

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

Comprising City of Zeeland, Park Township and City of Holland



West Michigan Airport Authority

Meeting Agenda

September 14, 2026 – 4:00 p.m.

60 Geurink Blvd. Holland, MI 49423

[Microsoft Team's Link](#)

Authority Members

City of Holland

Charles Murray
Devin Shea*
Nathan Bocks*

City of Zeeland

Heather Roden
Sally Gruppen*
Mark Eardley

Park Township

Ken Brandsen
Joan Zeerip*
Cynthia Martinez

Ex-officio

Whitney Ehresman
(Allegan)
Jacob Bonnema
(Ottawa)

*Denotes
Municipal Elected
Participant

1. Call to Order
2. Roll Call
3. Approval of Agenda (3 Minutes)
4. Public Comment
*Public comment is limited to **3 minutes** per speaker on an agenda item. The Public Comment period is established for public individuals to voice opinions to the Board. The Chair holds discretion on any interaction by the Board, otherwise Airport Authority Board Members or Airport Staff do not respond during this period.*
5. Approval of August 10th, 2026, Meeting Minutes (3 Minutes)
6. Consent Agenda
 - A. FBO Report
7. Unfinished Business
 - A. Closed Session - Manager review (10 Minutes)
 - B. North Taxilane Development Update (10 Minutes)
 - C. Vector Solutions Update (10 Minutes)
 - D. Aviation Day Report (5 Minutes)
 - E. MDOT Local Grant Determination (10 Minutes)
8. New Business
 - A. Financial Reports (5 Minutes)
 - B. Public Area Snow Removal Bid (15 Minutes)
 - i. Hollandia Bid
 - ii. Countryside Snowplowing Bid
 - iii. Avflight Bid
 - C. Airport Mural Competition (15 Minutes)
9. Communications from Airport Authority Manager
 - A. Hope College – Center For Leadership
10. Updates from Board Members
11. Adjourn:

Next Meeting will be held October 13th, 2026, at 4:00 PM.

The West Michigan Airport Authority will provide the public with state-of-the-art global air access to strengthen the local economy and improve the area's quality of life.

West Michigan Airport Authority

August 10th, 2026

Draft Meeting Minutes

Call To Order: Chair Murray called the meeting to order at 4:00 pm Local Time.

Roll Call: The following members were present: Charles Murray, Devin Shea (Left at 5:36), Heather Roden, Sally Gruppen, Ken Brandsen, Joan Zeerip, Ex-Officio Whitney Ehresman (On-line), Ex-Officio Jacob Bonnema. Members Absent: Mark Eardley. Members Nathan Bocks and Cynthia Martinez arrived at 4:04 PM.

Also, present: Manager Matt Neyens & Treasurer Lynn McCammon (Left at 5:23).

Approval of Agenda: Member Shea moved to amend the agenda, making agenda item 11A the new item 7, supported by Member Brandsen. The motion passed unanimously with a yes voice vote. No one opposed, no one abstained.

Member Shea made a motion to accept the modified agenda, supported by Member Gruppen. The motion passed unanimously with a yes voice vote. No one opposed, no one abstained.

Public Comment: Chair Murray asked for public comment. There were no public comments. Members Bocks and Martinez arrived during public comment.

Approval of July Minutes: Member Zeerip moved to approve the July 13th, 2026, Board Meeting Minutes with a couple of word corrections, seconded by Member Brandsen. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

Consent Agenda:

- A. FBO Report. Member Bocks made a motion to approve the Consent Agenda. Seconded by Member Gruppen. Discussion was had, and a request was made to have comparative Month/YTD Landing Fees on next month's AvFlight report. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

Manager Review continued: at 4:09 PM A motion was made by Member Bock under section 8A of the open meetings act due to manager Neyens requesting a closed session for his review, seconded by Member Gruppen. Roll call was had; Shea-Yes, Bocks-Yes, Roden-Yes, Gruppen-Yes, Brandsen-Yes, Zeerip-Yes, Martinez-Yes, Murray-Yes. The motion passed unanimously. No one opposed, no one abstained.

Open Session Reconvenes: at 5:33 PM closed session ended. Member Bocks made a motion to accept the Compensation package as written up, seconded by member Shea. Roll Call vote was had; Shea-Yes, Bocks-Yes, Roden-Yes, Gruppen-Yes, Brandsen-Yes, Zeerip-Yes, Martinez-Yes, Murray-Yes. The motion passed unanimously. No one opposed, no one abstained.

Unfinished Business:

- A. Approval of Vector Solution Agreement. The Vector Airport Systems LLC Contract was discussed and reviewed by the board. Vector will collect all landing fees for WMAA as discussed. Airport legal counsel has reviewed the agreement, and comments were sent to vector, all of our comments were approved. A motion was made by Member Brandsen, Seconded by Member Bocks, to approve the contract, with Vector Airport Systems LLC, to start as of September 1, 2026. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

New Business

- A. Financial Reports: Manager Neyens led the discussion on the financial reports. Airport revenues are at about 10%, and our expenses are roughly 8%. We do have two accounts receivable outstanding, manager Neyens does not expect issues collecting the owed balance. We have been in contact with the tenants. A motion was made by Member Bocks to approve the Financial Reports as presented, seconded by Member Gruppen. The motion passed unanimously with a voice vote. No one opposed, no one abstained.
- B. PAPI Design Project Sponsor Contract Execution: (Precision Approach Path Indicator) This is an Infrastructure Investments and Jobs Act Grant. This grant is all Federal and State funds with no local cost. Signing this contract will allow the airport to receive the funds so we can contract Mead & Hunt to officially start designing this project. Motion was made by Member Bocks and second by Member Gruppen, the motion passed unanimously with a voice vote. No one opposed, no one abstained.

MDOT Sponsor Contract Approval and Bid Execution: This MDOT grant is 100% State funded. The first part is for the cost of an Airport Plow truck which is a 2026 Ford F250 with a Boss V Plow installed, the second part of this is for the painting of the runway markings. We currently have this out for bid with the help of Mead & Hunt.

- i. **Authorize the execution** of the MDOT contract. A motion was made by Bocks and seconded by Gruppen, that we approve the acceptance of the grant. The motion passed unanimously with a voice vote. No one opposed, no one abstained.
- ii. **Award Snow Removal Equipment Bid.** Discussion was had regarding the Plow Truck Bid results, specifically about the advantages of the ability to obtain the truck now, rather than the issues that come from ordering one. A motion by Member Bocks, seconded by Gruppen, to waive the bid results and go with the bid that had the vehicle in stock, rather a bid required to order a new truck, as well as ask the Airport Manager to attempt to have the bidder with the vehicle in stock match or bring their price down to the lowest bid. Roll Call vote was had; Bocks-Yes, Roden-Yes, Gruppen-Yes, Brandsen-Yes, Zeerip-Yes, Martinez-Yes, Murray-Yes. The motion passed unanimously. No one opposed, no one abstained.
- iii. **Runway Markings Bid.** This project was put out to bid by Mead & Hunt, due to the added complexity of the scope of work. Bid results will be available on August 17th and be brought before the board at the next board meeting.

C. Aviation Day Update, August 15th: The event is from 8:00 AM - Noon. Manager Neyens requested to Waive the purchasing policy due to the uniqueness of the purchase. Motion was made by Member Bocks, seconded by Zeerip to approve the \$3,000 expenditure and waiving the purchasing policy, to secure the aircraft for Aviation Day. The motion passed unanimously with a voice vote. No one opposed, no one abstained.

Communication from Airport Authority Manager: Aviation Day is on track to be a success and things seem to be falling into place. Aviation Day has been well advertised & marketed. We are going to have vendors here like Police, Fire, Sheriff, Western Michigan University etc. On Sunday Manager Neyens leaves to attend the AAAE General Aviation Conference in Chicago. After the next board meeting in September, Manager Neyens will be leaving for another conference hosted by MAAE.

Updates from Board Members: Discussion was had that mentioned the possibility of airport signage as people pass under the tunnel for the runway. The possibility of doing murals was discussed; maybe at the airport or in the tunnel, Member Roden and Manager Neyens have meetings setup to explore mural options.

Adjournment: Member Roden made a motion to adjourn, seconded by Member Bocks. The motion passed unanimously with a voice vote. No one opposed, no one abstained. It was approximately 6:21pm local time.

WMAA MONTHLY FBO REPORT

West Michigan Regional Airport FBO Report Avflight Holland August 2026

Total Fuel Gallons Delivered

	Current Month 08/26	One Year Ago 08/25	Current Year To Date 01/01/26-08/31/26	Previous Year to Date Compared 01/01/25-08/31/25	
Avgas	4,685	4,254	20,414	25,111	
Jet Fuel	33,632	39,796	318,963	319,531	
Total Gallons Delivered	38,317	44,050	339,377	344,642	(5265)

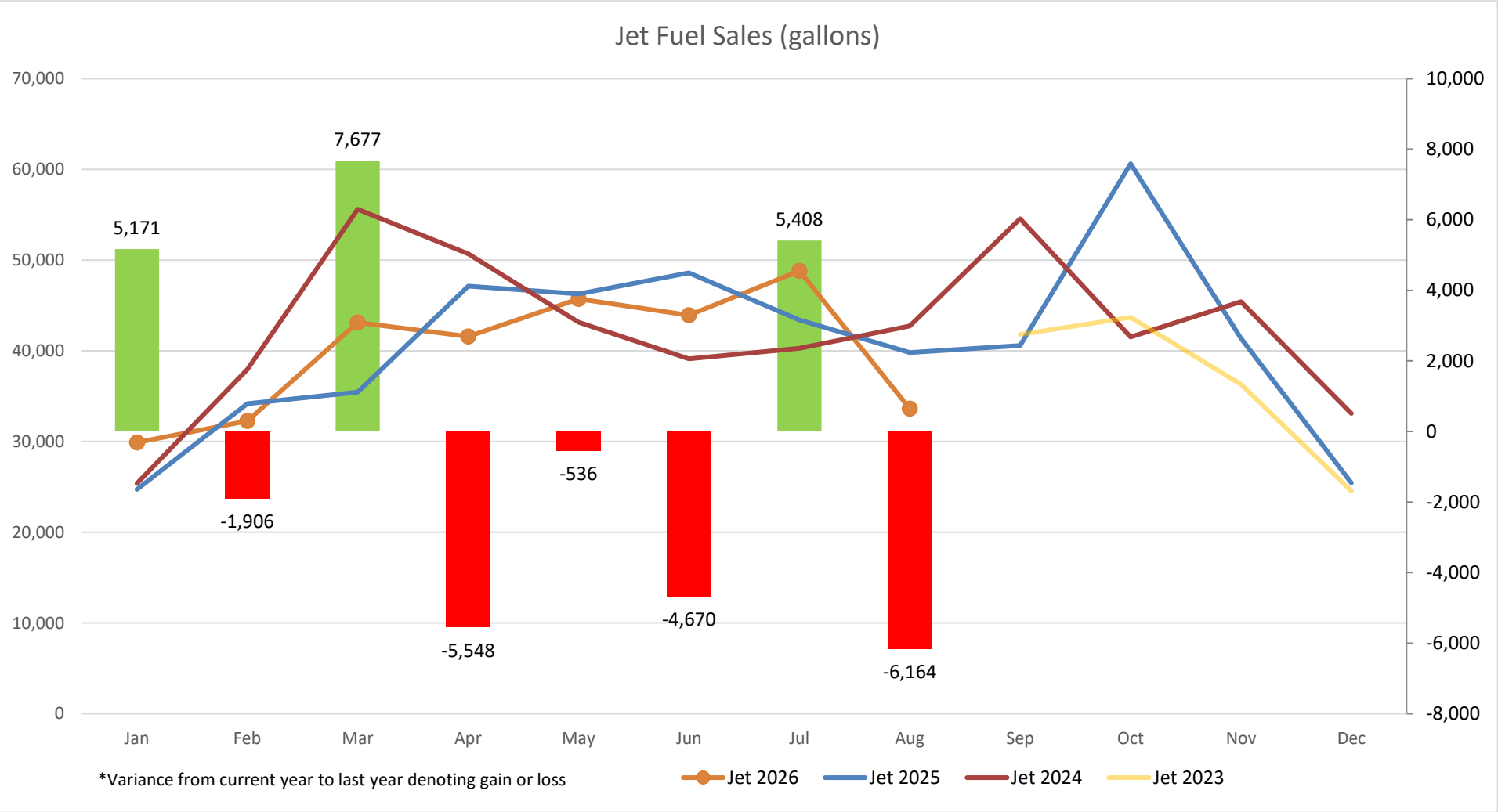
Landing Fees Collected

\$4,887

(85% to airport)=

\$4,153.95

WMAA MONTHLY FBO REPORT



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September Board Update: North Taxilane Developments

TKP Development

On September 11, TKP submitted written notice terminating its ground lease during the due-diligence period. The termination is effective immediately under Section 19 of the lease.

