton  
Doug Barens

##### Park Township

Russ Sylte  
Skip Keeter  
Jeff King

##### Ex-officio

Jim Storey  
Frank Garcia

1. Public Comment.
2. Consideration of February 14<sup>th</sup>, 2022 Meeting Minutes (Action Requested).
3. Public Hearing for FY23 Budget.
4. Approval of FY23 Budget (Action Requested).
5. Lakeshore Advantage: Business Intelligence Report (No Action)
6. MAAE Update (No Action).
7. Discussion of BPW Renewable Credit Program (Action Requested).
8. FBO Progress Report (Action Requested).
9. FBO Report (Action Requested).
10. Financial Reports (Action Requested).
11. Updates from Board.
12. Other Business
  - A. Parcel K Update
  - B. Marketing Strategy Launch
  - C. BIL Funding Updates (if any)
13. Adjourn.

Next Meeting will be held April 11<sup>th</sup>, 2022

*The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.*

# **West Michigan Airport Authority**

## **MEETING MINUTES**

**February 14<sup>th</sup>, 2022**

**\*\*\*11:30 a.m. – 1:00 p.m.\*\*\***

**60 Geurink Blvd. Holland, MI**

**PRESENT:** Hoekstra, Corbin, King, Murray, Barens, Blanton, Sylte, Keeter

**ABSENT:** Klynstra

**OTHERS PRESENT:** Airport Authority Director Thelenwood, Project Administrator Davio, Peter Eichleay (FBO), Alan Radlo (FBO), Omer ErSalcuk (FBO), Tyler Vandenbrand (FBO), Treasurer McCammon, Leanne Schaefer (Boileau Communications), Mike Mabie (Operations Committee)

*Board Chair Sylte called the meeting to order at 11:32 a.m.*

### **22.02.01 Public Comments.**

New appointee for City of Zeeland, Doug Barens, introduced himself to the Board along with Tyler Vandenbrand, Interim Station Manager for FlightLevel in Holland.

### **22.02.02 January 13th, 2022 Meeting Minutes.**

Board Chair Sylte made a motion with support by Hoekstra to approve the minutes as presented.

Aye votes: **Sylte, Hoekstra, Corbin, King, Murray, Blanton, Keeter, Barens**

Nays: None

Motion carried.

### **22.02.03 Recognition of Les Hoogland's Service to the Airport Authority Board.**

Board Chair Sylte presented award of recognition for Les Hoogland and his years of service to the Airport Authority.

### **22.02.04 Resolution to Establish a Progress Improvement Plan for Fixed Base Operator.**

Director Thelenwood presented to the Board a Resolution Establishing a progress improvement plan for FlightLevel Aviation related key components of the Airport Manager and FBO Agreement, including: maintenance, an on-site manager, and other critical services. The Resolution would establish a Progress Improvement Plan for FlightLevel to resolve existing defaults under the terms of the agreements, without the Board needing to declare a forma

default of either agreement.

Co-chair Corbin made motion, with support from Keeter to Approve the resolution to adopt the Progress Improvement plan, with an amendment to establish a 90 day review timeline.

Aye votes: **Sylte, Hoekstra, Corbin, King, Murray, Blanton, Keeter, Barese**

Nays:

Motion Passed

#### **22.02.05 Maintenance and Operations Progress Report**

Peter Eichleay (FBO) presented the Board the monthly FBO progress report contents, recognizing that vacancies exist despite FlightLevel's agreement with the Airport Authority and the intent to establish protocol for resolving the issues. Eichleay informed the board that a Director of Maintenance had been hired for BIV and that Tyler Vandenbrand has been appointed on an interim basis to serve in the Site Manager role, and is being trained to possibly take on the role in a permanent capacity in the future.

Keeter made a motion with support from Hoekstra to accept and approve the as presented.

Aye votes: **Sylte, Hoekstra, Corbin, King, Murray, Blanton, Keeter, Barese**

Nays:

Motion Passed

#### **22.02.06 Director's Evaluation Contract Amendments**

Board Chair Sylte presented to the board the overall responses from the Board and only current subordinate of the Director, Project Administrator Amanda Davio regarding Director Thelenwood's performance over the past year. Director Thelenwood received full approval and support from the Board and Staff and Board Chair Sylte highlighted Director Thelenwood's strong grasp of key priorities of the Board and ability to maneuver the Authority through challenges and opportunities with finesse.

The recommendation was made to amend the Director's agreement based on his performance in the following ways: 1) CPI cost of living increase as noted under terms of original employment agreement, 2) the month of December to be set as benchmark for ongoing CPI adjustments, 3) the authorization of an 8% Performance Payment adjustment to his annual salary, 4) Roll-over of any remaining PTO at the end of each calendar year up to 200 hours.

Co-Chair Corbin commented that the increase at this level year over year would be substantial and noted that the expectation should not be set for the full 8% increase to be received each year, that a potential cap be explored as part of future contract

negotiations. Keeter cautioned against arbitrary caps, and noted that any cap should be reevaluated regularly, so as to adjust with changing cost of living. Storey recommended referencing airport director data from other airports for the next evaluation.

Hoekstra made a motion with support by King to approve the amendments to the Airport Director's current contract.

Aye votes: **Sylte, Hoekstra, Corbin, King, Murray, Blanton, Keeter, Barese**

Nays:

Motion Passed

## **22.02.07      Schedule Public Hearing on Fiscal Year 2023 Operating and Capital Budgets.**

Director Thelenwood presented to the board with FY23 Budget Action Plan, Operations Budget and Capital Improvement Budget to which the Board reviewed and provided feedback. Treasurer McCammon commented that she and her staff worked with the Director Thelenwood in reviewing the budgets presented to the Board and indicated they accurately reflect the anticipated obligations and expenses of the Authority. The Board was presented with a resolution to schedule a public hearing for March 14<sup>th</sup>, 2022 to review and adopt the FY23 Action Plan, the FY23 Operations Budget, and the FY23 Capital Budget and to file a public notice of the meeting no later than March 7<sup>th</sup>, 2022.

Hoekstra made a motion with support by Keeter to approve the Resolution to Schedule a Public Hearing to Approve the FY23 Budget as presented.

Aye votes: **Sylte, Hoekstra, Corbin, King, Murray, Blanton, Keeter, Barese**

Nays:

Motion Carried

## **22.02.08      Financial Reports**

Co-chair Corbin made a motion with support by Murray to approve the financial reports as presented.

Aye votes: **Sylte, Hoekstra, Corbin, King, Murray, Blanton, Keeter, Barese**

Nays:

Motion Carried

## **21.07.13      Updates from the Board.**

None

**21.07.14      Other Business**

Director Thelenwood briefly updated the Board regarding the status of the following:

- A. Parcel K – Parcel K listing is approaching 30 days on the market, and the City of Holland's listing agent has received some strong interest. The Board is not obligated to sell quickly, and has the ability to wait on an option that best meets the priorities of the Board.
- B. Marketing Strategy Launch: Development Packets will be mailed to 200+ aviation and aerospace related companies throughout the state of Michigan.
- C. Entity Partners Lease: Ludema agreed with the terms of the lease and has signed.
- D. MAAE Conference – Updates at the March meeting.

Meeting Adjourned at 1:00 p.m.

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**Minutes Approved:** (Secretary)

**Date:**\_\_\_\_\_

## West Michigan Airport Authority

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March 14, 2022

### REPORT 3

**To:** West Michigan Airport Authority Board.  
**From:** Aaron Thelenwood, Airport Authority Director.  
**Subject:** **Public Hearing on Fiscal Year 2023 Operating and Capital Budgets.**

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Annually, the Airport Authority Director prepares and submits the proposed operating and capital budgets for the next fiscal year to the Authority Board for consideration. The Board reviewed the FY23 Action Plan and Budgets at their February 14<sup>th</sup> Regular Board meeting and provided comments & feedback. Much progress has been made on the FY22 Action Plan and an aggressive Action Plan is proposed for FY23.

As pandemic restrictions continue to relax, traffic at the airport has begun to rebound. Additionally, our new FBO, FlightLevel Aviation has been able to maintain and backfill key staff related to FBO and ramp side services. As a result, the estimated fuel flowage and landing fee revenues are being budgeted conservatively, at the same level as FY21, though we are optimistic they may exceed this. The estimated operating budget revenues for FY22 are \$646,900. Additionally, the Airport qualified for \$57,000 in CRRSAA funding, in response to the pandemic, to offset standard expenses of the Airport. These funds will be released on a reimbursement basis. Other operating revenues are anticipated to level out as compared to FY22, assuming the COVID-19 economic recovery remains steady. Property Tax revenues are expected to remain strong as real estate markets remain strong. The millage rate is recommended to remain at one-tenth of a mil. We are also expecting additional funding through ARPA. Further, Parcel K has been listed for sale at \$799,000, and it is anticipated the parcel may sell by FY23.

FY23 operating expenses are expected to increase by about \$45,000 due primarily to the proposed inclusion of a new full time staff position. Costs related to this role would be offset primarily through a reduction in reserves for future capital projects. Budgeted legal expenses are recommended to remain at \$20,000 in FY23 due to ongoing anticipated development interest and other key initiatives of the Board. This budget also reflects ongoing consulting fees with the Airport's consultant, Mead & Hunt, related to ongoing strategic support services.

