

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



West Michigan Airport Authority

Regular Meeting Agenda

October 10th, 2022

11:30 a.m. –1:00 p.m.

60 Geurink Blvd. Holland, MI 49423

<https://us06web.zoom.us/j/83777032853>

Authority Members

City of Holland

Dave Hoekstra
Scott Corbin
Charles Murray

City of Zeeland

Kevin Klynstra
Beth Blanton
Doug Barese

Park Township

Russ Sylte
Skip Keeter
Ken Brandsen

Ex-officio

Jim Storey
VACANT

1. Public Comment.
2. Closed Door Session - Legal Opinion from the Airport's Attorney (Role-Call Vote).
3. Approval of September 26th Meeting Minutes (Action Requested).
4. MAAE Recap (No Action).
5. Aviation Day Debrief (No Action).
6. Parcel K Offer Recommendation (Action Requested).
7. Approval of ACIP Submittal to MDOT (Action Requested).
8. FBO Progress Report: 9/26 & 10/10 (Action Requested).
9. FBO Report: 9/26 & 10/10 (Action Requested).
10. Financial Reports (Action Requested).
11. Schedule a Special Meeting for October 31st (Action Request).
12. Updates from Board.
13. Other Business:
 - A. Michigan Advanced Mobility Grant – Volatus
 - B. Update Regarding Northern Jet proposal to Purchase FlightLevel Aviation
 - C. Amanda VanLaar: Envision Certification

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



13. Adjourn.

Next Meeting will be held October 31st, 2022

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

MEETING MINUTES

September 26th, 2022

*****11:30 a.m. – 1:00 p.m.*****

60 Geurink Blvd. Holland, MI

PRESENT: Doug Barensen, Russ Sylte, Dave Hoekstra, Kevin, Klynstra, Scott Corbin, Russ Sylte, Chuck Murray, Beth Blanton, Ken Brandsen

ABSENT: Skip Keeter

OTHERS PRESENT: Tyler Vandenbrand, Project Administrator Amanda VanLaar, Airport Director Aaron Thelenwood, Alan Radlo (FlightLevel), Leanne Schaeffer (Boileau Communications), Peter Eichleay (FlightLevel), Chuck Cox (Northern Jet Management), Ron Vanderveen (Airport Authority Attorney)

Board Chair Sylte called the meeting to order at 11:30 a.m.

22.09.01 Public Comments.

None.

22.09.02 Welcome Ken Brandsen to the Board (No Action).

The Board welcomed Ken Brandsen as the newest Park township appointee.

22.09.03 Consideration of August 8th 2022, Meeting Minutes

Co-chair Corbin made a motion with support by Barensen to approve the minutes as presented.
Aye votes: Doug Barensen, Russ Sylte, Dave Hoekstra, Scott Corbin, Beth Blanton, Ken Brandsen, Russ Sylte, Chuck Murray

Nays: None

Motion carried.

22.09.04 Closed Door Session to Discuss a Legal Opinion from the Attorney (Action Requested).

Co-Chair Corbin made a motion to review the legal opinion from the Airport Authority's attorney in a closed door session with support by Blanton.

A roll-call vote was taken with unanimous agreement from present Board members.

Roll call votes:

Yes:

Dave Hoekstra

Scott Corbin

Chuck Murray

Kevin Klynstra

Beth Blanton

Doug Barensen,

Ken Brandsen

Russ Sylte

Nos: None

Motion carried.

Motion to adjourn closed session: Motion by Dave Hoekstra, second by Chuck Murray

Aye votes: Doug Barensen, Russ Sylte, Dave Hoekstra, Scott Corbin, Beth Blanton, Ken Brandsen, Russ Sylte, Chuck Murray

Nays: None

Motion carried.

22.09.06 Welcome Oscar Miller

Director Thelenwood introduced Oscar to the Board. He will be participating in Board Meetings and with the Airport Authority on topics of interest for the next few months as a member of the Holland Youth Advisory Committee (HYAC).

22.09.05 FlightLevel/Northern Jet Transfer: Introduction (No Action).

FBO Flight Level has expressed its intentions to sell 51% of the FBO and its services in Holland to Northern Jet Management. Chuck Cox, the CEO of Northern Jet Management, expressed an interest in expanding the GR based business to Holland. Northern Jet was formerly an FBO operator at GRR before selling to Signature Air. The company is looking for additional space for aircraft and maintenance and, in addition to operating an FBO once again, expects to expand aircraft management programs for businesses and individuals to Holland as well as its fractional aircraft ownership program. In taking over the FBO contract at WMRA, Northern Jet would provide fueling and leasing space, aircraft maintenance, charter, aircraft sales, and grounds maintenance. Northern Jet operates 23 jets at present and has 135 employees based in 4 states with 60% in the Chicago area. All services are operated under a Safety Management Systems program which enhances safety in business and aviation operations alike.

With Board Approval, the sale will close on November 30th or as soon as November 1st. Documentation for the sale should be received by the Board next week. Co-Chair Corbin

confirmed intent to honor the mandatory agreements set in place by the previous FBO contract. FlightLevel also intends to sell operations at Muskegon to Northern Jet.

22.09.06 Adoption of Fund Balance Policy (Action Requested).

Director Thelenwood presented to the Board the Fund Balance Policy. Board members discussed an amendment to the budget to allow the Authority to transfer any amounts in excess of 120% to capital projects fund as needed.

Hoekstra made a motion with support from Klynstra to approve fund balance policy with the language amendment above.

Aye votes: Doug Barensen, Russ Sylte, Dave Hoekstra, Scott Corbin, Beth Blanton, Ken Brandsen, Russ Sylte, Chuck Murray

Nays: None

Motion carried.

22.09.07 Staffing Proposal (Action Requested).

Director Thelenwood presented to the Board an updated Staffing Proposal which would establish a permanent part-time role with a yearly budget of \$27,989. The operations budget currently has \$86,000 set aside for an additional role.

Board members suggested an amendment to this proposal with the position at minimum be reviewed again at the end of the calendar year and that staff discuss a detailed review of the currently presented salary.