TKP explained that the decision was not primarily caused by the stormwater issue, although that was a factor. A partner was expected to manage the hangar but is no longer interested in doing so. Without an operator, TKP determined that the project would effectively become another business that he does not have time to manage. We will continue to stay in touch and there will be future conversations about a facility to store their aircraft in the future.

TKP's termination means its proposed development, lease revenue, taxilane construction, and associated lease-credit arrangement will not move forward at this time. The development was expected to generate approximately \$55,700 in annual land-lease revenue, that was not yet accounted for in the budget, once the lease credits were exhausted.

Circling Approach Development

Circling Approach remains interested in proceeding with its development. The Airport has confirmed that it will continue to honor its commitment allowing Circling Approach to use the existing 21,648 cubic feet of northwest-basin capacity. Circling Approach may also use any available capacity in the east basin that its engineer confirms is available, subject to final City and Airport approval.

Circling Approach's current stormwater requirement is approximately 37,000 cubic feet. Its engineer, Prein&Newhof, now recommends directing as much runoff as reasonably possible overland to the east basin and routing the remaining runoff to the northwest basin. Based on the preliminary review, Prein&Newhof believes Circling Approach may be able to use the two existing basins without expanding the northwest basin.

Prein&Newhof does not currently have updated topographic information for the northwest basin because Driesenga completed that survey for TKP. Prein&Newhof will need to obtain the survey information from Driesenga or complete an additional survey before confirming the final detention plan. With TKP no longer moving forward, the proposed third detention basin and related escrow arrangement are no longer necessary. Directing as much runoff as practical to the existing east basin should also preserve northwest-basin capacity for future development along the north taxilane.

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Next Steps

Prein&Newhof will obtain or complete the necessary survey information and determine how much runoff can be directed to each existing basin. Circling Approach will then submit its final stormwater plan for City and Airport review.

Circling Approach is working toward its October 7 due-diligence deadline. While the loss of the TKP development is disappointing, its termination substantially simplifies the stormwater issue for Circling Approach and should improve the likelihood that Circling Approach's development can proceed.

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Vector Solutions Update

As of September 1, Vector Solutions has been fully implemented, and Avflight has ceased collecting landing fees on the Airport's behalf.

Vector is currently collecting and reviewing operational data for September. In October, I will meet with Vector to review and approve the first monthly activity report. Once approved, Vector will issue a single invoice to each operator covering all applicable landings during September and will collect the fees on the Airport's behalf.

The Airport expects to receive its first disbursement and collection report in November for September activity. Going forward, I will review Vector's activity and collection reports each month before invoices are issued.

Under the agreement, Vector will retain 18% of the landing fees it successfully collects and remit the remaining 82% to the Airport. In addition to identifying billable operations, Vector is responsible for invoicing, customer service, payment processing and collection efforts. The first several billing cycles will allow us to evaluate the accuracy of the operational data, proper application of exemptions, collection rates and the amount of net revenue generated for the Airport.

Feedback from Airport Users

Feedback during the initial implementation was mixed, primarily because the original signs supplied by Vector stated that landing fees were "now implemented." That wording was misleading because the Airport has assessed landing fees for many years. The new policy actually eliminated landing fees for aircraft weighing less than 8,000 pounds.

The signage has since been corrected, and complaints have subsided. The concerns raised were generally from pilots operating aircraft below 8,000 pounds. Once Avflight personnel explained that those aircraft are exempt under the new policy, the pilots generally viewed the change favorably.

I will continue monitoring feedback, billing accuracy, exemptions, collection results, and any issues that arise during the first several billing cycles.

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Aviation Day Report:

Wings of Mercy helped organize another successful Aviation Day and Runway 5K at the Airport. Just under 200 runners participated in the race, an increase from previous years, and overall attendance was estimated at between 800 and 1,000 people.

The Airport's \$3,000 investment in bringing the Michigan Flight Museum's C-47 to the event contributed to the increased race participation and overall attendance. As planned, the aircraft made a memorable entrance. Shortly after the race began, the C-47 made two passes over the Airport, flying directly over the course and providing runners and spectators with a unique experience. Also, thanks to Gentex for tagging one of their aircraft at the turnaround point offering a unique visual for the runners as well.

The additional marketing and community outreach conducted leading up to the event also helped generate interest. Following its arrival, the C-47 completed four passenger flights with 12 passengers aboard each flight.

The Experimental Aircraft Association's Young Eagles program provided 80 free introductory flights to children between the ages of 8 and 17. Interest was so strong that a waiting list had to be created because the program could not accommodate every request received.

Overall, it was a great day for the Airport and for the community. The weather worked in our favor, attendance was strong, and no incidents were reported.

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MDOT Grant Funding Determination:

The Airport has received half of the MDOT grant funding allocated for the F-250 plow truck and airfield pavement-marking project. The F-250 has been received and paid for.

The pavement-marking project has been placed on hold because the only bid received was approximately 19% higher than the original estimate of \$96,984.80, which was used to establish the grant amount. After the bidding process closed, I asked MDOT whether additional funding could be provided to cover the difference, as MDOT has sometimes done when project costs increase.

MDOT advised that it is not currently covering project overruns. Any remaining statewide program funds will be held until all projects are under contract. Although additional funding could potentially become available at that time, I do not expect the Airport to receive additional funds for this project.

Due to this determination, I recommend working within the funding already allocated and adjust PK Contracting's scope to keep the project at or below \$96,984.80. This would preserve the Airport's \$0 local cost for the project and would primarily be accomplished by using Type I reflective glass beads instead of Type III beads on selected pavement markings.

Type III beads provide greater reflectivity when markings are newly applied but come at a higher cost. Type I beads provide a lower initial level of reflectivity but remain an FAA-recognized marking material and are commonly used where markings are repainted more frequently. The FAA notes that the reflectivity of Type III beads eventually becomes approximately comparable to Type I beads after the markings have been in service.

Type I beads would be used strategically on markings located in areas that experience less traffic and wear, helping preserve their reflective performance. Type III beads would continue to be used on higher-priority markings where greater initial reflectivity is most beneficial.

This adjustment would only proceed if PK Contracting agreed to the change, which I believe they will.



MAIN OFFICE
1965 Barrett Drive
Troy, MI 48064-5372
PHONE 248-362-2130
FAX 248-362-4969

To: _ESTIMATING DEPARTMENT_	Contact: ESTIMATING DEPT.
Address: -	Phone: (248) 362-2130
	Fax: (248) 362-4969
Project Name: WEST MICHIGAN REGIONAL AIRPORT	Bid Number: 26-2971
Project Location: WEST MICHIGAN REGIONAL AIRPORT	Bid Date: 4/28/2026

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1. Type I Beads						
1		Airport Pavement Marking, Solid, White, Type I Beads	84,016.00	SF	\$0.450	\$37,807.20
2		Airport Pavement Marking, Solid, Yellow, Type I Beads	4,152.00	SF	\$0.450	\$1,868.40
Total Price for above 1. Type I Beads Items:						\$39,675.60
2. Type III Beads						
3		Airport Pavement Marking, Solid, White, Type III Beads	84,016.00	SF	\$1.100	\$92,417.60
4		Airport Pavement Marking, Solid, Yellow, Type III Beads	4,152.00	SF	\$1.100	\$4,567.20
Total Price for above 2. Type III Beads Items:						\$96,984.80

Notes:

- QUOTE IS BASED ON ONE MOVE IN FOR FINAL MARKINGS.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: PK CONTRACTING, INC. Authorized Signature: _____ Estimator: _____
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BID TABULATIONS



PROJECT:	Remark Runway 8-26
LOCATION:	West Michigan Regional Airport
CITY:	Holland, MI
DATE:	August 18, 2026, 11:00 AM
PREPARED BY:	MJF, JET
WORK DESCRIPTION:	Remark Runway 8-26

Engineer's Opinion of Probable Cost	P.K. Contracting, LLC 1965 Barrett Dr Troy, MI 48084
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Option A										
LINE NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY		UNIT PRICE	ITEM COST		UNIT PRICE	ITEM COST
P-620-5.1a	P-620	Remarking Airport Pavement Marking, Solid, White, with Type I Gradation A Beads	SFT	84,540		\$0.60	\$50,724.00		\$0.55	\$46,497.00
P-620-5.2a	P-620	Remarking Airport Pavement Marking, Solid, Yellow, with Type I Gradation A Beads	SFT	4,240		\$0.60	\$2,544.00		\$0.55	\$2,332.00
			Total			\$53,268.00			\$48,829.00	
Option B										
P-620-5.1a	P-620	Remarking Airport Pavement Marking, Solid, White, with Type III Beads	SFT	84,540		\$1.20	\$101,448.00		\$1.30	\$109,902.00
P-620-5.2a	P-620	Remarking Airport Pavement Marking, Solid, Yellow, with Type III Beads	SFT	4,240		\$1.20	\$5,088.00		\$1.30	\$5,512.00
			Total			\$106,536.00			\$115,414.00	

West Michigan Airport Authority

Meeting Date: September 14, 2026

Agenda Item:

Subject: Financial Reports for 08/31/2026-Unaudited

Prepared By: Devon Bialik, City Finance

Recommendation: Accept Financial Reports as information

The West Michigan Airport Authority started a new fiscal year (FY 2027) on July 1, 2026. Attached are Budget Performance Reports and the Balance Sheets for the two months ended August 31, 2026 (16.67% of the year).

GENERAL FUND

Revenues

Operating revenues for the first two months totaled \$277,077.92, or 33.78% of budget, and are above expectations due to summer property tax payments from the City of Holland and the City of Zeeland. August operating revenues include monthly franchise fees, quarterly hangar rentals invoiced, and quarterly/semi-annual hangar land leases billed out. The flight school franchise fee is recorded in a separate account and invoices through August 2026 have been paid.

Expenses

Operating expenses for the first two months totaled \$119,776.35, or 14.96% of budget. August operating expenses are composed of regular monthly expenses and appear to be in line with expectations.

CAPITAL FUND

Revenues/Expenses

Capital revenues and expenses include funding for the portion of the project that is local only. The funding information for the remaining part of the project will be obtained from MDOT at fiscal year-end and the related transactions will be recorded then.

BALANCE SHEET/COMBINED FUND EQUITY

The West Michigan Airport Authority began FY 2027 with a combined fund balance of \$2,505,285.

General Fund Assets totaled \$1,619,656.02 at August 31st, comprised mostly of cash. General Fund Liabilities totaled \$63,517.14 at August 31st, and represents unearned revenue (prepaid lease). The ending General Fund balance at August 31st is \$1,556,138.88. The combined General and Capital funds cash balance at August 31st is \$2,826,440.

Once the final audit for FY 2026 has been completed (December), the calculation for an estimated transfer from the General Fund to the Capital Fund will be presented.

AGED ACCOUNTS RECEIVABLES – T-Hangar Lease Fee of \$900 from 4 One Air that was due July 1st is over 60 days past due. AV Flight underpaid their monthly lease fees by \$191.78 that was due on 9/1/26. The difference is equivalent to the CPI adjustment increase.