It is recommended that \$91,000 from revenues be placed in reserves to provide the local match for future Capital Projects. Additionally, the airport has been notified it will receive \$763,000 through the Bipartisan Infrastructure Law for infrastructure projects. These funds are

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not reflected in the current budget, as they will be included with a budget amendment once utilized. There are five Capital Projects currently scheduled for FY23. These items reflect infrastructure improvement priorities determined at **the March 7<sup>th</sup> Special Meeting** of the Airport Authority Board and reflect **Bipartisan Infrastructure Law Project Priorities** of the Board, in addition to standard maintenance projects:

- Design for North Hangar Park Taxilane.
- Wetland Mitigation for N. Hangar Park Taxilane
- Approach Light Gravel Path Restoration.
- Runway/Taxiway Painting (as needed).
- Entranceway Improvements.

Over the last four (4) years \$25,000 had been budgeted to be placed in Reserves for annually future Business Center maintenance and repairs. In FY22 the Airport Authority reached its goal of \$100,000 in reserves, so this is not being budgeted for in FY23.

### **Recommendation**

It is recommended that the Authority Board approve the following:

1. FY23 Action Plan
2. FY23 Operating Budget
3. FY23 Capital Budget
4. FY23 Budget Schedule
5. Adopt a Public Resolution, adopting the FY23 Budget, as presented.

Attachment:

FY23 Action Plan  
FY23 Operating Budget  
FY23 Capital Budget  
FY23 Budget Schedule

West Michigan Airport Authority

Fiscal Year 2023 (July 1, 2022 – June 30, 2023) Action Plan

**DRAFT**

February 14<sup>th</sup>, 2022

**Mission Statement**

To provide the community with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

**Fiscal Year 2023 Action Plan DRAFT**

**OPERATIONS**

- **Review & Revise Airport Standards:**

Review Airport minimum operating standards to ensure they are not only in alignment with the Airport's development goals and obligations under federal, state and local laws but also adaptable to changing climates in the aerospace industry and wider economic environment overall.

- **Review Existing Operational Agreements:**

As the aerospace industry changes it's important to ensure our operational agreements also keep pace. In the past, the Airport Authority has relied on expansive "umbrella agreements" designed to encompass a wide array of strategically valuable services to the airport. Though there are substantial benefits to this approach, there are also opportunities for friction as well. The goal is to ensure that the Authorities standing agreements provide the necessary services and experiences users expect while also remaining adaptable enough, and provide the Authority flexibility, to ensure challenges are met and services are delivered without interruption. Staff will explore where it makes sense to contract with partners on agreements which cover a wide array of on field services and where it makes sense to contract with service providers for limited services.

- **Review Staffing Structure:**

Given the expanding role of the Director and responsibilities associated with the Airport Manager duties now under their purview, and the increase of demands from tenants, users, and changing economic environment overall, staffing needs to evolve to respond to challenges and opportunities - both existing and on the horizon. Expanding staff of the Airport Authority will be critical in both meeting the day-to-day administrative duties and responsibilities of the airport and in responding to shifting dynamics. Additional staff will



also provide strategic redundancy of expertise to meet the needs of customers, tenants, and users.

- **Outline strategic goals for Airport reflecting in the COVID Era:**

The Airport has been proactive in identifying key strategic priorities both in responding to the emergence of COVID threat and beyond. Given that COVID variants continue to define operations across sectors, it's important that the airport continues to both remain engaged and responsive to the challenges presented. The Authority has been quick to learn lessons from the early stages of the pandemic and continues to respond to as new issues arise. It's important for the Authority to remain tied into conversations, partnerships, and collaborations related to COVID response in our industry as well as remain mindful of and responsive to opportunities driven by the ongoing pandemic.

- **Review Standing Maintenance and Service Agreements and Plan for Ongoing Challenges Related to Staffing:**

The Airport has not been immune to the ongoing staffing shortages across the country and has felt impacts in various areas of operations. Most notably, service agreement RFP responses have been more tepid than we would have initially anticipated. Of note, Landscaping Services has proven difficult to secure competitive bids, as most companies are at or above their current capacity. The Authority will work to establish partnerships with local government departments and other similar organizations where applicable to offset these challenges. Staff will continue to review RFPs to ensure they are written competitively, are attractive, and address the baseline needs of the Authority. Staff will also look for creative solutions in both our bidding process as well as possible collaborations with local partners to raise the competitive appeal of our RFPs.

- **Rollout Gallagher Verify System**

The City of Holland's Finance Department, which manages the airport's finances and accounting, is partnering with AJ Gallagher (the Airport's insurance broker) to roll out their Verify System. Verify tracks contracts & leases, expiration & renewal dates, as well as required documentation (licenses and insurance certifications) and will follow-up to ensure documents are up-to-date. This is a subscription service the City has already adopted, and the airport automatically be involved in. Staff will work with the City's finance department to collect and upload all standing leases & support documents. Once complete, Gallagher will take over tracking and following up on these items, providing significant process efficiencies to the Authority.

- **Updated Auditing practices and requirements:**

As part of the Annual Audit report, Treasurer McCammon briefed the Board on upcoming changes to public auditing requirements. These changes will be substantial and will require additional involvement and attention from Airport Authority Staff. Staff will work closely with City Finance to get up to speed on these changes and implement the new practices accordingly.

- **Update Land Management Practices:**

With the USDA wildlife Management Agreement signed, part of their role and responsibility will be to provide the airport with recommendations on how to address on field conditions to minimize wildlife habitation and, ultimately, the threat of a wildlife strike. As part of this, they will likely have key insights into how we manage our ag leases and other similar land management practices. Their recommendations could feasibly include everything from planting, harvesting, and tilling operations to recommendations regarding plantings. In addition, we'll also have the support of the Outdoor Discovery Center who has a long-established working relationship with our local farmers.

## **COMMUNICATIONS**

- **Expand direct outreach engagement efforts with Airport Users:**

We will continue to prioritize communications to users while also building engagement. Our users are one of our biggest potential advocacy groups on behalf of the Airport. Our users are well connected across all levels of the aerospace and aviation community. Building their engagement with airport operations as well as keeping them informed on strategies and priorities is invaluable. As potential infrastructure spending begins to be more defined, it will be important to establish clear channels of engagement for our users across the board regarding their perspectives on needs.

- **Continue outward facing engagement on happenings at the Airport**

Build on the engagement strategies and momentum of FY21 & FY22 as well as the strategic partnerships established along the way. Partnerships with groups like FlightPath, STEM Flights, Civil Air Patrol, Dream Flights, and Wings of Mercy all likely have still untapped potential to elevate the profile of West Michigan Regional. In FY23 it will remain more important than ever to grow the community engagement piece of operations here at the airport. Likewise, these partnerships have potential to lead to and attract new partnerships and establish a sense of belonging/community here.

Similarly, on the economic development end, continuing to highlight growth opportunities, both underway and planned, is critical in building interest from new developers, companies, etc. that may be interested in locating to the Airport.

- **Incorporate economic impact and development opportunities as part of Airport Branding**  
With a protocol established, it will be important for the Authority to couch key development efforts and opportunities in the terms of direct economic impact, when applicable. This information will be valuable for the Authority Board in their decision-making capacity and will more directly highlight responsible stewardship of valuable community resources. While the intent is not to use this tool as a sole indicator in approving new opportunities, it will nonetheless serve as a valuable datapoint in directing growth.
- **Develop Marketing Materials targeted at Aviation related businesses and operations**  
Continue to ensure marketing materials (physical & digital) are targeted to high value/high priority aerospace operations. By balancing direct mailers, person-to-person connections, and targeted ads in the digital space, we intend to have a robust business development and engagement strategy for driving sustainable growth at the airport.
- **Review youth/student engagement opportunities**  
*Carried forward from FY22.* Youth/student engagement is critical as these young minds will eventually be the voters, policy makers, and businesses which engage with and support the airport. These are also the innovators and visionaries who can help guide the authority into the future. COVID has disrupted “traditional” outreach efforts through schools, youth organizations, etc. The Authority will work with Boileau as well as establish partnerships with other youth focused organizations to identify new outreach strategies in a post COVID landscape. As schools return to in-person attendance, due to the availability of PPE and vaccines, we are optimistic that the potential for on field engagement will expand.
- **Maintain up-to-date information on COVID impacts of Airport Operations**  
As COVID fluctuates, we will update operational policies accordingly. We have begun enacting stricter mask enforcement in public spaces for staff operating at the Airport. Enforcement with transient traffic remains difficult without consistent policies across regions.

The Omicron variant, and future variants, will continue to present real and pending threats to both on field operations, to stability across the state and US, and to health and safety generally. Until the pandemic is under control, uncertainty will remain high.

## **Capital Projects**

- **Complete design for North Hangar Park Taxilane**
- **Wetland Mitigation for North Hangar Park Taxilane**
- **Leverage Infrastructure Spending to Move up North Taxilane Construction Schedule**
- **Identify list of deferred maintenance projects**
- **Identify potential opportunities for future airport expansion**

## **ECONOMIC STRUCTURING**

- **Federal Infrastructure Spending Bill:**

In late CY 2021/early 2022 the US government authorized an expansive infrastructure spending bill which, in CY 2022 may allocate substantial funding for capital investment to the airport. It is also anticipated that this increased funding will continue for the following four years. Details remain sparse at the moment, but as FAA & MDOT-AERO work through how these funds can be allocated, it will become increasingly more important for the airport to both identify deferred maintenance projects as well as new strategic infrastructure, where applicable.

- **Emergent Technologies:**

Both MDOT-Aeronautics and the Michigan Economic Development Corporation have established new offices focused on emergent technologies. Likewise, Michigan's Governor has prioritized establishing a commercial drone corridor across the state and certification of the first all-electric aircraft is on the near-term horizon (1-3 years). The Airport Authority will need to remain proactively engaged in planning for these new emergent technology systems and identifying both potential opportunities and impacts on the airport while also working to establish key strategic partnerships.