Co-Chair Corbin made a motion with support from Hoekstra to approve the above amendment to the staffing proposal.

A second motion was made by Co-Chair Corbin with support from Murray to approve the staffing proposal overall and the establishment of a permanent part-time position.

Aye votes: Doug Barensen, Russ Sylte, Dave Hoekstra, Scott Corbin, Beth Blanton, Ken Brandsen, Russ Sylte, Chuck Murray

Nays: None

Motion carried.

22.09.08 Board Strategic Planning Session (Action Requested).

As previously discussed, the Airport Authority is due for a Strategic Planning session. Director Thelenwood introduced the intent to schedule a full day session hosted by Boileau. Leanne Schaffer of Boileau Communications shared that a longer session is ideal to start and sets up the

ability for shorter sessions in the future but that two four hour sessions would be possible if that best fits Board Member's schedules. Board members discussed approval and further review by committees and Boileau to determine best approach.

Barense made a motion with support from Brandsen to accept the Strategic Planning Session as presented with final timing and details to follow.

Aye votes: Doug Barense, Russ Sylte, Dave Hoekstra, Scott Corbin, Beth Blanton, Ken Brandsen, Russ Sylte, Chuck Murray

Nays: None

Motion carried.

- 22.09.09 MAAE Recap (No Action).**
- 22.09.10 Aviation Day Debrief (No Action).**
- 22.09.11 FBO Progress Report (Action Requested).**
- 22.09.12 FBO Report (Action Requested).**
- 22.09.13 Financial Reports (Action Requested).**
- 22.09.14 Updates from Board.**

Due to timing, Co-Chair Corbin made a motion with support from Murray to move items 9-14 to the next Board Meeting on October 10.

Aye votes: Doug Barense, Russ Sylte, Dave Hoekstra, Scott Corbin, Beth Blanton, Ken Brandsen, Russ Sylte, Chuck Murray

Nays: None

Motion carried.

- 22.09.15 Other Business:**
 - A. Michigan Advanced Mobility Grant - Volatus**
 - Discussion at next meeting
 - B. FAA Advanced Mobility Call**
 - Discussion at next meeting
 - C. Parcel K Update**
 - Sale moving forward. Awaiting final offer
 - D. Notice to Terminate in 90 days**

Co-Chair Corbin made a motion with support by Klynstra to notify FlightLevel of the Board's Intent to Terminate the FBO Agreement under Section 3 of the Agreement within 90 days.

Roll Call Vote:

Yes:

Dave Hoekstra

Scott Corbin

Chuck Murray

Kevin Klynstra
Beth Blanton
Doug Barensen,
Ken Brandsen
Russ Sylte

No: None
Motion carried.

22.09.16 Adjourn

Meeting Adjourned at 1:12 p.m.

Minutes Approved: (Secretary)

Date:_____

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



REPORT #4

October 10th, 2022

To: West Michigan Airport Authority Board.
From: Amanda VanLaar, Project Administrator
Subject: **MAAE Conference**

The 2022 Fall Michigan Association of Airport Executives Conference took place on Mackinac Island last week. As with the spring conference, sustainability was key point of discussion throughout sessions. Below are important items to consider:

- FAA
 - BIL Funding Updates
 - Plan for GHG reporting funded through AIP
 - Zero Emissions Vehicle program eligibility
- MDOT
 - Review of the Block Grant program structure
 - Interest in assisting airports in the navigating emerging tech
- General Sustainability Items
 - MI Fuel Transformation program
 - National Electric Vehicle Infrastructure Formula Program (NEVI)
 - Additional grant programs geared toward solar, alternative renewables
- The Future of Aviation
 - Engaging the next generation
 - STEMFlights
 - Community engagement/impact

Recommendation

It is recommended that the Airport Authority Board accept this report as information.

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 510-2332

Comprising City of Zeeland, Park Township and City of Holland



October 10th, 2022

REPORT 6

To: West Michigan Airport Authority Board.
From: Aaron Thelenwood, Airport Authority Director.
Subject: **Offer to Purchase Parcel K**

In July, 2021 the Airport Authority secured a fully executed land release agreement from the Federal Aviation Administration for the sale of Parcel K. The Airport Authority has been working closely with the City of Holland on the sale of the property, as the City of Holland is the property owner, though, since the property was purchased with FAA funds to support the airport, the proceeds of the sale must go back to the Airport Authority. The Property has been listed by Bernie Merkle of Coldwell Banker Woodland Schmidt and has been listed for sale since January 17th, 2022 (260 days on the market). Bernie's commission on this sale, if approved, would be 6%.

To date, the Airport authority has received two offers. The first offer received was significantly below asking (by \$150,000) and outside of the allowable range under FAA parameters (the FAA allows for a buffer of approximately 5% of the appraised value).

The offer for the Board's consideration today came in at: **\$760,000.00**. This offer is well within the 5% buffer allowed by FAA. Additionally, the prospective buyer is a known manufacturer in the region and their intended use is expected to be in alignment with the surrounding industrial area. Efforts to rezone the property from Airport to Industrial are underway. They do not have plans to develop the property immediately, but its likely there could be development within the next 3 – 5 years.

The Board will need to review the offer, and vote whether to recommend the offer as presented, at which point, it will be moved to the City of Holland to be reviewed and considered for final approval by the Holland City Council. Once approved by City Council, the offer will need to be reviewed by FAA.

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 510-2332

Comprising City of Zeeland, Park Township and City of Holland



The offer has been reviewed by the Airport Building and Development Committee and has been determined to be a good and fair offer.

Recommendation

It is recommended that the Airport Authority recommend the offer as presented, subject to final approval by the Airport Authority's Attorney, final approval by the Holland City Council, and subject to final approval by FAA.