West Michigan Airport Authority Budget Performance Report

Balance As Of 08/31/2026

	26-27 Amended Budget	YTD Balance 08/31/2026	Available Balance 08/31/2026	% Bdgt Used	End Balance 06/30/2026
Fund: 110 WMAA (AIRPORT) GENERAL FUND					
Account Category: Revenues					
000.000					
110-000.000-569.200	STATE GRANT - SBTE	0.00	0.00	0.00	(868.78)
110-000.000-573.000	SMALL TAXPAYER PPT LOSS REIMBURSEMEN	18,900.00	0.00	0.00	(39,129.99)
110-000.000-581.100	CONTRIB FROM OTHER GOVTS-CITY OF HOL	154,000.00	129,922.05	84.36	(150,588.04)
110-000.000-581.110	CONTRIB FROM OTHER GOVTSCITY OF ZEEL	90,000.00	52,055.92	57.84	(95,445.65)
110-000.000-581.210	CONTRIB FROM OTHER GOVTS-PARK TOWNSH	149,000.00	9.34	0.01	(151,107.15)
110-000.000-615.810	FRANCHISE FEES-FBO FRANCHISE	29,300.00	4,934.19	16.84	(28,535.65)
110-000.000-615.815	FRANCHISE FEES-FLIGHT SCHOOL	9,800.00	1,643.57	16.77	(9,511.62)
110-000.000-615.820	FRANCHISE FEES-FUEL FLOWAGE FEE	63,000.00	7,266.03	11.53	(68,119.34)
110-000.000-615.830	FRANCHISE FEES-LANDING FEES	27,000.00	4,530.50	16.78	(31,649.75)
110-000.000-642.035	SALES-MERCHANDISE TAXABLE	0.00	0.00	0.00	(681.50)
110-000.000-665.000	INVESTMENT INCOME	30,000.00	0.00	0.00	(41,720.50)
110-000.000-665.900	INVESTMENT INCOME-MARKET ADJUSTMENT	0.00	0.00	0.00	548.40
110-000.000-665.905	RENTAL-AGRICULTURAL LAND LEASE	13,800.00	6,750.00	48.91	(19,725.51)
110-000.000-665.910	RENTAL-HANGAR LAND LEASE	145,500.00	46,553.06	32.00	(140,896.87)
110-000.000-665.915	RENTAL-T-HANGARS	79,700.00	21,680.00	27.20	(58,080.00)
110-000.000-665.920	RENTAL-AIRPORT BUSINESS CENTER	10,300.00	1,733.26	16.83	(10,023.90)
Total 000.000	820,300.00	277,077.92	543,222.08	33.78	(845,535.85)
Revenues	820,300.00	277,077.92	543,222.08	33.78	(845,535.85)
Account Category: Expenditures					
595.100					
110-595.100-701.000	PAYROLL-REGULAR	89,300.00	12,268.20	13.74	83,979.81
110-595.100-702.000	PAYROLL-TEMPORARY HELP	26,000.00	3,153.39	12.13	12,882.88
110-595.100-710.000	PAYROLL-VACATION/PTO GENERAL	5,700.00	960.13	16.84	5,173.97
110-595.100-710.500	PTO-PART-TIME ESTA	0.00	82.40	100.00	60.00
110-595.100-712.000	PAYROLL-HOLIDAYS	3,800.00	284.49	7.49	3,584.19
110-595.100-720.005	INSURANCE HEALTH	0.00	0.00	0.00	217.97
110-595.100-720.006	INSURANCE-HEALTH OPT OUT	3,000.00	450.01	15.00	3,019.81
110-595.100-720.010	INSURANCE DENTAL	0.00	0.00	0.00	17.58
110-595.100-720.030	INSURANCE-INCOME PROTECT (STD)	600.00	0.00	0.00	0.00
110-595.100-720.031	INSURANCE-LONG TERM DISABILITY	200.00	63.67	31.84	213.04
110-595.100-720.040	COBRA ADMIN FEES	0.00	0.00	0.00	5.40
110-595.100-721.005	RETIREMENT CONTRIBUTION MERS DC	8,100.00	(341.38)	(4.21)	5,996.65
110-595.100-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	9,800.00	1,315.68	13.43	8,315.62
110-595.100-723.500	WORKERS COMP INSURANCE	300.00	1.71	0.57	6.83
110-595.100-730.000	POSTAGE	500.00	0.00	0.00	46.80
110-595.100-740.000	OPERATING SUPPLIES GENERAL	2,500.00	0.00	0.00	168.29
110-595.100-741.000	OPERATING SUPPLIES-CONTROLLED CAPITA	0.00	0.00	0.00	1,125.16
110-595.100-801.000	CONTRACTUAL-LEGAL	30,000.00	4,694.00	15.65	37,692.00
110-595.100-802.005	CONTRACTUAL-AUDIT SERVICES	9,000.00	0.00	0.00	8,700.00
110-595.100-802.200	CONTRACTUAL-FISCAL AGENT SERVICES	34,000.00	5,736.18	16.87	33,198.00
110-595.100-803.000	CONTR-HUMAN RESOURCES	1,500.00	0.00	0.00	0.00
110-595.100-806.000	CONTRACTUAL-TECHNOLOGY	5,000.00	0.00	0.00	4,999.00
110-595.100-807.000	CONTRACTUAL-ARCHITECT/ENGINEER	10,000.00	0.00	0.00	3,051.64
110-595.100-808.000	CONTR-BLDGS&GRNDS	14,000.00	1,741.75	12.44	15,117.42
110-595.100-808.002	CONTR-BLDGS&GRNDS SOLID WASTE DISPOS	800.00	114.25	14.28	478.28
110-595.100-808.801	CONTR-BLDGS&GRNDS MAINTENANCE GENERA	7,000.00	3,925.00	56.07	1,535.70
110-595.100-808.802	CONTR-BLDGS&GRNDS SNOWPLOWING	6,000.00	0.00	0.00	0.00



West Michigan Airport Authority Budget Performance Report

Balance As Of 08/31/2026

	26-27 Amended Budget	YTD Balance 08/31/2026	Available Balance 08/31/2026	% Bdgt Used	End Balance 06/30/2026
Fund: 110 WMAA (AIRPORT) GENERAL FUND					
Account Category: Expenditures					
595.100					
110-595.100-808.803	CONTR-BLDGS&GRNDS MOWING	0.00	0.00	0.00	2,244.69
110-595.100-808.999	CONTR-BLDGS&GRNDS	0.00	0.00	0.00	39.99
110-595.100-809.001	CONTRACTUAL-MISC CONSULTING	0.00	0.00	0.00	8,589.00
110-595.100-812.100	CONTR-FBO MGMT SVCS	15,000.00	0.00	0.00	243.87
110-595.100-812.110	CONTR-FBO MOWING	70,000.00	10,330.38	14.76	32,130.66
110-595.100-812.115	CONTR-FBO SNOWPLOWING	100,000.00	0.00	0.00	55,650.36
110-595.100-812.120	CONTR-FBO GEN MAINTENANCE	19,000.00	0.00	0.00	5,321.53
110-595.100-812.125	FBO-DIESEL FUEL	10,000.00	0.00	0.00	1,300.14
110-595.100-816.000	CONTRACTUAL-SOFTWARE SUBSCRIPTIONS	3,500.00	74.74	2.14	3,497.71
110-595.100-851.000	COMMUNICATIONS CELLULAR REIMBURSEMEN	700.00	0.00	0.00	0.00
110-595.100-901.000	PRINTING	3,000.00	0.00	0.00	48.38
110-595.100-902.000	PRINTING PUBLISHING-NEWS MEDIA	0.00	0.00	0.00	86.30
110-595.100-903.000	PRINTING ADVERTISING/PROMOTIONAL	15,000.00	7,632.81	50.89	4,300.93
110-595.100-903.005	CONTR-ADVERTISING/MARKETING	50,000.00	4,274.49	8.55	38,219.20
110-595.100-920.805	PUBLIC UTILITIES-FENCE GATES	600.00	85.16	14.19	486.91
110-595.100-920.810	PUBLIC UTILITIES-LANDING LIGHTS/SYST	4,600.00	530.96	11.54	3,598.09
110-595.100-920.815	PUBLIC UTILITIES-PARKING LOT LIGHTS	700.00	104.42	14.92	564.76
110-595.100-920.820	PUBLIC UTILITIES-RUNWAY LIGHTS	6,000.00	754.91	12.58	4,727.00
110-595.100-920.825	PUBLIC UTILITIES-T HANGARS	6,000.00	731.43	12.19	5,212.69
110-595.100-931.000	BLDG & GRNDS MAINT GENERAL	0.00	0.00	0.00	957.00
110-595.100-931.810	BLDG & GRNDS MAINT SIGNAGE	0.00	0.00	0.00	16.94
110-595.100-933.000	EQUIPMENT MAINTENANCE-GENERAL	4,000.00	0.00	0.00	5,800.25
110-595.100-933.015	EQUIPMENT MAINTENANCE-ILS LANDING	40,000.00	9,495.00	23.74	29,055.38
110-595.100-939.000	VEHICLE MAINTENANCE GENERAL	8,000.00	0.00	0.00	0.00
110-595.100-940.000	BUILDING RENTAL/LEASE	1,000.00	1,000.00	100.00	1,000.00
110-595.100-943.000	EQUIPMENT RENTAL/LEASE GENERAL	10,000.00	0.00	0.00	0.00
110-595.100-955.000	MISC. GENERAL	3,000.00	0.00	0.00	895.66
110-595.100-960.000	EDUCATION, TRAINING, CONF REGISTRATI	3,000.00	1,695.00	56.50	2,075.00
110-595.100-961.000	TRAVEL, MEALS, MILEAGE	3,000.00	347.20	11.57	2,615.12
110-595.100-962.000	INSURANCE PREMIUMS	42,500.00	37,306.00	87.78	38,089.00
110-595.100-964.001	REFUNDS-PRIOR YEAR PROPERTY TAX	100.00	0.00	0.00	72.01
110-595.100-965.000	DUES & SUBSCRIPTIONS	4,500.00	0.00	0.00	286.38
Total 595.100		690,300.00	108,811.98	15.76	476,710.99
595.200					
110-595.200-808.001	CONTR-BLDGS&GRNDS JANITORIAL	12,500.00	1,530.00	12.24	10,974.97
110-595.200-850.000	COMMUNICATIONS TELEPHONE	7,000.00	1,240.00	17.71	6,820.00
110-595.200-901.000	PRINTING	1,700.00	238.39	14.02	185.73
110-595.200-920.005	PUBLIC UTILITIES-HBPW	20,000.00	3,321.70	16.61	17,127.21
110-595.200-921.010	PUBLIC UTILITIES-NATURAL GAS	5,700.00	97.97	1.72	5,280.28
110-595.200-931.000	BLDG & GRNDS MAINT GENERAL	8,000.00	173.71	2.17	7,496.11
110-595.200-933.000	EQUIPMENT MAINTENANCE-GENERAL	17,000.00	3,836.62	22.57	4,180.50
110-595.200-946.000	OFFICE EQUIP RENTAL/LEASE	3,100.00	525.98	16.97	296.88
110-595.200-991.500	PRINCIPAL PMT-LEASE	0.00	0.00	0.00	2,532.00
110-595.200-993.500	INTEREST-LEASE	0.00	0.00	0.00	288.00
Total 595.200		75,000.00	10,964.37	14.62	55,181.68
965.000					
110-965.000-995.410	TRANSFER TO WMAA CAPITAL FUND	35,100.00	0.00	0.00	0.00



West Michigan Airport Authority Budget Performance Report

Balance As of 08/31/2026

	26-27 Amended Budget	YTD Balance 08/31/2026	Available Balance 08/31/2026	% Bdgt Used	End Balance 06/30/2026
Fund: 110 WMAA (AIRPORT) GENERAL FUND					
Account Category: Expenditures					
965.000					
Total 965.000	35,100.00	0.00	35,100.00	0.00	0.00
Expenditures	800,400.00	119,776.35	680,623.65	14.96	531,892.67
Fund 110 - WMAA (AIRPORT) GENERAL FUND:					
TOTAL REVENUES	820,300.00	277,077.92	543,222.08	33.78	(845,535.85)
TOTAL EXPENDITURES	800,400.00	119,776.35	680,623.65	14.96	531,892.67
NET OF REVENUES & EXPENDITURES:	19,900.00	157,301.57	(137,401.57)		313,643.18