- **Build engagement & partnership with potential new Airport Authority member communities:**

Beginning in early 2022, following engagement & interviews with key stakeholders throughout the community, communications and outreach initiatives will be focused on treating every year as a ballot year, and marketing and messaging will reflect this.

The Authority will need to benchmark the viability of ballot initiatives in any potential target community and will also need to build engagement with relevant community leaders and stakeholders.

- **Draft Business Development Plan for the Airport Authority**

As part of the airport's priority in attracting new business and development on airport property, the authority will continue to build upon efforts established in FY21 & 22 as well as coordinate with established community partners. Growth will be focused on establishing a sustainable mix of services and resources on the field to both meet existing needs and support for future operations. Goals should be reviewed on a regular basis, but continue to be summarized as follows:

- Attract new aviation businesses
- Attract new developers on Airport property
- Establish a process for getting Airport property development ready
- Identify opportunities in new tech at the Airport
- Identify mid- and long-term land use opportunities for vacant airport property

- **Coordinate with Economic Development Partners in the region:**

Beyond development at the airport staff will work closely with Economic Development Partners in the region to identify opportunities for the airport to support local and regional businesses. In tandem, staff will work closely with the emergent technology organizations outlined above. The focus would be for the airport to expand its role in serving the economic interests of its member communities and establish its voice in key policy decisions moving forward. Part of this effort will also include engagement with other similar travel focused entities in the region.

Michigan maintains one of the most robust and well-integrated aviation networks in the United States, and West Michigan Regional is centrally located between major hubs (Detroit, Chicago, and Grand Rapids). These factors lend to the marketability of WMRA for new development opportunities.

- **Continue to pursue land sale of Parcel K**

Following the release of Parcel K, a listing agreement for the parcel was fully executed in January 2022. The property will be listed at \$799,000. It is the intent to leave the parcel listed until competitive offers are received. The Airport Building & Development committee will review offers received and will provide final recommendation regarding acceptance of a final offer.

**West Michigan Airport Authority**  
**Proposed Fiscal Year 2023 Budget**  
**ADOPTED: March TBD, 2022**

	<b>Approved Budget <u>FY 2022</u></b>	<b>Estimated Year End <u>FY 2022</u></b>	<b>Proposed <u>FY 2023</u></b>
<b>REVENUES</b>			
FBO Franchise Fee	\$ 23,500	\$ 25,000	\$ 25,500
Fuel Flowage Fee	\$ 70,000	\$ 70,000	\$ 70,000
Property Tax - Holland City	\$ 110,000	\$ 121,000	\$ 125,000
Property Tax - Park Township	\$ 109,000	\$ 115,000	\$ 120,000
Property Tax - Zeeland City	\$ 60,000	\$ 60,830	\$ 63,000
Investment Income	\$ 12,000	\$ 6,000	\$ 8,000
State reimbursement - personal property tax loss	\$ 10,000	\$ 15,000	\$ 10,000
Rental - Hangar Land Lease	\$ 107,357	\$ 115,357	\$ 116,000
Rental - Agricultural Land Lease	\$ 12,500	\$ 12,608	\$ 12,600
Rental - T Hangars	\$ 58,000	\$ 58,000	\$ 58,000
Landing Fees	\$ 24,000	\$ 28,000	\$ 30,000
Business Center Rental fee	\$ 8,400	\$ 8,750	\$ 8,800
<b>Subtotal Revenues</b>	<b>\$ 604,757</b>	<b>\$ 635,545</b>	<b>\$ 646,900</b>
<b>EXPENSES</b>			
Payroll - Director (includes benefits)	\$ 96,100	\$ 105,000	\$ 117,000
<b>Payroll - Sustainability &amp; Operations Manager (includes benefits)</b>			<b>\$ 86,600</b>
Payroll - Temporary Help	\$ 12,300	\$ 25,300	
Temp. Help Insurance & Employee costs	\$ 1,000	\$ 2,200	
Postage	\$ -	\$ 100	\$ -
Operating supplies	\$ 1,500	\$ 1,500	\$ 1,000
Operating supplies - controlled capital	\$ 1,600	\$ 2,500	\$ 1,600
Photocopies	\$ 100	\$ 100	\$ -
Maintenance - Buildings & Grounds Maintenance	\$ 9,000	\$ 9,000	\$ 5,000
Maintenance - Equipment Maintenance - ILS	\$ 20,000	\$ 20,000	\$ 16,000
<b>Maintenance-Tree Clearing</b>	<b>\$ 40,300</b>	<b>\$ 40,300</b>	
Maintenance - Contract - Snowplowing	\$ 50,000	\$ 40,000	\$ 50,000
Maintenance - Contract - Mowing	\$ 30,000	\$ 30,000	\$ 30,000
Maintenance - Contract - General Repairs/ Maintenance	\$ 23,000	\$ 23,000	\$ 23,000
Advertising/Promotional	\$ 35,000	\$ 40,000	\$ 40,000
Contract - Legal	\$ 20,000	\$ 10,000	\$ 20,000
Contract - Engineering	\$ 15,000	\$ 15,000	\$ 15,000
Contract - Management Services	\$ 28,000	\$ 28,000	\$ 28,000
Contract - Airport Manager	\$ 2,000	\$ 2,000	\$ 2,000
Contract-Financial Services Fees	\$ -	\$ 2,000	\$ 2,000
Contract - Audit	\$ 7,900	\$ 7,800	\$ 7,900
Travel, Conferences, Seminars	\$ 1,000	\$ 1,300	\$ 3,000
Commercial Insurance Premium	\$ 27,000	\$ 27,400	\$ 27,500
Utilities - T Hangars	\$ 5,000	\$ 5,000	\$ 5,000
Utilities - Runway Lights	\$ 6,700	\$ 6,700	\$ 5,000
Utilities - Landing Lights & Systems	\$ 4,500	\$ 4,500	\$ 3,500
Utilities - Fence Gates	\$ 700	\$ 500	\$ 500
Utilities - Parking Lot Lighting	\$ 1,700	\$ 1,000	\$ 1,000
ABC-Building & Grounds	\$ 5,000	\$ 5,000	\$ 5,000
ABC-Communications/Telephone/internet	\$ 6,700	\$ 6,700	\$ 5,300
ABC-BPW utilities	\$ 20,000	\$ 20,000	\$ 18,000
ABC-Natural Gas	\$ 5,000	\$ 5,000	\$ 4,500
ABC-equipment maintenance	\$ 5,000	\$ 5,000	\$ 5,000

ABC-Cleaning	\$	8,000	\$	7,500	\$	7,500
Land lease rent	\$	1,000	\$	1,000	\$	1,000
Miscellaneous	\$	2,000	\$	2,000	\$	2,000
Dues & Subscriptions	\$	600	\$	1,000	\$	2,000
Contingency - General	\$	10,000	\$	10,000	\$	10,000
T hangar repairs	\$	5,000			\$	5,000
Reserves for ABC maintenance/repairs	\$	25,000	\$	25,000	\$	-
Reserves for Capital Projects	\$	72,057	\$	97,145	\$	91,000
<b>Subtotal Expenses</b>	<b>\$</b>	<b>604,757</b>	<b>\$</b>	<b>635,545</b>	<b>\$</b>	<b>646,900</b>
<b>Balance</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**West Michigan Airport Authority**  
**Proposed Capital Projects for FY2023**  
**ADOPTED: TBD 2022**

REVISED TO REFLECT BIL FUNDING PRIORITIES OF 3/7/2022

<u>Fiscal Year 2022 Actual</u>	<u>Total Cost</u>		<u>FAA</u>	<u>State</u>	<u>WMAA</u>	<u>Other Local</u>
Runway 8/26 Lighting & Runway Rehabilitation Construction	\$ 4,472,914		\$ 4,107,728	\$ 182,593	\$ 182,593	
Preliminary Engineering	\$ 41,760				\$ 41,760	
Environmental Assessment	\$ 167,908				\$ 167,908	
<b>Total Fiscal Year 2022</b>	<b>\$ 4,682,582</b>		<b>\$ 4,107,728</b>	<b>\$ 182,593</b>	<b>\$ 392,261</b>	<b>\$ -</b>
<u>Fiscal Year 2023 Proposed</u>	<u>Total Cost</u>	<u>FEDERAL AIG</u>	<u>FAA</u>	<u>State</u>	<u>WMAA</u>	<u>Other Local</u>
Design for Hangar Park Taxilane	\$ 50,000		\$ 45,000	\$ 2,500	\$ 2,500	
Wetland Mitigation N. Hangar Taxilane	\$ 103,500	\$ 93,150			\$ 10,350	
Approach Light - Gravel Path	\$ 40,000				\$ 40,000	
Runway/Taxiway Painting	\$ 15,000				\$ 15,000	
Entranceway Improvements	\$ 5,000				\$ 5,000	
<b>Total Fiscal Year 2023</b>	<b>\$ 213,500</b>	<b>\$ 93,150</b>	<b>\$ 45,000</b>	<b>\$ 2,500</b>	<b>\$ 72,850</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ 4,896,082</b>	<b>\$ 93,150</b>	<b>\$ 4,152,728</b>	<b>\$ 185,093</b>	<b>\$ 465,111</b>	<b>\$ -</b>



## West Michigan Airport Authority

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### RESOLUTION TO APPROVE THE PROPOSED ANNUAL BUDGET AND CERTIFY MILLAGE AMOUNT FOR FISCAL YEAR 2023

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**Whereas,** the West Michigan Airport Authority annual budget for the fiscal year July 1, 2022 through June 30, 2023 was presented to the Authority on February 14, 2022; and

