

# West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423  
Comprising City of Zeeland, Park Township and City of Holland



## West Michigan Airport Authority

### Meeting Agenda

April 13, 2026 – 4:00 p.m.

60 Geurink Blvd. Holland, MI 49423

[Zoom Link](#)

#### Authority Members

##### City of Holland

Charles Murray  
Devin Shea\*  
Nathan Bocks\*

##### City of Zeeland

Heather Roden  
Sally Gruppen\*  
(Vacant)

##### Park Township

Ken Brandsen  
Joan Zeerip\*  
Cynthia Martinez

##### Ex-officio

Whitney Ehresman  
(Allegan)  
Jacob Bonnema  
(Ottawa)

\*Denotes  
Municipal Elected  
Participant

1. Call to Order
2. Roll Call
3. Approval of Agenda (3 Minutes): **Action Requested.**
4. Public Comment  
*Public comment is limited to **3 minutes** per speaker on an Agenda item. The Public Comment period is established for public individuals to voice opinions to the Board. The Chair holds discretion on any interaction by the Board, otherwise Airport Authority Board Members or Airport Staff do not respond during this period.*
5. Approval of March 9<sup>th</sup>, 2026, Meeting Minutes (3 Minutes): **Action Requested.**
6. Consent Agenda
  - A. FBO Report
  - B. Congressionally Directed Spending Application
7. Unfinished Business
  - A. Marketing & Public Relations Committee
    - i. Parade Vehicle Updates (5 Minutes): *No Action Requested*
    - ii. C-47 Display and rides for Aviation Day (10 Minutes): *No Action Requested*
8. New Business
  - A. Draft ACIP Update (10 Minutes): *No Action Requested*
  - B. 2025 Operation Recap (10 Minutes): *No Action Requested*
  - C. Financial Reports (5 Minutes): **Action Requested**
  - D. FY 2027 Budget Discussion (15 Minutes): *No Action Requested*
  - E. Holtec Palisades, LLC MOU (10 Minutes): **Action Requested**
9. Authority Board Open Discussion (30 Minutes): *No Action Requested*
10. Communications from Airport Authority Manager
11. Updates from the Board
12. Adjourn: **Action Requested.**

Next Meeting will be held May 11<sup>th</sup>, 2026, at 4:00 PM.

## **West Michigan Airport Authority**

**March 9, 2026**

### **Draft Meeting Minutes**

**Call To Order:** Chair Murray called the meeting to order at 4:00 P.M. Local Time.

**Roll Call:** The following members were present: Charles Murray, Devin Shea (left at 5:28 pm), Nathan Bocks, Heather Roden, Sally Gruppen, Ken Brandsen, Joan Zeerip and Manager Matt Neyens. Ex-Officio Member Whitney Ehresman was present, Ex-Officio Jacob Bonnema was not present.

**Approval of Agenda:** Member Gruppen moved to approve the agenda, supported by Member Brandsen. No discussion was had. The motion passed unanimously with a yes voice vote. No one opposed, no one abstained.

**Public Comment:** Chair Murray asked for public comment. Two individuals sought recognition.

David Teall (Westshore), a pilot at WMAA uses the airport frequently as Westshore's plane is housed here. David wanted to note to the board that Manager Neyens has made a positive impact on the airport and that he believes the board made the correct choice when hiring him. David also noted that he and others believe that the purchase of the Broom has made a huge difference in Westshore's ability to use the airport anytime they wanted to fly out/in during this past winter. David also commented on the increased safety of the airport/runway has been a substantial improvement over previous years and he wanted to make sure that the board recognizes Manager Nyens efforts in doing an excellent job.

Bruce Wickmann (T-Hangar Tenant) Bruce came to discuss the T-Hangar rate adjustment that was on the board Agenda. Bruce explained that he has been involved with the airport for many years in several different capacities. Most recently as a T-Hangar tenant. He understands that the T-Hangar Tenants have been receiving a reasonable rate for many years. He asked that any increase would set aside funds for maintenance of the Hangars as they are old and some could use some upkeep on wearable components.

**Approval of February Minutes:** Member Bocks moved to approve the February 9th, 2026 Board Meeting Minutes as presented, seconded by Member Shea. Manager Neyens mentioned that the date needed to be changed from the 9<sup>th</sup> to the 10<sup>th</sup>. Chair Murray also noted that the updates from the board section should be changed from "boards response to the General Public on the cross way landing strip" to "response to the North / South

Runway committee's presentation. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

### **Consent Agenda:**

#### **A. FBO Report**

Member Bocks made a motion that the Consent Agenda be accepted as written. Seconded by Member Gruppen. No discussion was had. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

### **Unfinished Business:**

#### **1. Building & Development Committee**

##### **a. Board Adoption of Airport Building Standards**

Member Brandsen and Manager Neyens Presented the Building Standards Document to the board. Discussion was held and a few adjustments were recommended. Specifically, removing areas that could conflict with any lease agreement and adding a section stating that any lease agreement would supersede this document. Member Shea made a motion to approve the Standards with the adjustments discussed, also pending approval of legal counsel, Seconded by Member Gruppen. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

#### **2. Marketing & Public Relations Committee**

##### **a. Parade Vehicle Purchase**

Manager Neyens presented a vehicle for the Authority to purchase as a Parade vehicle. Discussion was had on this golf cart plane design. It is unique in its design and would be able to go to any of the local parades. Part of Manager Neyens' plan is to wrap it to look like a Balsa wood airplane toy, and seek sponsorship from tenants and consultants. Manager Neyens has already secured \$3000 from two sponsors.

Member Bocks made a motion to approve the Purchase of the Airplane Golfcart and waive the purchase policy requirements due to the uniqueness of the vehicle. Seconded by Member Shea. Roll Call: Murray-Yes, Shea-Yes, Bocks-Yes, Roden-Yes, Gruppen-Yes, Brandsen-Yes & Zeerip-Yes. The motion passed unanimously with a roll call vote. No one opposed, no one abstained.

##### **b. Committee Strategy Recommendations**

Member Roden advised that the last committee meeting went well and the committee settled on a few points to recommend to the full board. The

Recommendations are; sticking with the three current supporting entities, keeping the rate at .1 Mill, first election will be May of 2027, and the millage will go to keeping this place open and operating to support the local economy. Discussion was had about trying to bring in individuals from the organization Flight Path as well as Wings of Mercy, as they are both great organization that benefit the public.

**3. TKP Letter of Intent**

Manager Neyens touched on some updates and changes from the last letter of intent that was presented to the board. Discussion was had as a newly reconstructed Letter of Intent. Member Bocks made a motion that we accept the new LOI from TKP. Seconded by Member Brandsen. Roll Call: Murray-**Yes**, Shea-**Yes**, Bocks-**Yes**, Roden-**Yes**, Gruppen-**Yes**, Brandsen-**Yes** & Zeerip-**Yes**. The motion passed unanimously with a roll call vote. No one opposed, no one abstained.

**4. T-Hangar Rate Adjustment**

Manager Neyens gave a brief update about how the airport got to where it is with the current T-Hangar rates. Discussions were had about other airports that are similar and in our region, t their rates and conditions of their T-Hangers. Manager Neyens Formal recommendation was \$300 a month as it is at the bottom of the market for a T-Hangar this size yet still a substantial increase for the tenants. Manager Neyens also committed to addressing outstanding maintenance issues on the T-Hangars. Member Shea made a motion to approve a new T-Hangar Rate of \$300 to be implemented on July 1, 2026. Seconded by Member Bocks. Murray-**Yes**, Shea-**Yes**, Bocks-**Yes**, Roden-**Yes**, Gruppen-**Yes**, Brandsen-**Yes** & Zeerip-**Yes**. The motion passed unanimously with a roll call vote. No one opposed, no one abstained.

**New Business:**

**5. Financial Reports:**

Treasurer McCammon Presented the financial reports. No questions were asked . Member Bocks then made a motion to accept the financial reports as presented, seconded by Member Zeerip. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

**6. Strategic Planning Session:**

Manager Neyens presented the two proposal's submitted in the packet. They were very different proposals and scopes. Member Bocks then made a motion to set time aside for discussions on the strategic planning topic over the next 2 months, during the normal board meetings. Seconded by Member Gruppen. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

**7. Congressionally Directed Spending Application:**

Manager Neyens Presented his project proposal for a Congressionally Directed Spending Project. Titled “West Apron Rehabilitation and Winter Resiliency Project”, which will reconstruct the west apron where the old terminal building used to be, as well as add a much-needed Snow Removal Equipment storage facility. The application deadline is March 27<sup>th</sup>, and this will be a competitive process but since this project is focused on safety, Manager Neyens believes it has a chance at being selected. The local portion the airport will be responsible for is about \$310,000.

**8. Minimum Standard Update – Skydiving Operation:**

Manager Neyens explained that an individual has expressed interest in starting a skydiving operation at West Michigan Regional Airport. He noted that because the airport receives FAA funding, the airport generally cannot prohibit a legitimate aeronautical activity if the operator meets the airport’s minimum standards. He further explained that the current minimum standards do not directly address skydiving operations, which is why the proposed language is being suggested. Neyens added that the airport does have the ability to establish reasonable operational conditions, including time and location of operations, and that the proposed update is intended to clarify that process. Member Bocks made a motion to approve the update to the minimum standards, formally addressing Skydiving operations, as presented, seconded by Member Brandsen. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

**9. Communications from Airport Manager:**

Neyens explained that he and Member Shea met with Wendy from flightpath as well as Jeff Vos. Meeting went well and discussion about an event helped together sometime over summer was. Also Discussed with Went about her possible interest in joining or at least meeting with our Marketing and PR Committee. Neyens also explained that we had a roof leak over the weekend in out terminal building. Member Bransen advised he would be able to help address it with the builders and from a warranty perspective.

**10. Updates from the Board:**

Chair Murray reminded the Board to be prepared for Manager Neyens review, which he hopes to have completed by June.

**11. Adjourn:**

Member Roden made a motion to adjourn, seconded by Member Bocks. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

## Public Comment Letter

March 9, 2026

West Michigan Airport Authority  
Board Members

My name is David Teall, and I am the Chief Pilot for Westshore Aviation Management, which is based here at West Michigan Regional. I'm also a resident of the City of Holland. I want to take a moment to thank you for several recent decisions that have had a direct and positive impact on airport operations this winter.

First, hiring Matt Neyens as the new airport manager has already proven to be an excellent choice. His leadership, communication, and hands-on approach have noticeably improved the airport's responsiveness during challenging weather conditions.

Second, I want to express my appreciation for your investment in the new airport broom. This \$60,000 piece of equipment has played a key role in improving snow-removal efficiency, and the results have been very clear to those of us operating aircraft here.

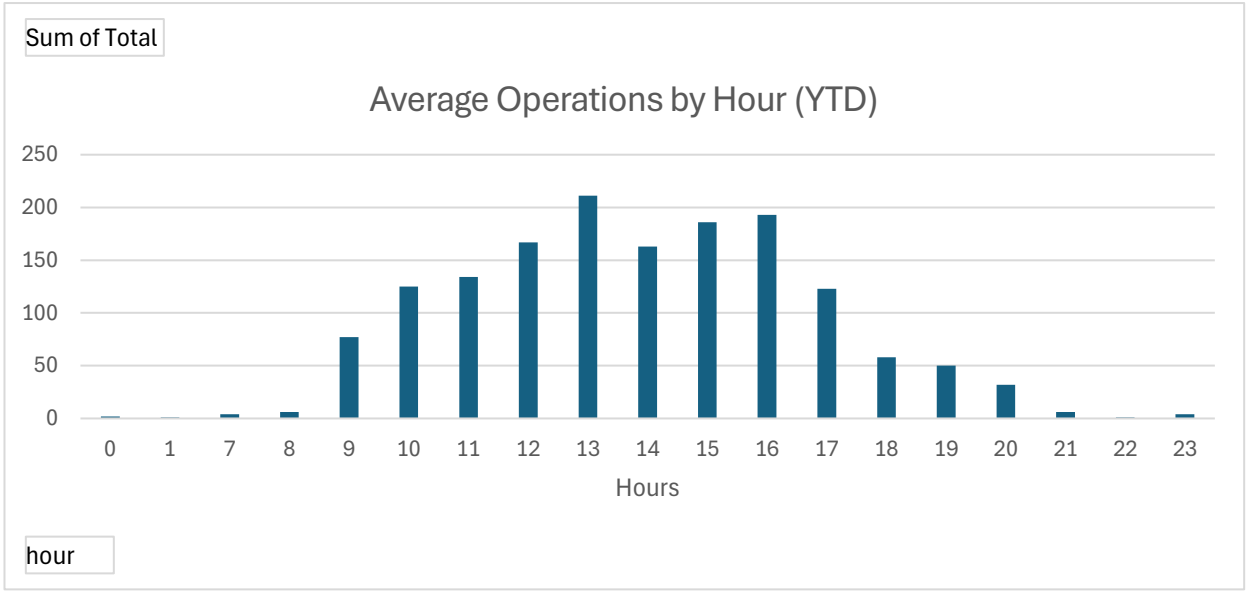
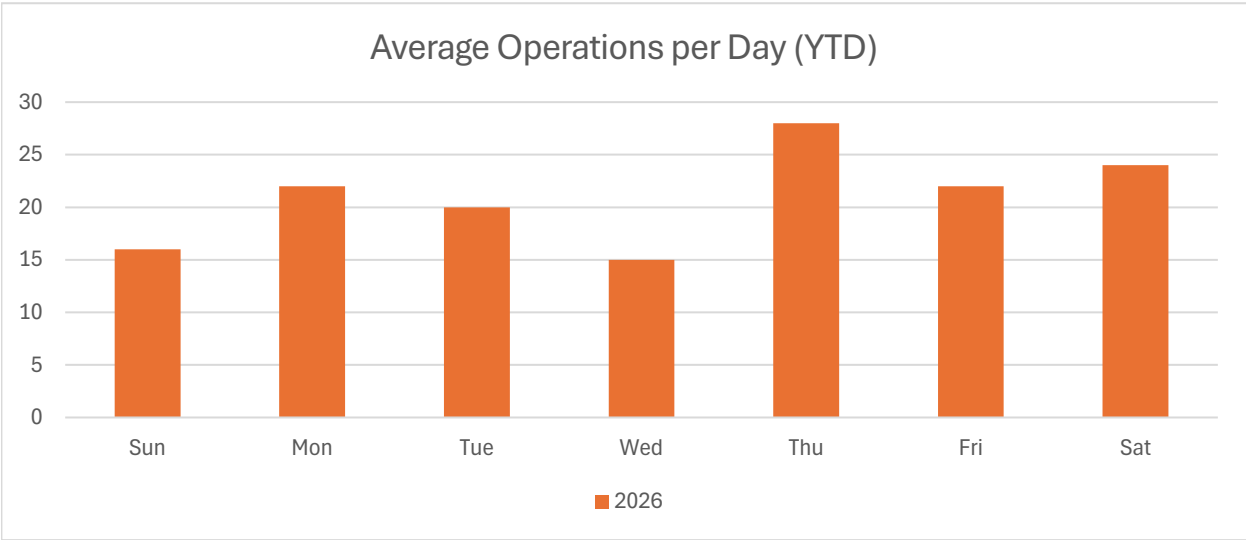
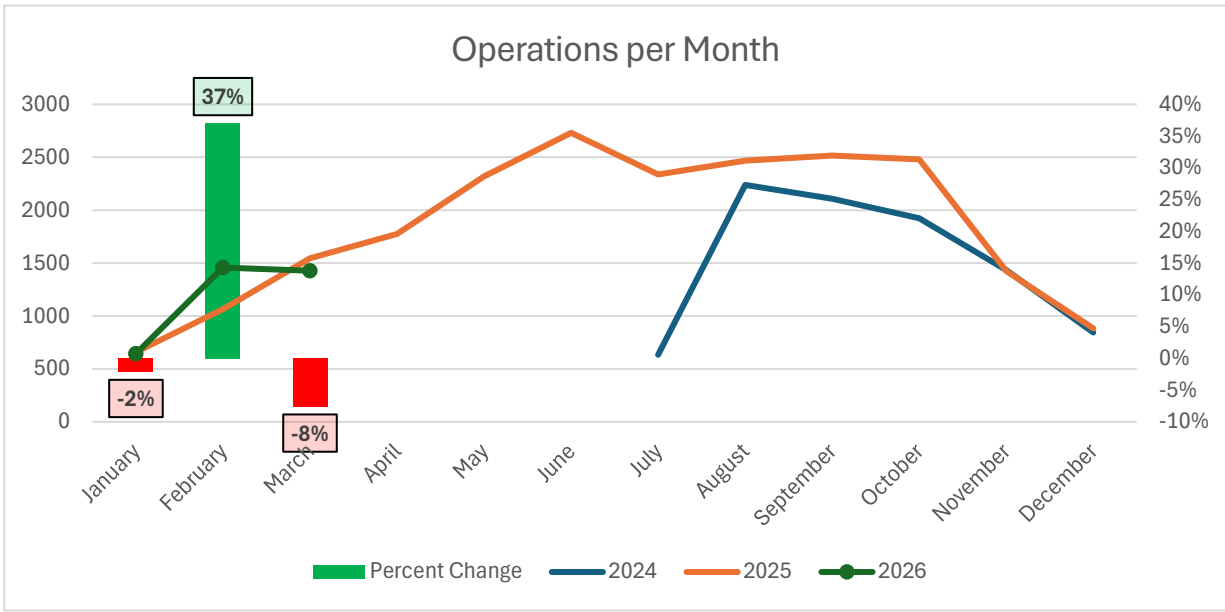
I also want to acknowledge the careful, judicious use of solid de-icing pellets. These materials are expensive, but when applied effectively, they have significantly improved braking conditions and overall surface safety. We've seen a real difference in the quality of the runway and taxiway surfaces after their use.