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



October 10th, 2022

REPORT 7

To: West Michigan Airport Authority Board.
From: Aaron Thelenwood, Airport Authority Director.
Subject: **Annual Approval of ACIP**

Annually, the Airport Authority submits its five (5) year plan for capital improvement projects to MDOT-Aeronautics for consideration and approval. This is referred to as the Airport's Capital Improvement Plan (ACIP). This process is critical for aligning state funding with critical airport projects across the state now and over the next five years. The current ACIP was re-submitted earlier this year in March to account for additional funding made available under the Bipartisan Infrastructure Law.

Largely, the ACIP proposed this year does not change significantly, except for the addition of funding for Vertiport Feasibility work. The intent of this particular project is to outline baseline logistics of advanced mobility infrastructure, like a vertiport, and outline other key projects justifications like demand and viability.

Given the increased interest the Airport has received in both vertiports as well as other advanced mobility infrastructure, this feasibility work is intended to fill in key gaps in the airport's current knowledge. The remaining ACIP projects are as follows:

- (2022) Reimbursement for Taxilane Environmental Assessment & Preliminary Engineering.
- (2022) Design for N. Hangar Park Taxilane
- (2023) Wetland mitigation for N. Hangar Park Taxilane
- (2023) Construction of N. Hangar Taxilane
- (2023) Design Taxiway A Rehab.
- (2023) Vertiport Feasibility Assessment
- (2024) Construction for South Taxiway A Rehab.
- (2025) Design South Taxiway Extension
- (2026) Construction of South Taxiway Extension
- (2026) Design for West Overflow Apron
- Construction for Replacement of 8-26 PAPI's
- (2027) Construction of West Overflow Apron

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



Recommendation

It is recommended that the Airport Authority Board approve the ACIP as presented.

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



October 10th, 2022

REPORT # 8

To: West Michigan Airport Authority Board.
From: Tyler VandenBrand, Director of Michigan Operations, FlightLevel Aviation
Subject: **Maintenance & Operations Progress Report.**

Esteemed Board,

As summer winds to a close, our operations continue to move forward. Although our August fuel sales were slightly lower than our record setting month a year ago, we are still over 40,000 gallons ahead of where we were at this time last year.

Fuel prices continue to trend downwards and we have made a competitive move in the last week by lowering our retail 100LL price by \$0.40. Our goal is to continue to serve our customers with excellent service, while maintaining a fair price point in this ultra-fluctuating market.

Our Director of Aircraft Maintenance, Victor Grahn, has accepted another job. He will be around until the end of October, assisting Mike Fett as he transitions out. We are working diligently on hiring another DOM and Victor is assisting us in this process.

Our team continues to receive glowing reviews from customers. They go above and beyond to make sure the needs of the customer are always put first. In short, they are a phenomenal crew and we are very pleased with our approach to customer service.

In summary, we strive to continue to move forward in a positive direction in the months to come.

Regards,

Tyler VandenBrand
Director of Michigan Operations
FlightLevel Aviation

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 510-2332

Comprising City of Zeeland, Park Township and City of Holland



October 5 , 2022

REPORT # 8.A

To: West Michigan Airport Authority Board.
From: Tyler VandenBrand, Director of Michigan Operations, FlightLevel Aviation
Subject: **Maintenance & Operations Progress Report.**

Esteemed Board,

In continuation of the report from last month, September continued to build off of the strong sales months during the summer, with nearly 60,000 gallons of fuel being pumped once again.

As mentioned before, there continues to be a positive trend emerging on a monthly basis regarding uplift volume and traffic to the airport. We are continuing to see growth across the board, which is an encouraging sign.

We have an incredibly busy October ahead, and are excited to see what the rest of the month brings.

Regards,

Tyler VandenBrand
FlightLevel Aviation

WMAA MONTHLY FBO REPORT

West Michigan Regional Airport FBO Report FlightLevel BIV August 2022

Total Fuel Gallons Delivered		Current Month Aug 2022	One Year Ago Aug 2021	Fiscal Year To Date 01/01/22-12/31/22	F/Y to Date Compared 01/01/21-12/31/21	
	Avgas	3,802	7,125			
	Jet Fuel	70,908	80,893			
Total Gallons Delivered		74,710	88,018	419,445	378,167	+41278
Transplant Flights		1				
Wings Of Mercy Operations		4				
Freight Flights From/To Holland		11				
Freight Weight		28,010				
Number of Parts if Known		26 skids + 57 boxes				

WMAA MONTHLY FBO REPORT

West Michigan Regional Airport FBO Report FlightLevel BIV September 2022

Total Fuel Gallons Delivered

	Current Month Sep 2022	One Year Ago Sep 2021	Fiscal Year To Date 01/01/22-12/31/22	F/Y to Date Compared 01/01/21-12/31/21	
Avgas	4,261	6,296			
Jet Fuel	55,743	57,891			
Total Gallons Delivered	60,004	64,187	479,449	442,354	+ 37095

Transplant Flights

0

Wings Of Mercy Operations

2

Freight Flights From/To Holland

4

Freight Weight

4,018

Number of Parts if Known

2 skids + 8 boxes + 17 rolls

West Michigan Airport Authority

Meeting Date: October 10, 2022

Agenda Item:

Subject: Financial Reports for Two Months Ended August 31, 2022

Prepared By: Sarah Kuiper, City Finance

Recommendation: Accept Financial Reports as information

The West Michigan Airport Authority started a new fiscal year (FY 2023) on July 1, 2022. The audit for the prior fiscal year (FY2022) begins the week of September 26th and the finance office has prepared information for the audit as requested by the auditors.

Attached are Budget Performance Reports for the two months ended August 31, 2022 (16.67% of year), and the Trial Balance Listing and Fund Equity Reports through August 31, 2022.

Revenues

Operating revenues for the first two months totaled \$212,914.39, or 33% of budget, and exceed expectations due the timing of City of Holland summer tax collections related to the Airport.

Capital revenues for the first two months do not reflect activity as funding information will be obtained from MDOT at fiscal year-end and the related transactions will be recorded then.

Expenses

Operating expenses for the first two months totaled \$89,458.83, or 14% of budget, and are in line with expectations.

Capital expenses for the first two months do not reflect activity as funding information will be obtained from MDOT at fiscal year-end and the related transactions will be recorded then.