**Whereas,** the Authority has reviewed, considered and revised the proposed budget; and

**Whereas,** the Airport Authority held a public hearing concerning the proposed budget on March 14, 2022, at the Airport Business Center, 60 Geurink Blvd. Holland, MI 49423;

**Now, Therefore Be It Resolved,** that the West Michigan Airport Authority Board approves the fiscal year 2023 operating and capital budgets; and

**Be It Further Resolved,** that the .10 property tax millage rate to support the proposed budget is part of this approval; and

**Be It Further Resolved** that the Airport Authority does hereby adopt the Annual Budget, of Estimated Revenues and Appropriations, by departmental unit, for all funds as therein presented, to include any modifications approved at the time of the public hearing, for the fiscal year July 1, 2022 through June 30, 2023; and

**Be It Further Resolved** that the Airport Authority Director is hereby authorized to administer appropriation adjustments to the budgets of the fiscal year 2022-23, to the extent that such adjustments do not exceed the 2022-23 *Revised Estimates*, as outlined in the fiscal year 2022-23 annual budgets; and

**Be it further Resolved,** that all open encumbrances at June 30, 2022 will be liquidated and re-established as of July 1, 2022. The Fiscal Agent, City of Holland Finance Office, is hereby authorized to increase overall fund appropriations in the fiscal year 2022-23, directly from *Fund Balance – Undesignated*, equal to re-establish encumbrances; and

**Be It Further Resolved,** that the Airport Authority Director is instructed to notify the member governmental units of the .10 property millage rate for fiscal year 2023.

## West Michigan Airport Authority

60 Geurink Blvd, Holland, MI 49423

P (616) 368-3021 F (616) 546-7056

*Comprising City of Zeeland, Park Township and City of Holland*



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Russ Sylte

Chairperson

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Beth Blanton, Secretary

*The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.*

## West Michigan Airport Authority

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March 14, 2022

## REPORT #6

To: West Michigan Airport Authority Board.  
From: Amanda Davio, Project Administrator  
Subject: **MAAE Conference**

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The 2022 Michigan Airport Conference held on behalf of MAAE and MDOT took place in East Lansing this year on February 16<sup>th</sup> and 17<sup>th</sup>. As my second aviation conference, I had the opportunity to supplement my understanding of general aviation operations among fellow airport staff, managers, consultants, sponsors, and vendors. In addition to learning about key updates from FAA and MDOT, discussions placed a significant focus on sustainability, and on the new technologies on the horizon for aviation.

### Topics of Discussion:

- BIL Funding
  - Opportunities in Sustainability and Equity
  - ATP Discretionary Grant Program
- Advanced Air Mobility (AAM)
  - VTOL/eVTOL Studies
- The Importance of Sustainability & Resiliency at Airports
  - FAA's Sustainability Management Plan & Net Zero Emissions by 2050 goals
  - Institute for Sustainable Infrastructure's Envision Program
- FAA Weather Camera Program
- GA Airport Roundtable
  - PFAS Action Act
  - Community Engagement

### Recommendation

It is recommended that the Airport Authority Board accept this report as information.

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March 14, 2022

## REPORT #7

To: West Michigan Airport Authority Board.  
From: Amanda Davio, Project Administrator  
Subject: **Adoption of BPW Renewable Energy Credits**

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The Proposal below was first brought to the Board for consideration during the January 10<sup>th</sup> regularly scheduled meeting. At that time, the Board requested it's three committees (Building & Development, Marketing & Communications, and Operations) review the proposal first. Following review and approval by each of the three committees, this proposal is being brought back to the Board for further review.

The West Michigan Regional Airport's energy provider, Holland Board of Public Works, offers an elective renewable energy rate for its customers. The Airport's current energy mix has 15% of the electricity utilized by the Airport Business center and airport operations coming from renewable sources. Holland BPW offers the option to adjust the airport's energy sourcing to 100% renewable energy through the purchase of Renewable Energy Credits (RECs). Effective July, 2021, Holland BPW issued a rate reduction of 9%. As a result, the Airport Authority could implement 100% renewable energy through RECs without an increase in cost compared to the previous 12 months.

The Department of Transportation and FAA are committed to working toward a goal of net zero greenhouse gas emissions from the U.S. aviation sector by 2050. Outside of new technology and development of sustainable aviation fuels, increased focus has been placed on improving energy efficiency with government provided incentives through the development of grant programs and funding opportunities. This includes the Airport Terminal Project (ATP) fund within the Bipartisan Infrastructure Law which highlights grant opportunities for projects aimed toward improving energy efficiency, climate resiliency, and which emphasizes sustainable practices.

Opting into the BPW's Renewable Energy Credit program 1) Supports the City of Holland's energy efficiency goals 2) Supports local economic development and the growth of the renewables industry 3) Aligns with resiliency planning outlined by the FAA potentially increasing competitiveness for future FAA grants.

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West Michigan Regional Airport 77527804-1					50% Renewables		100% Renewables	
Date	kWh	2020 Rate @ 15% RE	2021 Rate @15% RE	% Reduction from 2020 to 2021 for kWh	Incremental Increase	Total	Incremental Increase	Total
Jul-21	12080	\$ 1,111.13	\$ 1,007.24	9%	\$ 42.28	\$ 1,049.52	\$ 102.68	\$ 1,109.92
Jun-21	11000	\$ 1,005.44	\$ 910.84		\$ 38.50	\$ 949.34	\$ 93.50	\$ 1,004.34
May-21	10600	\$ 989.10	\$ 897.94		\$ 37.10	\$ 935.04	\$ 90.10	\$ 988.04
Apr-21	12440	\$ 1,088.96	\$ 981.98		\$ 43.54	\$ 1,025.52	\$ 105.74	\$ 1,087.72
Mar-21	14760	\$ 1,245.10	\$ 1,118.16		\$ 51.66	\$ 1,169.82	\$ 125.46	\$ 1,243.62
Feb-21	16800	\$ 1,406.52	\$ 1,262.04		\$ 58.80	\$ 1,320.84	\$ 142.80	\$ 1,404.84
Jan-21	16160	\$ 1,371.92	\$ 1,232.94		\$ 56.56	\$ 1,289.50	\$ 137.36	\$ 1,370.30
Dec-20	13800	\$ 1,233.84	\$ 1,115.16		\$ 48.30	\$ 1,163.46	\$ 117.30	\$ 1,232.46
Nov-20	12280	\$ 1,104.07	\$ 998.46		\$ 42.98	\$ 1,041.44	\$ 104.38	\$ 1,102.84
Oct-20	11080	\$ 1,018.93	\$ 923.64		\$ 38.78	\$ 962.42	\$ 94.18	\$ 1,017.82
Sep-20	13760	\$ 1,259.56	\$ 1,141.22		\$ 48.16	\$ 1,189.38	\$ 116.96	\$ 1,258.18
Aug-20	14040	\$ 1,286.20	\$ 1,165.46		\$ 49.14	\$ 1,214.60	\$ 119.34	\$ 1,284.80
Total		\$ 14,120.77	\$ 12,755.09	9%		\$ 13,310.89		\$ 14,104.89

**Recommendation:** It is recommended that the Authority Board accept the option to purchase renewable energy credits through Holland BPW.

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## West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423  
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*Comprising City of Zeeland, Park Township and City of Holland*



March 14th, 2022

### REPORT # 8

To: West Michigan Airport Authority Board.  
From: Tyler VandenBrand, Station Manager, FlightLevel BIV.  
Subject: **Maintenance & Operations Progress Report.**

Esteemed Board,

Per the outlines established in the Progress Improvement Plan, FlightLevel Aviation has prepared a monthly report outlining the maintenance and operational obligations and how they have been met. Areas of concern that have been brought to the attention of our team at FlightLevel—and how they have been and or are being resolved—are outlined below.

#### **First off, in regards to the Maintenance Department:**

- Victor Grahn has started his endeavor as Director of Maintenance for FlightLevel in Holland. He has begun organizing aircraft records, meeting with new and existing customers, and creating a streamlined, effective strategy which will serve as the roots of a successful maintenance department for years to come.
- There are still a couple of open positions for aircraft mechanics. The team is still actively working on recruiting qualified mechanics to fill these vacancies.
- There have been 4 Piston aircraft and 1 Jet aircraft that have been serviced since the last board meeting on February 14<sup>th</sup>, 2022.
- All calls have been answered and returned in a timely manner, and there have been no missed or unmet requests that we are aware of.

#### **Secondly, in regards to the overall communications strategy and actions:**

- In a continual effort to update and improve overall branding, “FlightLevel Holland BIV” is now an active business listing on Google. There is continued progress on removing the previous branding from web-based searches, starting with the redirection of search results toward FlightLevel Aviation.
- As the Maintenance Department continues to gain some traction in a positive direction, there are plans in place to advertise services provided with aims to draw more business.

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- Our CFI's are attentive and proactive, and respond to all email requests regarding the Flight School, Ground School, etc. in a timely manner.
- Our Customer Service team has excelled in keeping communications Holland centric. Transfers are clean and organized, and customers who call know they are speaking to the Holland team.

### **Finally, in regards to our Flight School and Charter department:**

- Charter is still operational and running smoothly. The use of brokered flights has allowed for a broader range of aircraft selection for customers who still wish to travel from the West Michigan regional airport.
- The Flight School is running smoothly despite the poor weather. We are optimistic for Spring/Summer 2022 and are eager to see continued growth on that front.

In summary, the progress made in recent weeks has continued to build off recent momentum. There is an overall upward trajectory, and despite recent challenges, the outlook is incredibly positive. We look forward to the weeks and months to come.