This has been a busy and demanding winter for us, and thanks to these improvements, we've been able to operate our Dassault Falcon 2000 reliably and safely, even in challenging winter weather. Your decisions have had an observable impact on safety and operational consistency.

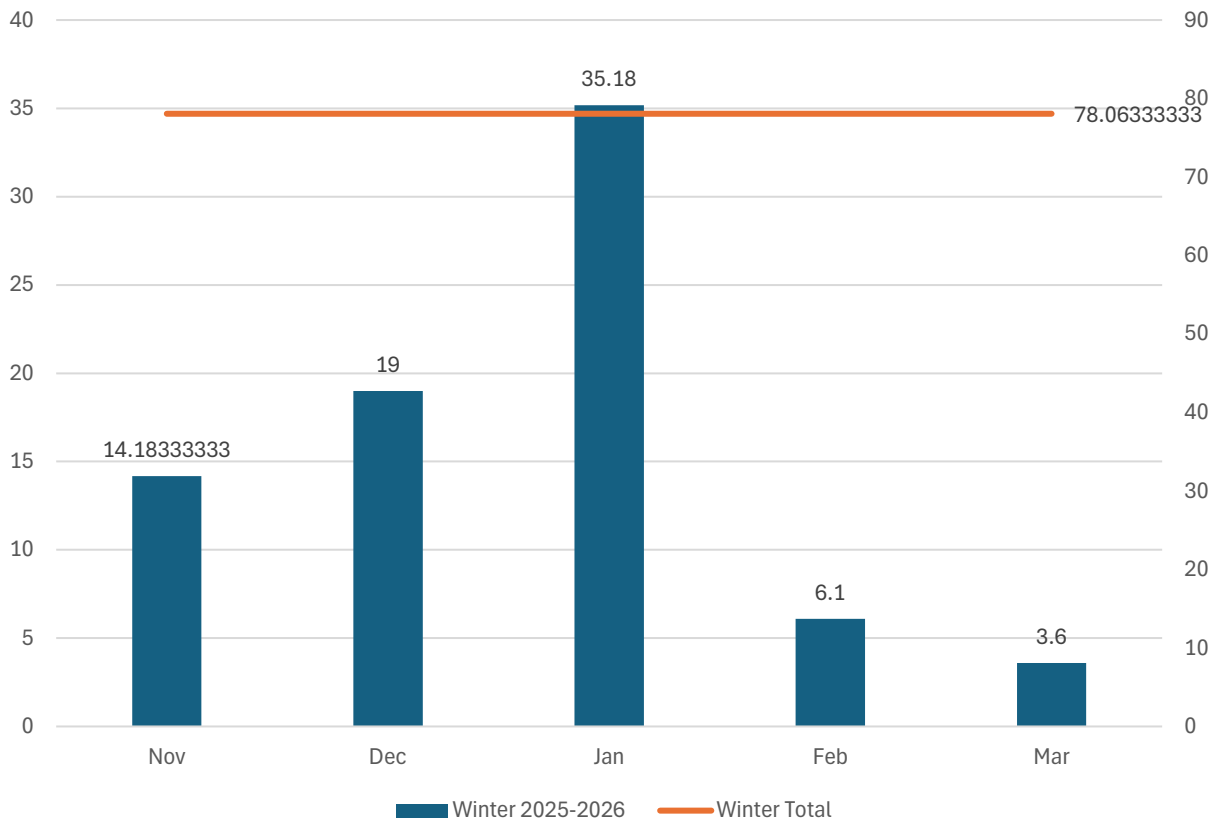
Thank you for your ongoing commitment to strengthening the airport's capabilities and supporting the operators who rely on this facility every day.

Respectfully,

David Teall  
Chief Pilot  
Westshore Aviation Management LLC

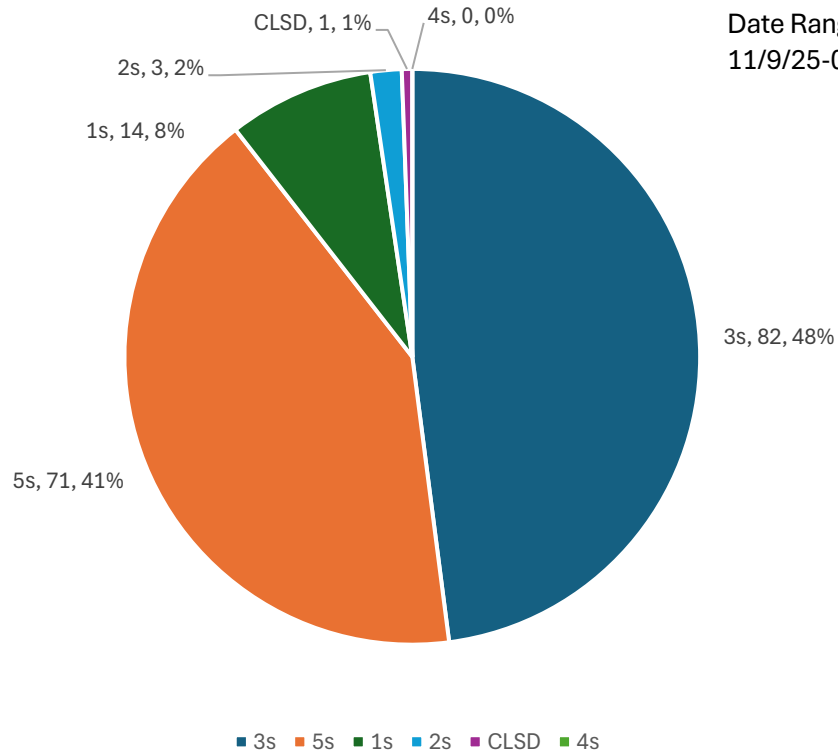


### Average Snowfall (inches)



### FICON

Date Range:  
11/9/25-04/02/26



# WMAA MONTHLY FBO REPORT

West Michigan Regional Airport FBO Report  
 Avflight Holland  
 March 2026

Total Fuel Gallons  
 Delivered

	Current Month 03/26	One Year Ago 03/25	Current Year To Date 03/01/26-03/31/26	F/Y to Date Compared 03/01/25-03/31/25	
Avgas	1,477	1,962	3,107	4,013	
Jet Fuel	43,124	35,447	105,296	94,354	
Total Gallons Delivered	44,601	37,409	108,403	98,367	10036

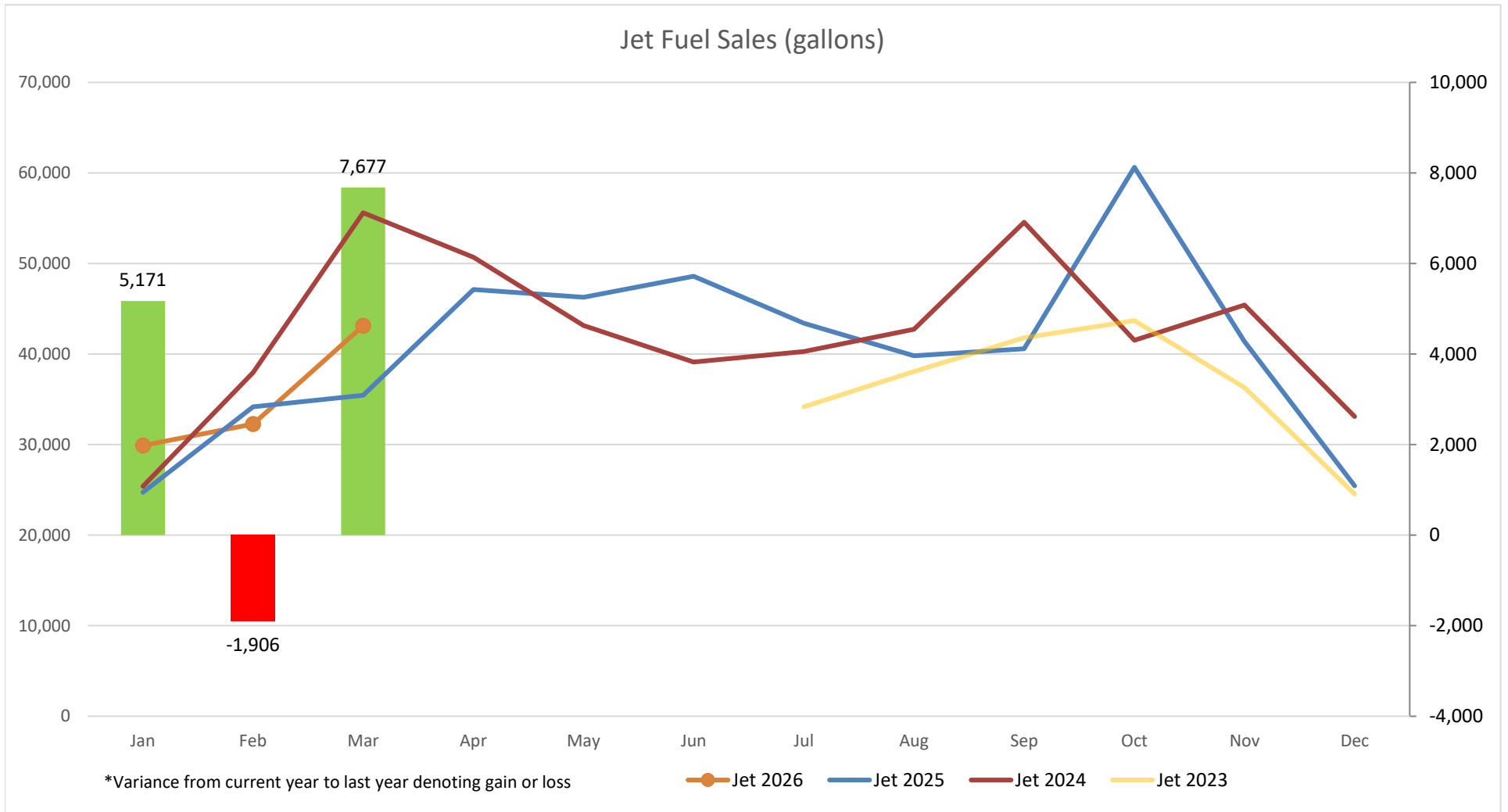
Landing Fees Collected

\$2,302

( 85% to airport)=

\$1,956.70

# WMAA MONTHLY FBO REPORT



## **Congressionally Directed Spending Project**

The West Apron Reconstruction and Winter Resiliency Project will address a long standing airfield pavement safety deficiency while improving winter operational reliability at West Michigan Regional Airport, a non primary general aviation airport serving business, medical, and general aviation users across West Michigan.

The west apron has experienced continued pavement deterioration over time, resulting in surface conditions that now require reconstruction to maintain safe aircraft operations and preserve long-term airfield functionality.

The west apron is an active portion of the airfield that supports aircraft parking, maneuvering, and operational flexibility during periods of increased activity, including peak operations and larger airport events. Maintaining this pavement in safe condition is critical to ensuring safe aircraft movement and accommodating fluctuating operational demand.

This project proposes to reconstruct the deteriorated west apron pavement while right sizing the apron footprint to better reflect current and anticipated operational needs. Portions of the apron that are no longer regularly utilized will be removed, reducing long term maintenance costs and eliminating unnecessary impervious surface. The reconfigured apron layout will maintain adequate aircraft maneuvering space while improving pavement integrity, operational safety, and long term asset management.

As part of this reconfiguration and right sizing effort, a dedicated snow removal equipment storage shelter will be constructed within the existing apron footprint as part of the overall reconfiguration and right sizing effort. The structure will be a 40 by 40 foot heated storage facility dedicated solely to the protected storage of airport snow removal equipment used to maintain the runway, taxiways, and ramp areas during winter weather events. The facility will not include office space or unrelated uses and will serve strictly to protect critical airfield maintenance equipment and support winter operational readiness.

Reliable snow removal capability is essential to maintaining safe and continuous airport operations in Michigan's winter climate. Over the past two winter seasons, equipment reliability challenges have underscored the importance of ensuring consistent and dependable airport controlled winter response capability. Recently, the airport acquired a used snow removal vehicle from a commercial service airport in Michigan, significantly improving winter operational stability. However, long term operational resiliency requires appropriate protected storage to preserve equipment life, maintain readiness, and ensure compliance with federal operational standards.

The West Apron Reconstruction project is included in the Airport Capital Improvement Program and is estimated to cost approximately \$2.25 million. This includes reconstruction

and reconfiguration of the west apron pavement as well as construction of the snow removal equipment storage shelter. The estimated construction cost of the 40 by 40 foot storage facility is approximately \$480,000 based on current construction estimates for a heated equipment storage structure. Approximately \$2.19 million of the project is expected to qualify as federally eligible work through the Airport Improvement Program, which typically provides 90 percent federal participation for general aviation airports. The remaining local share, estimated at approximately \$281,000, will be funded through the Airport Authority's capital improvement funds and future airport revenues.

Environmental impacts associated with the project are expected to be minimal, as the work will occur entirely within an already developed airfield area consisting of previously disturbed and fully impervious surfaces. The project qualifies for a categorical exclusion under NEPA, and environmental clearance has been completed.