Trial Balance/Fund Equity

The West Michigan Airport Authority began FY 2023 with an unaudited fund balance of \$1,302,623.

August assets total \$1,451,215 at August 31st, comprised mostly of receivables. The current cash balance is \$1,389,118.

August liabilities totaled \$25,137 at August 31st and primarily represents accounts payable and unearned revenue from prepayment of a hangar land lease. The fund balance at August 31 is \$1,426,078.

WMAA Fund Balance as of 6/30/2022 - unaudited \$ 1,302,622.57

	Operating	Capital (999)	EEC Project (546)	Capital Funds (999)	
Year to date Revenues	212,914.39	-	-	-	\$ 212,914.39
Year to date Expenses	89,458.83	-	-	-	\$ 89,458.83

Estimated Fund Balance as of 08/31/2022 \$ 1,426,078.13

	Budget	YTD	
Remaining Operating Revenues	654,400.00	212,914.39	\$ 441,485.61

	Budget	YTD	Encumbrances	
Remaining Operating Expenses (excluding contingences)	542,700.00	89,458.83	-	<u>\$ 453,241.17</u>

Contingency Account (Reserves for Capital Projects):

Contingency - General	10,000.00	
T Hangar Repairs	5,000.00	
Reserves for ABC Mnct/Repairs	-	
Reserves for Capital Projects	<u>89,200.00</u>	<u>\$ 104,200.00</u>

Ending Fund Balance as of 08/31/2022 \$ 1,310,122.57

Other Expected Expenses:

	Estimated amount	Spent	
FY23 Design for Hangar Park Taxilane	2,500.00		\$ 2,500.00
FY23 Wetland Mitigation N. Hangar Taxilane	10,350.00		\$ 10,350.00
FY23 Approach Light - Gravel Path	40,000.00		\$ 40,000.00
FY23 Runway/Taxiway Painting	15,000.00		\$ 15,000.00
FY23 Entryway Improvements	<u>5,000.00</u>		<u>\$ 5,000.00</u>

Ending Fund balance after expected capital expenses \$ 1,237,272.57



Budget Performance Report

Fiscal Year to Date 08/31/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
REVENUE										
Department 000 - General Revenues										
420528	Federal Grant - Other	.00	.00	.00	.00	.00	.00	.00	+++	57,000.00
440573	State-Reim Local PPT Tax Loss	19,400.00	.00	19,400.00	.00	.00	.00	19,400.00	0	20,138.29
450582.C	Contributions from Other Govts From City of Holland	123,100.00	.00	123,100.00	79,469.15	.00	116,424.46	6,675.54	95	115,811.84
450582.P	Contributions from Other Govts From Park Township	120,000.00	.00	120,000.00	.00	.00	.00	120,000.00	0	100,218.86
450582.Z	Contributions from Other Govts From City of Zeeland	63,000.00	.00	63,000.00	46,894.62	.00	46,894.62	16,105.38	74	96,948.44
460626.Y	Fees-Finance/Mgmt Treas Fee-Recovery Court Costs	.00	.00	.00	.00	.00	.00	.00	+++	84.40
460647.7	Sales Sale of Merchandise-Taxable	.00	.00	.00	.00	.00	.00	.00	+++	10.60
460654.1	Franchise Fees FBO Franchise Fees	25,500.00	.00	25,500.00	2,289.93	.00	2,289.93	23,210.07	9	24,909.60
460654.5	Franchise Fees Fuel Flowage Fee	70,000.00	.00	70,000.00	9,747.54	.00	9,747.54	60,252.46	14	82,764.66
460654.7	Franchise Fees Landing Fees	30,000.00	.00	30,000.00	3,978.94	.00	3,978.94	26,021.06	13	29,296.91
480665.0	Investment Income General	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	7,694.78
480669.A	Rental Airport Business Center	8,800.00	.00	8,800.00	804.39	.00	804.39	7,995.61	9	8,750.16
480669.24	Rental Hangar Land Lease	116,000.00	.00	116,000.00	1,782.01	.00	17,094.51	98,905.49	15	114,637.44
480669.25	Rental Agricultural Land Lease	12,600.00	.00	12,600.00	.00	.00	.00	12,600.00	0	13,363.74
480669.26	Rental T-Hangars	58,000.00	.00	58,000.00	.00	.00	15,680.00	42,320.00	27	57,653.33
490685.1	Recoveries Insurance	.00	.00	.00	.00	.00	.00	.00	+++	2,789.61
490685.2	Recoveries Other Parties	.00	.00	.00	.00	.00	.00	.00	+++	1,656.74
490692.0	Miscellaneous General	.00	.00	.00	.00	.00	.00	.00	+++	212.54
Department 000 - General Revenues Totals		\$654,400.00	\$0.00	\$654,400.00	\$144,966.58	\$0.00	\$212,914.39	\$441,485.61	33%	\$733,941.94
REVENUE TOTALS		\$654,400.00	\$0.00	\$654,400.00	\$144,966.58	\$0.00	\$212,914.39	\$441,485.61	33%	\$733,941.94
EXPENSE										
Department 540 - Airport Operations										
710701.0	Payroll-Regular General	141,737.00	.00	141,737.00	4,892.30	.00	8,037.35	133,699.65	6	74,295.56
710707.0	Payroll-Temporary Help General	.00	.00	.00	1,665.00	.00	2,460.00	(2,460.00)	+++	18,172.50
711702.0	Payroll-Vacation/PTO General	11,150.00	.00	11,150.00	2,096.70	.00	2,446.15	8,703.85	22	8,233.91
711703	Payroll-Holidays	4,800.00	.00	4,800.00	.00	.00	349.45	4,450.55	7	2,149.45
711716.1	Insurance Health	18,000.00	.00	18,000.00	250.00	.00	500.00	17,500.00	3	3,000.00
711716.2	Insurance Dental	420.00	.00	420.00	.00	.00	.00	420.00	0	.00
711718.1	Retirement Contribution MERS	12,810.00	.00	12,810.00	559.12	.00	866.64	11,943.36	7	6,774.31
711720	Insurance-Income Protection	1,670.00	.00	1,670.00	(18.50)	.00	(37.00)	1,707.00	-2	779.95
712715	Employer FICA/Medicare Contribution	12,250.00	.00	12,250.00	681.16	.00	1,055.18	11,194.82	9	8,097.63
712723	Unemployment Comp Insurance	48.00	.00	48.00	.00	.00	.00	48.00	0	1.90
712724	Workers Comp Insurance	715.00	.00	715.00	.00	.00	.00	715.00	0	.10
721730.0	Postage General	.00	.00	.00	.00	.00	.00	.00	+++	62.03
721740.0	Operating Supplies General	1,000.00	.00	1,000.00	416.95	.00	416.95	583.05	42	3,136.68
721740.CAP	Operating Supplies Controlled Items-Capital Type	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	.00
721931.0	Bldg & Grnds Maint General	5,000.00	.00	5,000.00	.00	.00	2,994.04	2,005.96	60	5,532.56
721933.0	Equipment Maintenance General	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	22,085.79