Blue Skies and Tailwinds,

Tyler VandenBrand  
Station Manager  
FlightLevel Holland



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# WMAA MONTHLY FBO REPORT

## West Michigan Regional Airport FBO Report FlightLevel BIV February 2022

Total Fuel Gallons Delivered		Current Month Feb 2022	One Year Ago Feb 2021	Fiscal Year To Date 01/01/22-12/31/22	F/Y to Date Compared 01/01/21-12/31/21
Avgas		965			
Jet Fuel		39,369			
Total Gallons Delivered		40,334	23,128	69,886	+13029

Transplant Flights	0
Wings Of Mercy Flights	0
Freight Flights From/To Holland	2
Freight Weight	4800 lbs
Number of Parts if Known	8 skids



WMAA Fund Balance as of 6/30/2021					\$ 1,174,468.80
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	<u>Operating</u>	<u>Capital (999)</u>	<u>EEC Project (546)</u>	<u>Capital Funds (999)</u>	
Year to date Revenues	559,188.27	-	-	-	\$ 559,188.27
Year to date Expenses	413,487.56	-	-	-	<u>\$ 413,487.56</u>

Estimated Fund Balance as of 03/08/2022					<u>\$ 1,320,169.51</u>
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	<u>Budget</u>	<u>YTD</u>		
Remaining Operating Revenues	604,757.00	559,188.27		\$ 45,568.73

	<u>Budget</u>	<u>YTD</u>	<u>Encumbrances</u>	
Remaining Operating Expenses (excluding contingences)	553,475.00	413,487.56	12,891.25	<u>\$ 127,096.19</u>

Contingency Account (Reserves for Capital Projects):				
Contingency - General			10,000.00	
T Hangar Repairs			5,000.00	
Reserves for ABC Mnct/Repairs			25,000.00	
Reserves for Capital Projects			<u>112,357.00</u>	<u>\$ 152,357.00</u>

Ending Fund Balance as of 03/08/2022					<u>\$ 1,086,285.05</u>
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Other Expected Expenses:		<u>Estimated amount</u>	<u>Spent</u>	
FY22 Construction of Hangar Project (Fogg)				\$ 6,874.75
FY22 North Taxilane				<u>\$ 9,700.00</u>

Ending Fund balance after expected capital expenses					<u>\$ 1,076,585.05</u>
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# Budget Performance Report

Fiscal Year to Date 03/08/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>Z01 - WMAA (Airport) General Fund</b>										
REVENUE										
Department <b>000 - General Revenues</b>										
420528	Federal Grant - Other	.00	.00	.00	.00	.00	.00	.00	+++	157,000.00
440573	State-Reim Local PPT Tax Loss	10,000.00	.00	10,000.00	.00	.00	13,268.74	(3,268.74)	133	21,516.15
450582.C	Contributions from Other Govts From City of Holland	110,000.00	.00	110,000.00	.00	.00	114,319.40	(4,319.40)	104	111,559.60
450582.P	Contributions from Other Govts From Park Township	109,000.00	.00	109,000.00	.00	.00	95,264.26	13,735.74	87	115,640.92
450582.Z	Contributions from Other Govts From City of Zeeland	60,000.00	.00	60,000.00	.00	.00	77,333.08	(17,333.08)	129	77,715.05
460626.Y	Fees-Finance/Mgmt Treas Fee-Recovery Court Costs	.00	.00	.00	.00	.00	84.40	(84.40)	+++	.00
460647.7	Sales Sale of Merchandise-Taxable	.00	.00	.00	.00	.00	10.60	(10.60)	+++	.00
460654.1	Franchise Fees FBO Franchise Fees	23,500.00	.00	23,500.00	2,075.80	.00	16,606.40	6,893.60	71	23,470.32
460654.5	Franchise Fees Fuel Flowage Fee	70,000.00	.00	70,000.00	4,436.74	.00	55,414.26	14,585.74	79	62,505.63
460654.7	Franchise Fees Landing Fees	24,000.00	.00	24,000.00	1,012.68	.00	18,650.19	5,349.81	78	24,280.07
480665.0	Investment Income General	12,000.00	.00	12,000.00	.00	.00	3,848.87	8,151.13	32	9,433.30
480669.A	Rental Airport Business Center	8,400.00	.00	8,400.00	729.18	.00	5,833.44	2,566.56	69	8,244.48
480669.24	Rental Hangar Land Lease	107,357.00	.00	107,357.00	1,217.36	.00	96,304.54	11,052.46	90	101,550.51
480669.25	Rental Agricultural Land Lease	12,500.00	.00	12,500.00	.00	.00	13,363.74	(863.74)	107	12,608.52
480669.26	Rental T-Hangars	58,000.00	.00	58,000.00	80.00	.00	44,440.00	13,560.00	77	57,717.41
490685.1	Recoveries Insurance	.00	.00	.00	.00	.00	2,789.61	(2,789.61)	+++	3,725.00
490685.2	Recoveries Other Parties	.00	.00	.00	.00	.00	1,656.74	(1,656.74)	+++	.00
Department <b>000 - General Revenues Totals</b>		\$604,757.00	\$0.00	\$604,757.00	\$9,551.76	\$0.00	\$559,188.27	\$45,568.73	92%	\$786,966.96
REVENUE TOTALS		\$604,757.00	\$0.00	\$604,757.00	\$9,551.76	\$0.00	\$559,188.27	\$45,568.73	92%	\$786,966.96
EXPENSE										
Department <b>540 - Airport Operations</b>										
710701.0	Payroll-Regular General	71,780.00	.00	71,780.00	4,977.89	.00	45,815.39	25,964.61	64	48,477.54
710707.0	Payroll-Temporary Help General	12,300.00	6,650.00	18,950.00	757.50	.00	12,420.00	6,530.00	66	26,381.97
711702.0	Payroll-Vacation/PTO General	6,400.00	.00	6,400.00	.00	.00	5,962.50	437.50	93	1,759.01
711703	Payroll-Holidays	2,400.00	.00	2,400.00	.00	.00	1,800.00	600.00	75	1,175.21
711716.1	Insurance Health	3,000.00	.00	3,000.00	.00	.00	2,000.00	1,000.00	67	5,321.63
711716.2	Insurance Dental	.00	.00	.00	.00	.00	.00	.00	+++	38.02
711716.4	Insurance Health Care Savings Plan	.00	.00	.00	.00	.00	.00	.00	+++	210.43
711717	Insurance-Life & AD&D	.00	.00	.00	.00	.00	.00	.00	+++	18.92
711718.1	Retirement Contribution MERS	6,300.00	.00	6,300.00	398.23	.00	4,046.23	2,253.77	64	3,718.22
711720	Insurance-Income Protection	.00	.00	.00	.00	.00	644.72	(644.72)	+++	458.58
712715	Employer FICA/Medicare Contribution	7,200.00	550.00	7,750.00	438.74	.00	5,201.84	2,548.16	67	5,890.46
712723	Unemployment Comp Insurance	20.00	.00	20.00	.00	.00	1.90	18.10	10	38.81
712724	Workers Comp Insurance	.00	.00	.00	.00	.00	.10	(.10)	+++	11.18
721730.0	Postage General	.00	.00	.00	.00	.00	62.03	(62.03)	+++	.00
721740.0	Operating Supplies General	1,500.00	.00	1,500.00	.00	.00	2,364.39	(864.39)	158	2,326.36
721740.CAP	Operating Supplies Controlled Items-Capital Type	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	2,473.34
721905.0	Photocopies/In-House Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00