By integrating apron reconstruction with improvements that strengthen winter operational readiness, the airport will correct a documented pavement safety concern while reducing excess infrastructure and improving long term asset management. This project provides tangible safety benefits by improving pavement conditions and ensuring that the airport can maintain safe runway, taxiway, and ramp conditions throughout Michigan's winter months. The improvements will help ensure reliable access for general aviation users and the regional businesses and communities that rely on West Michigan Regional Airport year round.

## **Application Completion documents:**

### **Name of Requesting Organization & point of Contact**

West Michigan Airport Authority

### **Mailing Address**

60 Geurink Blvd

Holland MI, 49423

### **Requesting Organization**

Yes

### **Primary Point of Contact**

Matthew Neyens, Airport Manager, 248-978-3211, [m.neyens@wmraa.org](mailto:m.neyens@wmraa.org)

## **Page 2**

### **Project Name**

West Apron Reconstruction and Winter Resiliency Project

### **Location of the Project**

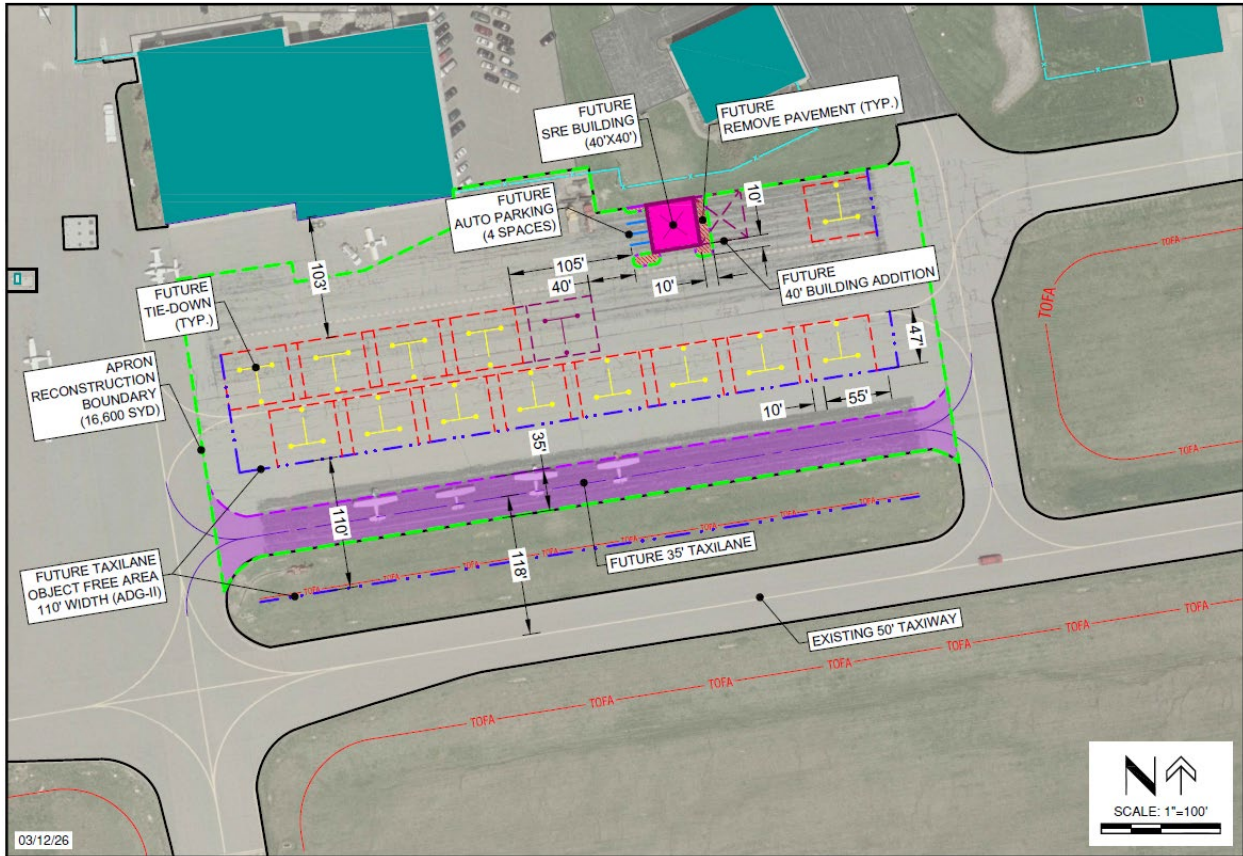
West Michigan regional Airport, Allegan County, Holland MI.

### **Project Purpose**

Reconstruct deteriorated west apron pavement and improve winter operational readiness to enhance aircraft safety and year-round reliability at West Michigan Regional Airport.

**ALTERNATIVE****1**

WEST MICHIGAN REGIONAL AIRPORT

**FUTURE SRE BUILDING AND APRON RECONFIGURATION**

**Please list relevant local organizations and state and local elected officials who support this project.**

- Tulip City Air Repair
- Avflight
- City of Holland Council member
- Mayor of Holland
- Mayor of Zeeland
- State Representative DeBoer
- State Representative Slagh

**To which appropriations subcommittee is the CDS request being submitted**

Transportation, Housing and Urban Development, and Related Agencies

**What is the status of environmental review and pre-construction planning for this project?**

The project qualifies for a categorical exclusion under NEPA, and environmental clearance has been completed. Preliminary design and cost estimates have been developed. An Airport Layout Plan (ALP) Pen & Ink update reflecting the project has been completed and submitted to MDOT.

**What is the expected local cost share for your project, and can you meet it?**

The Airport Authority anticipates the typical Airport Improvement Program cost share for a non-primary general aviation airport of approximately 10 percent. The Authority can fully meet the required local cost share through existing capital improvement funds and planned future airport revenues. Long-term operational budgeting and capital planning reviews have been conducted and confirm the Authority's ability to fund the local portion. The State of Michigan has historically contributed up to 5 percent toward eligible AIP projects, which could further reduce the Airport Authority's local share if available; however, the project does not rely on that funding. Supporting documentation can be provided upon request.

**Within which Department of Transportation CDS Account is this request being submitted?**

Grants-in-Aid for Airports (Airport Improvement Program – AIP)

**Is this project eligible under Chapter 471 of Title 49, United States Code?**

Yes

**Given the unpredictability of the appropriations process, is delayed funding acceptable?**

Yes

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**Amount of funding you are requesting (federal CDS only)**

Federal CDS requested amount: \$1,973,110

**Because funding of the full requested amount may not be possible, please describe the scalability of this project, including the minimum amount you would need to proceed with this project.**

This project is designed to be scalable while preserving core safety benefits. If full funding is not available, the Airport Authority would prioritize reconstruction of the most deteriorated portions of the west apron to immediately address pavement safety concerns and operational risks. Apron reconfiguration and pavement removal could be phased as needed while maintaining safe aircraft maneuvering areas. The snow removal equipment storage shelter could be constructed as a second phase if required. The minimum funding needed to proceed would support reconstruction of the most critical pavement areas, ensuring the primary safety objective of correcting deteriorated pavement conditions is achieved.

**Total cost of project and sources of remaining funding**

The total estimated cost of the West Apron Reconstruction and Winter Resiliency Project is approximately \$2,254,398. The Airport Authority is requesting \$1,973,110 in Congressionally Directed Spending funding to support the federal share of this project through the Airport Improvement Program. The remaining \$281,289 local share, which includes the required 10 percent match on eligible costs and ineligible project components, will be funded through the Airport Authority's capital improvement funds and future airport revenues. The Authority has sufficient financial capacity to meet this local share while continuing to support other planned capital improvement projects.

**Breakdown of Total Project Costs**

\$1,647,350: Construction, including west apron reconstruction, pavement removal and reconfiguration, drainage improvements, pavement markings, and construction of a 40-foot by 40-foot snow removal equipment storage facility

\$247,103: Construction contingency (15%)

\$170,501: Engineering design (9%)

\$189,445: Construction administration (10%)

TOTAL PROJECT COST: \$2,254,398

The Airport Authority is requesting \$1,973,110 in federal CDS funding. The remaining \$281,289 local share, including the required 10 percent match and ineligible costs, will be funded through Airport Authority capital improvement funds and future airport revenues.

**Will your project require funding after FY2027?**

No. The project is structured as a single, capital improvement that can be completed with FY2027 funding. Ongoing maintenance and operational costs associated with the reconstructed pavement and snow removal equipment storage facility will be absorbed into the Airport Authority's existing operating and capital maintenance programs and, where eligible, supported through future FAA Airport Improvement Program funding for maintenance and upkeep.

**Do you intend to make this same request to other Members of Congress?**

No

**Has your organization previously received Congressionally Directed Spending?**

No

**Has your organization previously successfully executed similar projects?**

Yes

**- Describe the projects**

The Airport Authority has successfully managed multiple FAA- and MDOT-funded airfield pavement reconstruction and safety improvement projects in compliance with all applicable federal requirements, including planning, design, environmental review, construction, and grant administration. These projects have included coordination with the FAA and MDOT Aeronautics, procurement in accordance with federal requirements, and oversight of construction activities to ensure quality and compliance.

Most recently, the Airport Authority constructed a taxiway extension project that is scheduled for completion this spring. This project involved full project delivery from design through construction and demonstrates the Authority's ability to successfully manage federally funded airfield infrastructure projects. The Airport Authority has consistently demonstrated the capability to deliver projects on time and in compliance with all applicable federal and state requirements.

**Is the requesting organization making more than one CDS request?**

No

**Do you certify that the information provided is accurate and compliant?**

Yes

**Do you certify that funds will not be distributed to covered nations?**

Yes

**Name of head of organization approving this request**

Charles Murray, Authority Board Chair.

## **Michigan Flight Museum**

The Michigan Flight Museum offers “Air Adventure” flights utilizing a historic Douglas C-47 Skytrain. The Museum would fly the aircraft to West Michigan Regional Airport for a fee of \$3,000, where it would be placed on static display during the event. In addition, the Museum would independently offer ride experiences to the public at approximately \$185 per seat, with all operational logistics and liability managed by the Museum.

Bringing the C-47 to the Airport would enhance the visibility and overall appeal of the event. As a unique and historically significant aircraft, it provides a strong marketing focal point capable of attracting both aviation enthusiasts and the broader community. The presence of the aircraft alone is expected to increase marketing reach and drive higher attendance.

To further leverage this opportunity, the Airport could purchase a limited number of ride seats, potentially at a discounted rate, to use as promotional giveaways. These could be distributed through event participation (such as the 5K run or pancake breakfast), raffles, or targeted community outreach. Consideration could also be given to allocating a portion of these seats to local veterans or students as part of a community engagement initiative.

This approach would enhance the event experience while also supporting broader goals of community connection, education, and increased awareness of the Airport.

**MICHIGAN STATE BLOCK GRANT PROGRAM  
AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2026 to FY-2034**

\*ACIP includes current development year (2026 already programmed - minor changes acceptable)

Airport Name:		West Michigan Regional Airport								Date prepared: 4/08/26
Associated City:		Holland, MI								Prepared By: JET
Sponsor:		West Michigan Airport Authority								Sponsor email address & phone: Matt Nyens ( <a href="mailto:m.neyens@wmraa.org">m.neyens@wmraa.org</a> )
Airport Identifier:		BIV								
Development Year	Year Priority	Project Description	Federal AIG	Federal Entitlements	Federal Apportionment	Federal Discretionary	State	Local	Total	Remarks
<b>2026*</b>		<i>Carry forward 2025-2026 NPE = \$277,345 &amp; 2025 BIL = \$687,000</i>								*Remaining 2024 BIL money (\$99,482) not shown. Money being reserved for potential North Taxilane changes. AIP NPE = \$150K, BIL = \$687K
Concept #: 209434	1	Design for Taxiway A Rehabilitation		\$190,277			\$10,571	\$10,571	\$211,419	90 Fed/5 State/5 Local.
Concept #: 216152	2	Design for Replace 8-26 PAPIs	\$79,230				\$4,170	\$0	\$83,400	95 Fed/ 5 State; includes obstruction analysis
<b>2027</b>		<i>Carry forward 2025- 2026 NPE = \$237,068 &amp; 2025-2026 BIL = \$1,294,770</i>								AIP NPE = \$150K
Concept #: 216148	1	Construction for Taxiway A Rehabilitation		\$387,068	\$2,256,188		\$139,082	\$139,082	\$2,921,420	FY25 & FY26 shown at AIP 95 Fed/2.5 State/2.5 Local. FY27 AIP shown at 90 Fed/5 State/5 Local
Concept #: 216153	2	Construction for Replace 8-26 PAPIs	\$519,327				\$27,333	\$0	\$546,660	FY25 95 Fed/5 State
<b>2028</b>		<i>Carry forward NPE = \$0 &amp; 2025-2026 BIL = \$775,443</i>								AIP NPE = \$150K
Concept # 128819	1	Design for West Overflow Apron Reconstruction	\$96,624				\$5,085	\$4,691	\$106,400	Local Share includes 0% of eligible total (\$101,710) and 100% of ineligible total (\$4,691). Eligible total (\$101,710) funded at 95 Fed/5 State (FY25). Includes apron modification to enable SRE building
<b>2029</b>		<i>Carry forward 2028 NPE = \$150,000 &amp; 2026 BIL = \$672,831</i>								AIP NPE = \$150K
Concept #: 128821	1	Construction for West Overflow Apron Reconstruction	\$672,831	\$300,000	\$189,284		\$58,209	\$80,276	\$1,300,600	Eligible Cost = \$1,243,122; Ineligible Cost = \$57,478. FY26 AIG @ 95 Fed/5 State. FY26 AIP @ 95 Fed/2.5 State/2.5 Local. FY27 AIP @ 90 Fed/5 State/5 Local
<b>2030</b>		<i>Carry forward NPE = \$0</i>								AIP NPE = \$150K
Concept #: TBD	1	Design for SRE Building		\$57,690			\$3,205	\$3,205	\$64,100	90 Fed/5 State/5 Local. 1600 sft building
<b>2031</b>		<i>Carry forward 2030 NPE = \$92,040</i>								AIP NPE = \$150K
Concept #: TBD	1	Construction for SRE Building		\$242,040	\$463,470		\$39,195	\$39,195	\$783,900	90 Fed/5 State/5 Local. 1600 sft building
<b>2032</b>		<i>Carry forward NPE = \$0</i>								AIP NPE = \$150K
Concept #: TBD	2	Acquire SRE		\$300,000	\$483,000		\$43,500	\$43,500	\$870,000	TYPE TBD (\$850K Vehicle, \$20K Design & Bidding)
<b>2033</b>		<i>Carry forward NPE = \$0</i>								AIP NPE = \$150K
Concept #: 216149	1	Design South Taxiway Extension		\$150,000	\$40,256		\$10,570	\$10,570	\$211,395	90 Fed/5 State/5 Local; includes environmental clearance, design, & wetland permitting
<b>2034</b>		<i>Carry forward NPE = \$0</i>								AIP NPE = \$150K
Concept #: 216151	1	Construction for South Taxiway Extension		\$150,000	\$1,468,745		\$89,930	\$89,930	\$1,798,605	90 Fed/ 5 State/5 Local; includes construction and wetland mitigation.