Budget Performance Report

Fiscal Year to Date 08/31/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
EXPENSE										
Department 540 - Airport Operations										
721933.INS	Equipment Maintenance Repairs-Insurance Claims	.00	.00	.00	.00	.00	.00	.00	+++	2,789.61
722801.9010	Contr-Printing/Promo Advertising/Promotional	40,000.00	.00	40,000.00	796.06	.00	796.06	39,203.94	2	52,221.47
722804.0	Contractual-Legal General	20,000.00	.00	20,000.00	17.50	.00	17.50	19,982.50	0	18,179.00
722805.1	Contractual-Finance Independent Audit	7,900.00	.00	7,900.00	.00	.00	.00	7,900.00	0	7,900.00
722805.4	Contractual-Finance Financial Service Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,000.00
722807.2	Contractual-Architect/Engineer Plan Development	.00	.00	.00	3,000.00	.00	3,000.00	(3,000.00)	+++	8,962.75
722807.5	Contractual-Architect/Engineer Engineering	15,000.00	.00	15,000.00	3,107.95	.00	3,244.95	11,755.05	22	6,591.13
722808.8	Contr-Bldgs&Grnds Tree Clearing	.00	.00	.00	.00	.00	.00	.00	+++	40,300.00
722808.MOW	Contr-Bldgs&Grnds Mowing	30,000.00	.00	30,000.00	7,492.13	.00	7,492.13	22,507.87	25	44,593.13
722808.MTCE	Contr-Bldgs&Grnds Maintenance-General Repairs	23,000.00	.00	23,000.00	1,580.19	.00	5,580.19	17,419.81	24	25,446.78
722808.SNOW	Contr-Bldgs&Grnds Snowplowing	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	56,970.51
722809.61	Contractual-Misc Management Services	28,000.00	.00	28,000.00	2,714.33	.00	5,295.16	22,704.84	19	27,831.37
722809.62	Contractual-Misc Airport Manager-Tulip City Air	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,657.49
723850.0	Communications Telephone	600.00	.00	600.00	37.04	.00	73.94	526.06	12	441.97
723850.CELL	Communications Cellular	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0	1,200.00
723860.0	Travel, Conf, Seminars General	3,000.00	.00	3,000.00	546.41	.00	546.41	2,453.59	18	2,405.57
723910.0	Commercial Insurance Premiums General	27,500.00	.00	27,500.00	.00	.00	31,794.00	(4,294.00)	116	27,308.00
723920.GAS	Public Utilities Natural Gas	.00	.00	.00	58.36	.00	58.36	(58.36)	+++	.00
723920.GATE	Public Utilities Fence Gates	500.00	.00	500.00	42.78	.00	85.08	414.92	17	526.03
723920.LAND	Public Utilities Landing Lights & System	3,500.00	.00	3,500.00	235.85	.00	511.08	2,988.92	15	3,311.51
723920.PLOT	Public Utilities Parking Lot Lights	1,000.00	.00	1,000.00	52.67	.00	104.73	895.27	10	1,289.08
723920.RUNW	Public Utilities Runway Lights	5,000.00	.00	5,000.00	391.12	.00	806.05	4,193.95	16	5,303.41
723920.THAN	Public Utilities T-Hangars	5,000.00	.00	5,000.00	461.38	.00	778.96	4,221.04	16	6,634.27
723942.0	Building Rental/Lease General	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
723955.0	Misc. General	2,000.00	.00	2,000.00	2,000.00	.00	2,654.55	(654.55)	133	3,979.92
723961.0	Dues & Subscriptions General	2,000.00	.00	2,000.00	599.99	.00	650.96	1,349.04	33	1,665.97
723963.2	Write-Offs Uncoll Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	80.77
723963.3	Write-Offs Court Fees A/R or PP Pursuit	.00	.00	.00	.00	.00	.00	.00	+++	84.40
723964.2	Refunds Property Tax Prior Years	.00	.00	.00	.00	.00	.00	.00	+++	58.46
770956.0	Contingency General	104,200.00	.00	104,200.00	.00	.00	.00	104,200.00	0	.00
Department 540 - Airport Operations Totals		\$601,600.00	\$0.00	\$601,600.00	\$33,676.49	\$0.00	\$83,578.87	\$518,021.13	14%	\$503,054.97
Department 541 - Business Center										
721931.GRND	Bldg & Grnds Maint Grounds Maintenance	5,000.00	.00	5,000.00	.00	.00	483.83	4,516.17	10	6,509.91
721933.0	Equipment Maintenance General	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	2,342.70
722808.1	Contr-Bldgs&Grnds Janitorial	7,500.00	.00	7,500.00	277.40	.00	1,107.35	6,392.65	15	10,164.32
723850.0	Communications Telephone	2,600.00	.00	2,600.00	240.00	.00	240.00	2,360.00	9	2,952.50
723850.WIFI	Communications WIFI Internet Connection	2,700.00	.00	2,700.00	312.50	.00	865.00	1,835.00	32	3,677.50
723920.BPW	Public Utilities BPW	18,000.00	.00	18,000.00	1,658.18	.00	3,183.78	14,816.22	18	16,663.42