# Budget Performance Report

Fiscal Year to Date 03/08/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>Z01 - WMAA (Airport) General Fund</b>										
EXPENSE										
Department <b>540 - Airport Operations</b>										
721931.0	Bldg & Grnds Maint General	9,000.00	.00	9,000.00	.00	.00	811.51	8,188.49	9	1,738.00
721933.0	Equipment Maintenance General	20,000.00	.00	20,000.00	.00	.00	21,982.29	(1,982.29)	110	9,504.75
721933.INS	Equipment Maintenance Repairs-Insurance Claims	.00	.00	.00	.00	.00	2,789.61	(2,789.61)	+++	.00
722801.9010	Contr-Printing/Promo Advertising/Promotional	35,000.00	794.00	35,794.00	.00	12,891.25	32,987.27	(10,084.52)	128	40,527.50
722804.0	Contractual-Legal General	20,000.00	.00	20,000.00	.00	.00	7,909.50	12,090.50	40	27,274.12
722805.1	Contractual-Finance Independent Audit	7,900.00	.00	7,900.00	.00	.00	7,900.00	.00	100	7,700.00
722805.4	Contractual-Finance Financial Service Fees	.00	.00	.00	.00	.00	2,000.00	(2,000.00)	+++	833.35
722807.2	Contractual-Architect/Engineer Plan Development	.00	50,000.00	50,000.00	.00	.00	30,985.60	19,014.40	62	.00
722807.5	Contractual-Architect/Engineer Engineering	15,000.00	.00	15,000.00	.00	.00	14,594.12	405.88	97	5,604.50
722808.1	Contr-Bldgs&Grnds Janitorial	.00	.00	.00	.00	.00	.00	.00	+++	598.00
722808.8	Contr-Bldgs&Grnds Tree Clearing	.00	40,300.00	40,300.00	.00	.00	40,300.00	.00	100	.00
722808.MOW	Contr-Bldgs&Grnds Mowing	30,000.00	.00	30,000.00	.00	.00	26,676.38	3,323.62	89	49,001.33
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	23,000.00	.00	23,000.00	.00	.00	14,989.46	8,010.54	65	32,170.86
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	50,000.00	.00	50,000.00	.00	.00	34,424.63	15,575.37	69	40,457.20
722809.61	Contractual-Misc Management Services	28,000.00	.00	28,000.00	2,266.67	.00	20,400.03	7,599.97	73	26,476.35
722809.62	Contractual-Misc Airport Manager-Tulip City Air	2,000.00	.00	2,000.00	.00	.00	989.99	1,010.01	49	2,266.75
723850.0	Communications Telephone	.00	.00	.00	.00	.00	294.80	(294.80)	+++	442.20
723850.CELL	Communications Cellular	.00	.00	.00	.00	.00	600.00	(600.00)	+++	900.00
723860.0	Travel, Conf, Seminars General	1,000.00	.00	1,000.00	.00	.00	1,533.16	(533.16)	153	3,200.00
723910.0	Commercial Insurance Premiums General	27,000.00	.00	27,000.00	.00	.00	27,308.00	(308.00)	101	18,966.00
723920.GATE	Public Utilities Fence Gates	700.00	.00	700.00	.00	.00	307.55	392.45	44	571.81
723920.LAND	Public Utilities Landing Lights & System	4,500.00	.00	4,500.00	.00	.00	1,756.23	2,743.77	39	4,079.64
723920.PLOT	Public Utilities Parking Lot Lights	1,700.00	.00	1,700.00	.00	.00	739.89	960.11	44	923.51
723920.RUNW	Public Utilities Runway Lights	6,700.00	.00	6,700.00	.00	.00	2,905.08	3,794.92	43	6,989.02
723920.THAN	Public Utilities T-Hangars	5,000.00	.00	5,000.00	.00	.00	3,420.86	1,579.14	68	5,243.44
723942.0	Building Rental/Lease General	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	2,500.00
723955.0	Misc. General	2,000.00	.00	2,000.00	.00	.00	2,246.37	(246.37)	112	2,276.75
723961.0	Dues & Subscriptions General	600.00	.00	600.00	.00	.00	969.00	(369.00)	162	1,936.78
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	15.84
723963.3	Write-Offs Court Fees A/R or PP Pursuit	.00	.00	.00	.00	.00	84.40	(84.40)	+++	.00
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	58.46	(58.46)	+++	21.40
770956.0	Contingency General	127,357.00	.00	127,357.00	.00	.00	.00	127,357.00	0	.00
Department <b>540 - Airport Operations Totals</b>		\$530,057.00	\$98,294.00	\$628,351.00	\$8,839.03	\$12,891.25	\$383,283.29	\$232,176.46	63%	\$390,518.78
Department <b>541 - Business Center</b>										
721931.GRND	Bldg & Grnds Maint Grounds Maintenance	5,000.00	.00	5,000.00	.00	.00	3,239.97	1,760.03	65	8,373.74
721933.0	Equipment Maintenance General	5,000.00	2,781.00	7,781.00	.00	.00	2,342.70	5,438.30	30	4,707.28
722808.1	Contr-Bldgs&Grnds Janitorial	8,000.00	.00	8,000.00	(319.63)	.00	6,898.90	1,101.10	86	10,739.10
723850.0	Communications Telephone	2,600.00	.00	2,600.00	240.00	.00	1,920.00	680.00	74	2,160.00



# Budget Performance Report

Fiscal Year to Date 03/08/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	<b>Z01 - WMAA (Airport) General Fund</b>									
	<b>EXPENSE</b>									
	Department <b>541 - Business Center</b>									
723850.WIFI	Communications WIFI Internet Connection	4,100.00	.00	4,100.00	312.50	.00	2,500.00	1,600.00	61	3,125.00
723920.BPW	Public Utilities BPW	20,000.00	.00	20,000.00	.00	.00	9,812.46	10,187.54	49	17,871.51
723920.GAS	Public Utilities Natural Gas	5,000.00	.00	5,000.00	.00	.00	3,490.24	1,509.76	70	4,393.33
770956.0	Contingency General	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
	Department <b>541 - Business Center Totals</b>	<b>\$74,700.00</b>	<b>\$2,781.00</b>	<b>\$77,481.00</b>	<b>\$232.87</b>	<b>\$0.00</b>	<b>\$30,204.27</b>	<b>\$47,276.73</b>	<b>39%</b>	<b>\$51,369.96</b>
	<b>EXPENSE TOTALS</b>	<b>\$604,757.00</b>	<b>\$101,075.00</b>	<b>\$705,832.00</b>	<b>\$9,071.90</b>	<b>\$12,891.25</b>	<b>\$413,487.56</b>	<b>\$279,453.19</b>	<b>60%</b>	<b>\$441,888.74</b>
Fund	<b>Z01 - WMAA (Airport) General Fund Totals</b>									
	<b>REVENUE TOTALS</b>	<b>604,757.00</b>	<b>.00</b>	<b>604,757.00</b>	<b>9,551.76</b>	<b>.00</b>	<b>559,188.27</b>	<b>45,568.73</b>	<b>92%</b>	<b>786,966.96</b>
	<b>EXPENSE TOTALS</b>	<b>604,757.00</b>	<b>101,075.00</b>	<b>705,832.00</b>	<b>9,071.90</b>	<b>12,891.25</b>	<b>413,487.56</b>	<b>279,453.19</b>	<b>60%</b>	<b>441,888.74</b>
Fund	<b>Z01 - WMAA (Airport) General Fund Totals</b>	<b>\$0.00</b>	<b>(\$101,075.00)</b>	<b>(\$101,075.00)</b>	<b>\$479.86</b>	<b>(\$12,891.25)</b>	<b>\$145,700.71</b>	<b>(\$233,884.46)</b>		<b>\$345,078.22</b>
	Grand Totals									
	<b>REVENUE TOTALS</b>	<b>604,757.00</b>	<b>.00</b>	<b>604,757.00</b>	<b>9,551.76</b>	<b>.00</b>	<b>559,188.27</b>	<b>45,568.73</b>	<b>92%</b>	<b>786,966.96</b>
	<b>EXPENSE TOTALS</b>	<b>604,757.00</b>	<b>101,075.00</b>	<b>705,832.00</b>	<b>9,071.90</b>	<b>12,891.25</b>	<b>413,487.56</b>	<b>279,453.19</b>	<b>60%</b>	<b>441,888.74</b>
	Grand Totals	<b>\$0.00</b>	<b>(\$101,075.00)</b>	<b>(\$101,075.00)</b>	<b>\$479.86</b>	<b>(\$12,891.25)</b>	<b>\$145,700.71</b>	<b>(\$233,884.46)</b>		<b>\$345,078.22</b>



# Budget Performance Report

Fiscal Year to Date 03/08/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>Z01 - WMAA (Airport) General Fund</b>										
<b>REVENUE</b>										
Department <b>999 - Airport Capital Projects</b>										
420502.24	Federal Grant FAA Capital	175,599.00	.00	175,599.00	.00	.00	.00	175,599.00	0	3,749,641.11
430502.24	State Grant MDOT State Capital	9,756.00	.00	9,756.00	.00	.00	.00	9,756.00	0	164,237.11
Department <b>999 - Airport Capital Projects Totals</b>		<b>\$185,355.00</b>	<b>\$0.00</b>	<b>\$185,355.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$185,355.00</b>	<b>0%</b>	<b>\$3,913,878.22</b>
<b>REVENUE TOTALS</b>		<b>\$185,355.00</b>	<b>\$0.00</b>	<b>\$185,355.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$185,355.00</b>	<b>0%</b>	<b>\$3,913,878.22</b>
<b>EXPENSE</b>										
Department <b>999 - Airport Capital Projects</b>										
Division <b>045 - Runway</b>										
730974.0	Land Improvements General	255,110.00	.00	255,110.00	.00	.00	.00	255,110.00	0	4,088,338.90
Division <b>045 - Runway Totals</b>		<b>\$255,110.00</b>	<b>\$0.00</b>	<b>\$255,110.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$255,110.00</b>	<b>0%</b>	<b>\$4,088,338.90</b>
Department <b>999 - Airport Capital Projects Totals</b>		<b>\$255,110.00</b>	<b>\$0.00</b>	<b>\$255,110.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$255,110.00</b>	<b>0%</b>	<b>\$4,088,338.90</b>
<b>EXPENSE TOTALS</b>		<b>\$255,110.00</b>	<b>\$0.00</b>	<b>\$255,110.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$255,110.00</b>	<b>0%</b>	<b>\$4,088,338.90</b>
Fund <b>Z01 - WMAA (Airport) General Fund Totals</b>										
<b>REVENUE TOTALS</b>		<b>185,355.00</b>	<b>.00</b>	<b>185,355.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>185,355.00</b>	<b>0%</b>	<b>3,913,878.22</b>
<b>EXPENSE TOTALS</b>		<b>255,110.00</b>	<b>.00</b>	<b>255,110.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>255,110.00</b>	<b>0%</b>	<b>4,088,338.90</b>
Fund <b>Z01 - WMAA (Airport) General Fund Totals</b>		<b>(\$69,755.00)</b>	<b>\$0.00</b>	<b>(\$69,755.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$69,755.00)</b>		<b>(\$174,460.68)</b>
Grand Totals										
<b>REVENUE TOTALS</b>		<b>185,355.00</b>	<b>.00</b>	<b>185,355.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>185,355.00</b>	<b>0%</b>	<b>3,913,878.22</b>
<b>EXPENSE TOTALS</b>		<b>255,110.00</b>	<b>.00</b>	<b>255,110.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>255,110.00</b>	<b>0%</b>	<b>4,088,338.90</b>
Grand Totals		<b>(\$69,755.00)</b>	<b>\$0.00</b>	<b>(\$69,755.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$69,755.00)</b>		<b>(\$174,460.68)</b>