# West Michigan Regional Airport

OPERATIONS RECAP 2025

FBO Report

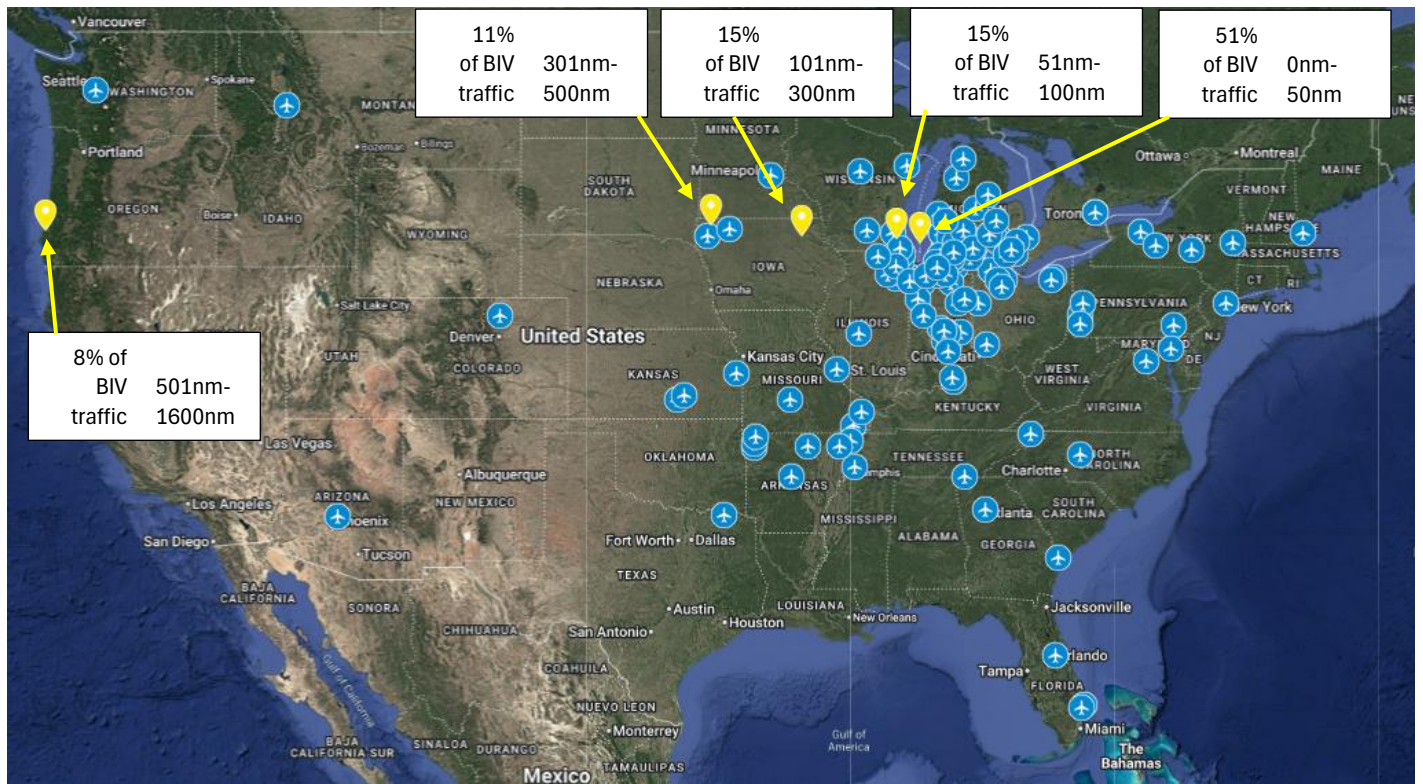


Figure 1. Geographical Reach of BIV

Explanation: Figure 1 shows the total interaction of our airport by tracking the base location of all traffic flying into BIV.

What the data suggests: Over half of the total traffic interacting with BIV comes from 50nm or less. With about 81% of total traffic traveling from 300nm or less to BIV we can assume that we service the Midwest of the country.

How to use this data: When planning outreach and events, one can consider the overall reach our airport has by the distance customers will travel to utilize this airport, and with that one can select the regions that would benefit the most to community outreach.

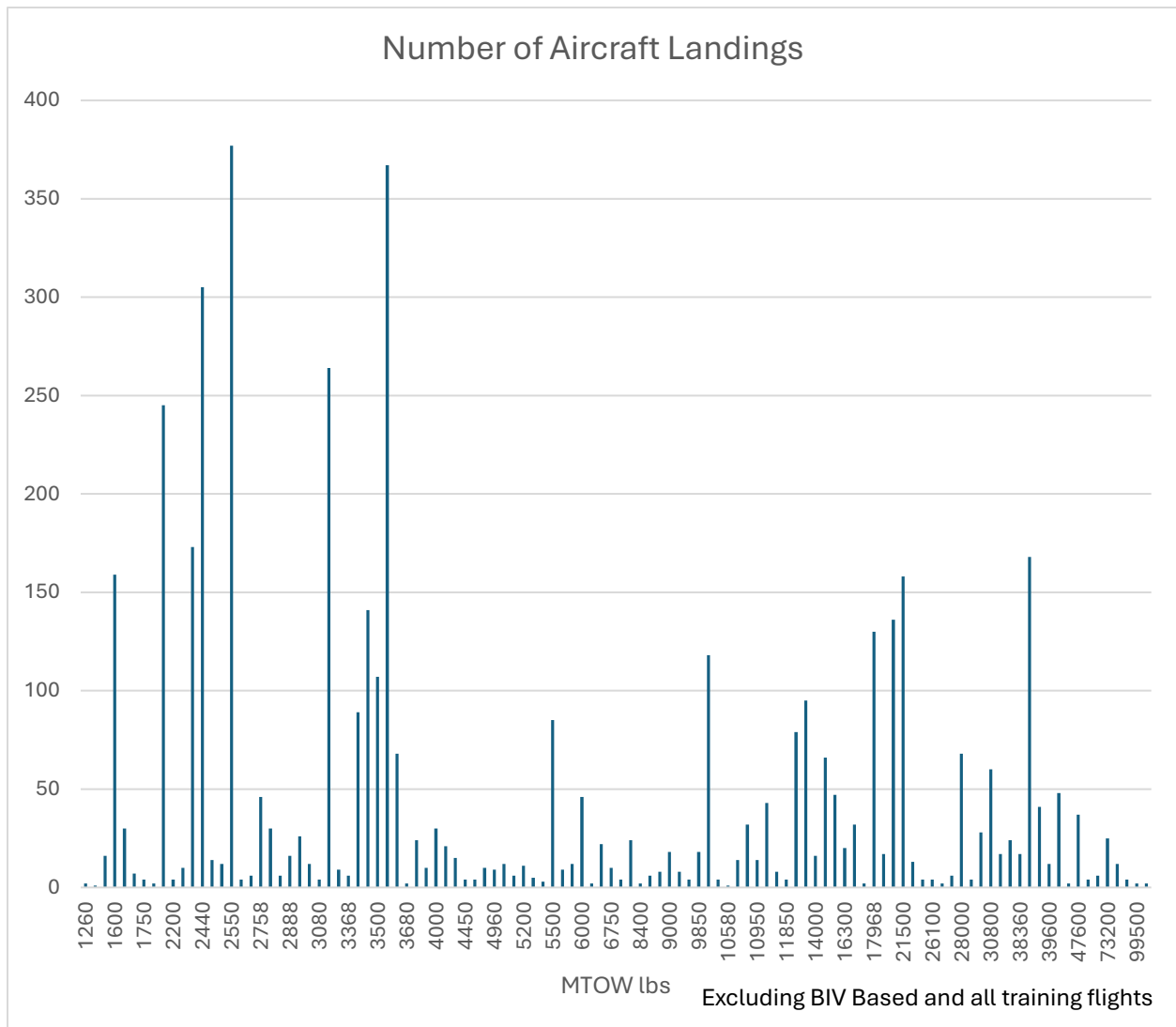


Figure 2. Distribution of MTOW: All Weights

Explanation: Figure 2 shows the distribution of aircraft landing at BIV by their MTOW measured in lbs. This depiction excludes aircraft traffic that does not incur the landing fee such as all BIV tenants, and typically training aircraft performing touch-n-go's.

What the data suggests: the majority of the traffic which incurs a landing fee is light aircraft ranging from 1600lbs-3650lbs, and heavier aircraft ranging from 10450lbs-38850lbs.

How to use this data: landing fee schedule currently is structured by multiple weight class groups as viewed in Figure 3, by comparing the distribution of aircraft operations to the landing fee schedule one can calculate approximate revenue and extrapolate for future landing fee restructure.

LF1	below 4,000	\$9
LF2	4,000-6,000	\$12
LF3	6,000-10,000	\$15
LF4	10,000-13,000	\$25
LF5	13,000-20,000	\$30
LF6	20000-25,000	\$35
LF7	25,000-30,000	\$40
LF8	30,000-40,000	\$45
LF9	40,000-65,000	\$50
LF10	65,000-75,000	\$60
LF11	75,000-100,000	\$70
LF12	100,000+	\$80

Figure 3. Landing Fee Schedule

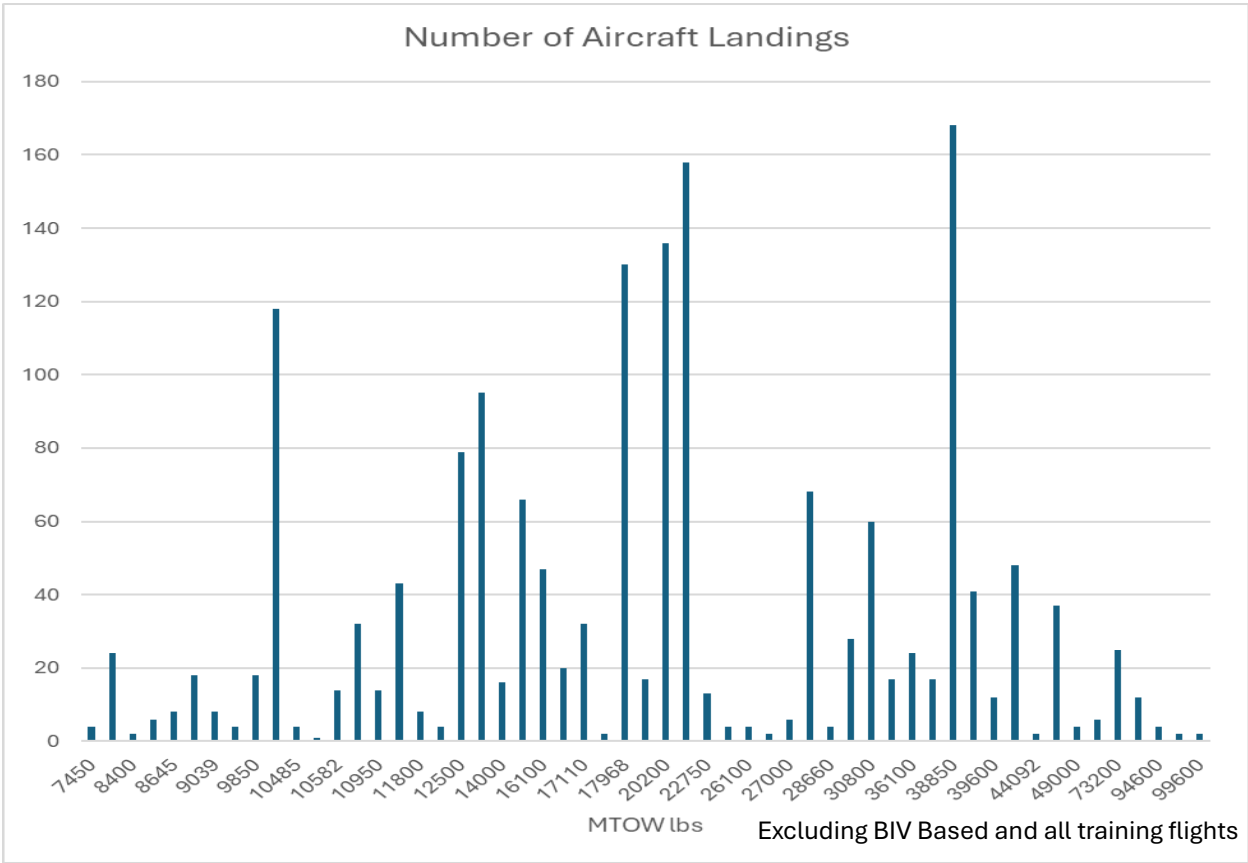


Figure 4. Distribution of MTOW: Heavier Weights Focused

Top 50 Airports Utilizing BIV:  
Including Companies/Private  
Aircraft Owners

Airport and Company/Private	Total Operations
<b>GRR (Grand Rapids,MI)</b>	<b>716</b>
Private	449
Northern Jet	154
Private/Northern Jet	57
Civil Air Patrol	20
Otter Air Services	14
Pegasus Leasing	8
FlyExclusive	6
Wings Over West Michigan	4
Spectrum Health Hospitals	4
<b>TEB (Teterboro,NJ)</b>	<b>82</b>
Flexjet	44
NetJets	24
Private	6
Wheels Up Partners	4
NexGen Aviation	4
<b>3GM (Grand Haven,MI)</b>	<b>82</b>
Private	82
<b>EXX (Lexington,NC)</b>	<b>79</b>
Air Transport Services	79
<b>35D (Allegan,MI)</b>	<b>77</b>
Private	77
<b>VPZ (Valparaiso,IN)</b>	<b>68</b>
Private	52
Buiqui Aerospace Corp	10
Eli Engineering & Manufacturing	6
<b>4D0 (Grand Ledge,MI)</b>	<b>66</b>
Private	66
<b>SUS (Chesterfield,MO)</b>	<b>56</b>
Private	46
Spirit Jets	10
<b>9D9 (Hastings,MI)</b>	<b>56</b>
Private	56
<b>YIP (Superior Township,MI)</b>	<b>53</b>
Private	30
LA-Z-BOY	19
Business Jet Managers	4
<b>UES (Waukesha,WI)</b>	<b>49</b>
Spring City Aviation	49
<b>ORL (Orlando,FL)</b>	<b>41</b>

Northern Jet	37
Private	4
<b>PWK (Wheeling,IL)</b>	<b>40</b>
Private	36
FlyExclusive	4
<b>DPA (West Chicago,IL)</b>	<b>40</b>
Private	40
<b>MKG (Muskegon,MI)</b>	<b>38</b>
Private	38
<b>08C (Jenison,MI)</b>	<b>38</b>
Private	38
<b>LWA (South Haven,MI)</b>	<b>36</b>
Private	36
<b>ROC (Rochester,NY)</b>	<b>36</b>
Private	36
<b>BIV/LOT Currently (Romeoville,IL)</b>	<b>35</b>
McCabe Aero	35
<b>JXN (Jackson,MI)</b>	<b>34</b>
Private	34
<b>HAI (Three Rivers,MI)</b>	<b>28</b>
Private	28
<b>PTK (Waterford Township,MI)</b>	<b>28</b>
Private	24
Optimal Aircraft Management	4
<b>MSN (Madison,WI)</b>	<b>26</b>
Wisconsin Aviation	14
Private	12
<b>LNS (Lititz,PA)</b>	<b>24</b>
Private	24
<b>SPI (Springfield,IL)</b>	<b>24</b>
Private	24
<b>SXK (Maurice,IA)</b>	<b>24</b>
Private	20
Air Flair	4
<b>CVX (Charlevoix,MI)</b>	<b>24</b>
Fresh Air Aviation	24
<b>MI93 (Caledonia,MI)</b>	<b>23</b>
Private	23
<b>UGN (Waukegan,IL)</b>	<b>22</b>
Private	22
<b>AUW (Wausau,WI)</b>	<b>21</b>
Private	14

