

West Michigan Airport Authority
Approved Minutes
June 9, 2025

CTO: Chair Murray called the authority board into session 4:00pm (160).

ROLL CALL: The following members answered the call: Gruppen, Dannenberg, Byrd, Shea, Hoekwater, Zeerip, Brandsen. Absent: Roden, ex-officios Fogg, VanBeek.
Also present: Treasurer McCammon, Schaeffer (Boileau), Interim Manager Storey, AvFlight Operations Manager Lotz.

WELCOME: The chair welcomed newly appointed airport director and manager, Matthew Neyens. Board members individually added their welcome. Manager Neyens stated he was glad to be joining the airport.

Public Comment: Chair Murray announced the period for public comment was open. No one sought recognition.

Agenda: Dannenberg moved adoption of the agenda as posted; Byrd seconded. Approved by voice vote.

Minutes: Brandsen moved adoption of the May 12 meeting minutes; seconded by Hoekwater. Motion passed by voice vote.

Unfinished Business – Chair Murray and Storey reported on the status of the aviation charging station to be installed by Beta Technologies. The Holland Board of Public Works and Beta Technologies have agreed on a service contract that does not involve costs for the Authority. It is anticipated that construction will start either late in the current week or early the following week.

New Business

- A. FBO Report** – Lotz highlighted sections of the FBO report, noting that fuel sales have declined month to month, but have started to turn around. He also noted the first freight flight since December arrived last week. Quincy moved to accept the report as presented; Dannenberg seconded. Passed on voiced vote.
- B. Modification of Contract with Jim Storey** – Chair Murray introduced a contract extension amendment to August 15 for the contract with Interim Airport Manager Storey to assist with the transition to permanent manager Neyens. Hoekwater moved

adoption of the amendment, seconded by Dannenberg. Motion passed by unanimous roll call vote.

- C. T-Hanger lease review and extension** – A revised T-Hanger lease document was presented for review and discussion. Information was presented by Storey and Chair Murray on the comparison of the authority’s \$200/month rate for leasing T-hanger space with other Michigan airports. The WMRA rate has stayed the same for more than a decade and is below market rates. Changing the leases from a month-to-month basis to a set term was also discussed. Members were asked to review the lease document for consideration at a future board meeting. *Chair Murray, exercising board chair discretion in the conduct of the meeting, allowed two members of the public to join the board discussion. The two members of the public attending the meeting commented that current West Michigan Regional Airport T-Hanger rental rates were “cheap”, and “below market rates.”(Italics=amendment to minutes adopted by board 07/14/2025)*
- D. Budget amendment** – Treasurer McCammon presented information on proposed amendment to the 2025 budget. Revenue from the personal property tax reimbursement was higher than expected while expenditures in three areas were higher than planned, both requiring a budget amendment to accommodate show those changes approved by the board. Gruppen moved adoption of the amendment, seconded by Dannenberg. Passed by unanimous roll call vote. McCammon also proposed moving \$135,000 to the capital budget. Dannenberg moved adoption, seconded by Byrd. Motion passed unanimously by roll call vote.
- E. Financial Report** – Treasurer McCammon presented the financial report with the results through the end of May. Members asked questions about details. Byrd moved adoption of the report, seconded by Hoekwater. Passed on voice vote.
- F. Gallagher Insurance Proposal** – Representatives of the A.J. Gallagher Insurance and Risk Management Company presented a proposal for renewing insurance coverages for the airport’s various holdings, functions, and activities. Compared with FY 2025, the premium for FY 2026 declined \$183, from \$30,492 to \$30,309. Byrd moved acceptance of the quote; seconded by Dannenberg. Passed by voice vote. Gruppen moved to confer signing authority for accepting the policy on Chair Murray; seconded by Dannenberg. Passed by voice vote.

Communications from Interim Manager – Storey referred members to his written report in the meeting packet. He also highlighted a June 21 scheduled Fly-In by Apogee Air for Cirrus aircraft and discussion with State Sen. Victory’s staff about conferring on general aviation airports the same privilege for awarding liquor licenses as currently available to scheduled air carrier airports. He also reported on the work of the consultant selection committee.

Updates from Board Members – Vice Chair Gruppen urged members to work with Neyens to visit each members' government boards.

ADJOURNMENT – The business of the board having been completed, Byrd moved adjournment; seconded by Dannenberg. Motion passed by voice vote at 5:46pm (1746).

Respectfully submitted,

Jim Storey, Interim Airport Manager