# Fund Equity Changes Report

Through 03/08/22

Detail Listing

Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	<b>GOVERNMENTAL</b>								
Fund Type	<b>GENERAL FUND</b>								
Fund	<b>Z01 - WMAA (Airport) General Fund</b>								
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	.00	.00	.00	.00				
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	75,000.00	25,000.00	.00	100,000.00				
341390.E	Fund Balance - Assigned (By Action) For Emergencies	.00	.00	.00	.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	.00	.00	.00	.00				
342390	Fund Balance-Unassigned	1,099,468.80	.00	25,000.00	1,074,468.80				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	<b>Z01 - WMAA (Airport) General Fund Totals</b>	<b>\$1,174,468.80</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>\$1,174,468.80</b>	<b>\$0.00</b>	<b>\$559,188.27</b>	<b>\$413,487.56</b>	<b>\$1,320,169.51</b>
Fund Type	<b>GENERAL FUND Totals</b>	<b>\$1,174,468.80</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>\$1,174,468.80</b>	<b>\$0.00</b>	<b>\$559,188.27</b>	<b>\$413,487.56</b>	<b>\$1,320,169.51</b>
Fund Category	<b>GOVERNMENTAL Totals</b>	<b>\$1,174,468.80</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>\$1,174,468.80</b>	<b>\$0.00</b>	<b>\$559,188.27</b>	<b>\$413,487.56</b>	<b>\$1,320,169.51</b>
	<b>Grand Totals</b>	<b>\$1,174,468.80</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>\$1,174,468.80</b>	<b>\$0.00</b>	<b>\$559,188.27</b>	<b>\$413,487.56</b>	<b>\$1,320,169.51</b>



# Trial Balance Listing

Through 03/08/22  
Detail Balance Sheet Listing  
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
<b>Fund Z01 - WMAA (Airport) General Fund</b>						
<i>CURRENT ASSETS</i>						
110001.675	Cash Due from Cash/Inv Pool	1,142,755.58	599,525.26	443,923.08	1,298,357.76	1,065,036.99
113040.0	Accounts Receivable General	26,419.01	247,016.37	250,540.26	22,895.12	3,960.42
114026.2014	Taxes Receivable 2014	.00	.00	.00	.00	.20
114026.2015	Taxes Receivable 2015	.37	.00	.00	.37	16.22
114026.2016	Taxes Receivable 2016	15.49	.00	.47	15.02	17.87
114026.2017	Taxes Receivable 2017	30.41	.00	.16	30.25	32.45
114026.2018	Taxes Receivable 2018	21.95	.00	.87	21.08	26.13
114026.2019	Taxes Receivable 2019	36.95	.00	3.31	33.64	52.45
114026.2020	Taxes Receivable 2020	61.96	.00	7.87	54.09	.00
114031	Allowance for Uncollectible Taxes	(116.40)	.00	.00	(116.40)	(134.10)
118123	Prepaid Items	469.83	.00	469.83	.00	.00
118123.I	Prepaid Items Insurance	376.00	376.00	752.00	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	17.74	95,264.26	95,282.00	.00	1,854.68
119073.3	Due from Local Govt Units Due from Zeeland City	.00	77,601.66	77,601.66	.00	30.33
119078.1	Due from State of Michigan Due from State-Aeronautics	16,208.58	.00	.00	16,208.58	1,201.51
119079.0	Due from Federal Govt General	48,918.01	.00	48,918.01	.00	.00
<i>CURRENT ASSETS Totals</i>		<b>\$1,235,215.48</b>	<b>\$1,019,783.55</b>	<b>\$917,499.52</b>	<b>\$1,337,499.51</b>	<b>\$1,072,095.15</b>
<i>CURRENT LIABILITIES</i>						
210202.0	Accounts Payable General	(26,941.18)	338,960.89	312,019.71	.00	(4,242.85)
211202	Contracts Payable	(1,130.00)	1,130.00	.00	.00	.00
212257.0	Accrued Wages Payable General	(2,400.00)	2,400.00	.00	.00	.00
212262.1	Accrued Fringes Payable FICA-Social Security/Medicare	(183.60)	183.60	.00	.00	.00
212262.4	Accrued Fringes Payable Pension	(192.00)	192.00	.00	.00	.00
216278.L	Deposits Lease	.00	.00	.00	.00	(200.00)
21B339.0	Unearned Revenue General	(29,899.90)	12,569.90	.00	(17,330.00)	.00
<i>CURRENT LIABILITIES Totals</i>		<b>(\$60,746.68)</b>	<b>\$355,436.39</b>	<b>\$312,019.71</b>	<b>(\$17,330.00)</b>	<b>(\$4,442.85)</b>
<i>FUND BALANCE</i>						
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	(75,000.00)	.00	25,000.00	(100,000.00)	(75,000.00)
342390	Fund Balance-Unassigned	(1,099,468.80)	25,000.00	.00	(1,074,468.80)	(928,851.26)
<i>FUND BALANCE Totals</i>		<b>(\$1,174,468.80)</b>	<b>\$25,000.00</b>	<b>\$25,000.00</b>	<b>(\$1,174,468.80)</b>	<b>(\$1,003,851.26)</b>
	Fund Revenues	.00	6,135.95	565,324.22	(559,188.27)	(511,289.39)
	Fund Expenses	.00	415,683.38	2,195.82	413,487.56	447,488.35
<b>Fund Z01 - WMAA (Airport) General Fund Totals</b>		<b>\$0.00</b>	<b>\$1,822,039.27</b>	<b>\$1,822,039.27</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Totals</b>		<b>\$0.00</b>	<b>\$1,822,039.27</b>	<b>\$1,822,039.27</b>	<b>\$0.00</b>	<b>\$0.00</b>



# Trial Balance Listing

Through 03/08/22  
Detail Balance Sheet Listing  
Exclude Rollup Account



City of Holland

## Accounts Payable Payment Post Listing

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT		02/03/2022		67974
<b>Selected Invoices</b>	<b>Vendor</b>	<b>Invoice Number</b>	<b>Invoice Description</b>	<b>Invoice Date</b>	<b>Due Date</b>	<b>Invoice Net Amount</b>
AIR Airport						
	146 - HOLLAND BOARD OF PUBLIC WORKS	2022-00002069	AIRPORT - UTILITIES DUE 2/8/22	01/31/2022	01/31/2022	3,395.46
	4837 - VHM ENTERPRISES INC.	17392	AIRPORT - FEBRUARY SERVICES	02/01/2022	02/03/2022	594.50
Total Selected Invoices: 2						<u>\$3,989.96</u>

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 02/03/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>					
Check	02/03/2022	67974 Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		3,395.46
	Invoice	Date	Description		Amount
	2022-00002069	01/31/2022	AIRPORT - UTILITIES DUE 2/8/22		3,395.46
Check	02/03/2022	67975 Accounts Payable	VHM ENTERPRISES INC.		594.50
	Invoice	Date	Description		Amount
	17392	02/01/2022	AIRPORT - FEBRUARY SERVICES		594.50
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 2		<u>\$3,989.96</u>
Checks:	2		\$3,989.96		

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT		02/10/2022		68056
<b>Selected Invoices</b>	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	4804 - ARR AVIATION BIV	22-03666	AIRPORT - FEBRUARY PHONE AND INTERNET	02/10/2022	02/10/2022	552.50
	4680 - SMALL BUSINESS ASSOCIATION OF MICHIGAN	2022-00002135	AIRPORT - SBAM ID 234212 CID 234212 MARCH COVERAGE	02/10/2022	02/10/2022	70.98
	206 - WEST MICHIGAN UNIFORM	339789	AIRPORT RUGS	01/31/2022	01/31/2022	231.45
Total Selected Invoices: 3						<u>\$854.93</u>

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 02/10/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>					
Check	02/10/2022	68056 Accounts Payable	ARR AVIATION BIV		552.50
	Invoice		Description		Amount
	22-03666	02/10/2022	AIRPORT - FEBRUARY PHONE AND INTERNET		552.50
Check	02/10/2022	68057 Accounts Payable	SMALL BUSINESS ASSOCIATION OF MICHIGAN		70.98
	Invoice		Description		Amount
	2022-00002135	02/10/2022	AIRPORT - SBAM ID 234212 CID 234212 MARCH COVERAGE		70.98
Check	02/10/2022	68058 Accounts Payable	WEST MICHIGAN UNIFORM		231.45
	Invoice		Description		Amount
	339789	01/31/2022	AIRPORT RUGS		231.45
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 3		<u>\$854.93</u>
Checks:	3		\$854.93		