Distributors Development	7
<b>SUS/BIV Currently (Chesterfield,MO)</b>	<b>20</b>
Private	20
<b>SDL (Scottsdale,AZ)</b>	<b>18</b>
Private	18
<b>05C (Griffith,IN)</b>	<b>18</b>
Private	10
Great Northern Aircraft	4
Griffith Aviation	4
<b>FYG (Washington,MO)</b>	<b>17</b>
Private	17
<b>LAN (Lansing,MI)</b>	<b>17</b>
Wings Up	9
Private	8
<b>I68 (Lebanon,OH)</b>	<b>17</b>
Private	17
<b>AZO (Portage,MI)</b>	<b>16</b>
Private	16
<b>ARB (Ann Arbor,MI)</b>	<b>16</b>
Private	16
<b>BEH (Benton Harbor,MI)</b>	<b>16</b>
Private	16
<b>OZW (Howell,MI)</b>	<b>16</b>
Private	16
<b>PBI (West Palm Beach,FL)</b>	<b>16</b>
Private	8
Hera Flight	8
<b>C04 (Shelby,MI)</b>	<b>14</b>
Private	14
<b>9G2 (Linden,MI)</b>	<b>14</b>
Private	14
<b>DET (Detroit,MI)</b>	<b>14</b>
Private	14
<b>DXE (Dexter,MO)</b>	<b>14</b>
Private	14
<b>FNL (Loveland,CO)</b>	<b>14</b>
Private	14
<b>TVC (Traverse City,MI)</b>	<b>12</b>
Private	8
Wings Up	4
<b>3TR (Niles,MI)</b>	<b>12</b>
Astro Star Aviation	12

<b>LOT (Romeoville,IL)</b>	<b>12</b>
McCabe Aero	12
<b>PSM (Portsmouth,NH)</b>	<b>12</b>
Cobalt Air	8
Private	4

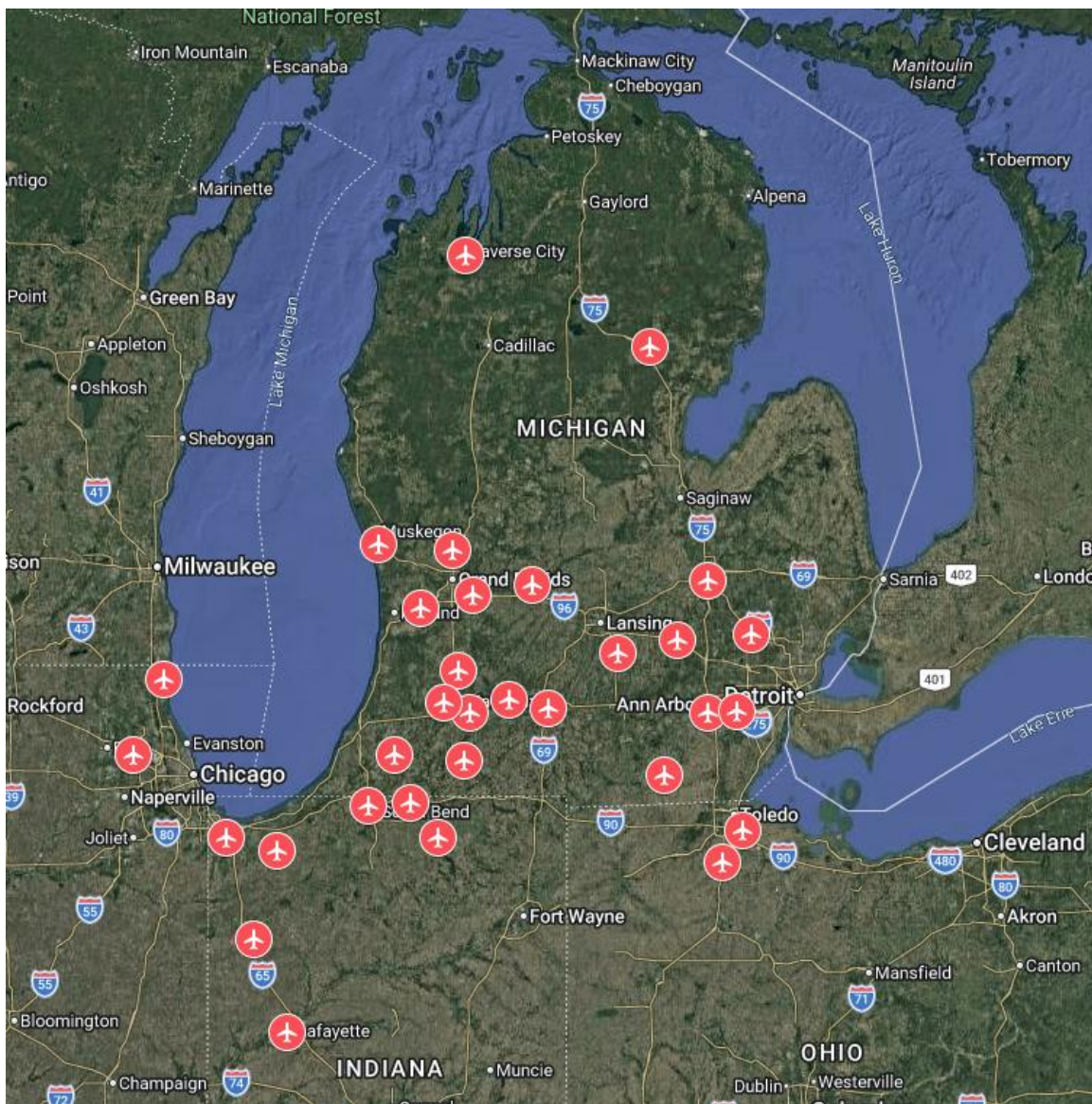


Figure 5. Training aircraft from airports that utilize BIV

Explanation: Figure 5 shows the interaction of training aircraft by the owning company of that aircraft and from which airport they are based.

What the data suggests: Serving over 30 airports, our airport is useful for training due to its relatively long runway, non-towered airspace for radio practice, instrument approaches, proximity to city and attractions, and amenities served by the FBO

How to use this data: By using this data showing the importance of our airport to the general public, one can make known to the public how useful the airport can be by helping build the future pilots.

Top Airports Utilizing BIV for  
Training: Including Companies

<b>Flight Training, Airport and Company</b>	<b>Total Operations</b>
<b>Z98 (Zeeland,MI)</b>	<b>2057</b>
Lavion Aero	2057
<b>GRR (Grand Rapids,MI)</b>	<b>260</b>
West Michigan Aviation Academy	136
Mohawk Flying Club	116
Hawk Flying Club	8
<b>8D4 (Sparta,MI)</b>	<b>120</b>
Sparta Aviation Flight Training	103
West Michigan Flight Academy	17
<b>BTL (Battle Creek,MI)</b>	<b>101</b>
Western Michigan University	101
<b>MKG (Muskegon,MI)</b>	<b>80</b>
West Michigan Flying Club	80
<b>GSH (Goshen,IN)</b>	<b>64</b>
New Horizons Aviation	64
<b>HAI (Three Rivers,MI)</b>	<b>58</b>
Three Rivers Aero	58
<b>TEW (Mason,MI)</b>	<b>57</b>
Great Lakes Air Ventures	51
Mason Aviation Club	6
<b>SBN (South Bend,IN)</b>	<b>50</b>
Wings Flying Club	50
<b>AZO (Portage,MI)</b>	<b>32</b>
Let There Be Flight	22
Kal Aire Flying Club	6
Eagle Air	4
<b>VPZ (Valparaiso,IN)</b>	<b>24</b>
Eagle Aircraft	24
<b>PTK (Waterford Township,MI)</b>	<b>24</b>
Crosswinds Aviation	24
<b>TVC (Traverse City,MI)</b>	<b>22</b>
Northwestern Michigan College	22
<b>Y70 (Ionia,MI)</b>	<b>18</b>
Clear2Aviate	18
<b>FNT (Flint,MI)</b>	<b>14</b>
Greater Flint Pilots Association	8
Lapeer Aviation	6
<b>ADG (Adrian,MI)</b>	<b>14</b>

Sky Walker Flight School	14
<b>ARB (Ann Arbor,MI)</b>	<b>14</b>
University of Michigan Flyers	14
<b>OZW (Howell,MI)</b>	<b>12</b>
Crosswinds Aviation	12
<b>RMY (Marshall,MI)</b>	<b>12</b>
SkyVenture Aviation	12
<b>TDZ (Millbury,OH)</b>	<b>8</b>
Blue Horizons Flying Club	8
<b>05C (Griffith,IN)</b>	<b>8</b>
Griffith Aviation	4
Great Northern Aircraft	4
<b>61D (Plainwell,MI)</b>	<b>8</b>
Plainwell Aviation and STEM Academy	8
<b>UGN (Waukegan,IL)</b>	<b>6</b>
Skill Aviation	6
<b>06C (Schaumburg,IL)</b>	<b>6</b>
Schaumburg Flying Club	6
<b>C91 (Dowagiac,MI)</b>	<b>6</b>
Foxtrot Flight Training	6
<b>RZL (Rensselaer,IN)</b>	<b>6</b>
Jasper Co Airport Authority	6
<b>4N0 (Kalamazoo,MI)</b>	<b>4</b>
Ostemo Flyers	4
<b>1G0 (Bowling Green,OH)</b>	<b>4</b>
Bowling Green Flight Center	4
<b>YIP (Superior Township,MI)</b>	<b>4</b>
Crosswinds Aviation	4
<b>EKM (Elkhart,IN)</b>	<b>4</b>
Michiana Air Activites	4
<b>LAF (West Lafayette,IN)</b>	<b>4</b>
Purdue Aviation	4
<b>Y31 (Horton Township,MI)</b>	<b>4</b>
Timbers Flying Club	4

# West Michigan Airport Authority

**Meeting Date:** April 13, 2026

**Agenda Item:**

**Subject:** Financial Reports for 03/31/2026-Unaudited

**Prepared By:** Devon Bialik, City Finance

**Recommendation:** Accept Financial Reports as information

The West Michigan Airport Authority is nine months into fiscal year 2026. Attached are Budget Performance Reports and the Balance Sheets for the nine months ended March 31, 2026 (75.00% of the year).

## GENERAL FUND

### Revenues

Operating revenues for the first nine months totaled \$686,306.50, or 89.13% of budget, and are above expectations due to summer property tax payments from the City of Holland and the City of Zeeland as well as Personal Property Tax (PPT) loss reimbursements. March operating revenues include monthly franchise fees, quarterly hangar rentals invoiced, and quarterly/semi-annual hangar land leases billed out. The flight school franchise fee is recorded in a separate account and invoices through February 2026 have been paid.

### Expenses

Operating expenses for the first nine months totaled \$410,734.46, or 51.12% of budget. March operating expenses are composed of regular monthly expenses and appear to be in line with expectations.

## CAPITAL FUND

### Revenues/Expenses

Capital revenues and expenses include funding for the portion of the project that is local only. The funding information for the remaining part of the project will be obtained from MDOT at fiscal year-end and the related transactions will be recorded then.

## BALANCE SHEET/COMBINED FUND EQUITY

The West Michigan Airport Authority began FY 2026 with a combined fund balance of \$2,572,197.

General Fund Assets totaled \$1,385,268.86 at March 31<sup>st</sup>, comprised mostly of cash. General Fund Liabilities totaled \$24,502.69 at March 31<sup>st</sup>, and represents unearned revenue (prepaid lease). The ending fund balance at March 31<sup>st</sup> is \$1,360,766.17.

The combined General and Capital funds cash balance at March 31<sup>st</sup> is \$2,580,072.

The preliminary estimate for a transfer from the General Fund to the Capital Fund indicates a potential transfer of \$10,514.



West Michigan Airport Authority Budget Performance Report

Balance As Of 03/31/2026

	25-26 Amended Budget	YTD Balance 03/31/2026	Available Balance 03/31/2026	% Bdgtd Used	End Balance 06/30/2025	
<b>Fund: 110 WMAA (AIRPORT) GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
000.000						
110-000.000-573.000	SMALL TAXPAYER PPT LOSS REIMBURSEMEN	22,800.00	13,873.26	8,926.74	60.85	(47,325.51)
110-000.000-581.100	CONTRIB FROM OTHER GOVTS-CITY OF HOL	148,800.00	146,763.98	2,036.02	98.63	(140,859.90)
110-000.000-581.110	CONTRIB FROM OTHER GOVTSCITY OF ZEEL	87,500.00	70,376.30	17,123.70	80.43	(80,669.55)
110-000.000-581.210	CONTRIB FROM OTHER GOVTS-PARK TOWNSH	145,000.00	132,068.38	12,931.62	91.08	(144,302.23)
110-000.000-615.810	FRANCHISE FEES-FBO FRANCHISE	29,800.00	21,399.22	8,400.78	71.81	(28,947.01)
110-000.000-615.815	FRANCHISE FEES-FLIGHT SCHOOL	5,000.00	7,132.80	(2,132.80)	142.66	(12,060.31)
110-000.000-615.820	FRANCHISE FEES-FUEL FLOWAGE FEE	60,000.00	45,187.69	14,812.31	75.31	(73,128.57)
110-000.000-615.830	FRANCHISE FEES-LANDING FEES	27,000.00	21,326.50	5,673.50	78.99	(31,147.40)
110-000.000-665.000	INVESTMENT INCOME	30,000.00	18,439.36	11,560.64	61.46	(37,107.83)
110-000.000-665.900	INVESTMENT INCOME-MARKET ADJUSTMENT	0.00	0.00	0.00	0.00	(18,795.55)
110-000.000-665.905	RENTAL-AGRICULTURAL LAND LEASE	13,100.00	26,475.51	(13,375.51)	202.10	(12,738.74)
110-000.000-665.910	RENTAL-HANGAR LAND LEASE	133,200.00	132,186.46	1,013.54	99.24	(139,225.47)
110-000.000-665.915	RENTAL-T-HANGARS	57,600.00	43,560.00	14,040.00	75.63	(57,454.19)
110-000.000-665.920	RENTAL-AIRPORT BUSINESS CENTER	10,200.00	7,517.04	2,682.96	73.70	(9,900.25)
Total		770,000.00	686,306.50	83,693.50	89.13	(833,662.51)
Revenues		770,000.00	686,306.50	83,693.50	89.13	(833,662.51)
<b>Account Category: Expenditures</b>						
595.000						
110-595.000-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	0.00	0.00	0.00	0.00	306.00
Total		0.00	0.00	0.00	0.00	306.00
595.100						
110-595.100-701.000	PAYROLL-REGULAR	95,500.00	62,065.96	33,434.04	64.99	49,883.63
110-595.100-702.000	PAYROLL-TEMPORARY HELP	26,000.00	6,990.00	19,010.00	26.88	0.00
110-595.100-703.100	SPECIAL PAY ONE TIME PAYMENT	0.00	0.00	0.00	0.00	24,432.50
110-595.100-710.000	PAYROLL-VACATION/PTO GENERAL	0.00	2,266.95	(2,266.95)	100.00	8,344.67
110-595.100-710.500	PTO-PART-TIME ESTA	0.00	40.00	(40.00)	100.00	0.00
110-595.100-712.000	PAYROLL-HOLIDAYS	0.00	2,801.88	(2,801.88)	100.00	1,698.92
110-595.100-716.000	PAYROLL - MISCELLANEOUS	0.00	0.00	0.00	0.00	4,000.00
110-595.100-720.005	INSURANCE HEALTH	13,400.00	217.97	13,182.03	1.63	2,910.38
110-595.100-720.006	INSURANCE-HEALTH OPT OUT	0.00	2,219.82	(2,219.82)	100.00	80.18
110-595.100-720.007	INSURANCE - EMPLOYER HSA CONTRIBUTIO	0.00	0.00	0.00	0.00	350.00
110-595.100-720.010	INSURANCE DENTAL	700.00	17.58	682.42	2.51	10.55
110-595.100-720.030	INSURANCE-INCOME PROTECT (STD)	600.00	0.00	600.00	0.00	263.22
110-595.100-720.031	INSURANCE-LONG TERM DISABILITY	0.00	175.76	(175.76)	100.00	0.00
110-595.100-721.005	RETIREMENT CONTRIBUTION MERS DC	7,700.00	5,370.79	2,329.21	69.75	4,568.09
110-595.100-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	9,300.00	5,843.43	3,456.57	62.83	6,665.10
110-595.100-723.200	UNEMPLOYMENT COMP INSURANCE	0.00	0.00	0.00	0.00	3.20
110-595.100-723.500	WORKERS COMP INSURANCE	300.00	3.70	296.30	1.23	0.00
110-595.100-730.000	POSTAGE	100.00	0.00	100.00	0.00	14.55
110-595.100-740.000	OPERATING SUPPLIES GENERAL	2,000.00	116.54	1,883.46	5.83	2,975.66
110-595.100-741.000	OPERATING SUPPLIES-CONTROLLED CAPITA	3,000.00	1,125.16	1,874.84	37.51	0.00
110-595.100-801.000	CONTRACTUAL-LEGAL	28,000.00	32,147.00	(4,147.00)	114.81	39,550.00
110-595.100-802.005	CONTRACTUAL-AUDIT SERVICES	8,700.00	8,700.00	0.00	100.00	8,500.00
110-595.100-802.200	CONTRACTUAL-FISCAL AGENT SERVICES	30,800.00	24,898.50	5,901.50	80.84	37,863.00
110-595.100-802.250	CONTRACTUAL-BANK & CREDIT CARD FEES	0.00	18.05	(18.05)	100.00	0.00
110-595.100-803.000	CONTR-HUMAN RESOURCES	0.00	0.00	0.00	0.00	1,565.00