Budget Performance Report

Fiscal Year to Date 08/31/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund	Z01 - WMAA (Airport) General Fund									
	EXPENSE									
	Department									
	541 - Business Center									
723920.GAS	Public Utilities Natural Gas	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	6,359.19
	Department									
	541 - Business Center Totals	\$45,300.00	\$0.00	\$45,300.00	\$2,488.08	\$0.00	\$5,879.96	\$39,420.04	13%	\$48,669.54
	EXPENSE TOTALS	\$646,900.00	\$0.00	\$646,900.00	\$36,164.57	\$0.00	\$89,458.83	\$557,441.17	14%	\$551,724.51
Fund	Z01 - WMAA (Airport) General Fund Totals									
	REVENUE TOTALS	654,400.00	.00	654,400.00	144,966.58	.00	212,914.39	441,485.61	33%	733,941.94
	EXPENSE TOTALS	646,900.00	.00	646,900.00	36,164.57	.00	89,458.83	557,441.17	14%	551,724.51
Fund	Z01 - WMAA (Airport) General Fund Totals	\$7,500.00	\$0.00	\$7,500.00	\$108,802.01	\$0.00	\$123,455.56	(\$115,955.56)		\$182,217.43
	Grand Totals									
	REVENUE TOTALS	654,400.00	.00	654,400.00	144,966.58	.00	212,914.39	441,485.61	33%	733,941.94
	EXPENSE TOTALS	646,900.00	.00	646,900.00	36,164.57	.00	89,458.83	557,441.17	14%	551,724.51
	Grand Totals	\$7,500.00	\$0.00	\$7,500.00	\$108,802.01	\$0.00	\$123,455.56	(\$115,955.56)		\$182,217.43



Budget Performance Report

Fiscal Year to Date 08/31/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund Z01 - WMAA (Airport) General Fund										
REVENUE										
Department 999 - Airport Capital Projects										
420502.24	Federal Grant FAA Capital	138,000.00	.00	138,000.00	.00	.00	.00	138,000.00	0	245,019.74
430502.24	State Grant MDOT State Capital	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	42,233.35
Department 999 - Airport Capital Projects Totals		\$140,500.00	\$0.00	\$140,500.00	\$0.00	\$0.00	\$0.00	\$140,500.00	0%	\$287,253.09
REVENUE TOTALS		\$140,500.00	\$0.00	\$140,500.00	\$0.00	\$0.00	\$0.00	\$140,500.00	0%	\$287,253.09
EXPENSE										
Department 999 - Airport Capital Projects										
Division 045 - Runway										
730974.0	Land Improvements General	213,350.00	.00	213,350.00	.00	.00	.00	213,350.00	0	341,316.75
Division 045 - Runway Totals		\$213,350.00	\$0.00	\$213,350.00	\$0.00	\$0.00	\$0.00	\$213,350.00	0%	\$341,316.75
Department 999 - Airport Capital Projects Totals		\$213,350.00	\$0.00	\$213,350.00	\$0.00	\$0.00	\$0.00	\$213,350.00	0%	\$341,316.75
EXPENSE TOTALS		\$213,350.00	\$0.00	\$213,350.00	\$0.00	\$0.00	\$0.00	\$213,350.00	0%	\$341,316.75
Fund Z01 - WMAA (Airport) General Fund Totals										
REVENUE TOTALS		140,500.00	.00	140,500.00	.00	.00	.00	140,500.00	0%	287,253.09
EXPENSE TOTALS		213,350.00	.00	213,350.00	.00	.00	.00	213,350.00	0%	341,316.75
Fund Z01 - WMAA (Airport) General Fund Totals		(\$72,850.00)	\$0.00	(\$72,850.00)	\$0.00	\$0.00	\$0.00	(\$72,850.00)		(\$54,063.66)
Grand Totals										
REVENUE TOTALS		140,500.00	.00	140,500.00	.00	.00	.00	140,500.00	0%	287,253.09
EXPENSE TOTALS		213,350.00	.00	213,350.00	.00	.00	.00	213,350.00	0%	341,316.75
Grand Totals		(\$72,850.00)	\$0.00	(\$72,850.00)	\$0.00	\$0.00	\$0.00	(\$72,850.00)		(\$54,063.66)



Fund Equity Changes Report

Through 08/31/22
Detail Listing
Exclude Rollup Account

Account	Account Description	Beginning Balance	YTD Credits	YTD Debits	Current Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category	GOVERNMENTAL								
Fund Type	GENERAL FUND								
Fund	Z01 - WMAA (Airport) General Fund								
341390.A	Fund Balance - Assigned (By Action) Apron, Building & Sitework	.00	.00	.00	.00				
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	100,000.00	25,000.00	.00	125,000.00				
341390.E	Fund Balance - Assigned (By Action) For Emergencies	.00	.00	.00	.00				
341390.R	Fund Balance - Assigned (By Action) For Capital Acquisitions	.00	.00	.00	.00				
342390	Fund Balance-Unassigned	1,074,468.80	.00	25,000.00	1,049,468.80				
345390.C	Fund Balance Committed (By Resolution) For Capital Projects	.00	.00	.00	.00				
345390.E	Fund Balance Committed (By Resolution) For Emergencies	.00	.00	.00	.00				
Fund	Z01 - WMAA (Airport) General Fund Totals	\$1,174,468.80	\$25,000.00	\$25,000.00	\$1,174,468.80	\$128,153.77	\$212,914.39	\$89,458.83	\$1,426,078.13
Fund Type	GENERAL FUND Totals	\$1,174,468.80	\$25,000.00	\$25,000.00	\$1,174,468.80	\$128,153.77	\$212,914.39	\$89,458.83	\$1,426,078.13
Fund Category	GOVERNMENTAL Totals	\$1,174,468.80	\$25,000.00	\$25,000.00	\$1,174,468.80	\$128,153.77	\$212,914.39	\$89,458.83	\$1,426,078.13
	Grand Totals	\$1,174,468.80	\$25,000.00	\$25,000.00	\$1,174,468.80	\$128,153.77	\$212,914.39	\$89,458.83	\$1,426,078.13