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT		02/17/2022		68182
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	4804 - ARR AVIATION BIV	2022-00002218	AIRPORT - JANUARY SERVICES	01/31/2022	02/17/2022	29,042.06
	3338 - BOILEAU COMMUNICATIONS MANAGEMENT LLC	24997	AIRPORT - COMMUNICATIONS SUPPORT	02/09/2022	02/17/2022	3,000.00
	3338 - BOILEAU COMMUNICATIONS MANAGEMENT LLC	24997-B	AIRPORT - PRINT PARCEL INSERTS	02/09/2022	02/17/2022	1,035.76
	756 - CITY OF ZEELAND	0000054528	AIRPORT - OVERPAYMENT TAX COLLECTIONS	12/20/2021	02/17/2022	268.58
	292 - HARRIS AIRPORT SYSTEMS	482	AIRPORT - 4TH QUARTER MAINTENANCE FEE	11/11/2021	02/17/2022	4,000.00
	292 - HARRIS AIRPORT SYSTEMS	502	AIRPORT - 2022 1ST QUARTER MAINTENANCE FEE	02/07/2022	02/17/2022	4,000.00
	316 - MEAD & HUNT INC - ACH	327396	AIRPORT - BIV MISC SERVICES	02/09/2022	02/17/2022	1,507.00
	316 - MEAD & HUNT INC - ACH	327655	AIRPORT - BIV N HANGER AREA TAXILANE PLANNING	02/14/2022	02/17/2022	18,792.29
	316 - MEAD & HUNT INC - ACH	327661	AIRPORT - BIV HOLLAND STRATEGIC PLANNING SERVICES	02/14/2022	02/17/2022	604.00
	320 - REHMANN ROBSON PC - ACH	RR680583	AIRPORT - PMT 2 FOR 6/30/21 AUDIT	12/31/2021	02/17/2022	790.00
	200 - SUPERIOR SPORT STORE	39735	AIRPORT - CRYSTAL AWARD WITH LASER ENGRAVED PLATE	01/27/2022	02/17/2022	70.00
Total Selected Invoices: 11						<u>\$63,109.69</u>

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 02/17/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>					
Check	02/17/2022	68182 Accounts Payable	ARR AVIATION BIV		29,042.06
	Invoice	Date	Description		Amount
		2022-00002218	01/31/2022	AIRPORT - JANUARY SERVICES	29,042.06
Check	02/17/2022	68183 Accounts Payable	BOILEAU COMMUNICATIONS MANAGEMENT LLC		4,035.76
	Invoice	Date	Description		Amount
		24997	02/09/2022	AIRPORT - COMMUNICATIONS SUPPORT	3,000.00
		24997-B	02/09/2022	AIRPORT - PRINT PARCEL INSERTS	1,035.76
Check	02/17/2022	68184 Accounts Payable	CITY OF ZEELAND		268.58
	Invoice	Date	Description		Amount
		0000054528	12/20/2021	AIRPORT - OVERPAYMENT TAX COLLECTIONS	268.58
Check	02/17/2022	68185 Accounts Payable	HARRIS AIRPORT SYSTEMS		8,000.00
	Invoice	Date	Description		Amount
		482	11/11/2021	AIRPORT - 4TH QUARTER MAINTENANCE FEE	4,000.00
		502	02/07/2022	AIRPORT - 2022 1ST QUARTER MAINTENANCE FEE	4,000.00
Check	02/17/2022	68186 Accounts Payable	SUPERIOR SPORT STORE		70.00
	Invoice	Date	Description		Amount
		39735	01/27/2022	AIRPORT - CRYSTAL AWARD WITH LASER ENGRAVED PLATE	70.00
EFT	02/17/2022	8157 Accounts Payable	MEAD & HUNT INC - ACH	075000019 / 547284589	20,903.29
	Invoice	Date	Description		Amount
		327396	02/09/2022	AIRPORT - BIV MISC SERVICES	1,507.00
		327661	02/14/2022	AIRPORT - BIV HOLLAND STRATEGIC PLANNING SERVICES	604.00
		327655	02/14/2022	AIRPORT - BIV N HANGER AREA TAXILANE PLANNING	18,792.29
EFT	02/17/2022	8158 Accounts Payable	REHMANN ROBSON PC - ACH	072000326 / 651933178	790.00
	Invoice	Date	Description		Amount
		RR680583	12/31/2021	AIRPORT - PMT 2 FOR 6/30/21 AUDIT	790.00
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 7		\$63,109.69
Checks:		5	\$41,416.40		

City of Holland  
**Payment Batch Register**  
Bank Account: CITY AP - PAYABLES ACCOUNT  
Batch Date: 02/17/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
EFTs:		2			\$21,693.29

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT		02/24/2022		68266
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	353 - BREWER'S CITY DOCK INC	B33222	AIRPORT - MORTAR SAND	02/08/2022	02/24/2022	558.94
	101 - CUNNINGHAM DALMAN P.C.	301906	AIRPORT - LEGAL SERVICES	02/07/2022	02/24/2022	6,491.50
	DAVIO, AMANDA	2022-00002263	AIRPORT MILEAGE REIMBURSEMENT	02/24/2022	02/24/2022	93.60
	234 - FIFTH THIRD BANK - CREDIT CARD - ACH	2022-00002264	AIRPORT JANUARY CC PMT	01/31/2022	02/24/2022	1,499.29
	292 - HARRIS AIRPORT SYSTEMS	513	AIRPORT - CABLE FAULT REPAIR	02/08/2022	02/24/2022	894.85
	4543 - SECURADYNE SYSTEMS INTERMEDIATE LLC	IN1-910189409	AIRPORT - SERVICE CALL	02/14/2022	02/24/2022	200.00
	4543 - SECURADYNE SYSTEMS INTERMEDIATE LLC	IN1-910190133	AIRPORT - SERVICE CALL	02/17/2022	02/24/2022	237.26
	130 - SEMCO ENERGY GAS COMPANY - ACH	2022-00002265	AIRPORT - FEBRUARY READ DATE	02/24/2022	02/24/2022	1,393.95
Total Selected Invoices: 8						\$11,369.39



City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 02/24/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>					
Check	02/24/2022	68266 Accounts Payable	BREWER'S CITY DOCK INC		558.94
	Invoice	Date	Description		Amount
		B33222	02/08/2022	AIRPORT - MORTAR SAND	558.94
Check	02/24/2022	68267 Accounts Payable	CUNNINGHAM DALMAN P.C.		6,491.50
	Invoice	Date	Description		Amount
		301906	02/07/2022	AIRPORT - LEGAL SERVICES	6,491.50
Check	02/24/2022	68268 Accounts Payable	HARRIS AIRPORT SYSTEMS		894.85
	Invoice	Date	Description		Amount
		513	02/08/2022	AIRPORT - CABLE FAULT REPAIR	894.85
Check	02/24/2022	68269 Accounts Payable	SECURADYNE SYSTEMS INTERMEDIATE LLC		437.26
	Invoice	Date	Description		Amount
		IN1-910190133	02/17/2022	AIRPORT - SERVICE CALL	237.26
		IN1-910189409	02/14/2022	AIRPORT - SERVICE CALL	200.00
Check	02/24/2022	68270 Accounts Payable	DAVIO , AMANDA		93.60
	Invoice	Date	Description		Amount
		2022-00002263	02/24/2022	AIRPORT MILEAGE REIMBURSEMENT	93.60
EFT	02/24/2022	8181 Accounts Payable	FIFTH THIRD BANK - CREDIT CARD - ACH	072499952 / 7661394601	1,499.29
	Invoice	Date	Description		Amount
		2022-00002264	01/31/2022	AIRPORT JANUARY CC PMT	1,499.29
EFT	02/24/2022	8182 Accounts Payable	SEMCO ENERGY GAS COMPANY - ACH	072499952 / 7661394601	1,393.95
	Invoice	Date	Description		Amount
		2022-00002265	02/24/2022	AIRPORT - FEBRUARY READ DATE	1,393.95
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 7		\$11,369.39
Checks:	5		\$8,476.15		
EFTs:	2		\$2,893.24		

City of Holland  
**Accounts Payable Payment Post Listing**

Batch Department / Invoice Department		Bank Account		Check Date		Starting Check Number
AIR Airport		PAYABLES ACCOUNT		03/03/2022		68352
Selected Invoices	Vendor	Invoice Number	Invoice Description	Invoice Date	Due Date	Invoice Net Amount
AIR Airport						
	4804 - ARR AVIATION BIV	22-003795	AIRPORT - PHONE AND WIFI MARCH	03/01/2022	03/03/2022	552.50
	4541 - AUTOMATIC DOOR SERVICE	0000023148	AIRPORT - SERVICE CALL	02/16/2022	02/28/2022	258.50
	4541 - AUTOMATIC DOOR SERVICE	0000023151	AIRPORT - BEA SWITCH BOX	02/10/2022	02/28/2022	52.72
	4679 - BRV VENTURES LLC	2022-00002328	AIRPORT - FEBRUARY SERVICES	02/28/2022	02/28/2022	96.00
	4503 - COFESCO FIRE PROTECTION	INV-05771-B3D6	AIRPORT - ANNUAL INSPECTION	02/28/2022	02/28/2022	71.25
Total Selected Invoices: 5						\$1,030.97

City of Holland  
**Payment Batch Register**  
 Bank Account: CITY AP - PAYABLES ACCOUNT  
 Batch Date: 03/03/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CITY AP - PAYABLES ACCOUNT</b>					
Check	03/03/2022	68352 Accounts Payable	ARR AVIATION BIV		552.50
	Invoice		Date	Description	Amount
		22-003795	03/01/2022	AIRPORT - PHONE AND WIFI MARCH	552.50
Check	03/03/2022	68353 Accounts Payable	AUTOMATIC DOOR SERVICE		311.22
	Invoice		Date	Description	Amount
		0000023148	02/16/2022	AIRPORT - SERVICE CALL	258.50
		0000023151	02/10/2022	AIRPORT - BEA SWITCH BOX	52.72
Check	03/03/2022	68354 Accounts Payable	BRV VENTURES LLC		96.00
	Invoice		Date	Description	Amount
		2022-00002328	02/28/2022	AIRPORT - FEBRUARY SERVICES	96.00
Check	03/03/2022	68355 Accounts Payable	COFESCO FIRE PROTECTION		71.25
	Invoice		Date	Description	Amount
		INV-05771-B3D6	02/28/2022	AIRPORT - ANNUAL INSPECTION	71.25
CITY AP PAYABLES ACCOUNT Totals:			Transactions: 4		\$1,030.97
Checks:		4	\$1,030.97		