West Michigan Airport Authority Budget Performance Report

Balance As Of 03/31/2026

	25-26 Amended Budget	YTD Balance 03/31/2026	Available Balance 03/31/2026	% Bdgtd Used	End Balance 06/30/2025	
<b>Fund: 110 WMAA (AIRPORT) GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
595.100						
110-595.100-806.000	CONTRACTUAL-TECHNOLOGY	5,000.00	4,999.00	1.00	99.98	5,000.00
110-595.100-807.000	CONTRACTUAL-ARCHITECT/ENGINEER	10,000.00	2,737.00	7,263.00	27.37	1,600.00
110-595.100-807.415	CONTRACTUAL-ARCHITECT/ENGINEER	0.00	0.00	0.00	0.00	(48.95)
110-595.100-808.000	CONTR-BLDGS&GRNDS	14,200.00	6,808.37	7,391.63	47.95	988.38
110-595.100-808.002	CONTR-BLDGS&GRNDS SOLID WASTE DISPOS	1,000.00	310.78	689.22	31.08	977.57
110-595.100-808.801	CONTR-BLDGS&GRNDS MAINTENANCE GENERA	7,000.00	2,649.80	4,350.20	37.85	23,587.21
110-595.100-808.802	CONTR-BLDGS&GRNDS SNOWPLOWING	8,000.00	0.00	8,000.00	0.00	6,007.40
110-595.100-809.001	CONTRACTUAL-MISC CONSULTING	30,000.00	8,589.00	21,411.00	28.63	58,798.44
110-595.100-809.005	CONTRACTUAL-MISC AIRPORT FBO	0.00	0.00	0.00	0.00	1,406.79
110-595.100-812.100	CONTR-FBO MGMT SVCS	20,000.00	243.87	19,756.13	1.22	16,694.64
110-595.100-812.110	CONTR-FBO MOWING	91,100.00	17,872.06	73,227.94	19.62	71,264.72
110-595.100-812.115	CONTR-FBO SNOWPLOWING	115,000.00	55,650.36	59,349.64	48.39	113,668.00
110-595.100-812.120	CONTR-FBO GEN MAINTENANCE	19,000.00	5,129.02	13,870.98	26.99	18,415.60
110-595.100-812.125	FBO-DIESEL FUEL	0.00	1,076.61	(1,076.61)	100.00	0.00
110-595.100-816.000	CONTRACTUAL-SOFTWARE SUBSCRIPTIONS	5,000.00	3,197.78	1,802.22	63.96	6,041.39
110-595.100-851.000	COMMUNICATIONS CELLULAR REIMBURSEMEN	700.00	0.00	700.00	0.00	610.63
110-595.100-851.050	COMMUNICATIONS-CELLULAR DIRECT BILLE	0.00	0.00	0.00	0.00	307.66
110-595.100-901.000	PRINTING	2,000.00	48.38	1,951.62	2.42	8.56
110-595.100-902.000	PRINTING PUBLISHING-NEWS MEDIA	0.00	0.00	0.00	0.00	226.72
110-595.100-903.000	PRINTING ADVERTISING/PROMOTIONAL	15,000.00	4,050.00	10,950.00	27.00	43,412.63
110-595.100-903.005	CONTR-ADVERTISING/MARKETING	50,000.00	22,066.86	27,933.14	44.13	0.00
110-595.100-920.805	PUBLIC UTILITIES-FENCE GATES	600.00	355.92	244.08	59.32	517.58
110-595.100-920.810	PUBLIC UTILITIES-LANDING LIGHTS/SYST	4,500.00	2,691.05	1,808.95	59.80	4,171.69
110-595.100-920.815	PUBLIC UTILITIES-PARKING LOT LIGHTS	700.00	407.38	292.62	58.20	457.95
110-595.100-920.820	PUBLIC UTILITIES-RUNWAY LIGHTS	6,000.00	3,454.71	2,545.29	57.58	5,146.90
110-595.100-920.825	PUBLIC UTILITIES-T HANGARS	5,800.00	4,039.67	1,760.33	69.65	5,200.05
110-595.100-931.000	BLDG & GRNDS MAINT GENERAL	0.00	957.00	(957.00)	100.00	0.00
110-595.100-931.810	BLDG & GRNDS MAINT SIGNAGE	0.00	16.94	(16.94)	100.00	0.00
110-595.100-933.000	EQUIPMENT MAINTENANCE-GENERAL	0.00	5,800.25	(5,800.25)	100.00	1,344.16
110-595.100-933.015	EQUIPMENT MAINTENANCE-ILS LANDING	28,000.00	19,000.00	9,000.00	67.86	16,000.00
110-595.100-940.000	BUILDING RENTAL/LEASE	1,000.00	1,000.00	0.00	100.00	1,000.00
110-595.100-943.000	EQUIPMENT RENTAL/LEASE GENERAL	15,000.00	0.00	15,000.00	0.00	44,150.00
110-595.100-955.000	MISC. GENERAL	3,000.00	573.81	2,426.19	19.13	1,365.43
110-595.100-960.000	EDUCATION, TRAINING, CONF REGISTRATI	3,000.00	1,070.00	1,930.00	35.67	375.00
110-595.100-961.000	TRAVEL, MEALS, MILEAGE	3,000.00	2,144.21	855.79	71.47	1,578.05
110-595.100-961.100	EMPLOYEE RECRUITMENT	0.00	0.00	0.00	0.00	7,238.79
110-595.100-962.000	INSURANCE PREMIUMS	41,500.00	38,089.00	3,411.00	91.78	36,098.00
110-595.100-964.001	REFUNDS-PRIOR YEAR PROPERTY TAX	0.00	72.01	(72.01)	100.00	75.92
110-595.100-965.000	DUES & SUBSCRIPTIONS	4,000.00	286.38	3,713.62	7.16	488.51
110-595.100-969.200	WRITE-OFFS UNCOLL PROPERTY TAXES	0.00	0.00	0.00	0.00	294.09
110-595.100-977.000	MACHINERY & EQUIPMENT GENERAL	0.00	0.00	0.00	0.00	1,186.31
<b>Total</b>		<b>735,200.00</b>	<b>370,406.31</b>	<b>364,793.69</b>	<b>50.38</b>	<b>689,334.47</b>
595.200						
110-595.200-808.001	CONTR-BLDGS&GRNDS JANITORIAL	12,500.00	7,295.97	5,204.03	58.37	9,385.88
110-595.200-850.000	COMMUNICATIONS TELEPHONE	7,800.00	4,960.00	2,840.00	63.59	8,125.38
110-595.200-901.000	PRINTING	1,700.00	42.51	1,657.49	2.50	764.15
110-595.200-920.005	PUBLIC UTILITIES-HBPW	19,500.00	13,109.11	6,390.89	67.23	18,768.81



West Michigan Airport Authority Budget Performance Report

Balance As Of 03/31/2026

	25-26 Amended Budget	YTD Balance 03/31/2026	Available Balance 03/31/2026	% Bdgt Used	End Balance 06/30/2025	
<b>Fund: 110 WMAA (AIRPORT) GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
595.200						
110-595.200-921.010	PUBLIC UTILITIES-NATURAL GAS	5,500.00	4,003.20	1,496.80	72.79	4,986.25
110-595.200-931.000	BLDG & GRNDS MAINT GENERAL	8,000.00	5,249.95	2,750.05	65.62	5,087.84
110-595.200-933.000	EQUIPMENT MAINTENANCE-GENERAL	10,000.00	3,339.50	6,660.50	33.40	12,624.73
110-595.200-946.000	OFFICE EQUIP RENTAL/LEASE	3,200.00	2,327.91	872.09	72.75	(201.94)
110-595.200-991.500	PRINCIPAL PMT-LEASE	0.00	0.00	0.00	0.00	2,452.00
110-595.200-993.500	INTEREST-LEASE	0.00	0.00	0.00	0.00	368.00
Total	68,200.00	40,328.15	27,871.85	59.13	62,361.10	
965.000						
110-965.000-995.410	TRANSFER TO WMAA CAPITAL FUND	0.00	0.00	0.00	0.00	134,000.00
Total	0.00	0.00	0.00	0.00	134,000.00	
Expenditures	803,400.00	410,734.46	392,665.54	51.12	886,001.57	
<b>Fund 110 - WMAA (AIRPORT) GENERAL FUND:</b>						
TOTAL REVENUES	770,000.00	686,306.50	83,693.50	89.13	(833,662.51)	
TOTAL EXPENDITURES	803,400.00	410,734.46	392,665.54	51.12	886,001.57	
NET OF REVENUES & EXPENDITURES:	(33,400.00)	275,572.04	(308,972.04)		(52,339.06)	



West Michigan Airport Authority Budget Performance Report

Balance As of 03/31/2026

	25-26 Amended Budget	YTD Balance 03/31/2026	Available Balance 03/31/2026	% Bdgt Used	End Balance 06/30/2025	
<b>Fund: 410 WMAA (AIRPORT) CAPITAL PROJECTS</b>						
<b>Account Category: Revenues</b>						
000.000						
410-000.000-538.000	FEDERAL GRANT-FEDERAL CAPITAL	1,520,500.00	13,170.71	1,507,329.29	0.87	(27,044.59)
410-000.000-579.000	STATE GRANT-MDOT CAPITAL	84,300.00	7,424.35	76,875.65	8.81	(6,656.09)
410-000.000-665.000	INVESTMENT INCOME	30,000.00	20,457.99	9,542.01	68.19	(30,795.35)
410-000.000-665.900	INVESTMENT INCOME-MARKET ADJUSTMENT	0.00	0.00	0.00	0.00	(20,343.35)
410-000.000-683.000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	(917.95)
410-000.000-699.110	TRANSFER FROM WMAA GENERAL FUND	69,000.00	0.00	69,000.00	0.00	(134,000.00)
Total		1,703,800.00	41,053.05	1,662,746.95	2.41	(219,757.33)
Revenues		1,703,800.00	41,053.05	1,662,746.95	2.41	(219,757.33)
<b>Account Category: Expenditures</b>						
000.000						
410-000.000-802.250	CONTRACTUAL-BANK & CREDIT CARD FEES	0.00	18.82	(18.82)	100.00	0.00
Total		0.00	18.82	(18.82)	100.00	0.00
595.000						
410-595.000-807.000	CONTRACTUAL-ARCHITECT/ENGINEER	0.00	0.00	0.00	0.00	10,600.55
410-595.000-807.415	CONTRACTUAL-ARCHITECT/ENGINEER	15,000.00	19,555.35	(4,555.35)	130.37	0.00
410-595.000-974.000	LAND IMPROVEMENTS GENERAL	1,952,000.00	248,148.32	1,703,851.68	12.71	34,659.28
410-595.000-977.000	MACHINERY & EQUIPMENT GENERAL	65,000.00	64,197.44	802.56	98.77	0.00
Total		2,032,000.00	331,901.11	1,700,098.89	16.33	45,259.83
Expenditures		2,032,000.00	331,919.93	1,700,080.07	16.33	45,259.83
<b>Fund 410 - WMAA (AIRPORT) CAPITAL PROJECTS:</b>						
TOTAL REVENUES		1,703,800.00	41,053.05	1,662,746.95	2.41	(219,757.33)
TOTAL EXPENDITURES		2,032,000.00	331,919.93	1,700,080.07	16.33	45,259.83
NET OF REVENUES & EXPENDITURES:		(328,200.00)	(290,866.88)	(37,333.12)		174,497.50



# Balance Sheet

Through 03/31/26

Detail Listing

Exclude Rollup Account

Account	Account Description	FY 2025 Actual	FY 2026 YTD
Fund Category <b>GOVERNMENTAL</b>			
Fund Type <b>GENERAL FUND</b>			
Fund <b>110 - WMAA (Airport) General Fund</b>			
<b>ASSETS</b>			
110-000.000-001.675	Cash Due from Cash/Inv Pool	1,203,132.84	1,382,434.01
110-000.000-018.000	Accounts Receivable General	10,476.82	2,876.73
110-000.000-028	Prior Years Taxes Receivables	294.92	253.04
110-000.000-031.000	Allowance for Uncollectible Taxes	(294.92)	(294.92)
110-000.000-076.010	Due from Local Govt Units Due from Park Township	-	-
110-000.000-071.010	Due from Local Govt Units Due from Zeeland City	16.00	-
110-000.000-090.000	Accounts Receivable In/Out	-	-
110-000.000-123.000	Prepaid Items General	-	-
	<b>ASSETS TOTALS</b>	<u>1,213,625.66</u>	<u>1,385,268.86</u>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>LIABILITIES</b>			
110-000.000-202.000	Accounts Payable General	57,159.39	-
110-000.000-201.000	Contracts Payable	-	-
110-000.000-257.000	Accrued Wages Payable General	8,996.70	-
110-000.000-258.010	Accrued Fringes Payable FICA-Social Security/Medicare	-	-
110-000.000-259.010	Accrued Fringes Payable Pension	-	-
110-000.000-360.000	Deferred Revenue General	62,275.44	24,502.69
	<b>LIABILITIES TOTALS</b>	<u>128,431.53</u>	<u>24,502.69</u>
<b>FUND EQUITY</b>			
110-000.000-385.000	Fund Balance - Assigned (By Action) Business Center	125,000.00	125,000.00
110-000.000-390.000	Fund Balance-Unassigned	960,194.13	1,235,766.17
	<b>FUND EQUITY TOTALS</b>	<u>1,085,194.13</u>	<u>1,360,766.17</u>
	<b>LIABILITIES AND FUND EQUITY</b>	<u>1,213,625.66</u>	<u>1,385,268.86</u>
	Fund Balance, Beginning		1,360,766.17
	Remaining Budget Revenues		83,693.50
	Remaining Budget Expenditures		(392,665.54)
	Fund Balance, Estimated Ending		<u>1,051,794.13</u>
	Fund Balance % of Budgeted Expenditures		<u>133%</u>
	<u>Year-End Transfer to Capital</u>		
	FY 2025 Ending Fund Balance (Unassigned)		960,194.13
	2026 Budgeted Expenditures		791,400.00
	Fund Balance % of Budgeted Expenditures		121%
	Proposed Transfer of amount > 120% max range		<u>10,514.13</u>