West Michigan Airport Authority Budget Performance Report

Balance As of 08/31/2026

		26-27 Amended Budget	YTD Balance 08/31/2026	Available Balance 08/31/2026	% Bdg't Used	End Balance 06/30/2026
Fund: 410 WMAA (AIRPORT) CAPITAL PROJECTS						
Account Category: Revenues						
000.000						
410-000.000-538.000	FEDERAL GRANT-FEDERAL CAPITAL	3,128,994.00	0.00	3,128,994.00	0.00	0.00
410-000.000-538.000-26-AIR000003	FEDERAL GRANT-FEDERAL CAPITAL	0.00	0.00	0.00	0.00	(21,962.13)
410-000.000-538.000-26-AIR000005	FEDERAL GRANT-FEDERAL CAPITAL	0.00	0.00	0.00	0.00	(246,922.40)
410-000.000-538.000-26-AIR000006	FEDERAL GRANT-FEDERAL CAPITAL	0.00	0.00	0.00	0.00	(1,249,518.60)
410-000.000-579.000	STATE GRANT-MDOT CAPITAL	173,833.00	0.00	173,833.00	0.00	(6,692.65)
410-000.000-579.000-26-AIR000003	STATE GRANT-MDOT CAPITAL	0.00	0.00	0.00	0.00	(954.87)
410-000.000-579.000-26-AIR000005	STATE GRANT-MDOT CAPITAL	0.00	0.00	0.00	0.00	(13,717.91)
410-000.000-579.000-26-AIR000006	STATE GRANT-MDOT CAPITAL	0.00	0.00	0.00	0.00	(69,417.70)
410-000.000-665.000	INVESTMENT INCOME	30,600.00	0.00	30,600.00	0.00	(40,556.68)
410-000.000-665.900	INVESTMENT INCOME-MARKET ADJUSTMENT	0.00	0.00	0.00	0.00	453.94
410-000.000-699.110	TRANSFER FROM WMAA GENERAL FUND	35,100.00	0.00	35,100.00	0.00	0.00
Total 000.000		3,368,527.00	0.00	3,368,527.00	0.00	(1,649,289.00)
595.000						
410-595.000-579.000-27-WMAA00001	STATE GRANT-MDOT CAPITAL	0.00	76,269.90	(76,269.90)	100.00	0.00
Total 595.000		0.00	76,269.90	(76,269.90)	100.00	0.00
Revenues		3,368,527.00	76,269.90	3,292,257.10	2.26	(1,649,289.00)
Account Category: Expenditures						
595.000						
410-595.000-807.415	CONTRACTUAL-ARCHITECT/ENGINEER	15,000.00	3,607.52	11,392.48	24.05	16,825.35
410-595.000-807.415-26-AIR000002	CONTRACTUAL-ARCHITECT/ENGINEER	0.00	0.00	0.00	0.00	11,441.26
410-595.000-807.415-26-AIR000003	CONTRACTUAL-ARCHITECT/ENGINEER	0.00	0.00	0.00	0.00	2,730.00
410-595.000-974.000	LAND IMPROVEMENTS GENERAL	546,660.00	3,156.20	543,503.80	0.58	732.36
410-595.000-974.000-25-WMAA00001	LAND IMPROVEMENTS GENERAL	2,930,000.00	0.00	2,930,000.00	0.00	0.00
410-595.000-974.000-26-AIR000001	LAND IMPROVEMENTS GENERAL	0.00	(3,156.20)	3,156.20	100.00	236,669.75
410-595.000-974.000-26-AIR000003	LAND IMPROVEMENTS GENERAL	0.00	0.00	0.00	0.00	21,141.87
410-595.000-974.000-26-AIR000005	LAND IMPROVEMENTS GENERAL	0.00	0.00	0.00	0.00	274,358.22
410-595.000-974.000-26-AIR000006	LAND IMPROVEMENTS GENERAL	0.00	0.00	0.00	0.00	1,388,354.00
410-595.000-977.000	MACHINERY & EQUIPMENT GENERAL	75,000.00	0.00	75,000.00	0.00	77,590.43
410-595.000-977.000-27-WMAA00001	MACHINERY & EQUIPMENT GENERAL	0.00	55,555.00	(55,555.00)	100.00	0.00
Total 595.000		3,566,660.00	59,162.52	3,507,497.48	1.66	2,029,843.24
Expenditures		3,566,660.00	59,162.52	3,507,497.48	1.66	2,029,843.24
Fund 410 - WMAA (AIRPORT) CAPITAL PROJECTS:						
TOTAL REVENUES		3,368,527.00	76,269.90	3,292,257.10	2.26	(1,649,289.00)
TOTAL EXPENDITURES		3,566,660.00	59,162.52	3,507,497.48	1.66	2,029,843.24
NET OF REVENUES & EXPENDITURES:		(198,133.00)	17,107.38	(215,240.38)		(380,554.24)



Balance Sheet

Through 08/31/26

Detail Listing

Exclude Rollup Account

Account	Account Description	FY 2026 Actual	FY 2027 YTD
Fund Category GOVERNMENTAL			
Fund Type GENERAL FUND			
Fund 110 - WMAA (Airport) General Fund			
ASSETS			
110-000.000-001.675	Cash Due from Cash/Inv Pool	1,459,972.55	1,620,020.53
110-000.000-018.000	Accounts Receivable General	9,894.07	(364.51)
110-000.000-028	Prior Years Taxes Receivables	246.55	246.55
110-000.000-031.000	Allowance for Uncollectible Taxes	(246.55)	(246.55)
110-000.000-076.010	Due from Local Govt Units Due from Park Township	-	-
110-000.000-071.010	Due from Local Govt Units Due from Zeeland City	-	-
110-000.000-090.000	Accounts Receivable In/Out	-	-
110-000.000-123.000	Prepaid Items General	-	-
ASSETS TOTALS		<u>1,469,866.62</u>	<u>1,619,656.02</u>
LIABILITIES AND FUND EQUITY			
LIABILITIES			
110-000.000-202.000	Accounts Payable General	23,466.02	-
110-000.000-201.000	Contracts Payable	-	-
110-000.000-228.000	Due to State of Michigan	43.50	43.50
110-000.000-257.000	Accrued Wages Payable General	6,025.88	-
110-000.000-258.010	Accrued Fringes Payable FICA-Social Security/Medicare	-	-
110-000.000-259.010	Accrued Fringes Payable Pension	-	-
110-000.000-360.000	Deferred Revenue General	41,493.91	63,473.64
LIABILITIES TOTALS		<u>71,029.31</u>	<u>63,517.14</u>
FUND EQUITY			
110-000.000-385.000	Fund Balance - Assigned (By Action) Business Center	125,000.00	125,000.00
110-000.000-390.000	Fund Balance-Unassigned	1,273,837.31	1,431,138.88
FUND EQUITY TOTALS		<u>1,398,837.31</u>	<u>1,556,138.88</u>
LIABILITIES AND FUND EQUITY		<u>1,469,866.62</u>	<u>1,619,656.02</u>
Fund Balance, Beginning			1,556,138.88
Remaining Budget Revenues			543,222.08
Remaining Budget Expenditures			(680,623.65)
Fund Balance, Estimated Ending			<u>1,418,737.31</u>
Fund Balance % of Budgeted Expenditures			<u>177%</u>
Year-End Transfer to Capital			
FY 2026 Ending Fund Balance (Unassigned)			1,273,837.31
2027 Budgeted Expenditures			800,400.00
Fund Balance % of Budgeted Expenditures			159%
Proposed Transfer of amount > 120% max range			<u>313,357.31</u>



Account	Account Description	Prior Year Total Actual	Current YTD Balance
Fund Category GOVERNMENTAL			
Fund Type CAPITAL PROJECT FUNDS			
Fund 410 - WMAA (Airport) Capital Projects			
ASSETS			
410-000.000-001.675	Cash Due from Cash/Inv Pool	1,200,477	1,206,419
410-000.000-018.001	Accounts Receivable-Manual	3,156	-
ASSETS TOTALS		1,203,633	1,206,419
LIABILITIES AND FUND EQUITY			
LIABILITIES			
410-000.000-202.000	Accounts Payable General	14,322	-
410-000.000-228.000	Due To State of Michigan	81,360	81,360
410-000.000-228.410	Due To State of Michigan	1,503	1,503
LIABILITIES TOTALS		97,185	82,863
FUND EQUITY			
410-000.000-390.000	Fund Balance-Unassigned	1,106,448	1,123,556
FUND EQUITY TOTALS		1,106,448	1,123,556
LIABILITIES AND FUND EQUITY TOTALS		1,203,633	1,206,419

CASH DISBURSEMENT REPORT WMAA FOR CITY OF HOLLAND

EXP CHECK RUN DATES 08/01/2026 - 08/31/2026

POSTED
PAID

Invoice Number	Date Paid	Approval Department	Paid By Check Number	Vendor Name	Description	Inv Amt
761951	08/06/2026	AIR	17400	123.NET-ACH	AIRPORT - MONTHLY PHONE CHARGES 8/01/26 - 08/31/26	620.00
3440236	08/06/2026	AIR	96490	ARROWASTE INC.	AIRPORT - MONTHLY CHARGES	56.60
JULY 2026	08/06/2026	AIR	17403	AVFLIGHT HOLLAND CORPORTATION - ACH	AIRPORT - SERVICES PROVIDED BY AVFLIGHT JULY 2026	10,330.38
27814	08/13/2026	AIR	96497	BOILEAU & CO.	AIRPORT - RETAINER BILLING, OUT OF POCKET FOR ALUM	5,844.99
43697703	08/20/2026	AIR	17512	CANON FINANCIAL SERVICES INC. - ACH	AIRPO9RT - MONTHLY RENTAL FEE	278.56
2027-00086	08/06/2026	AIR	96491	CITY OF HOLLAND TREASURER	AIRPORT - CHARGES FOR WORKING ON THE BROOM	11,081.27
2027-00116	08/13/2026	AIR	96498	CITY OF HOLLAND TREASURER	AIRPORT - PARK DEPT SERVICES	614.00
2027-00170	08/20/2026	AIR	96733	CITY OF HOLLAND TREASURER	AIRPORT - REINBURSEMENT FOR 50% RENTAL OF EQUIPMEN	857.75
391195	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLINGS - COASTAL CONTAINER	104.00
391196	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLING - CLAY LANCY AVIATION	26.00
391194	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLING - SPACE SOURCE	130.00
391192	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLING - INTERIM AND NEW AIRPOR	78.00
391193	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLING - T-HANGER LEASES	52.00
391197	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLING - VECTOR AIRPORT SYSTEMS	390.00
391191	08/27/2026	AIR	96739	CUNNINGHAM DALMAN P.C.	AIRPORT - MONTHLY BILLING - GENERAL MATTERS	1,222.00
946	08/27/2026	AIR	17580	HARRIS AIRPORT SYSTEMS - ACH	AIRPORT - QUARTERLY MAINTENANCE FEE	9,495.00
8/8/26 BPW UTI	08/27/2026	AIR	96740	HOLLAND BOARD OF PUBLIC WORKS	AIRPORT - BPW BILLING 07/08/26 - 08/08/26	2,947.34
1798	08/27/2026	AIR	96741	JOSE S MARROQUIN MELENDDEZ	AIRPORT - CLEANING SERVICES JULY 20-AUG 20, 2026	765.00
SEPT 2026 LIFE	08/20/2026	PAY	17531	MADISON NATIONAL LIFE CO, INC - ACH	1029068000000000	5,876.33
412903	08/20/2026	AIR	17532	MEAD & HUNT INC - ACH	AIRPORT - BIV GENERAL SERVICES 2026-2027/R0819900-	3,607.52
81032	08/06/2026	AIR	17423	MENARDS INC - ACH	AIRPORT - SUPPLIES FOR OUR MARKETING EFFORTS	25.43
MH08132026	08/20/2026	AIR	96734	MICHIGAN FLIGHT MUSEUM	AIRPORT - C-47 APPEARANCE FEE FOR AVIATION DAY AT	3,000.00
3516363010	08/27/2026	AIR	17611	PCARD - ADOBE PURCHASES	AIRPORT - ACROBAT PRO	21.19
112-3704436-85	08/27/2026	AIR	17611	PCARD - AMAZON PURCHASES	AIRPORT - WINSPIN PRIZE DROP BOARD W/PUCKS	108.80
G168759400	08/27/2026	AIR	17611	PCARD - MICROSOFT PURCHASES	AIRPORT - MICROSOFT SUBSCRIPTION	53.55
IMPRINT ITEMS	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - HAND OUT Balsa MOTORPLANES	861.33
11-14877-49953	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - COMPUTER FOR THE SIMULATOR	662.00
11-14877-49954	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - LOGITECH G FLIGHT PROFESSIONAL SIMULATIO	210.94
2026 LAUP'S FI	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - PARTICIPATION IN FIESTA	75.00
112-4931013-07	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - BEDWINA GLIDER PLANES	13.28
112-9740382-08	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - MANMEL FOAM FLIDERS & LUCKY GUESS FOAM G	27.98
SIMULATOR PART	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - SIMULATOR FOR AIRPORT EVENTS	100.00
HAWORTH TABLE	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - ITEM FOR THE SIMULATOR	157.00
BBY01-80721157	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - TV FOR THE SIMULATOR	149.99
BATCH 697	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - SOUTH SIDE INN/AVFLIGHT SNOW MEETING	38.42
14017V	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - TRAVEL HIGHLANDS AT HARBOR SPRINGS/DEPOS	308.78
1165346	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - AMERICAN ASSOC OF AIRPORT EXECUTIVES CON	1,375.00
112-9711807-70	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - PARTS FOR SIMULATOR	119.97
50910	08/27/2026	AIR	17611	PCARD - MISC	AIRPORT - NEW SET OF WAFERS FOR THE BRUSH/SUPPLIES	3,836.62
TR-002422	08/27/2026	AIR	17611	PCARD - TRAINING	AIRPORT - TRAINING AT WESTERN MICHIGAN UNIVERSITY	20.00
110170775	08/27/2026	AIR	96742	QUALITY DOOR CO INC	AIRPORT - WORK DONE ON HANGAR C-1 REQUESTED BY MAT	105.00
BARBER BID	08/27/2026	AIR	96743	R E BARBER FORD INC	2026 F250-BOSS V PLOW	55,555.00
C10600000938	08/06/2026	AIR	17440	WEST MICHIGAN UNIFORM - ACH	AIRPORT - MONTHLY SUPPLIES	(40.00)
1060078846	08/13/2026	AIR	17506	WEST MICHIGAN UNIFORM - ACH	AIRPORT - CLEANING SUPPLIES	91.10
Report Total:						121,253.12