Trial Balance Listing

Through 08/31/22
Detail Balance Sheet Listing
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
Fund Z01 - WMAA (Airport) General Fund						
<i>CURRENT ASSETS</i>						
110001.675	Cash Due from Cash/Inv Pool	1,307,458.40	202,943.54	121,283.61	1,389,118.33	1,308,327.86
113040.0	Accounts Receivable General	16,604.24	49,644.65	41,992.62	24,256.27	25,715.04
114026.2015	Taxes Receivable 2015	.15	.00	.00	.15	.37
114026.2016	Taxes Receivable 2016	.88	.00	.00	.88	15.02
114026.2017	Taxes Receivable 2017	35.33	.00	.00	35.33	30.41
114026.2018	Taxes Receivable 2018	28.43	.00	.24	28.19	21.38
114026.2019	Taxes Receivable 2019	36.03	.00	.00	36.03	36.91
114026.2020	Taxes Receivable 2020	42.38	.00	1.06	41.32	59.67
114026.2021	Taxes Receivable 2021	50.01	.00	32.12	17.89	.00
114031	Allowance for Uncollectible Taxes	(190.64)	.00	.00	(190.64)	(116.40)
118123	Prepaid Items	1,036.33	.00	1,036.33	.00	.00
119073.2	Due from Local Govt Units Due from Park Township	6.48	6.48	12.96	.00	2.99
119073.3	Due from Local Govt Units Due from Zeeland City	15.34	46,894.62	45,821.15	1,088.81	.00
119078.0	Due from State of Michigan General	162.51	.00	.00	162.51	.00
119078.1	Due from State of Michigan Due from State-Aeronautics	36,619.68	.00	.00	36,619.68	16,208.58
<i>CURRENT ASSETS Totals</i>		\$1,361,905.55	\$299,489.29	\$210,180.09	\$1,451,214.75	\$1,350,301.83
<i>CURRENT LIABILITIES</i>						
210202.0	Accounts Payable General	(15,635.79)	93,851.97	83,335.56	(5,119.38)	(1,336.20)
211202	Contracts Payable	(18,070.47)	18,070.47	.00	.00	.00
212257.0	Accrued Wages Payable General	(3,745.05)	3,745.05	.00	.00	.00
212262.1	Accrued Fringes Payable FICA-Social Security/Medicare	(240.58)	240.58	.00	.00	.00
212262.4	Accrued Fringes Payable Pension	(251.60)	251.60	.00	.00	.00
21B339.0	Unearned Revenue General	(21,339.49)	1,322.25	.00	(20,017.24)	(17,330.00)
<i>CURRENT LIABILITIES Totals</i>		(\$59,282.98)	\$117,481.92	\$83,335.56	(\$25,136.62)	(\$18,666.20)
<i>FUND BALANCE</i>						
341390.ABC	Fund Balance - Assigned (By Action) Business Center Maintenance	(100,000.00)	.00	25,000.00	(125,000.00)	(100,000.00)
342390	Fund Balance-Unassigned	(1,074,468.80)	25,000.00	.00	(1,049,468.80)	(1,074,468.80)
<i>FUND BALANCE Totals</i>		(\$1,174,468.80)	\$25,000.00	\$25,000.00	(\$1,174,468.80)	(\$1,174,468.80)
	P/Y Fund Equity Adjustment	(128,153.77)	.00	.00	(128,153.77)	.00
	Fund Revenues	.00	1,378.07	214,292.46	(212,914.39)	(220,297.36)
	Fund Expenses	.00	91,245.83	1,787.00	89,458.83	63,130.53
Fund Z01 - WMAA (Airport) General Fund Totals		\$0.00	\$534,595.11	\$534,595.11	\$0.00	\$0.00
Grand Totals		\$0.00	\$534,595.11	\$534,595.11	\$0.00	\$0.00



Trial Balance Listing

Through 08/31/22
Detail Balance Sheet Listing
Exclude Rollup Account

City of Holland
Payment Batch Register
 Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON
 Batch Date: 08/18/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON					
Check	08/18/2022	76421 Accounts Payable	C&S ENGINEERS INC.		3,000.00
	Invoice	Date	Description		Amount
	01104669	08/09/2022	AIRPORT - NORTH HANGER AREA TAXILANE		3,000.00
Check	08/18/2022	76422 Accounts Payable	CUNNINGHAM DALMAN P.C.		17.50
	Invoice	Date	Description		Amount
	310900	08/10/2022	AIRPORT - LEGAL		17.50
EFT	08/18/2022	9401 Accounts Payable	MEAD & HUNT INC - ACH	075000019 / 547284589	21,178.42
	Invoice	Date	Description		Amount
	335925	08/11/2022	AIRPORT - JULY SERVICES		3,107.95
	MULTIPLE	08/18/2022	AIRPORT1/22, 4/22, 5/22, 6/22 SERVICES		18,070.47
CITY AP - HUNT PAYABLES ACCT-HUNTINGTON Totals:			Transactions: 3		\$24,195.92
Checks:		2	\$3,017.50		
EFTs:		1	\$21,178.42		

City of Holland
Payment Batch Register
 Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON
 Batch Date: 08/25/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON					
Check	08/25/2022	76544 Accounts Payable	ARR AVIATION BIV		9,205.82
	Invoice	Date	Description		Amount
	2023-00000451	07/31/2022	AIRPORT - JULY SERVICES		9,205.82
Check	08/25/2022	76545 Accounts Payable	ELITE ACTIVE WEAR INC		796.06
	Invoice	Date	Description		Amount
	212013	08/10/2022	AIRPORT - CAPS		796.06
EFT	08/25/2022	9443 Accounts Payable	FIFTH THIRD BANK - CREDIT CARD - ACH	072499952 / 7661394601	1,463.36
	Invoice	Date	Description		Amount
	2023-00000453	08/25/2022	AIRPORT - JULY CC STMT		1,463.36
EFT	08/25/2022	9444 Accounts Payable	SEMCO ENERGY GAS COMPANY - ACH	072499952 / 7661394601	58.36
	Invoice	Date	Description		Amount
	2023-00000452	08/25/2022	AIRPORT - AUGUST READ DATE		58.36
CITY AP - HUNT PAYABLES ACCT-HUNTINGTON Totals:			Transactions: 4		\$11,523.60
Checks:	2		\$10,001.88		
EFTs:	2		\$1,521.72		