# Balance Sheet

Through 03/31/26

Detail Listing

Exclude Rollup Account

Account	Account Description	Prior Year Total Actual	Current YTD Balance
Fund Category <b>GOVERNMENTAL</b>			
Fund Type <b>CAPITAL PROJECT FUNDS</b>			
Fund <b>410 - WMAA (Airport) Capital Projects</b>			
<b>ASSETS</b>			
410-000.000-001.675	Cash Due from Cash/Inv Pool	1,490,810	1,197,638
410-000.000-078.000	Due from State of Michigan Due from State-Aeronautics	-	-
<b>ASSETS TOTALS</b>		<b>1,490,810</b>	<b>1,197,638</b>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>LIABILITIES</b>			
410-000.000-202.000	Accounts Payable General	2,305	-
410-000.000-228.410	Due To State of Michigan	1,503	1,503
<b>LIABILITIES TOTALS</b>		<b>3,807</b>	<b>1,503</b>
<b>FUND EQUITY</b>			
410-000.000-390.000	Fund Balance-Unassigned	1,487,003	1,196,136
<b>FUND EQUITY TOTALS</b>		<b>1,487,003</b>	<b>1,196,136</b>
<b>LIABILITIES AND FUND EQUITY TOTALS</b>		<b>1,490,810</b>	<b>1,197,638</b>

CASH DISBURSEMENT REPORT WMAA FOR CITY OF HOLLAND

EXP CHECK RUN DATES 03/01/2026 - 03/31/2026

POSTED  
PAID

Invoice Number	Date Paid	Approval Department	Paid By Check Number	Vendor Name	Description	Inv Amt
737243	03/05/2026	AIR	16306	123.NET-ACH	AIRPORT - MONTHLY PHONE CHARGES	620.00
3325631	03/05/2026	AIR	94447	ARROWASTE INC.	AIRPORT - MONTHLY REFUSE REMOVAL	51.78
BIV26-011077	03/05/2026	AIR	16308	AVFLIGHT HOLLAND CORPORTATION - ACH	AIRPORT - FEB 2026, DIESEL FUEL FOR BROOM	641.81
03022026	03/05/2026	AIR	16308	AVFLIGHT HOLLAND CORPORTATION - ACH	AIRPORT - FEB 2026, MONTHLY CHARGES FROM AVFLIGHT	5,678.61
27432	03/12/2026	AIR	94569	BOILEAU & CO.	AIRPORT - RETAINER BILLING FEB 2026	3,000.00
42880876	03/19/2026	AIR	16376	CANON FINANCIAL SERVICES INC. - ACH	AIRPORT-CANNON PRINTER LEASE PMT	280.64
382031	03/26/2026	AIR	94702	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY CHARGES CUNNINGHAM & DALMAN	409.50
382033	03/26/2026	AIR	94702	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY CHARGES CUNNINGHAM DALMAN	390.00
382032	03/26/2026	AIR	94702	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY CHARGES CUNNINGHAM DALMAN	214.50
382035	03/26/2026	AIR	94702	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY CHARGES CUNNINGHAM DALMAN	39.00
382034	03/26/2026	AIR	94702	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY CHARGES CUNNINGHAM & DALMAN	19.50
382036	03/26/2026	AIR	94702	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY CHARGES FROM CUNNINGHAM DALMAN P	390.00
861	03/05/2026	AIR	16316	HARRIS AIRPORT SYSTEMS - ACH	AIRPORT - MAINTENANCE ON OUR SYSTEM	4,769.00
860	03/05/2026	AIR	16316	HARRIS AIRPORT SYSTEMS - ACH	AIRPORT - QUARTERLY BILLING	9,000.00
3964	03/05/2026	AIR	94448	HILLARD ELECTRIC LLC	AIRPORT - REPAIR FAULTY POLE LIGHT IN PARKING LOT	957.00
AIRPORT-BPW MO	03/19/2026	AIR	94646	HOLLAND BOARD OF PUBLIC WORKS	BPW MONTHLY BILLING 02/08/26-03/08/26	2,678.28
1743	03/26/2026	AIR	94703	JOSE S MARROQUIN MELENDDEZ	AIRPORT - MONTHLY CLEANING CHARGE (02/20/26 - 03/2	720.00
02807	03/05/2026	AIR	94450	MAAE	AIRPORT - ANNUAL DUES	500.00
APRIL 2026	03/19/2026	PAY	16382	MADISON NATIONAL LIFE CO, INC - ACH	ACCT 102906800000000	5,779.74
030226	03/05/2026	AIR	94449	MATTHEW NEYENS	AIRPORT - MILEAGE REIMBURSEMENT MAAE/MDOT SPRING C	141.37
3364133138	03/26/2026	AIR	16444	PCARD - ADOBE PURCHASES	AIRPORT - ADOBE UPGRADES/MATT	21.19
020526	03/26/2026	AIR	16444	PCARD - COGNITO-PRO	AIRPORT - SALES TAX CREDIT ISSUED PER MATT	(306.00)
19917	03/26/2026	AIR	16444	PCARD - HOTEL	AIRPORT - HOTEL STAY FOR MI ASSN OF AIRPORT EXECUT	164.80
3145738	03/26/2026	AIR	16444	PCARD - MEALS	AIRPORT - BOATWORKS RESTAURANT/MATT	69.36
20068	03/26/2026	AIR	16444	PCARD - MEALS	AIRPORT - BREAKFAST MEETING/MATT	57.52
6483207	03/26/2026	AIR	16444	PCARD - MENARDS PURCHASES	AIRPORT - WET FLOOR SIGN MENARDS/MATT	16.94
2610542	03/26/2026	AIR	16444	PCARD - MENARDS PURCHASES	AIRPORT - TRANSFER PUMB FOR MAINTENANCE ON SWEEPER	8.47
E0800YMKFZ	03/26/2026	AIR	16444	PCARD - MICROSOFT PURCHASES	AIRPORT - MICROSOFT UPDATES/MATT	60.88
302373	03/26/2026	AIR	16444	PCARD - MISC	AIRPORT - NEW TIRES FOR SWEEPER/MATT	912.69
5952-232202	03/26/2026	AIR	16444	PCARD - MISC	AIRPORT - HYDRAULIC FLUID FOR SWEEPER/MATT	236.78
0180254	03/26/2026	AIR	16444	PCARD - MISC	AIRPORT - TREAT FOR AVFLIGHT WORKERS/MATT	19.86
021026	03/26/2026	AIR	16444	PCARD - TRAINING	AIRPORT - COURSE REGISTRATION/GOVMT ACCOUNTING/MAT	75.00
91090022	03/19/2026	AIR	94647	QUALITY AIR HEATING & COOLING INC	AIRPORT-QTRLY CHARGE ON ANNUAL AGREEMENT	841.00
2026-03-24	03/26/2026	AIR	16470	SEMCO ENERGY GAS COMPANY - ACH	NATURAL GAS INVOICE	958.81
3005619376	03/05/2026	AIR	94451	USDA, APHIS, GENERAL	AIRPORT - JANUARY 2026 APHIS SERVICE	1,796.93
1060041805	03/05/2026	AIR	16330	WEST MICHIGAN UNIFORM - ACH	AIRPORT - MONTHLY SUPPLIES	119.38

Report Total:

41,334.34

# West Michigan Airport Authority

**Meeting Date:** April 13, 2026

**Agenda Item:** FY 2027 Budget

**Subject:** Proposed FY 2027 Budget

**Prepared By:** Matt Neyens, Airport Manager

**Recommendation:** Set Public Hearing for FY 27 Budget

The West Michigan Airport Authority prepares and submits an annual budget for the General Fund and Capital Project Fund. The Authority Board reviews the budget and schedules a Public Hearing, after which they vote to adopt the final budget.

Attached is the proposed FY 2027 General Fund and Capital Project Fund budgets. The presentation also includes an estimate of FY 2026 which will become the amended FY 2026 budget as part of the FY 2027 budget approval process.

The General Fund is projected to end FY 2026 with total revenues of approximately \$762,200 and expenditures of approximately \$685,450. The FY 2027 proposed budget includes total revenues of \$820,300 and expenditures of \$793,900.

## Revenues

Overall Revenues are consistent with prior years and include:

- Property tax revenue from the City of Holland, City of Zeeland, and Park Township remain stable with modest annual increases.
- Franchise fees are projected to increase in line with CPI and continued activity levels.
- Fuel flowage and landing fee revenues reflect recent activity trends and expected growth, as well as an anticipated adjustment in landing fee structure to better align with market pricing.
- Lease revenues include allowable annual increases consistent with agreement terms and addition of Circling Approach's lease revenue, \$8,700.
- T-Hangar Leases reflect the increase from \$200 a month to \$300 a month.
- Investment income is conservatively estimated.

## Expenditures

Fy 2027 general Fund expenditures include:

- Personnel costs reflect a full year of current staffing levels including one full-time Airport Director and part-time administrative support.
- Contractual FBO costs for management, mowing, snowplowing, and general maintenance remain a significant portion of the budget and are generally in line with recent years, with adjustments based on current service levels and expected conditions. Down \$26,100 from prior year projection.
- Contractual and operating expenses reflect inflationary increases and ongoing operational needs.
- ILS Equipment maintenance costs have gone \$16,000 a year to \$40,000 reflecting a large increase in renewed contractual service agreements.
- Marketing and outreach funding reflects continued investment in airport visibility and future millage planning efforts.
- Expenses associated with the Oshkosh Sweeper have been added, \$5,000 for diesel & \$8,000 for maintenance and Broom replacement.

## **West Michigan Airport Authority**

The FY 2027 budget includes a transfer to the Capital Project Fund based on available net revenues. The projected ending General Fund balance is approximately \$1,197,045, or 150.8% of budgeted expenditures, after a transfer of \$35,100, representing approximately 50% of net revenues.

While this is above the Authority's fund balance policy range, maintaining a higher balance at this time provides additional flexibility given upcoming capital needs and the planned millage renewal in 2027. The Capital Fund is currently positioned to support all projects, allowing the Authority to retain additional reserves in the General Fund in the short term.

### **Capital Project Fund**

The Capital Project Fund FY 2027 budget includes revenues of \$3,368,527 and expenditures of \$3,566,660. The \$198,133 difference represents a planned use of reserves, primarily to cover local match requirements for capital projects, as well as anticipated T-hangar maintenance and repair expenses.

### **Set Public Hearing**

Once the Authority Board has reviewed the proposed budget, authorization to set a public hearing for May 11, 2026 to consider the Fiscal Year 2027 budget is requested.

Upon completion of the public hearing, the Authority Board can vote to approve the FY 2027 budget. Per state requirements, the Authority is required to adopt a budget before the beginning of the new fiscal year.

**West Michigan Airport Authority**

**General Fund Proposed Budget: 2027**

GL Number	Description	FY 2025 Actual	FY 2026 Budget	FY 2026 Projected	FY 2027 Proposed
<i>Revenues</i>					
110-000.000-573.000	SMALL TAXPAYER PPT LOSS REIMBURSEMENT	47,326.00	22,800.00	19,200.00	18,900.00
110-000.000-581.100	CONTRIB FROM OTHER GOVTS-CITY OF HOLLAND	140,860.00	148,800.00	148,800.00	154,000.00
110-000.000-581.110	CONTRIB FROM OTHER GOVTS-CITY OF ZEELAND	80,670.00	87,500.00	87,500.00	90,000.00
110-000.000-581.210	CONTRIB FROM OTHER GOVTS-PARK TOWNSHIP	144,302.00	145,000.00	145,000.00	149,000.00
110-000.000-615.810	FRANCHISE FEES-FBO FRANCHISE	28,947.00	29,800.00	28,600.00	29,300.00
110-000.000-615.815	FRANCHISE FEES-FLIGHT SCHOOL	12,060.00	5,000.00	9,600.00	9,800.00
110-000.000-615.820	FRANCHISE FEES-FUEL FLOWAGE FEE	73,129.00	60,000.00	68,500.00	63,000.00
110-000.000-615.830	FRANCHISE FEES-LANDING FEES	31,147.00	27,000.00	15,000.00	27,000.00
110-000.000-665.000	INVESTMENT INCOME	37,108.00	30,000.00	11,000.00	30,000.00
110-000.000-665.900	INVESTMENT INCOME-MARKET ADJUSTMENT	18,796.00	-	-	-
110-000.000-665.905	RENTAL-AGRICULTURAL LAND LEASE	12,739.00	13,100.00	19,800.00	13,800.00
110-000.000-665.910	RENTAL-HANGAR LAND LEASE	139,225.00	133,200.00	141,000.00	145,500.00
110-000.000-665.915	RENTAL-T-HANGARS	57,454.00	57,600.00	58,100.00	79,700.00
110-000.000-665.920	RENTAL-AIRPORT BUSINESS CENTER	9,900.00	10,200.00	10,100.00	10,300.00
Total Revenues		833,663.00	770,000.00	762,200.00	820,300.00
<i>Expenditures</i>					
110-595.000-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	306.00	-	-	-
110-595.100-701.000	PAYROLL-REGULAR	49,884.00	95,500.00	83,600.00	89,300.00
110-595.100-702.000	PAYROLL-TEMPORARY HELP	-	26,000.00	11,800.00	26,000.00
110-595.100-703.100	SPECIAL PAY ONE TIME PAYMENT	24,433.00	-	-	-
110-595.100-710.000	PAYROLL-VACATION/PTO GENERAL	8,345.00	-	5,300.00	5,700.00
110-595.100-710.500	PTO-PART-TIME ESTA	-	-	-	-
110-595.100-712.000	PAYROLL-HOLIDAYS	1,699.00	-	3,600.00	3,800.00
110-595.100-716.000	PAYROLL - MISCELLANEOUS	4,000.00	-	-	-
110-595.100-720.005	INSURANCE HEALTH	2,910.00	13,400.00	-	-
110-595.100-720.006	INSURANCE-HEALTH OPT OUT	80.00	-	3,000.00	3,000.00
110-595.100-720.007	INSURANCE - EMPLOYER HSA CONTRIBUTION	350.00	-	-	-
110-595.100-720.010	INSURANCE DENTAL	11.00	700.00	-	-
110-595.100-720.030	INSURANCE-INCOME PROTECT (STD)	263.00	600.00	-	600.00
110-595.100-720.031	INSURANCE-LONG TERM DISABILITY	-	-	200.00	200.00
110-595.100-721.005	RETIREMENT CONTRIBUTION MERS DC	4,568.00	7,700.00	7,600.00	8,100.00
110-595.100-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	6,665.00	9,300.00	8,200.00	9,800.00
110-595.100-723.200	UNEMPLOYMENT COMP INSURANCE	3.00	-	-	-
110-595.100-723.500	WORKERS COMP INSURANCE	-	300.00	-	300.00
110-595.100-730.000	POSTAGE	15.00	100.00	-	500.00
110-595.100-740.000	OPERATING SUPPLIES GENERAL	2,976.00	2,000.00	500.00	2,500.00
110-595.100-741.000	OPERATING SUPPLIES-CONTROLLED CAPITAL	-	3,000.00	1,100.00	-
110-595.100-801.000	CONTRACTUAL-LEGAL	39,550.00	28,000.00	38,000.00	30,000.00
110-595.100-802.005	CONTRACTUAL-AUDIT SERVICES	8,500.00	8,700.00	8,700.00	9,000.00
110-595.100-802.200	CONTRACTUAL-FISCAL AGENT SERVICES	37,863.00	30,800.00	33,200.00	34,000.00
110-595.100-802.250	CONTRACTUAL-BANK & CREDIT CARD FEES	-	-	-	-
110-595.100-803.000	CONTR-HUMAN RESOURCES	1,565.00	-	-	-
110-595.100-806.000	CONTRACTUAL-TECHNOLOGY	5,000.00	5,000.00	5,000.00	5,000.00
110-595.100-807.000	CONTRACTUAL-ARCHITECT/ENGINEER	1,600.00	10,000.00	8,300.00	10,000.00
110-595.100-807.415	CONTRACTUAL-ARCHITECT/ENGINEER	(49.00)	-	-	-
110-595.100-808.000	CONTR-BLDGS&GRNDS	988.00	14,200.00	13,600.00	14,000.00
110-595.100-808.002	CONTR-BLDGS&GRNDS SOLID WASTE DISPOSAL	978.00	1,000.00	700.00	800.00
110-595.100-808.801	CONTR-BLDGS&GRNDS MAINTENANCE GENERAL RE	23,587.00	7,000.00	3,000.00	7,000.00
110-595.100-808.802	CONTR-BLDGS&GRNDS SNOWPLOWING	6,007.00	8,000.00	2,000.00	6,000.00
110-595.100-809.001	CONTRACTUAL-MISC CONSULTING	58,798.00	30,000.00	8,600.00	-
110-595.100-809.005	CONTRACTUAL-MISC AIRPORT FBO	1,407.00	-	-	-
110-595.100-812.100	CONTR-FBO MGMT SVCS	16,695.00	20,000.00	5,000.00	15,000.00
110-595.100-812.110	CONTR-FBO MOWING	71,265.00	91,100.00	55,000.00	70,000.00
110-595.100-812.115	CONTR-FBO SNOWPLOWING	113,668.00	115,000.00	80,000.00	100,000.00
110-595.100-812.120	CONTR-FBO GEN MAINTENANCE	18,416.00	19,000.00	10,000.00	19,000.00
110-595.100-812.125	FBO-DIESEL FUEL	-	-	2,500.00	5,000.00
110-595.100-816.000	CONTRACTUAL-SOFTWARE SUBSCRIPTIONS	6,041.00	5,000.00	3,500.00	3,500.00