Madison Life \$18.64 is airport amount.

AGED ACCOUNTS RECEIVABLE REPORT FOR CITY OF HOLLAND

Balances Calculated as of 09/08/2026

Account # Name	Invoice #	Post Date	Current	Over 30	over 60	over 90	over 120	Total
05012 AV FLIGHT	2027-00112	09/01/2026	191.78	0.00	0.00	0.00	0.00	191.78
05112 4 ONE AIR LLC	2026-01082	07/01/2026	0.00	0.00	900.00	0.00	0.00	900.00
GRAND TOTALS:			191.78	0.00	900.00	0.00	0.00	1,091.78
POSTED AMOUNTS:								1,091.78
NON-POSTED AMOUNTS:								0.00
Billing Item Breakdown								
			BUS CTR RENT	191.78	0.00	0.00	0.00	191.78
			FRANCHISE FE	0.00	0.00	0.00	0.00	0.00
			HANGER LAND	0.00	0.00	0.00	0.00	0.00
			HANGER RENTA	0.00	0.00	900.00	0.00	900.00

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



August 28, 2026

TO: PROSPECTIVE BIDDERS

RE: TERMINAL PARKING LOT SNOW REMOVAL SERVICES

The West Michigan Airport Authority ("WMAA" or "Authority") is seeking sealed Bids for Terminal Parking Lot Snow Removal Services ("Snow Removal") located at 60 Geurink Boulevard, Holland, Michigan 49423.

Sealed bids will be received by the City of Holland Finance Office, located in Holland City Hall at 270 South River Avenue, Holland, Michigan 49423, until Thursday, September 10, 2026, at 2pm. Bids received by the deadline will be publicly opened and read at that time. Bidders are invited, but not required, to attend the bid opening.

Bids must be submitted using the Bid Form included in this solicitation. Each bid must be enclosed in a sealed envelope plainly marked "2026 Terminal Parking Lot Snow Removal."

All bids are to be net, F.O.B. – Holland, Michigan.

Bids are to be irrevocable for a period of thirty (30) days from the date of the bid opening and shall not be withdrawn, modified, or altered after the bid opening. In case of default by the selected vendor, the WMAA may procure its requirements from another vendor, without going through additional bidding procedures, and hold the original vendor liable for any increased costs.

The WMAA reserves the right to accept or reject any or all bids, to waive any irregularities/informalities in the bids received, and to split the bid if deemed desirable by the City.

The WMAA reserves the right to consider use of the State of Michigan contract Purchasing Program or other purchasing programs available to Michigan local units of government that have met bid requirements for identical vehicles/equipment.

Lynn McCammon
Finance Director
(616)355-1377

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423

P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



I. SCOPE OF WORK

West Michigan Airport Authority is seeking Bids for Snow Removal, which will include the following services ("Services" or "Work"):

1. Plow and clear snow from the terminal public parking lot, including drive aisles, parking spaces, accessible parking spaces, and vehicular entrances, as shown on Exhibit A;
2. Plow and clear the separate Authority-maintained easement, Tenant Parking Area, and Tenant Driveways shown on Exhibit B. All three areas are included in the required Work, but pricing for the Tenant Parking Area and Tenant Driveways shall be separately identified for cost-allocation purposes;
3. Place snow only in allowable areas as shown on the applicable exhibits or otherwise identified by the WMAA;
4. Clear around parked vehicles to the extent reasonably practicable without risking damage. Contractors will not be required to return after vehicles move unless parked vehicles prevented at least fifty percent (50%) of the terminal parking lot from being cleared during the initial service;
5. Apply salt or other approved ice-control material to the parking lot only upon request or authorization by the WMAA.

Sidewalk snow and ice removal is an optional service described in Section XI. A Bidder is not required to offer sidewalk services to submit a responsive Bid.

II. SERVICE REQUIREMENTS

1. Contractor shall automatically perform Snow Removal when snowfall reaches two (2) inches of accumulation. The WMAA may also request service when drifting, icing, refreezing, forecast conditions, or Airport operational needs warrant service before the trigger is reached;
 - Snow Removal requested by the WMAA when accumulation is less than two inches shall be charged at the 2.00–4.99-inch Snow Event rate.
2. The two-inch service trigger may be adjusted during the season by mutual written agreement between the WMAA and Contractor, including any related price adjustment;
3. Following overnight snowfall, all required areas shall be cleared and reasonably passable no later than 8:30 a.m. If snowfall continues, Contractor shall complete an initial pass sufficient to maintain reasonable vehicle access by 8:30 a.m. and continue or return as conditions required.

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4. Contractor shall notify the WMAA as soon as it determines that the required areas may not be completed by 8:30 a.m. Notification shall be provided no later than 8:00 a.m. and shall state the reason for the delay and estimated completion time.
5. Contractors shall maintain safe clearance from vehicles, curbs, islands, signs, lights, buildings, landscaping, drainage structures, and other properties; and
6. Contractor shall provide equipment adequate for the Work and backup equipment or arrangements sufficient to perform the Services if primary equipment becomes unavailable.
7. For purposes of determining compensation, a "Snow Event" means a continuous period of snowfall separated from another snowfall by at least six (6) consecutive hours without measurable snowfall. The applicable per-event price shall include all passes reasonably necessary during the Snow Event and final clearing following the end of snowfall. Snowfall accumulation shall be determined by the WMAA using on-site observations and available National Weather Service or NOAA information.

III. PROJECT EXPECTATIONS & REPORTS

Contractor will provide a designated contact available twenty-four (24) hours per day, seven (7) days per week during the Contract term. Contractor will submit with each invoice an itemization of Services performed, including the date, arrival and departure times, approximate accumulation, areas serviced, equipment used, and salt or other material applied. Contractor shall promptly report damage, unsafe conditions, access problems, and circumstances materially affecting performance. The WMAA shall have the right to require additional documentation and/or delineation of Services at the time of such billing.

IV. WMAA RESPONSIBILITIES

The WMAA shall have the following responsibilities:

1. Provide maps identifying required plowing areas and designated snow-storage locations;
2. Provide reasonable access to the required areas and identify known Airport-specific restrictions relevant to the Work;
3. Authorize parking-lot salt applications, snow hauling, and other non-routine Work when required under this Bid; and
4. Perform sidewalk snow and ice removal unless the WMAA separately accepts Bidder's optional sidewalk services.

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V. STANDARD OF CARE

Contractor shall exercise the same degree of care, skill and diligence in the performance of its Services provided hereunder as is ordinarily provided by a professional snow removal contractor under similar circumstances and Contractor shall, at no cost to the WMAA, re-perform Services which fail to satisfy the foregoing standard of care, or obtain such Services at no additional cost to the WMAA.

VI. TERM

The term of the agreement will be for one winter season beginning October 15, 2026, and ending April 15, 2027, following the full execution of the final agreement between the WMAA and the Contractor (the "Contract"). The Contract may be extended for additional winter season(s) only upon mutual written agreement between the WMAA and Contractor.

VII. INDEMNIFICATION

The Contractor will agree to defend, indemnify, and save harmless the West Michigan Airport Authority, its officers, agents, and employees, from any and all claims and liabilities that may result from the Contractor's Work. This covenant of indemnification shall include reasonable attorney fees and costs incurred by the West Michigan Airport Authority, its officers, agents, and employees in defense of such claim or liability.

VIII. INSURANCE

The Contractor is to maintain the following insurance:

- The Contractor shall agree to indemnify and save harmlessly the WMAA, including its officers, agents and employees, from any and all liabilities that may result from the Contractor's work as proposed herein. This covenant of indemnification shall include any reasonable attorney fees and costs incurred in defense of any actions, claims or liability by the WMAA. The Contractor shall maintain general liability insurance, automobile liability insurance, excess/umbrella liability, employer liability insurance, and workers compensation insurance on all employees who work or perform services under the proposed purchase order or contract. The general liability insurance, automobile liability, and excess/umbrella liability insurance required herein shall name the WMAA, its officers, agents and employees as additionally insured, and shall be in the form of a comprehensive, general and automobile bodily injury and property damage policy and shall provide that the WMAA receive not less than thirty (30) days

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prior written notice in the event of cancellation or change in terms thereof. Said policy shall be for the following minimum limits:

- Comprehensive General Liability insurance in an amount not less than \$1,000,000 for injuries, including accidental death, to any one person, and subject to the same limit for each person, with a combined aggregate per occurrence of not less than \$1,000,000, property damage insurance in an amount not less than \$1,000,000, business auto liability insurance in an amount not less than \$500,000, and an excess/umbrella liability policy for no less than \$1,000,000 each occurrence and \$1,000,000 aggregate.
- Evidence of an approved insurance policy shall be submitted by the successful bidder and approved by the WMAA prior to commencement of the work as herein proposed. All insurance policies shall provide waivers of subrogation against the WMAA.

IX. QUALIFICATIONS

Contractors must have demonstrable experience performing comparable commercial or public parking lot snow removal. Airport experience is preferred but not required.

Contractor shall include with its Bid a list of equipment proposed for the Work, available backup equipment or arrangements, identification of proposed subcontractors, and at least three references for comparable work.

X. MATERIALS AND DAMAGE RESPONSIBILITY

All materials used must comply with relevant standards and be suitable for the intended paved surface. The Contractor shall promptly report and remedy at the Contractor's expense any damage to the WMAA's real or personal property resulting from the Contractor's Work, equipment, materials, employees, subcontractors, or failure to conform to Contract requirements.

XI. OPTIONAL SIDEWALK SERVICES

Bidders may, but are not required to, provide pricing for sidewalk snow and ice removal. Failure to offer optional sidewalk services will not cause a Bid to be rejected or affect the Bidder's eligibility for award of the required parking lot Services. Optional sidewalk pricing will not be included when determining the lowest responsive base Bid. The WMAA may accept or decline optional sidewalk services independently of the base Bid.

If offered and accepted, optional sidewalk service will include the main terminal entrance walkway, the sidewalk along the front of the terminal parking lot, the rear employee entrance walkway, accessible pedestrian routes between the parking lot and

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terminal, and removal of any City-created snow windrow obstructing the pedestrian route at the terminal roundabout whenever Contractor is performing Snow Removal at the Airport. Sidewalk deicer shall be applied only when requested or authorized by the WMAA.