City of Holland
Payment Batch Register
 Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON
 Batch Date: 09/08/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON					
Check	09/08/2022	76725 Accounts Payable	ARR AVIATION BIV		552.50
	Invoice	Date	Description		Amount
	22-006254	09/01/2022	AIRPORT - SEPTEMBER 2022 PHONE AND INTERNET		552.50
Check	09/08/2022	76726 Accounts Payable	HOLLAND CITY TREASURER		2,000.00
	Invoice	Date	Description		Amount
	2023-4	08/26/2022	AIRPORT - TECH SERVICES FOR FY23 7/1/22-6/30/23		2,000.00
Check	09/08/2022	76727 Accounts Payable	THELENWOOD , AARON		93.12
	Invoice	Date	Description		Amount
	2023-00000564	09/08/2022	AIRPORT - REIMBURSEMENT FOR TWO BRUNCHES AND BAGELS		93.12
Check	09/08/2022	76728 Accounts Payable	VHM ENTERPRISES INC.		594.50
	Invoice	Date	Description		Amount
	17671	09/01/2022	AIRPORT - SEPTEMBER CLEANING SERVICES		594.50
Check	09/08/2022	76729 Accounts Payable	WEST MICHIGAN UNIFORM		277.40
	Invoice	Date	Description		Amount
	356717	08/31/2022	AIRPORT - RUGS		277.40
CITY AP - HUNT PAYABLES ACCT-HUNTINGTON Totals:			Transactions: 5		\$3,517.52
Checks:		5	\$3,517.52		

City of Holland
Payment Batch Register
 Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON
 Batch Date: 09/15/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON					
Check	09/15/2022	76839 Accounts Payable	HOLLAND BOARD OF PUBLIC WORKS		2,841.98
	Invoice	Date	Description		Amount
	2023-00000652	08/31/2022	AIRPORT - UTILITIES DUE 9/8/22		2,841.98
CITY AP - HUNT PAYABLES ACCT-HUNTINGTON Totals:			Transactions: 1		\$2,841.98
Checks:	1	\$2,841.98			

City of Holland
Payment Batch Register
Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON
Batch Date: 09/22/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON					
Check	09/22/2022	76955 Accounts Payable	ARR AVIATION BIV		9,448.15
	Invoice	Date	Description		Amount
	22-006795	09/22/2022	AIRPORT - OCTOBER PHONE AND INTERNET		552.50
	2023-00000722	08/31/2022	AIRPORT - AUGUST 2022 SERVICES		8,895.65
Check	09/22/2022	76956 Accounts Payable	BRV VENTURES LLC		96.00
	Invoice	Date	Description		Amount
	2023-00000723	09/22/2022	AIRPORT PEST CONTROL SERVICES		96.00
Check	09/22/2022	76957 Accounts Payable	CUNNINGHAM DALMAN P.C.		612.50
	Invoice	Date	Description		Amount
	311989	09/15/2022	AIRPORT LEGAL SERVICES		612.50
Check	09/22/2022	76958 Accounts Payable	MICHIGAN WEST COAST CHAMBER OF COMMERCE		360.00
	Invoice	Date	Description		Amount
	6460	09/22/2022	AIRPORT - MEMBERSHIP DUES		360.00
Check	09/22/2022	76959 Accounts Payable	PERMA GREEN		109.00
	Invoice	Date	Description		Amount
	116748	08/16/2022	AIRPORT - FERTILIZER		109.00
Check	09/22/2022	76960 Accounts Payable	QUALITY AIR HEATING & COOLING INC		754.75
	Invoice	Date	Description		Amount
	91042632	09/12/2022	AIRPORT - SCHEDULED BILLING 9/1/22-11/30/22		754.75
Check	09/22/2022	76961 Accounts Payable	SMALL BUSINESS ASSOCIATION OF MICHIGAN		99.99
	Invoice	Date	Description		Amount
	2023-00000725	09/22/2022	AIRPORT - SBAM ID 234212 CID 234212 COVERAGE 10/22		99.99
Check	09/22/2022	76962 Accounts Payable	HOLLAND PROFESSIONAL FIRE FIGHTERS LOCAL 759		350.00
	Invoice	Date	Description		Amount
	1400	09/06/2022	AIRPORT - 1/4 PAGE COLOR 5X4 PDF COLOR		350.00
EFT	09/22/2022	9580 Accounts Payable	MEAD & HUNT INC - ACH	075000019 / 547284589	14,358.12

City of Holland
Payment Batch Register
 Bank Account: CITY AP - HUNT - PAYABLES ACCT-HUNTINGTON
 Batch Date: 09/22/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<hr/>					
	Invoice		Date	Description	Amount
		2023-00000724	09/22/2022	AIRPORT - AUGUST SERVICES INV 337540 & 336767	14,358.12
CITY AP - HUNT PAYABLES ACCT-HUNTINGTON Totals:					
Transactions: 9					<hr/>
					\$26,188.51
Checks:		8		\$11,830.39	
EFTs:		1		\$14,358.12	

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



October 10th, 2022

REPORT 11

To: West Michigan Airport Authority Board.
From: Aaron Thelenwood, Airport Authority Director.
Subject: **Schedule a Special Meeting for October 31st, 2022**

The Airport Authority Director is proposing the Board Schedule a Special Meeting for October 31st, 2022.

Recommendation

It is recommended that the Airport Authority approve scheduling a Special Meeting on October 31st, 2022 as recommended by the Director.