**West Michigan Airport Authority**

**General Fund Proposed Budget: 2027**

GL Number	Description	FY 2025	FY 2026	FY 2026	FY 2027
		Actual	Budget	Projected	Proposed
110-595.100-851.000	COMMUNICATIONS CELLULAR REIMBURSEMENT	611.00	700.00	-	700.00
110-595.100-851.050	COMMUNICATIONS-CELLULAR DIRECT BILLED	308.00	-	-	-
110-595.100-901.000	PRINTING	9.00	2,000.00	2,000.00	3,000.00
110-595.100-902.000	PRINTING PUBLISHING-NEWS MEDIA	227.00	-	-	-
110-595.100-903.000	PRINTING ADVERTISING/PROMOTIONAL	43,413.00	15,000.00	10,000.00	15,000.00
110-595.100-903.005	CONTR-ADVERTISING/MARKETING	-	50,000.00	35,000.00	50,000.00
110-595.100-920.805	PUBLIC UTILITIES-FENCE GATES	518.00	600.00	600.00	600.00
110-595.100-920.810	PUBLIC UTILITIES-LANDING LIGHTS/SYSTEM	4,172.00	4,500.00	4,000.00	4,600.00
110-595.100-920.815	PUBLIC UTILITIES-PARKING LOT LIGHTS	458.00	700.00	700.00	700.00
110-595.100-920.820	PUBLIC UTILITIES-RUNWAY LIGHTS	5,147.00	6,000.00	5,200.00	6,000.00
110-595.100-920.825	PUBLIC UTILITIES-T HANGARS	5,200.00	5,800.00	5,100.00	6,000.00
110-595.100-931.000	BLDG & GRNDS MAINT GENERAL	-	-	-	-
110-595.100-931.810	BLDG & GRNDS MAINT SIGNAGE	-	-	-	-
110-595.100-933.000	EQUIPMENT MAINTENANCE-GENERAL	1,344.00	-	4,800.00	4,000.00
110-595.100-933.015	EQUIPMENT MAINTENANCE-ILS LANDING	16,000.00	28,000.00	24,000.00	40,000.00
110-595.100-939.000	VEHICLE MAINTENANCE GENERAL	-	-	-	8,000.00
110-595.100-940.000	BUILDING RENTAL/LEASE	1,000.00	1,000.00	1,000.00	1,000.00
110-595.100-943.000	EQUIPMENT RENTAL/LEASE GENERAL	44,150.00	15,000.00	4,000.00	10,000.00
110-595.100-955.000	MISC. GENERAL	1,365.00	3,000.00	1,200.00	3,000.00
110-595.100-960.000	EDUCATION, TRAINING, CONF REGISTRATION	375.00	3,000.00	3,000.00	3,000.00
110-595.100-961.000	TRAVEL, MEALS, MILEAGE	1,578.00	3,000.00	3,000.00	3,000.00
110-595.100-961.100	EMPLOYEE RECRUITMENT	7,239.00	-	-	-
110-595.100-962.000	INSURANCE PREMIUMS	36,098.00	41,500.00	38,100.00	42,500.00
110-595.100-964.001	REFUNDS-PRIOR YEAR PROPERTY TAX	76.00	-	100.00	100.00
110-595.100-965.000	DUES & SUBSCRIPTIONS	489.00	4,000.00	500.00	4,500.00
110-595.100-969.200	WRITE-OFFS UNCOLL PROPERTY TAXES	294.00	-	-	-
110-595.100-977.000	MACHINERY & EQUIPMENT GENERAL	1,186.00	-	-	-
110-595.200-808.001	CONTR-BLDGS&GRNDS JANITORIAL	9,386.00	12,500.00	12,200.00	12,500.00
110-595.200-850.000	COMMUNICATIONS TELEPHONE	8,125.00	7,800.00	6,800.00	7,000.00
110-595.200-901.000	PRINTING	764.00	1,700.00	400.00	1,700.00
110-595.200-920.005	PUBLIC UTILITIES-HBPW	18,769.00	19,500.00	19,300.00	20,000.00
110-595.200-921.010	PUBLIC UTILITIES-NATURAL GAS	4,986.00	5,500.00	6,000.00	5,700.00
110-595.200-931.000	BLDG & GRNDS MAINT GENERAL	5,088.00	8,000.00	6,600.00	8,000.00
110-595.200-933.000	EQUIPMENT MAINTENANCE-GENERAL	12,625.00	10,000.00	10,000.00	17,000.00
110-595.200-946.000	OFFICE EQUIP RENTAL/LEASE	(202.00)	3,200.00	3,100.00	3,100.00
110-595.200-991.500	PRINCIPAL PMT-LEASE	2,452.00	-	-	-
110-595.200-993.500	INTEREST-LEASE	368.00	-	-	-
110-965.000-995.410	TRANSFER TO WMAA CAPITAL FUND	134,000.00	-	69,000.00	35,100.00
Total Expenditures		886,005.00	803,400.00	677,700.00	793,900.00
Fund 110 - WMAA (AIRPORT) GENERAL FUND:					
TOTAL ESTIMATED REVENUES		833,663.00	770,000.00	762,200.00	820,300.00
TOTAL APPROPRIATIONS		886,005.00	803,400.00	677,700.00	793,900.00
NET OF REVENUES & APPROPRIATIONS:		(52,342.00)	(33,400.00)	84,500.00	26,400.00
BEG. FUND BALANCE		1,137,533.00	1,085,194.00	1,085,194.00	1,169,694.00
END FUND BALANCE		1,085,191.00	1,051,794.00	1,169,694.00	1,196,094.00
		128%	135%	160%	147%

**West Michigan Airport Authority**

**Capital Fund Proposed Budget: 2027**

GL Number	Description	FY 2025 Actual	FY 2026 Budget	FY 2026 Projected	FY 2027 Proposed
<i>Revenues</i>					
410-000.000-538.000	FEDERAL GRANT-FEDERAL CAPITAL	27,045.00	13,171.00	1,520,500.00	3,128,994.00
410-000.000-579.000	STATE GRANT-MDOT CAPITAL	6,656.00	7,424.00	84,300.00	173,833.00
410-000.000-665.000	INVESTMENT INCOME	30,795.00	20,458.00	30,000.00	30,600.00
410-000.000-665.900	INVESTMENT INCOME-MARKET ADJUSTMENT	20,343.00	-	-	-
410-000.000-683.000	MISCELLANEOUS REVENUE	918.00	-	-	-
410-000.000-699.110	TRANSFER FROM WMAA GENERAL FUND	134,000.00	-	69,000.00	35,100.00
Estimated Revenues		219,757.00	41,053.00	1,703,800.00	3,368,527.00
<i>Appropriations</i>					
410-000.000-802.250	CONTRACTUAL-BANK & CREDIT CARD FEES	-	19.00	-	-
410-595.000-807.000	CONTRACTUAL-ARCHITECT/ENGINEER	10,601.00	-	-	-
410-595.000-807.415	CONTRACTUAL-ARCHITECT/ENGINEER	-	19,555.00	15,000.00	15,000.00
410-595.000-974.000	LAND IMPROVEMENTS GENERAL	34,659.00	15,787.00	1,952,000.00	546,660.00
410-595.000-974.000-26-	LAND IMPROVEMENTS GENERAL	-	232,361.00	-	2,930,000.00
410-595.000-977.000	MACHINERY & EQUIPMENT GENERAL	-	64,197.00	65,000.00	75,000.00
Appropriations		45,260.00	331,919.00	2,032,000.00	3,566,660.00
TOTAL ESTIMATED REVENUES		219,757.00	41,053.00	1,703,800.00	3,368,527.00
TOTAL APPROPRIATIONS		45,260.00	331,919.00	2,032,000.00	3,566,660.00
NET OF REVENUES & APPROPRIATIONS:		174,497.00	(290,866.00)	(328,200.00)	(198,133.00)
BEG. FUND BALANCE		1,312,505.00	1,487,003.00	1,487,003.00	1,158,803.00
END FUND BALANCE		1,487,002.00	1,196,137.00	1,158,803.00	960,670.00

**Memorandum of Understanding (MOU)**  
**Between**  
**West Michigan Airport Authority**  
**and**  
**Holtec Palisades, LLC**

This Memorandum of Understanding ("MOU") is entered into this 15 day of April, 2026, by and between the **West Michigan Airport Authority** ("WMAA") and **Holtec Palisades, LLC** ("PLP"). The purpose of this MOU is to establish the use the West Michigan Regional Airport ("Airport") as a staging area in the event that the PLP would experience an emergency event. The Airport has been selected because it is located approximately 30 air miles (36 driving miles) from the PLP. This MOU is established under the following terms and conditions:

1. An authorized representative of the PLP shall request use and assistance of the Airport from the Airport Manager. The request for use of the Airport by the PLP shall include the duration of such use. The PLP liaison and SAFER Staging Area Coordinator will work with the Airport Manager to help ensure the normal air operations are not disrupted to the extent possible.
2. The WMAA and the PLP shall use areas of the Airport for the staging of equipment which may include helicopter operations and semi-tractor trailer operations. This MOU does not include: reserving equipment or resources for the sole purchase by the PLP and controlling the movement, sales, or purchase of equipment used at the Airport.
3. A 24 hour contact name and number shall be provided by the WMAA and the PLP for contact information.
4. Any cost incurred by the WMAA relating to the request to use the Airport as a staging area shall be paid and reimbursed by the PLP. The WMAA shall submit an invoice for such costs within thirty (30) days of the termination of the use of the Airport.
5. The PLP shall save, indemnify, and hold harmless the WMAA, its officers, directors, and employees from any claim, action, or liability, arising out of or relating to the authorized use of the Airport by PLP. This covenant of indemnifications shall include reasonable attorney's fees and costs incurred by the WMAA in defense of such claim, action, or liability. In addition, the PLP shall file with the WMAA a certificated of insurance listing the WMAA, its officers, directors, and employees as additional insureds relating to general liability and automobile coverage during the term of this Agreement. The certificate of insurance shall waive subrogation of any claim against the WMAA, its officers, directors, and employees.
6. This MOU may be terminated upon thirty (30) days written notice by either party.
7. This Agreement is subject to all requirements mandated by any federal or state agency establishing restrictions or limitations relating to the Airport.
8. This Agreement should be reviewed and updated as appropriate by each party once every two years.

9. The 24-Hour West Michigan Regional Airport Contact Name and Number:

Name: Matthew Neyens

Number: 616-414-0726

10. The contact name and number for PLP is:

Kami Miller - Manager, Emergency Planning  
Phone: 269.764.2375 (W)  
989.430.5516

This MOU is executed on the date noted above.

\_\_\_\_\_/\_\_\_\_\_  
Charles R. Murray  
Chairman, West Michigan Airport Authority  
West Michigan Regional Airport

\_\_\_\_\_/\_\_\_\_\_  
Kami Miller  
Manager, Emergency Planning  
Holtec Palisades, LLC

\_\_\_\_\_/\_\_\_\_\_  
Rachel Hillegonds  
Attorney  
Cunningham Dalman

\_\_\_\_\_/\_\_\_\_\_  
Michael Schultheis  
Site Vice President  
Holtec Palisades, LLC

## **Discussion Areas**

**Purpose:** to Help Guide discussion and alignment on priorities and decision-making leading up to the May 2027 Millage.

1. How should we view the next 12-18 months?
  - a. Growth?
  - b. Stabilization?
  - c. Airport future Preparation?
2. What does success look like leading up to the May 2027 vote?
  - a. Before the vote what can we say we want to have achieved to give us the best chance.
3. What level of risk are we comfortable taking before we know any millage results?
4. If we had to narrow our focus to 2-3 key priorities between now and the millage, what should they be?
5. Are there things we want to intentionally avoid or hold off on until after the millage?
6. What do we need the community to see from us over the next year or so?
7. When an opportunity comes up, like grant applications, what criteria should we use to decide if we want to move forward?

## **Contingency planning**

1. If the millage is not fully renewed, what will we look back on and say we should have done differently?
2. How do we respond if one or more supporting entities do not renew?
  - a. How should we thinking about timing and strategy for the two remaining Millages in August and November?