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XII. CONTRACTOR BID

Required Snow Removal Services, Per Snow Event

Each Total Per Event shall equal the sum of the Terminal Parking Lot and Authority Easement price, Tenant Parking Area price, and Tenant Driveways price.

2.00–4.99 inches: Total Per Event \$ _____

Terminal Parking Lot and Authority Easement \$ _____

Tenant Parking Area \$ _____

Tenant Driveways \$ _____

5.00–7.99 inches: Total Per Event \$ _____

Terminal Parking Lot and Authority Easement \$ _____

Tenant Parking Area \$ _____

Tenant Driveways \$ _____

8.00–11.99 inches: Total Per Event \$ _____

Terminal Parking Lot and Authority Easement \$ _____

Tenant Parking Area \$ _____

Tenant Driveways \$ _____

12.00 inches or more: Total Per Event \$ _____

Terminal Parking Lot and Authority Easement \$ _____

Tenant Parking Area \$ _____

Tenant Driveways \$ _____

Complete terminal public parking-lot salt/ice-control application, including material, per application \$ _____

Additional non-routine Work, including equipment and operator, per hour
\$ _____

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

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Optional Terminal Sidewalk Snow Removal Services, Per Snow Event

2.00–4.99 inches \$ _____

5.00–7.99 inches \$ _____

8.00–11.99 inches \$ _____

12.00 inches or more \$ _____

Optional terminal sidewalk deicer, including material, per application
\$ _____

Optional additional sidewalk handwork, hourly rate per worker
\$ _____

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

XIII. Evaluated Base Bid

For purposes of comparing Bids, each Bidder shall calculate its Evaluated Base Bid using the following estimated Snow Event quantities. The WMAA will verify the calculation and correct any mathematical errors using the submitted Total Per Event rates.

2.00–4.99 inches: fourteen (14) Snow Events

5.00–7.99 inches: two (2) Snow Events

8.00–11.99 inches: one (1) Snow Event

12.00 inches or more: one (1) Snow Event

Evaluated Base Bid = (14 × 2.00–4.99-inch Total Per Event) + (2 × 5.00–7.99-inch Total Per Event) + (1 × 8.00–11.99-inch Total Per Event) + (1 × 12.00-inch-or-more Total Per Event).

The estimated quantities are provided solely for uniform Bid evaluation and do not represent or guarantee actual snowfall, Snow Events, Work, or compensation. Contractor will be paid the applicable per-event rate only for Services actually performed.

EVALUATED BASE BID \$ _____

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Bidder/Company_____

Signature of Bidder_____

Printed Name and Title_____

Date_____

THIS IS A SEALED BID PROCESS AND EMAILED BIDS WILL NOT BE ACCEPTED.

Bids are due by 2:00 p.m. on September 10, 2026, and must be submitted electronically via this website:

<https://www.bidnetdirect.com/mitn/cityofholland/>

or mailed or dropped off to:

City of Holland
C/O Finance Office – Purchasing
270 S River Ave
Holland MI 49423

Bids must be received by the deadline; postmark will not be accepted. Bids must be conspicuously labeled as:

“TERMINAL PARKING LOT SNOW REMOVAL BID”

Bids must include the name of the Contractor, business address, contact information for the person responsible for regular communications with the WMAA, contact information for the designated twenty-four-hour contact, required qualification information, and proposed fees for the Services.

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XIV. AWARD OF BID

The Contract will be awarded to the lowest evaluated, responsible, and qualified Bidder based on the Evaluated Base Bid calculated in accordance with Section XII. Optional sidewalk services, parking-lot salt applications, and additional non-routine Work will not be included in calculating the Evaluated Base Bid. Selection of the Contractor will be made at the complete discretion of the WMAA.

The WMAA reserves the right to accept or reject any or all Bids, in whole or part, or rebid if it is in the best interest of the Authority. The Authority also retains the right to waive any informalities/irregularities in the Bids, as well as the right to split the award or bid between two or more Bidders.

Further information can be obtained from **Executive Director Matthew Neyens**, [**m.neyens@wmraa.org**](mailto:m.neyens@wmraa.org)

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XV. EXHIBITS

1. Exhibit A – Terminal Parking Lot and Designated Snow-Storage Areas (to be attached);
2. Exhibit B – Authority-Maintained Easement and additional Tenant removal areas – No sidewalks in this area. Snow Storage on North and west side of the parking lot.

Exhibit A:



- Blue: Required Parking lot Removal Area (365 Feet East to West, 115 Feet North to South, 104 parking spots)
- Yellow: Optional Sidewalk work (200 Feet of sidewalk, 800 Square feet of entrance area)
- Red: Heated sidewalk – excluded
- Purple: No Snow piles – snow piles are approved anywhere else adjacent to the parking lot.

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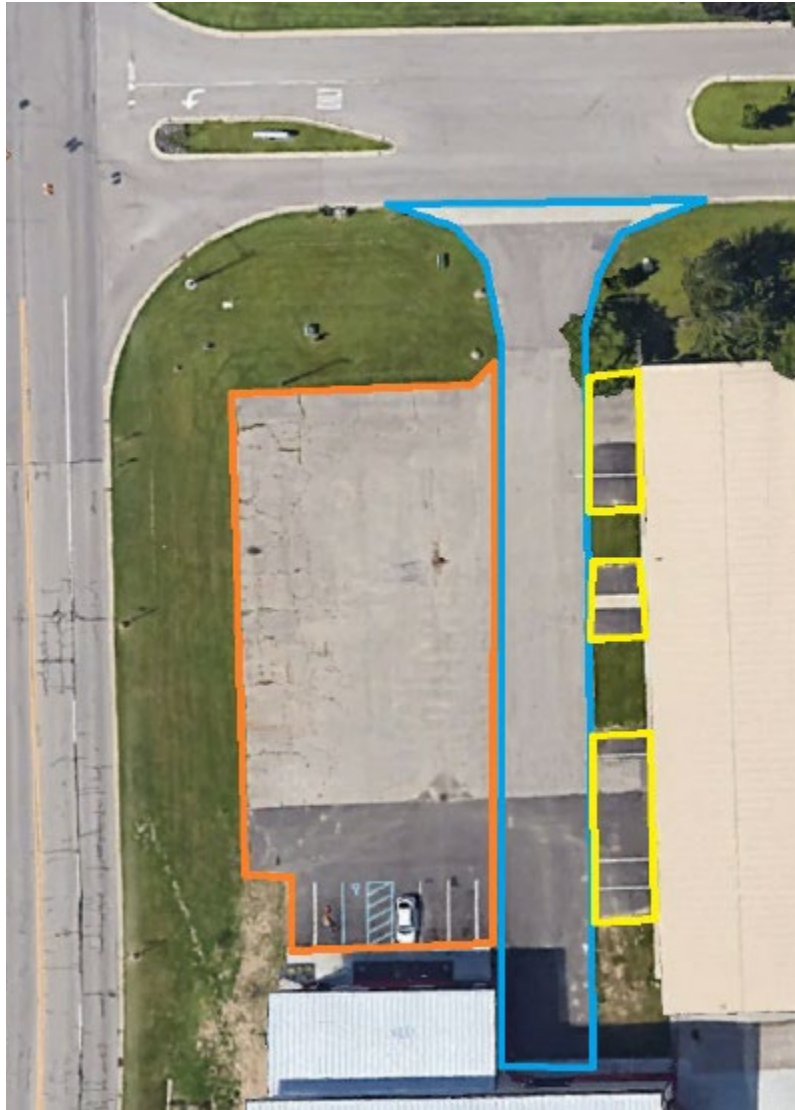
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Exhibit B:



- Blue: Required Airport Easement, to within 3 feet of the building to the south (275 feet by 30 feet wide)
- Yellow: Tenant Driveways – break out cost separately
- Orange: Tenant Parking - break-out cost separately

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Overall Site Layout: 60 Geurink Blvd Holland MI, 49423



Red: Terminal Area

Blue: Easement / Tenant parking area

West Michigan Airport Authority Purchasing Policy

Updated: November 3, 2020

1. Policy Statement

It is the policy of the West Michigan Airport Authority (WMAA) to set standards and procedures for purchases of all sizes that comply with sound financial management practices. The intent of this policy is to provide a process that ensures good stewardship of resources by maintaining integrity in the process and ensuring to a degree it is possible that purchases are made in a cost-effective manner while providing the level of quality desired.

2. Standards of Conduct

WMAA employees, officers, agents (i.e. WMAA or other appointed agents acting on behalf of the WMAA), immediate family members, and committee and Board members:

- a. Are prohibited from participating in the selection, award or administration of a WMAA contract if a conflict of interest, real or apparent, is involved;
- b. Are prohibited from soliciting or accepting gifts, gratuities, favors or anything of consequential value from current or potential contractors or parties to sub-agreements that could influence purchasing decisions;

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- c. Will remove themselves from the procurement in question if a potential conflict of interest exists.

Small items customarily provided in the course of daily work such as a cup of coffee, a modest lunch, or a basket of holiday fruit, for example, are not considered of significance or value to be construed as presenting a conflict of interest or having unduly influence over purchasing decisions if offered by a current or potential contractor.

3. Thresholds:

Requirements	Prior to May 9, 2019	After May 8, 2019
No PO needed	< \$500	<\$1,000
PO – no quotes		\$1,000 - \$1,499
PO – Quotes	\$500-\$1,999	\$1,500-\$4,999
PO – Competitive Bids	\$2,000-\$10,000	\$5,000-\$20,000
PO – Sealed Bids	Over \$10,000	Over \$20,000

4. Authority to Purchase

The Airport Authority Manager or other person designated by the WMAA Board shall have the authority to purchase or contract for all supplies, materials, equipment and contractual services needed for WMAA activities. Such purchases can be made without additional

WMAA Board approval for all items approved in the annual WMAA budget having a value of less than \$20,000. All purchases exceeding \$20,000 must be approved separately by the WMAA Board regardless of whether the item(s) was approved in an annual budget.

All purchases must follow the quotation or competitive bidding requirements set forth in this policy, or for state and federally funded items, the requirements set by the Michigan Department of Transportation/Airports Division (MDOT/AERO) or the Federal Aviation Administration (FAA).

Any contractual services must be approved by the WMAA Board. All contracts related to such services must be signed by the WMAA Board Chairperson, subject to approval as to form by the WMAA attorney.

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5. Quotations and Bids

The WMAA Manager or other WMAA Board designee shall:

- a. Obtain a minimum of two (2) written quotations prior to purchasing supplies, materials, equipment or services with an estimated cost between \$1,500 and \$4,999. Purchases under \$1,499 may be made without quotations;
- b. Solicit competitive bids for purchases of supplies, materials, equipment or services where the estimated cost exceeds \$5,000, but is less than \$20,000;
- c. Obtain sealed bids and submit these for approval of the WMAA Board for purchases in excess of \$20,000.
- d. No purchase orders are required for purchase <\$1,000

6. Procedures for Quotations and Bids

- a. The WMAA Manager or other WMAA Board designee shall determine the specifications required for a purchase or contractual service and may confer with other WMAA staff or agents in order to prepare these specifications.
- b. The WMAA Manager or other WMAA Board designee shall determine the extent of advertising or solicitation of sealed bids which may include advertising in an appropriate newspaper or trade publications prior to the deadline for receiving bids. For purchases or services funded by the state and/or federal governments, bid advertising or solicitation shall follow MDOT/AERO and/or FAA requirements.
- c. Competitive bidding shall not be required with respect to contracts for professional services, insurance, banking, and financial services, unless required by MDOT/AERO or the FAA. For purposes of this section, professional services shall mean that the contract for services requires a high degree of individual skill, training, and expertise where the specialized ability or fitness of the individual or company performing such service is required by the WMAA.
 - 1. Professional services shall be obtained by competitive negotiation to determine that a reasonable price for such services has been obtained.
 - 2. In any other case where competitive bidding or competitive negotiation is not required by law, MDOT/AERO or the FAA, and either process is clearly not practical or no advantage would result to the WMAA by competitive bidding or competitive negotiation, the WMAA Board may authorize the execution of a

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contract without either process, subject to approval as to form and content by the WMAA attorney.

d. All sealed bids shall be accompanied by surety in the form of check, cash or bond in such amount as shall have been prescribed in the notice and/or invitation to bid. The bids shall be opened in public at the time and place stated in the notice and/or invitation to bid. Sealed bids received after the established deadline shall be returned unopened to the bidder submitting the same.

e. Purchases of items that are unique, noncompetitive, or available only from a sole source may be exempt only from the requirements of sections 4 and 5 of this Policy regarding quotations and bids; however, every effort should be made to obtain alternate sources of supply for such items. Such purchases shall still require the appropriate purchase order and/or contract, and necessary approvals as described in this Policy. The WMAA Manager/Director shall determine whether the purchase is to be considered as the sole source as described in this section.

f. The WMAA Board shall have the right to accept or reject any or all bids, unless otherwise directed by MDOT/AERO or FAA requirements. The WMAA Board also has the right to waive any informalities/irregularities in the bids, as well as the right to split the award or a bid between two or more bidders. Purchases shall be made from the source from which the lowest responsible bid is received.

g. The splitting of orders or invoices to avoid certain purchasing thresholds and requirements in this Policy is prohibited.

h. Competitive bids for purchases between \$5,000-20,000 must be on company letterhead or an email.

i. Copies of the written specifications for competitive bids should be attached to the PO along with the bids from vendors.

