

West Michigan Regional Airport Authority

MEETING MINUTES

August 29, 2024

4:00PM- 5:30PM

Present: Corbin, Gruppen, Dannenberg, Hoekwater, Keeter, Murray, Brandsen, Storey, Blanton (Virtual)

Absent: Bryd

Others Present: Leanne Schaeffer, Rachel Hillegonds, Courtney Sawyer, Tyler Vandenbrand, Kim Houtman, David Craig, Nathan Haag

Board Chair Murray called to order 4:01

08.29.01 Roll Call

08.29.02. Public Comment:

David Craig representing David Teall West Shore Aviation (Written Submission)

08.29.03 Approval of Agenda:

Motion Keeter, Second Hoekwater.

Motion Carried.

08.29.04 Operation Needs:

Murray presented data on the current purchasing policies, permits, fee structures, board structure, and contractual agreements of the airport authority.

Request of redevelopment of committees by Brandsen.

Request of providing purchasing policy by Hoekwater.

Request of additional details on BETA contract by Gruppen.

08.29.05 Interim Hiring Process:

After discussion, the board agrees to the makeup of the committee consisting of representatives from each community including one executive committee member and representatives from the aviation industry. They agree to grant authority to the committee

to make the interim recommendation to the board and work with finance to develop the financial decision process.

Corbin motions, with support from Keeter, that we create a search committee for an interim director consisting of Kim Houtman representing pilots, Sally Gruppen and Beth Blanton representing City of Zeeland, Ken Brandsen representing Park Township, David Teal, a pilot and representative of the City of Holland, with Blanton serving as chair, to make a recommendation to the authority no later than September 30th for an interim a director.

Motion Carried.

6. Permanent Director Committee

After discussion, the board agrees to utilize the same committee and the interim director to select the permanent director.

Hoekwater motions, with support from Keeter, that we create a search committee for a permanent director consisting of Kim Houtman representing pilots, Sally Gruppen and Beth Blanton representing City of Zeeland, Ken Brandsen representing Park Township, David Teal, a pilot and representative of the City of Holland, and the interim director as a non-voting member, with Blanton to serve as chair, to make a recommendation to the authority no later than 12/31/2024 for a permanent a director.

Motion Carried.

7. Motion to adjourn

Moved by Danneberg, Seconded by Keeter.

Motion Carried.