7. Award of Contracts and Purchases

Contracts and purchases shall be awarded to the lowest responsible bidder. In determining the lowest responsible bidder, in addition to the price, the WMAA Manager and WMAA Board shall consider:

a. The bidder's ability, capacity and skill to perform the contract or provide the supplies, material, equipment or services required promptly, or within the specified time, without delay or interference. Contracts and purchases shall be awarded to the lowest responsible bidder. In determining the lowest responsible

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bidder, in addition to the price, the WMAA Manager and WMAA Board shall consider:

- b. The character, integrity, reputation, judgement experience and efficiency of the bidder.
- c. The bidder's previous and existing compliance with contracts, purchase orders or services.
- d. The sufficiency of the financial resources of the bidder to perform the contract or provide the supplies, materials, equipment or services.
- e. The availability and adaptability of the supplies, materials, equipment or contractual services to the particular use required.
- f. The bidder's ability to provide future maintenance and service of the contract or purchase.
- g. The number or scope of the conditions attached to the bid by the bidder.
- h. The brand, make or type of product being proposed by the bidder and its compatibility with other similar materials or equipment currently owned and operated by the WMAA.

If bids received are for the same total amount or unit price, quality and service being equal, the contract or purchase shall be awarded to the local bidder, if any. In all other cases of tied bids, the contract or purchase shall be awarded to one of the tied bidders by drawing lots in public by the WMAA Manager or WMAA Board. If the contract or purchase is funded by MDOT/AERO or FAA, then the requirements of these bodies shall govern the circumstance of tied bids.

8. Contracts

- a. The WMAA Manager or WMAA Board designee shall determine which purchases of materials, supplies, equipment and contractual services shall be by contract. All other purchases shall be by purchase order. Contract or purchase orders shall not be required for purchases of less than \$500.
- b. All contracts shall be submitted to the WMAA Board for approval, and upon approval to be formed by the WMAA attorney, shall be signed by the WMAA Board Chairperson. Service agreements approved by the WMAA Board as part of the annual budget may be signed by the WMAA Manager, subject to approval as to form by the WMAA attorney.

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9. Preference for Local Bidder

If all bids received are for the same total amount or unit price, quality and service being equal, the contract shall be awarded to the local bidder, in any. In all other cases of tied bids, the contract shall be awarded to one of the tied bidders by drawing lots in public.

(a) Purpose. The Airport Authority finds that its purchasing practices should encourage local vendors to provide goods and/or services to the Airport, resulting in increased economic activity through more local jobs, tax revenues, and expenditures, and to entice businesses to relocate to the Holland/Zeeland/Park Township Area.

(b) Definition. "Locally based business" means a physical and economic relationship to Airport Authority Constituent Communities determined by a verifiable business address (not a P.O. box) within the corporate boundaries of the Holland, Zeeland, or Park Township, and activities carried out in these Constituent Communities substantial enough to consider it a Local Business.

(c) Exceptions.

- 1) Purchases resulting from exigent emergency conditions where any delay in completion or preference would jeopardize public health, safety or welfare of the citizens in the Airport footprint, or where, in the judgment of the Manager or his designee, the operational effectiveness the Airport would be seriously threatened if a purchase was not made expeditiously.
- 2) Purchases from any sole source supplier for supplies, materials, or other equipment.
- 3) Purchases made through the state's extended purchasing program, or other cooperative purchasing contractual agreements utilized or initiated by the purchasing division or where FAA/MDOT purchasing requirements conflict with/supersede Airport purchasing requirements.
- 4) The procurement of goods and services utilizing the request for proposal (RFP) or best value quote processes where the award is based on criteria other than lowest cost, unless the original solicitation contains the criteria used to affect Locally based preference.
- 5) Bid solicitations that utilize federal funding that prohibit awards based on local preference criteria.

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6) Bid solicitations that utilize "life cycle cost" as the basis of award in place of submitted bid price.

(d) Preference. When sealed bids are received the following shall apply:

1. The person or business submitting the lowest responsive, responsible bid, according to the requirements of the bidding documents, shall be deemed the lowest bidder. If the lowest bidder is not a Local business, any Locally based business with a bid within 2% of the lowest bid shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder. A lowered bid by a Locally based business which is premised upon, in whole or in part, changes to or variances to the bid specifications, contract requirements, or scope of work shall be considered nonresponsive and will not be considered.
2. If such a Locally based business refuses to reduce its bid to match the lowest bid, then the next lowest responsive and responsible Locally based business with a bid within 2% of the lowest bid shall be deemed the lowest bidder, if it agrees to reduce its bid to match the bid of the lowest bidder.
3. If no responsive and responsible Locally based business within 2% of the lowest bid agrees to reduce its bid, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.
4. No contract awarded pursuant to this section shall be sublet in any matter that permits 50% or more of the dollar value of the contract to be performed by a subcontractor(s) who does not meet the definition of "Locally based."

(e) Rights of Airport.

This section shall not waive or constrain, in any manner, the right and prerogative of the Airport to reject any and all bids or proposals, to reject a bid not accompanied by required bid security or other documentation or data required by the bidding documents, or to reject a bid which is in any way incomplete, irregular, not responsive or not a lowest responsible bidder.

(f) Rules and regulations. The Airport Manager, in conjunction with the Purchasing Coordinator, may prescribe rules and regulations to implement and carry out the intent and purpose of this section.

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XII. CONTRACTOR BID

Required Snow Removal Services, Per Snow Event

Each Total Per Event shall equal the sum of the Terminal Parking Lot and Authority Easement price, Tenant Parking Area price, and Tenant Driveways price.

2.00–4.99 inches: Total Per Event \$ 303

Terminal Parking Lot and Authority Easement \$ 220

Tenant Parking Area \$ 68

Tenant Driveways \$ 15

5.00–7.99 inches: Total Per Event \$ 303

Terminal Parking Lot and Authority Easement \$ 220

Tenant Parking Area \$ 68

Tenant Driveways \$ 15

8.00–11.99 inches: Total Per Event \$ 303

Terminal Parking Lot and Authority Easement \$ 220

Tenant Parking Area \$ 68

Tenant Driveways \$ 15

12.00 inches or more: Total Per Event \$ 303

Terminal Parking Lot and Authority Easement \$ 220

Tenant Parking Area \$ 68

Tenant Driveways \$ 15

Complete terminal public parking-lot salt/ice-control application, including material, per application \$ 245

Additional non-routine Work, including equipment and operator, per hour
\$ 95

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

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Optional Terminal Sidewalk Snow Removal Services, Per Snow Event

2.00–4.99 inches \$ 157
5.00–7.99 inches \$ 157
8.00–11.99 inches \$ 157
12.00 inches or more \$ 207

Optional terminal sidewalk deicer, including material, per application
\$ 194

Optional additional sidewalk handwork, hourly rate per worker
\$ 70

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

XIII. Evaluated Base Bid

For purposes of comparing Bids, each Bidder shall calculate its Evaluated Base Bid using the following estimated Snow Event quantities. The WMAA will verify the calculation and correct any mathematical errors using the submitted Total Per Event rates.

2.00–4.99 inches: fourteen (14) Snow Events 4242
5.00–7.99 inches: two (2) Snow Events 4848
8.00–11.99 inches: one (1) Snow Event 5151
12.00 inches or more: one (1) Snow Event 5454

Evaluated Base Bid = (14 × 2.00–4.99-inch Total Per Event) + (2 × 5.00–7.99-inch Total Per Event) + (1 × 8.00–11.99-inch Total Per Event) + (1 × 12.00-inch-or-more Total Per Event).

The estimated quantities are provided solely for uniform Bid evaluation and do not represent or guarantee actual snowfall, Snow Events, Work, or compensation. Contractor will be paid the applicable per-event rate only for Services actually performed.

EVALUATED BASE BID \$ 5,454

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Bidder/Company Hollandia Outdoors

Signature of Bidder [Handwritten Signature]

Printed Name and Title Tyler Stochschein Commercial Account Manager

Date 9/4/26

THIS IS A SEALED BID PROCESS AND EMAILED BIDS WILL NOT BE ACCEPTED.

Bids are due by 2:00 p.m. on September 10, 2026, and must be submitted electronically via this website:

<https://www.bidnetdirect.com/mitn/cityofholland/>

or mailed or dropped off to:

City of Holland
C/O Finance Office – Purchasing
270 S River Ave
Holland MI 49423

Bids must be received by the deadline; postmark will not be accepted. Bids must be conspicuously labeled as:

“TERMINAL PARKING LOT SNOW REMOVAL BID”

Bids must include the name of the Contractor, business address, contact information for the person responsible for regular communications with the WMAA, contact information for the designated twenty-four-hour contact, required qualification information, and proposed fees for the Services.

Countryside Snowplowing, LLC

References

Geenen Dekock Properties

12 West 8th Street Ste. 250

Holland, MI 49423

(616) 396-4950

Andrea Genzink agenzink@gdkproperties.com

Van Hill Furniture

10880 Chicago Dr.

Zeeland, MI 49464

(616)396-6547

Chad VanHill chadv@vanhillfurniture.com

Allegan County Road Commission

1308 Lincoln Rd

Allegan, MI 49010

(269) 673-2184

Phil Kernodle rcphil@alleganroads.com

R&B Holland DBA Beanstalk Real Estate Solutions

535 Griswold St. #111-110

Detroit, MI 48226

248-763-9443

Stephanie Lawton stephanielawton@beanstalkres.com

Southside Party Store, Southside Inn, Southside Strip Mall

877 S Washington Ave

Holland, MI 49423

616-396-1104

Joshua Botsis Email not available

Countryside Snowplowing, LLC.
Equipment List

Trucks

1. 2001 International Tandem 16-ton Salt Truck (#265)
2. 2006 Kenworth Quad Axle 20-Ton Salt Truck (#550)
3. 1997 Kenworth T800 Quad 20-Ton Salt Truck (#99)
4. 2007 Kenworth Tractor (#131)
5. 2006 Kenworth T800 Tractor (#151)

Loaders w/ 16-20' Plows

1. 2001 L70D Loader #4
2. 2004 L70E Loader #6
3. 2010 L70F Loader #8
4. 2001 L45B-TP Loader #9
5. 2005 L120E Loader #10
6. 2009 L90E Loader #11
7. 2012 L90G Loader #12
8. 2014 L70G Loader #13
9. 2022 John Deere 624P Loader #14
10. 2023 Volvo L90H Loader #15

Pick-ups w/ 8-10' Plows

1. 2015 Chevy Silverado 2500HD (P19)
2. 2016 Dodge Ram 3500 Laramie (P20)
3. 2019 Dodge Ram 3500 Limited Mega Cab (P21)
4. 2017 Dodge Ram 2500 (P22)
5. 2020 Dodge Ram 2500 (P23)
6. 2019 Dodge Ram 2500 (P26)
7. 2021 Chevy Silverado 2500 (P27)
8. 2024 GMC Sierra 2500 (P29)

Skid Steers

1. 2022 Takeuchi TL10V2 Skidsteer #1
2. 2022 Takeuchi TL 10V2 Skidsteer #2

Side-Walk Machine & Applicator

1. 2015 Ventrac 4500Y
2. SnowEx Ligui Maxx 750/1,250 Gallon
3. Snow-Ex Walk-Behind Sprayer 12 Gallon

Extra

1. Root Snowblower 9'

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



XII. CONTRACTOR BID

Required Snow Removal Services, Per Snow Event

Each Total Per Event shall equal the sum of the Terminal Parking Lot and Authority Easement price, Tenant Parking Area price, and Tenant Driveways price.

2.00–4.99 inches: Total Per Event \$ 300.00

Terminal Parking Lot and Authority Easement \$ 195.00

Tenant Parking Area \$ 75.00

Tenant Driveways \$ 30.00

5.00–7.99 inches: Total Per Event \$ 421.00

Terminal Parking Lot and Authority Easement \$ 256.00

Tenant Parking Area \$ 115.00

Tenant Driveways \$ 50.00

8.00–11.99 inches: Total Per Event \$ 550.00

Terminal Parking Lot and Authority Easement \$ 325.00

Tenant Parking Area \$ 150.00

Tenant Driveways \$ 75.00

12.00 inches or more: Total Per Event \$ 735.00

Terminal Parking Lot and Authority Easement \$ 425.00

Tenant Parking Area \$ 210.00

Tenant Driveways \$ 100.00

Complete terminal public parking-lot salt/ice-control application, including material, per application \$ 385.00

Additional non-routine Work, including equipment and operator, per hour
\$ Pickup w/ front & rear plow - \$100.00 Loader - \$200.00

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

West Michigan Airport Authority

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Optional Terminal Sidewalk Snow Removal Services, Per Snow Event

2.00–4.99 inches \$ 60.00
5.00–7.99 inches \$ 75.00
8.00–11.99 inches \$ 90.00
12.00 inches or more \$ 125.00

Optional terminal sidewalk deicer, including material, per application
\$ 96.00

Optional additional sidewalk handwork, hourly rate per worker
\$ 60.00

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

XIII. Evaluated Base Bid

For purposes of comparing Bids, each Bidder shall calculate its Evaluated Base Bid using the following estimated Snow Event quantities. The WMAA will verify the calculation and correct any mathematical errors using the submitted Total Per Event rates.

2.00–4.99 inches: fourteen (14) Snow Events

5.00–7.99 inches: two (2) Snow Events

8.00–11.99 inches: one (1) Snow Event

12.00 inches or more: one (1) Snow Event

Evaluated Base Bid = (14 × 2.00–4.99-inch Total Per Event) + (2 × 5.00–7.99-inch Total Per Event) + (1 × 8.00–11.99-inch Total Per Event) + (1 × 12.00-inch-or-more Total Per Event).

The estimated quantities are provided solely for uniform Bid evaluation and do not represent or guarantee actual snowfall, Snow Events, Work, or compensation. Contractor will be paid the applicable per-event rate only for Services actually performed.

EVALUATED BASE BID \$ 6,327.00

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
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Bidder/Company Countryside Snowplowing LLC

Signature of Bidder *Mike Meyer*

Printed Name and Title Michael Meyer - Member

Date September 9, 2026

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Countryside Snowplowing, LLC.
190 E 8th St Unit 1405
Holland, MI 49422

Contact Person: Rachael Hill rachael@redlineexc.com
Mike Meyer mike@redlineexc.com
Dave Laarman dave@redlineexc.com
Cody Meyer cody@redlineexc.com

24 Hour Contacts: Cody Meyer 616-212-6111
Dave Laarman 616-836-0606
Rachael Hill 616-795-6981



Bid for Terminal Parking Lot Snow Removal Services

West Michigan Regional Airport (KBIV)



West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



XII. CONTRACTOR BID

Required Snow Removal Services, Per Snow Event

Each Total Per Event shall equal the sum of the Terminal Parking Lot and Authority Easement price, Tenant Parking Area price, and Tenant Driveways price.

2.00–4.99 inches: Total Per Event \$_____ \$350_____

Terminal Parking Lot and Authority Easement \$_____ \$120_____

Tenant Parking Area \$_____ \$115_____

Tenant Driveways \$_____ \$115_____

5.00–7.99 inches: Total Per Event \$_____ \$400_____

Terminal Parking Lot and Authority Easement \$_____ \$150_____

Tenant Parking Area \$_____ \$125_____

Tenant Driveways \$_____ \$125_____

8.00–11.99 inches: Total Per Event \$_____ \$475_____

Terminal Parking Lot and Authority Easement \$_____ \$175_____

Tenant Parking Area \$_____ \$150_____

Tenant Driveways \$_____ \$150_____

12.00 inches or more: Total Per Event \$_____ \$600_____

Terminal Parking Lot and Authority Easement \$_____ \$250_____

Tenant Parking Area \$_____ \$175_____

Tenant Driveways \$_____ \$175_____

Complete terminal public parking-lot salt/ice-control application, including material, per application \$_____ \$175_____

Additional non-routine Work, including equipment and operator, per hour
\$_____ 62.87_____

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

West Michigan Airport Authority

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Optional Terminal Sidewalk Snow Removal Services, Per Snow Event

2.00–4.99 inches \$ _____ 25 _____

5.00–7.99 inches \$ _____ 50 _____

8.00–11.99 inches \$ _____ 75 _____

12.00 inches or more \$ _____ 100 _____

Optional terminal sidewalk deicer, including material, per application
\$ _____ 50 _____

Optional additional sidewalk handwork, hourly rate per worker
\$ _____ 25 _____

For Snow Events exceeding eighteen (18) inches, the WMAA and Contractor may mutually authorize additional compensation at the stated non-routine hourly rate. No additional compensation shall be payable unless authorized by the WMAA.

XIII. Evaluated Base Bid

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8.00–11.99 inches: one (1) Snow Event

12.00 inches or more: one (1) Snow Event

Evaluated Base Bid = (14 × 2.00–4.99-inch Total Per Event) + (2 × 5.00–7.99-inch Total Per Event) + (1 × 8.00–11.99-inch Total Per Event) + (1 × 12.00-inch-or-more Total Per Event).

The estimated quantities are provided solely for uniform Bid evaluation and do not represent or guarantee actual snowfall, Snow Events, Work, or compensation. Contractor will be paid the applicable per-event rate only for Services actually performed.

EVALUATED BASE BID \$ _____ 6,775.00 _____

West Michigan Airport Authority

60 Geurink Boulevard, Holland, MI 49423
P (616) 368-3023

Comprising City of Zeeland, Park Township and City of Holland



Bidder/Company_____Avflight Holland Corporation_____

Signature of Bidder_____

Printed Name and Title__Tyler VandenBrand - Business Analyst_____

Date_____9/9/2026_____

Contractor Name: Avflight Holland Corporation

Business Address: 47 W Ellsworth Rd. Ann Arbor, MI 48108

Contact Name(s): Tyler VandenBrand (608.469.0499), Brent Beutler (810.962.0260)

24 Hour Contact: Brad Lotz (734.904.8166)

Qualifications: Avflight Holland is familiar with the areas in this bid having direct experience plowing them previously. Avflight currently operates two (2) pickup style plow trucks, as well as a tow-behind salt-spreader. These pieces of equipment are kept on site at the airport, providing the ability to immediately intervene when conditions require it. Avflight will not subcontract this work. Avflight also performs parking lot snow removal at several other Michigan locations.

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AVFLIGHT



**West Michigan Regional Airport
Call for Concepts- Mural Competition
Holland Area Arts Council suggestions and notes**

Holland Area Arts Council

Contacts

Katelyn VerMerris katelyn@hollandarts.org Executive Director	Mara Tillman exhbits@hollandarts.org Exhibits Curator
Michelle Clark helpdesk@hollandarts.org Operations Manager/Acting Staff Lead while Katelyn is on Maternity Leave	

What we offer

- We are willing and able to manage the Call for Artists if this is desirable
- Consultation on the Call for Artist
- Jury support
- Artist coordination support

Suggested Process for Call for Murals

PROMPT:

- Something that captures the spirit of the West Michigan region
- More details
- How to submit: Some sort of form or application. This can go to someone at the airport or this is something Holland Area Arts Council can do for you.

CALL TO ARTISTS- Released ASAP

- Press release announcing the project
 - Newspapers: holland sentinel, Zeeland Record
 - MLIVE
 - WZZM
 - Others

- Holland Area Arts Council and Saugatuck Center for the Arts share with their artists
- Share with other arts organizations (Tulip City Walls, Cultureworks, Tulip Time, etc.)
- Call Details:
 - Dates for each round
 - Payment for artist (for Round one and for mural payment)
 - Square footage and basic shape of the wall
 - Concept for mural

ROUND 1 - Deadline Mid-November

- CV/Resume
- 500 words or less describing their idea for the mural
- Any examples of past work or concept drawings
- Optional: Do you care if they are local? If so, maybe have a short answer explaining their relationship to the West Michigan Region. If you don't care, skip.
- Optional: Limit to Michigan artists
- No cost to submit

COMMITTEE-

- Have Matt and one or two other committee members sort through
- Use rubric (see below)
- Bring top ones to committee
- 2 week turn-around to notify finalists

ROUND 2 -

- Select ~5 artists to develop concept drawings
- Communicate the week before Christmas with the finalists.
- Pay \$150-\$200 per drawing
- Stipulations communicated in offer
 - Can complete mural by March 1
 - Concept artwork will be owned by the regional airport and they can use that.
- Selection of finalist communicated end of January
- Press Release Announcing winner

MURAL

- Suggested payment \$1,500-3,000 (this is shaped by the square footage, artist experience, travel, etc.)
- Suggested supply stipend of \$1,000
- Communicate with artist about working timelines and install.

Samples

SAMPLE RUBRIC

Criterion	Weight	What you're evaluating
Connection to the Prompt	25%	How strongly and thoughtfully does the proposed concept capture the spirit of West Michigan?
Creativity & Originality	20%	Does the concept offer a distinctive, memorable approach rather than relying on predictable regional imagery?
Artistic Quality	20%	Do the submitted work samples demonstrate strong artistic skill, composition, use of color, and a developed visual voice?
Ability to Execute	20%	Does the artist's experience and portfolio demonstrate the ability to successfully translate their work to a large-scale public installation?
Connection to West Michigan	15%	Does the artist demonstrate a meaningful connection to or understanding of the West Michigan region?

SUGGESTED BUDGET

This is meant to give some preliminary estimates and ideas for what sort of costs go into a project of this scale.

Category	Item	Amount
Donation	Holland Area Arts Council	\$1000 (suggested)
Donation	Saugatuck Center for the Arts	\$1000 (suggested)
Artist fees	Artist Fees for concept	\$750-\$1,000
Artist Fees	Artist Fee for Mural	\$1,500-\$3,000
Supplies	Stipend for artist to purchase supplies	\$1,000
Marketing	Paid Advertising	\$500
Staffing	WMRA staff coordination	

Grant Ideas

- Macatawa Area Coordinating Council - Community Enhancement Grant
 - <https://www.the-macc.org/cep>
- VIA Art Fund: Artistic Production Grant - This may not be a good fit because I don't know if you consider your terminal open to the public
 - https://viaartfund.org/apply/?utm_source=chatgpt.com
- Holland Visitors Bureau
 - Contact Linda Hart (linda@holland.org)
 - Katelyn happy to make connections and/or come to any meetings if this is helpful

Additional Considerations

Marketing Concepts

- Paid Advertising could include social media adds, TV spots (Miranda Show, WZZM, WoodTV), Radio spots. This may not be something that is helpful though.
- Plan an opening reception. Invite sponsors, airport users, artists, and other people with a buy in to the project.

Other programming/partnerships

- Use another mural concept for community engagement art project
- Plan educational programming around the mural concept once chosen

Who should be on the jury?

- Matthew
- 1-3 board members from the airport
- Representative from Arts Council
- Representative from Saugatuck
- Local Muralist who is not entering the competition (some ideas include: Chris Garcia-Tulip City Walls ; Lisa Walcott- Local Sculpturalist ; Joel Tanis - Prominent muralist)
- Consider other partnerships you have and may want a representative from
 - City representatives
 - Sponsor Representative
 - Gentex, Haworth, other prominent airport users